

Parent Drop Off/Pick-Up Procedure

4/26/21

Drop Off:

Student drop off will remain the same. Students may be dropped off at 7:30. Students in middle school should be dropped off at the gym side roundabout. Students in our elementary grades should be dropped off in our main office roundabout. If student drop off gets close to the 8:00 bus drop off time, please wait until all buses leave the circle. Students will enter the building and go directly to their classrooms, a routine they are already familiar with.

End of Day Pick Up:

Due to the increase of students our afternoon pick up will begin at **2:30**. This is ten minutes earlier. Our process will remain the same with cars driving into the main office roundabout. A staff member will come around to collect names and students will exit the building promptly at 2:30. It will be very important that we efficiently, yet safely, get all students into cars. If your child needs a car seat, having the car seat on the right side of the car will allow children to be put into the cars on the sidewalk, eliminating children walking into the circle with oncoming traffic. Once your child is safely in the car, ease out into the circle to exit. Please do not weave in and out of the cars to get closer to your child.

Please be patient as we work through this. You will be notified by email if this plan needs to be revised.