

Complete By Staff	Application Acknowledged	Reference Request	Interview Scheduled	Interview Completed	
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## TECUMSEH PUBLIC SCHOOLS

1301 E. Highland St.  
Tecumseh, Oklahoma 74873

*"AN EQUAL OPPORTUNITY EMPLOYER"*

### PROFESSIONAL EMPLOYMENT APPLICATION

(Please Type or Print in Blue or Black Ink) DATE \_\_\_\_\_ 20\_\_\_\_

NAME: \_\_\_\_\_  

LAST NAME
FIRST NAME
MIDDLE INITIAL

PERMANENT ADDRESS \_\_\_\_\_  

NO. & STREET
CITY
STATE
ZIP
TELEPHONE (A. C.)

PRESENT ADDRESS \_\_\_\_\_  

NO. & STREET
CITY
STATE
ZIP
TELEPHONE (A. C.)
  
 If Different

#### POSITION FOR WHICH APPLYING (Please list subjects, grades by preference)

Elementary School (Grades K-5)	Grades (list three)	Secondary School (Grades 9-12)	Subjects for which Certified
Middle School (Grades 6-8)	Subjects for which Certified	Other	Administrative, Counselor, Special Education, etc.

Complete the following questions.

1. Are you currently under contract?  Yes  No  
Where? \_\_\_\_\_
2. Do you possess a valid Oklahoma Teaching License/Certificate?  Yes  No  
Attach copy if Yes. If No, have you applied? \_\_\_\_\_
3. Why are you leaving present position? \_\_\_\_\_
4. When are you available to start? \_\_\_\_\_
5. Are you currently certified in another state?  Yes  No  
Where? \_\_\_\_\_ Type \_\_\_\_\_ Subject or Grade? \_\_\_\_\_

To Be Completed By Personnel Staff	Credentials	Transcript	Certificate
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<b>ACADEMIC PREPARATION</b>		Attended From To	Degree Rec.	Date
High School	City and State			
College (undergraduate)	City and State			
College (graduate)	City and State			
Other	City and State			
Other	City and State			
Major (undergraduate)	Minor (18 hrs.) (undergraduate)	Major (graduate)		

<b>TEACHING EXPERIENCE</b> (Student Teaching on first line)			FROM	TO
School	City and State	Grade or Subj.	mo. year	mo. year

TOTAL YEARS OF TEACHING EXPERIENCE:

**RELATED WORK EXPERIENCE:** List only positions related to teaching or youth

Employer	City and State	Position	From	To

**PROFESSIONAL REFERENCES:** List only teachers, principals, and superintendents of systems where experience was gained. Licensed teachers must list cooperating teacher and college supervisor.

NAME	TELEPHONE	SCHOOL or COLLEGE	ADDRESS
Name:			
Title:			
Name:			
Title:			
Name:			
Title:			

*PLEASE USE THIS SPACE TO EXPRESS YOUR BASIC PHILOSOPHICAL VIEW RELATIVE TO EDUCATING STUDENTS IN TODAY'S SOCIETY TO HELP THEM REACH THEIR FULLEST POTENTIAL.*

## OTHER INFORMATION

Please identify a person to notify in an emergency.

Name

Relationship

Street Address

City, State

Zip

Telephone

Please list any extra-curricular activities from high school or college.

Activities or clubs you would be interested in sponsoring

Other

Other

Other

Please attach a copy of all transcripts and teacher certificates.

It is the fundamental policy of Tecumseh Public Schools to provide equal opportunity in all of its operations and in all areas of employment practice and to assure that there shall be no discrimination against any employee or applicant on the basis of age, race, color, religion, sex, national origin, or disability.

Have you ever been convicted of a felony?

Yes

No

If yes, give details.

I hereby affirm that all information given in this application is true and complete to the best of my knowledge. False or misinformation could lead to dismissal.

\_\_\_\_\_  
Signature

**PLEASE NOTE:** Your application will be maintained in our active file one year from date completed. We will need to be notified of any changes on the application throughout the year.

SEND TO:

**Personnel Services**  
**Tecumseh Public Schools**  
1301 E. Highland St.  
Tecumseh, Oklahoma 74873