

Board Member Attendees: Tim Dow – Chairperson, Deborah Brown, Maureen Aube, Cecile Cormier, Delaney Carrier, Christine Martin (ZOOM), Paul Doucette, Glen Carter (ZOOM)

Absent Board Members: Susan Hallett-Cook

Administration: Daniel LeGallo – Superintendent; Jefferson Braman – Business Administrator (ZOOM); Susan Blair – PSS Principal (ZOOM); Rebecca Butt - Director of Special Education (ZOOM); Carrie Charette – FHS Principal; Ken Darsney – FMS Principal; Robyn Dunlap – IT Director (ZOOM); Jule Finley – Curriculum Director; Tim Westphal - FHS Assistant Principal; Barbara Slayton - Wellness Coordinator (ZOOM); Jason Trafton – FMS Assistant Principal (ZOOM), Dan Clark, Director of Buildings and Grounds (ZOOM); Brenda Petelle - Food Service Director; Danny Sylvester - Athletic Director

Others: Carisa Corrow, Dave Veysey, Barbara Veysey, Kandyce Tucker, Noah Lira (ZOOM), Ariel Braggins (ZOOM), Cathy Viau (School Board Clerk - ZOOM); Live Stream Viewers.

Public: Cathy Viau (School Board Clerk)

1. Call to order by the Chairperson- 5:45 pm

Non-Public Session

MOTION: Deborah Brown moved to go into Non-Public Session in accordance with RSA 91A, paragraph IIa/c (Personnel) at 5:46 PM, seconded by Cecile Cormier.

Motion Carried - Unanimous by Roll Call Vote

Discussion was held regarding 2021/22 Teacher Nominations.

MOTION: Cecile Cormier moved to come out of the Non-Public Session at 6:13 PM, seconded by Deborah Brown.

Motion Carried - Unanimous by Roll Call Vote

Tim Dow also stated the following: Community Members may attend the meeting in person, or email the Superintendent questions/comments prior to the meeting at dlegallo@gm.sau18.org. Please include the name. All questions and comments will be read into the minutes. During the meeting the public may participate by calling the Superintendent's phone number at 266-9833, if you prefer not to attend. Public may view the meeting on our YouTube channel using this link: <http://bit.ly/2UXbKYi>

a. Salute to the flag

- b. **Meetings Postings** - Dan confirmed they were posted appropriately. Delaney asked about the difference in public being notified that they could contact via text or email. Dan confirmed that was an oversight and will be back on next month's meeting agenda. Dan shared the information on how the public could reach him during the meeting.

2. Public Participation

- a. An email was going to be shared but could not be shared because there was no consent.

3. Recognitions

- a. David Veysey was recognized for making the student desks for PSS and FMS. He was presented with a plaque of gratitude.
- b. Brenda Petelle was recognized Nationally by the Federal Government US Department of Agriculture for keeping the Franklin Community fed during the pandemic.

4. FHS Student Representative Report

- a. The Student Representative was not present.

5. Presentations

- a. **Department of Justice Grant- Barbara Slayton and Kandyce Tucker (Mayor's Drug and Alcohol Task Force).** The presentation will be available to anyone who wants it and also being presented at the next City Meeting. It contains information regarding the Youth Risk Behavior Survey (2019) and School Safety Data (2018- 2019). The school is working together with the Mayor's Drug Task Force and Franklin Office of School Wellness. Some of the topics touched upon included:
 - i. Community
 - ii. Community Management Team/ Schools/ Families
 - iii. A list of Community Partner's list from CMT was shared.
 - iv. They meet the third Friday of each month.
 - v. Franklin's needs
 - vi. Recent grants awarded
 - vii. Project overviews
 - viii. Compared to other NH communities, Franklin has higher levels of poverty, trauma, substance abuse rates, mental health impact and bullying.
 - ix. Youth Risk Behavior Survey and School Safety Survey (from NH DOE) which are the primary data sources used.
 - x. FHS students report much higher than average Adverse Childhood Experiences
 - 1. Person struggling with drugs or alcohol in home
 - 2. Witnessed physical violence between adults
 - 3. Parents or other adults in the family had been in jail

4. These are three of the ten items considered ACES, or significant childhood traumas which have an impact on a variety of life outcomes.

b. Portrait of a Graduate - Carisa Corrow

- i. Carisa Corrow presented the board with a Progress Update Timeline and key highlights:
 1. The Wheel of Commitment/Resourcefulness is still in progress. They continue towards an Action Plan/Implementation. This will continue to be a living document even after it is presented in June. Twelve other high schools are working on this as well over five years with the BARR Foundation. Videos created can be found on the website and facebook page. April 14, 2021 is the next working group meeting. In May, community feedback will be requested. In June, a presentation of the Final Portrait will be done. In the summer, more professional development and planning will take place. Key highlights included receiving stakeholder input; creation of videos; engagement through various working groups and projects; extended interviews; and connecting with other schools.

c. High School 5X5 Block Schedule - Carrie Charette and Tim Westphal

1. Carrie Charette and Tim Westphal presented on the topic of next year's High School 5X5 Block Schedule. This presentation is a brief youtube video (over 295 views) of the pros and cons (with Ariel Braggins and Noah Lira included) which has been posted on the website, sent out to families, and made public. They obtained community, parents and students' input through various ZOOM Sessions and Google questionnaires. The questionnaire answers consisted of 37.2 % of students and 62.8% parents/guardians. From the ZOOM sessions and various other avenues, data was collected. Only one staff member has opposed it. Action on this will be requested later in the Superintendent's Report.

6. Approval of Board Meeting Minutes - January 19, 2021 and February 15, 2021

MOTION: Deborah Brown moved to take the minutes of January 19, 2021 Franklin School Board Meeting Minutes off the table, seconded by Delaney Carrier.

Motion Passes by Roll Call Vote - 7 in Favor and 1 Abstained (Paul Doucette)

MOTION: Deborah Brown moved to approve the January 19, 2021 Franklin School Meeting Minutes as presented, seconded by Delaney Carrier.

The minutes were further reviewed and added more details.

Motion Passes by Roll Call Vote - 6 in Favor and 2 Abstained (Glen Carter and Paul Doucette)

MOTION: Deborah Brown moved to approve the February 15, 2021 Franklin School Board Meeting Minutes as presented, seconded by Delaney Carrier.

Motion Passes by Roll Call Vote - 7 in Favor and 1 Abstained (Paul Doucette)

7. Old Business

a. Business Administrator - Jefferson Braman

Jefferson uploaded the latest financial information to the board folder on Google Drive. Since the last meeting we have unencumbered \$19,172. This is due to analyzing usage rates on our special education service providers and adjusting outstanding purchase orders. Otherwise there has been little change in expenses and encumbrances. Revenues have improved by \$11,540 due to additional Medicaid reimbursements and federal food service revenue.

The Finance Committee discussed the potential funding bills and will most likely want to have another budget work session to examine this information. The federal government has passed another stimulus package. This could have significant potential for the district at the local level. We will have to wait until the funds have been processed through the NH Department of Education to see how much and the time frame for use.

b. Committee Reports

- i. Deborah Brown - Finance - They met on March 11th. They reviewed previous minutes, reconciliations, budget numbers, building projects, and challenges. It was stated that the Joint Board Meeting with the City Council went well. The next meeting will be April 14th.
- ii. Delaney Carrier - I2 - They met on March 3rd. They discussed Portrait of a Graduate; Block Scheduling; Annual Report Card; Drop Out Rate; Absenteeism; Return to full time; Intervention Process; Remediation; Title I Program Redesign; Strategic Planning; Special I2 Meeting on March 31st at 5:30 PM at the SAU to identify main points; April 7th will also be a meeting at 5:30 PM at the SAU.
- iii. Tim Dow - Liaison Committee - will be delayed at the request of the city. They are keeping the lines of communication open between the city and school. They hope to meet in a couple of weeks. The Joint Finance Meeting went well.

8. NEW BUSINESS

Update from Superintendent - Daniel LeGallo

- a. *Hybrid Update:* Superintendent LeGallo shared, with the Board, the parent survey results, the vaccination roll out for staff, and the details from his meeting with Tim Dow and Fire Chief, Mike Foss, regarding his thoughts and recommendations around the status of the virus in Franklin. With this information, they will be discussing next steps in our educational model

moving forward. Part of this discussion includes changes to the number of feet from 6ft to 3ft of social distancing, busses (increased numbers on the bus), lunches in classes and other areas of the building, and protocols. CDC and DHHS are leaving it up to the schools of 3-6ft distancing and masks to be worn at all times. Over 60 of the staff will be receiving the Pfizer vaccine tomorrow at the Franklin Regional Hospital. The next batch will occur next Tuesday and another group on the 30th (subs, student teachers, bus drivers, spring coaches, daycares). The second shots will be scheduled at the time of their first shots. This is a choice for staff. Discussion was held regarding keeping things the same as Hybrid (2 in- person days) or making a change to parents having a choice to either be fully remote or to be in-person 4 days per week and Mondays remote for all, after April vacation. Each family would be contacted individually with a survey of questions to be answered. Discussion was held regarding the down slope of cases. Is there enough time to get prepared to bring students back after vacation was brought up? The first step is to reach out to families to find out numbers of people who choose to return. Over 25% of students are fully remote. Discussion was held regarding the concerns of an outbreak or disruption if an issue arises. What are other districts doing? The Franklin Board Meeting will be moved from the 19th to the 15th in April. At the April Board meeting the following will be on the agenda: Reopening Plan, Budget, and Non-Public. There will be no Administrative Reports.

MOTION: Tim Dow moved to authorize the Superintendent to move forward with the process of contacting parent/guardian with their preference of fully remote or 4 day in-person learning and continue the reopening plan of the potential target of date of May 4th while following the superintendent's recommended parameters and guidelines as presented by the Superintendent, seconded by Cecile Cormier.

Motion Passes by Roll Call Vote - 7 in Favor and 1 Opposed (Paul Doucette)

- b. *High School 5 by 5 Block Schedule Change for 21/22: Carrie Charette and Tim Westphal* shared input from parents and students that they collected from their survey and zoom sessions this month.

MOTION: Glen Carter moved to approve the new Franklin High School schedule for the 21/22 school year as presented, seconded by Christie Martin.

Motion Passes by Roll Call Vote - 7 in Favor and 1 Abstained (Paul Doucette)

- c. *Franklin Animal Shelter 5K May 30th:* The Franklin Animal Shelter has requested that the district provide access to the Paul Smith School on Sunday, May 30th for bathroom use during

their 5K race from 7 am -12 pm. As this is the first external school event to be considered during the pandemic, the Superintendent sought the Board's approval. Superintendent LeGallo did recommend approval for this request.

MOTION: Paul Doucette approved the *Franklin Animal Shelter 5K May 30th*: providing them access to the Paul Smith School on Sunday, May 30th for bathroom use during their 5K race from 7 am -12 pm, seconded by Cecile Cormier.

Discussion was held surrounding the amount of access, custodial coverage, and deep cleaning.

Motion Carried - Unanimous by Roll Call Vote

- d. *Spring Sports Coach Nominations*: Superintendent LeGallo recommended the Spring coaches for middle school and high school sports teams.

MOTION: Tim Dow moved to approve the recommendations for Spring Coaches for High School as presented, seconded by Glen Carter.

Motion Passes by Roll Call Vote - 7 in Favor and 1 Abstained (Deborah Brown)

MOTION: Tim Dow moved to approve the recommendations for Spring 2021 Coaches for Middle School as presented, seconded by Deborah Brown.

Motion Carried - Unanimous by Roll Call Vote

- e. *Spring Sports Protocols*: Danny Sylvester, Athletic Director, discussed the spring sports protocols that will be in place to keep students and spectators safe during the season. A handout was given to the board called "Spring '21 Sports Covid Protocols - FHS and FMS". In presentation he focused on: Masks While Outdoors; Locker Rooms not being available; Restrooms; Event Travel and Spectator Policy. There will be two games and two practices per week and nothing over April Vacation.
- f. *Federal Food Service Review Update*: Brenda Petelle was with us to discuss our recent Federal review of our Food Service program. The State is required to do a Food Service Director review which included reviewing all production sheets, number of meals served, number of meals returned, tally sheets, monthly claims, menu guideline review, community and public outreach, how the window delivery is working, and a meeting with the Business Administrator. The Federal Agency was so impressed by her with all that she does to reach out and help the community that they presented her with a glowing review and letter. They actually use her system as a great example to others. Tim Dow thanked Brenda Petelle and her staff for all of their time, work and effort that was put into this.

- g. *Teacher Nominations 21/22*: Superintendent LeGallo recommended the Board approve teacher nominations for the 21/22 school year. Administrative nominations will be coming to you at our April meeting.

MOTION: Tim Dow moved to approve the 2021-2022 teacher nominations as presented, seconded by Paul Doucette.

Motion Carried - Unanimous by Roll Call Vote

- h. *District Annual Report Card*: Discussion was held of the draft Annual Report Card that had previously been shared with the Board. This is our Inaugural Report Card that we have created and will become a yearly report to the School Board and community. Superintendent LeGallo is seeking Board input and approval. I2 did review and made some recommendations of changes; publication was discussed; and the anticipated distribution date is April 1st. Barbara Slayton helped to put together as well.

MOTION: Tim Dow moved to approve the 2020-2021 District Report Card with the recommended changes and published as necessary no later than April 5, 2021, seconded by Delaney Carrier.

Motion Carried - Unanimous by Roll Call Vote

Curriculum Report – Jule Finley - The Board was provided with a written report that included the following: Communication/Social Media/Facebook Usage; Demonstrated Success (Upcoming Community Conversations, Additional Webinars, Adding a Parent Support portion through the Office of School Wellness Grant); Teacher Pay Teacher; Curriculum; Mentoring Program; Teacher Evaluation Plan; Portrait of a Graduate; Lakes Region CIA (Curriculum, Instruction, Assessment); Lakes Region Title I; Other Professional Development; Discovery Ed Survey (Program Tool/cost and usage) and Drama Spring Projects. 24 high school students participated in the Virtual NHETG Festival on Saturday, March 13. We gathered at the Opera House from 12 pm- 5 pm and watched scene presentations from Concord High School, Founders Academy, Kingswood, Portsmouth Christian and John Stark Academy. A scene written by Seniors Madison Clark and Megan Sorette was shared. Megan Sorette was awarded an All Star Acting Award from the adjudicator for her role. Sweeney Todd has been cast!! The show dates are May 20- 23. Tickets are on sale already at www.franklinoperahouse.org.

Special Education Report – Rebecca Butt - The Board was provided with written report that included the following: 253 identified students; 7 Consent to Evaluate/Found Eligible; 38 Out of District/Other

LEA; 20 referrals in February/March; thankful for the continued support; ongoing budgeting and Medicaid Efforts; increase in the number of referrals and special education students and the need for more staffing; continued hard work from special education teachers and staff; McKinney Vento Homeless Assistance Act; and Indicator 11 - Timeliness of Initial Evaluations addressed. The Board requested a list of special education categories used in identification.

PSS Principal's Report – Susan Blair - The Board was provided with written report that included the following: Student Population 305 (with Breakdown of A/B/Remote Groups); Recognitions; February/March highlights (Read Across America); Increase of 17 from remote to hybrid; Remote Learning Superstars; Turbo Tiger (Guidance Curriculum); What is Ahead and Upcoming Important Dates.

FMS Principal's Report – Kenneth Darsney - The Board was provided with written report that included the following: Student Population is 361 (129 A Group/149 B Group/ 33 A/B Group/ 115 Remote/50 Unenrolled); Winter Vacation; Trimester 2 Progress; information from the email from Melissa White, NHDOE Administrator for Academics and Assessment - Statewide Assessment in May; Interim State Wide Test; Modular Testing; transient population; and March and April preparation for testing.

Jason Trafton, FMS Assistant Principal - Stated that the offenses and violations are down to 8 incidents since the last board meeting half of them are majors. Security/Threatening/Truancy are the top issues. Discussion is held with students regarding filters while in school.

FHS Principal's Report – Carrie Charette - The Board was provided with written report that included the following: Student Population of 270; Updates about Winter Carnival; Administration and Scheduling Committee for ZOOM Sessions about next year's proposed and approved schedule; 5 Seniors signed up for Instant Admissions to LRCC; Virtual HUOT Technical Program Presentations; Guidance Virtual ZOOM for college planning; Progress Report for Quarter 3; Best Practices Jam Session; Student Achievement Update (27% of the student body earned honors and high honors status for quarter 2. This was an increase of 32% from the Quarter 1 honors and high honors students); Recognitions: Congratulations to the directors, cast, and crew from the One Act Performance/ *Anesthesia*, which had live performances at the Franklin Opera House on February 19th and 20th; . Congratulations to Liz Guillotte who was recognized as the Division IV 2021 NH Athlete Scholar! This is the first time any student from Franklin High School has been awarded this distinction; Congratulations to the Varsity boys and girls basketball teams for qualifying for the Division 4 playoffs. The boy's team hosted Concord Christian Academy and hung tough with the Kingsmen. The boys clawed their way back several times before going down in defeat with a final score of 55-44. The girls hosted Lisbon and had a similar fate, but just like the boy's team, they never gave up. The Panthers came away with the win over the Lady Tornadoes 33-24; The following students received the Live & Learn Scholarship from Colby-Sawyer College . These students have earned free tuition for 4 years in exchange for living on campus and becoming a residential student. They award up to 15 a year to

surrounding area high schools and 3 were awarded to FHS Students. Congratulations to Lauryl May, Jillian Swett, & Zoe Sylvester; Congratulations to the students who were selected as cast and crew for "Sweeney Todd."; and upcoming dates.

Tim Westphal, FHS Assistant Principal, stated that there were 4-5 minor incidents since the last board meeting. The students are doing well overall. They are also attending more regularly. He also thanked the board for their support in the schedule change for next year.

Dan Clark - Facilities Director - Mr. Clark stated that painting continues at the high school and staff are proud of the work being done as well as lots of positive feedback from students and staff. He is working with students to help them work on their community service hours. Currently, there are three students and the hours are adding up quickly. They are doing a great job.

9. Policy

MOTION: Deborah Brown moved to approve for second reading and adoption, the following policies: Policy BGAA: Policy Development, Adoption and Review: on page 3 #4 remove digital to print; Policy BHE: School Board Use of Email and Other; Policy EB: Workplace Safety Program & Joint Loss; Policy EBB: School Safety; Policy GBCD: Background Investigation and Criminal Record; Policy GBCE: Training and Information Relative; Policy JCA: Change of Class or School Assignment; and Policy JLCJ: Concussions and Head Injuries as corrected, seconded by Cecile Cormier.

Motion Passes by Roll Call Vote - 7 in Favor and 1 Abstained (Paul Doucette)

MOTION: Paul Doucette moved to approve for first reading, the following policies: Policy BA: School Board Self Evaluation and Goal Setting; and Policy BDF: Advisory Committees to the Board as presented, seconded by Maureen Aube.

Motion Carried - Unanimous by Roll Call Vote

MOTION: Paul Doucette moved to withdraw the following policies as presented: Policy BG: Board Policy Process: replaced by BGAA; Policy BGA: Policy Development System: replaced by BGAA Policy BGB: Policy Adoption: replaced by BGAA; Policy BGC: Policy Review and Evaluation – Manual Accuracy Check: replaced by BGAA; Policy BGE: Policy Dissemination: replaced by BGAA; Policy JEC: Manifest Educational Hardship: replaced by JCA, seconded by Cecile Cormier.

Motion Carried - Unanimous by Roll Call Vote

10. Late Items - Resignation

MOTION: Tim Dow moved to accept, with regret, the resignation of Megan Kelleher, FMS Guidance, at the end of the 2020-21 School Year as presented by the Superintendent, seconded by Paul Doucette.

Motion Carried - Unanimously by Roll Call Vote

11. Public Participation - None

12. Non-Public – RSA 91A, paragraph IIa/c – Personnel

MOTION: Paul Doucette moved to go into Non-Public Session in accordance with RSA 91A, paragraph IIa/c (Personnel) at 8:56 PM, seconded by Deborah Brown.

In Non-Public, included the Board as well as Jefferson Braman, Jule Finley, Daniel LeGallo, and Cathy Viau.

Motion Carried - Unanimous by Roll Call Vote

MOTION: Paul Doucette moved to come out of the Non-Public Session at 9:04 PM, seconded by Deborah Brown.

Motion Carried - Unanimous by Roll Call Vote

MOTION: Tim Dow moved to authorize the Superintendent to give a salary adjustment as presented for the Food Service Director, seconded by Paul Doucette.

Motion Carried - Unanimous by Roll Call Vote

13. Adjournment

MOTION: Deborah Brown moved to adjourn at 9:07 pm, seconded by Paul Doucette.

_____ **Motion Carried - Unanimous by Roll Call Vote**