

WINCHESTER SCHOOL  
85 A PARKER STREET  
WINCHESTER, NH 03470

### APPLICATION FOR EMPLOYMENT

It is the policy of SAU #94 – Winchester School District to provide equal employment opportunities to all applicants and employees without regard to any legally protected status such as race, color, religion, gender, national origin, age, disability or veteran status.

Date:

Applicant Name:

Mailing Address:

Telephone:

Email Address \_\_\_\_\_

Permanent Address (If different from present address):

Are you 18 years old or older?

Yes  No

Are you authorized to work in the U.S.?

Yes  No

Emergency Contact Name

Telephone Number

#### GENERAL BACKGROUND

Have you ever been convicted of a crime?\*

Yes  No

If yes, please provide a brief description:

Are you at least 18 years of age \_\_\_ Yes \_\_\_ No

#### POSITION APPLYING FOR

Position:

Date you can start:

Are you able to work:

Weekends\*  Yes  No Holidays\*  Yes  No Nights\*  Yes  No

\* if required for the position for which you're applying

Are you available to work overtime?  Yes  No

Have you previously worked for this School District? If so, from \_\_\_\_\_ to \_\_\_\_\_  
Reason for leaving:

Do you hold the proper certification for the position you are applying for?  
If yes, please attached a copy with this application.

If applying for a certified position please provide a copy of official transcripts with application.

**EDUCATION**

High School:	Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No	Year	
Technical School:	Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No	Year	Course of Study:
College/University:	Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No	Year	Degree:

Other education or training:

Other special skills:

**MILITARY EXPERIENCE**

Branch of Service:	Dates Served:	Rank at Discharge:
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Education and Training:

**WORK EXPERIENCE**

Please list all previous employment, beginning with the most recent. If you need more room, you may attach another sheet of paper.

Employer:	Address:		
From _____ to _____	Position Held:	Reason for leaving:	
Supervisor's Name & Title:		May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Description of Duties:			
Starting Hourly Pay:		Final Hourly Pay:	
Employer:		Address:	
From _____ to _____	Position Held:	Reason for leaving:	
Supervisor's Name & Title:		May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Description of Duties:		
Starting Hourly Pay:		Final Hourly Pay:
Employer:		Address:
From _____ to _____	Position Held:	Reason for leaving:
Supervisor's Name & Title:		May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Description of Duties:		
Starting Hourly Pay:		Final Hourly Pay:
Please list three (3) references:		
_____		
Name/Phone		
_____		
Name/Phone		
_____		
Name/Phone		

### **SCHOOL ADMINISTRATIVE UNIT #94**

I authorize School Administrative Unit #94 to conduct any and all inquiries that the Administration may deem necessary or advisable in order to verify the information provided by me in this application. I certify that the information given is true and complete to the best of my knowledge and belief. I understand that any statement I have furnished which is shown to be false when made will be cause for disregard of this application or will be cause for my immediate dismissal if I have been hired. I authorize any former employer, or any other person, firm, corporation, credit agency or government agency to provide SAU #94 with any information concerning me. In addition, I release such employer, person, firm, corporation, credit agency or government agency from any previous agreement, verbal or written, which would prohibit the release of information pertinent to my application for employment within SAU #94. I release and hold harmless SAU #94, its school district and such providers of information about me from any liability which results from the furnishing and review of this information.

### **NOTICE OF NON-DISCRIMINATION**

The School Districts of School Administrative Unit #94 – Winchester School District) do not discriminate in their educational programs, activities or employment practices on the basis of race, color, national origin, age, sex, sexual orientation, religion, pregnancy, marital status, physical or mental disability, or any other protected characteristic under state or federal law, under the provisions of Title VII of the Civil Rights Act of 1964, as amended; Title VI and Title IV of the Civil Rights Act of 1964; the Age Discrimination in Employment Act of 1976; the Equal Pay Act of 1963; the Civil Rights Act of 1866; the Rehabilitation Act of 1973; including Section 504; the Older Workers' Benefit Protection Act; the New Hampshire Law Against Discrimination, RSA 354-A; Title IX of the Education Amendments of 1972; the Education of All Handicapped Children Act of 1975; the Individuals with Disabilities in Education Act of 1990; the Americans with Disabilities Act of 1990; and any other federal or state human rights laws. Any persons having inquiries concerning School Administrative Unit #94's policies of compliance may contact School Administrative Unit #94 at 603-239-8061 for further information.

### **AUTHORIZATION AND ACKNOWLEDGMENTS**

I certify that the facts contained in this application are true and complete to the best of my knowledge. I understand that if I am employed, any false statements on this application may be grounds for dismissal.

I authorize investigation of all statements contained in this application. I also grant permission to contact all references listed above, and authorize them to release all information concerning my previous employment and any other pertinent information these references might have, personal or otherwise. I release all parties from all liability for any damage that may result from furnishing this information to you.

I understand and agree that, if hired, my employment is for no definite period and may be terminated within the first ninety (90) days any time and without prior notice. I understand that nothing in this application constitutes an employment contract.

If employed, I will abide by Winchester School District Policies and Procedures.

Applicant Signature:

Date: