



# Harvey Public Schools District 152 Spring 2021 Reopening Plan

March 26, 2021



On March 9, 2021, the Illinois Department of Public Health and Illinois State Board of Education (ISBE) revised the [Public Health Guidance for Schools](#). This updated guidance reinforces the importance of in-person instruction and provides strategies that facilitate a safe return back to school. We have remained abreast of these important updates and implemented all essential mitigation strategies to safely reopen the school buildings in Harvey 152. With the help of several planning committees consisting of district leadership, school administrators, teachers, support staff, and parents, we are excited to offer students an option to return to their classrooms for in-person instruction.



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## [PHASE I - Student Assessment \(April 19 - April 30\)](#)

Per guidance from the Illinois State Board of Education (ISBE), all local school districts are “**REQUIRED**” to administer the following State assessments:

- *Illinois Assessment of Readiness (IAR) – Grades 3rd–8th*
- *Illinois Science Assessment (ISA) – Grades 5th and 8th*
- *ACCESS for English Learners – EL Students Grades K – 8th*
- *Dynamic Learning Maps (DLM) – Alternate assessment for students with significant cognitive disabilities in grades K – 8th*

ISBE granted school districts the option to administer these assessments during Spring of the current school year, or Fall of the 2021–2022 school year. After considering both options, Harvey School District 152 has decided to administer the assessments this Spring. Spring testing would afford students the opportunity to test according to their current grade level, as opposed to their previous grade levels, should the assessment be administered in Fall. Administering assessments according to previous grade levels poses significant concerns regarding testing logistics for our students transitioning from elementary to middle school, as well as, attempting to coordinate testing with several high schools for our 8th grade graduates.

Spring will also limit the burden of over assessing students next year. If testing is deferred to the Fall, students would be required to complete two State assessments during the 2021–2022 school year, as opposed to one. Instead of using time in the Fall to complete State assessments, we firmly believe it will be more beneficial to use this time to respond to students' needs with curriculum-embedded assessments and local benchmark instructional tasks.

The benefits of Spring testing also provides teachers with timely performance results, which will help us determine the impact of remote learning on student achievement. These results will provide teachers with immediate and actionable data necessary to plan effective instruction for the Fall.



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For these reasons, students will be required to return to their schools to complete the assessments in-person during Phase I of this reopening plan. During Phase I, students and staff will only report to their buildings by grade level according to the assessment schedule outlined below. The remaining staff and students will continue remote instruction until the conclusion of all testing.

When students report for in-person testing, the normal school day schedule of 9:00 am – 3:00 pm will be utilized. All students will be provided breakfast and lunch, and qualifying students will receive transportation.

## **STATE ASSESSMENT SCHEDULE**

	<b>Dates</b>	<b>Assessments</b>
<b><u>WEEK #1</u></b>  <i>All 3rd Grade Students</i>  <i>All 6th Grade Students</i>  <i>1st Grade Scheduled EL Students</i>  <i>Only Report for Testing</i>	April 19, 2021	IAR/DLM-Reading Session I (AM) ACCESS (Listening) (PM)
	April 20, 2021	IAR/DLM-Reading Session II & III (AM) ACCESS (Reading) (PM)
	April 21, 2021	IAR/DLM-Math Session I (AM) ACCESS (Writing) (PM)
	April 22, 2021	IAR/DLM-Math Session II (AM) ACCESS (Speaking) (PM)
	April 23, 2021	IAR/DLM- Math Session III (AM)
<b><u>WEEK #2</u></b>  <i>All 4th Grade Students</i>  <i>All 7th Grade Students</i>  <i>2nd Grade Scheduled EL Students</i>  <i>Only Report for Testing</i>	April 26, 2021	IAR/DLM-Reading Session I (AM) ACCESS (Listening) (PM)
	April 27, 2021	IAR/DLM-Reading Session II & III (AM) ACCESS (Reading) (PM)
	April 28, 2021	IAR/DLM-Math Session I (AM) ACCESS (Writing) (PM)
	April 29, 2021	IAR/DLM-Math Session II (AM) ACCESS (Speaking) (PM)
	April 30, 2021	IAR/DLM- Math Session III (AM)



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WEEK #3		
<i>All 5th Grade Students</i> <i>All 8th Grade Students</i> <i>Kindergarten Scheduled EL Students</i> <i>Only Report for Testing</i>	May 3, 2021	IAR/DLM-Reading Session I (AM) Science I (PM)
	May 4, 2021	IAR/DLM-Reading Session II & III (AM) Science II (PM)
	May 5, 2021	IAR/DLM-Math Session I (AM) Science III (PM)
	May 6, 2021	IAR/DLM-Math Session II (AM) ACCESS - Listening & Reading (PM)
	May 7, 2021	IAR/DLM- Math Session III (AM) ACCESS -Writing & Speaking (PM)

### **ACCESS TESTING**

ACCESS testing for Kindergarten, 5th and 8th grades students will continue as needed during Phase II of the plan from May 10 - June 11 by appointment only.

### **MAKE-UP TESTING**

All make-up testing for IAR, DLM & ACCESS will be conducted during Phase II by appointment only.

### **PHASE II - In-Person Instruction Option (May 10 - June 11)**

Beginning May 10, 2021 the district will provide an option for parents to select an in-person hybrid option to begin phasing students back into the buildings. Parents will be provided the choice between the following two options: (1) hybrid model or (2) remote model. Descriptions of each model is outlined in the table below.

If your child has struggled during remote learning due to academics, truancy or social-emotional reasons, we encourage you to choose option #1.

If your child has been successful with remote learning, we encourage you to choose option #2 to continue their path of success. Please choose the option that is most beneficial to your child and family.



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Parents will need to complete [this Program Selection Form](#) no later than Friday, April 9, 2021. Please note that students will remain in their selected program until the end of the school year. If the program selection is not completed, the student will automatically default to Option #2.

<b>OPTION 1 - HYBRID MODEL</b> 3 Days Remote/ 2 Days In-Person	
<b>Remote Learning Days</b> (Mondays, Wednesday, Fridays)	<b>In- Person Instruction Days</b> (Tuesday & Thursday)
<p>All students will receive live remote instruction on Mondays, Wednesday and Fridays based on the schedule outlined in the district's <a href="#">Remote Learning Plan</a> (9:30 am - 3:00 pm). Fridays will no longer be used for asynchronous instruction and will assume the regular remote learning schedule.</p>	<p>Students will return to school for in-person instruction on Tuesdays and Thursdays according to the regular full day schedule of 8:50 am - 3:00 pm. Bus transportation will be provided to qualified students only.</p> <p style="text-align: center; color: red; font-weight: bold;"> <u>The First Day of In-Person Instruction is Tuesday, May 11, 2021.</u> </p>

<b>OPTION 2 - REMOTE MODEL</b> 3 Days Remote/ 2 Days Asynchronous	
<b>Remote Learning Days</b> (Mondays, Wednesday, Fridays)	<b>Asynchronous Instruction Days</b> (Tuesday & Thursday)
<p>All students will receive live remote instruction on Mondays, Wednesdays, and Fridays based on the schedule outlined in the district's <a href="#">Remote Learning Plan</a> (9:30 am - 3:00 pm). Fridays will no longer be used for asynchronous instruction and will assume the regular remote learning schedule.</p>	<p>During asynchronous remote learning days, students will be provided with a minimum of 5 hours of independent remote instruction via Google Classroom or Seesaw. Students are expected to submit their completed assignments before the end of the school day to receive credit for attendance. All assignments will be graded according to the standard grading scale. Building teams will meet to develop plans for providing required minutes to Special Education and MTSS students on asynchronous learning days.</p>



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## [PHASE III - Extended Year Summer Program \(June 21 - July 16\)](#)

The 2021 Extended Year Summer Program will be required for all students receiving a failing grade in Reading or Math and offered to ALL students that are interested in participating for enrichment purposes. The program will target students in grades Kindergarten - 7th. Parents interested in enrolling their children in summer school should submit completed permission forms to their child's teacher or principal no later than Friday, May 7, 2021. The program information is as follows:

**Dates:** June 21, 2021 – July 16, 2021 (Mondays – Thursday)

**Times:** Staff: 8:30 - 2:15      Students: 9:00 - 2:00

*Parents will be provided with additional information on the summer program by April 2, 2021.*

## [FACILITY READINESS](#)

In preparation for the reopening of schools, we have implemented the following mitigation measures throughout the district to help reduce exposure to COVID-19.

- Touchless sinks & toilets have been installed in all restrooms
- Touchless water fountains have been installed in all buildings
- Deep cleaning and sanitation has routinely been conducted throughout the year.
- Excess furniture has been removed from all classrooms to maximize social distancing
- Air quality testing has been conducted in all buildings
- Desk dividers have been purchased for use in classrooms and common areas
- Social distancing markers have been placed throughout all buildings to aid traffic flow and spacing
- All schools are equipped with thermometers to conduct temperature checks upon entry to the building.





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## **HEALTH & SAFETY PROTOCOLS**

The health and safety of students and staff is our top priority. The district will implement a variety of measures to keep everyone safe. Prior to returning to the buildings, all staff members will receive training on health and safety protocols to help mitigate the prevention and transmission of COVID-19. All schools will be required to implement the following guidelines in accordance with ISBE and the Illinois Department of Public Health.

- *Require universal and correct use of appropriate personal protective equipment (PPE), including face masks;*
- *Require social distancing be observed, as much as possible;*
- *Require contact tracing in combination with isolation of those with suspected or confirmed COVID-19 and quarantine of close contacts, in collaboration with the local health department;*
- *Require an increase in schoolwide cleaning and disinfection and maintenance of healthy environments; and*
- *Require promotion and adherence to handwashing and respiratory etiquette.*

## **SYMPTOM SCREENINGS & SELF-CERTIFICATION**

All individuals are required to conduct daily symptom screenings prior to entering the buildings. Parents/guardians will be required to complete an online questionnaire certifying that their child is not experiencing any COVID-19 symptoms. If students report to school without completing the screener, they will be screened once they arrive at school.

Additionally, temperature screenings will be conducted for all individuals upon entering the building. Individuals with temperatures greater than 100.4 and/or symptoms of COVID-19 will be isolated immediately and sent home as soon as possible. All schools will have a designated care room for students displaying COVID-19 symptoms. Per CDC guidance, individuals should not return until they are fever free for 72 hours without medication and 10 days since COVID-19 symptoms appeared.

## **PERSONAL PROTECTIVE EQUIPMENT**

All staff and students must wear face masks while inside the school buildings and on buses. Parents are encouraged to provide their children with masks





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prior to entering the buildings and boarding buses. Masks with exhalation valves or vents are not recommended per IDHP guidelines. Appropriate face masks will be made available at all schools as needed. Masks should be worn properly, covering both the nose and mouth. Face shields will also be available for staff; however, they must be used in conjunction with a face mask.

## ***SOCIAL DISTANCING***

Staff members will be encouraged to remain in their designated classrooms/work area throughout the day. A minimum distance of 3 feet should be maintained between all individuals during in-person learning activities. Capacity limits in classrooms, lunchrooms and other common areas will be based upon the space's ability to accommodate this social distancing requirement.

## ***CLEANING & SANITATION***

All buildings will be cleaned and sanitized daily. A routine cleaning schedule has been established and will be closely monitored by the building Principal and Director of Buildings and Grounds. Cleaning shall be performed at minimum, before buildings open, every hour in common spaces, and after buildings are closed for the day. Daily cleaning regimens will include sanitization of:

- Restrooms and wash basins per CDC guidelines.
- Touch point surfaces (door knobs/handles, rails, lights, etc.)
- Water fountains, lockers and handles
- Hard surfaces and high traffic areas

## ***SCHOOL CLOSURE***

The district will contact the Cook County Health Department upon learning of a positive COVID-19 case in the schools. Decisions on school closure will be made in consultation with the Cook County Health Department as part of contact tracing and case investigation. This could warrant closure of a single classroom, grade level or the entire school. In the event of any closure, students will return to remote learning.



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## STUDENT TRANSPORTATION

Transportation will be provided to eligible students only. Parents will be notified of their child's bus route and time via email by April 2, 2021. All individuals boarding the bus, will be required to wear a mask at all times. No more than 50 individuals will be assigned to one bus. Students from the same household will be assigned to sit together to allow for as much social distancing as possible. Each bus will be staffed with a monitor to ensure these safety guidelines are followed. All buses will be cleaned before and after each route according to CDC guidelines.

## ARRIVALS/DISMISSAL

Whenever possible, parents of children should remain in their vehicles during all pick-up and drop-off times. Staggered arrivals and dismissal procedures will be implemented by school. Designated entry and exit doors will be used at all times, except in case of emergency, when the closest exit should be used. The following procedures will be implemented upon arrival to school:

- Verification of masks
- Temperature screenings
- Hand sanitation

## COMMON AREAS

Masks must be worn at all times. In classrooms with shared cubbies, dividers will be used so student belongings do not come in contact with others. Staggered schedules will be implemented for locker and cafeteria use to allow for social distancing.

## CLASSROOM & OFFICE SPACE SAFETY

Classrooms will be equipped with as little furniture as possible to allow for maximum social distancing. Teachers will be provided with face shields, masks, gloves and cleaning supplies as needed. Students will be assigned individual devices, manipulatives, and supplies. Shared supplies will not be permitted.

## FOOD SERVICES

Students will be provided with breakfast and lunch options daily. We will make every effort to utilize the cafeteria for students to eat lunch. However, please



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be advised that some students may need to eat lunch in their classrooms in an effort to adhere to social distancing guidelines.

## UPCOMING DATES

April 1, 2021	End of 3rd Quarter
April 2, 2021	No School - District Closed
April 5-9, 2021	No School - Spring Break
April 16, 2021	No School - Parent Teacher Conferences
May 31, 2021	No School - Memorial Day
June 11, 2021	Last Day of School

## COMMUNICATION

The standard methods of communication will include postings on the district's website and social media, robocalls, emails, phone calls, messages via the Remind App, Class Dojo and Seesaw. It is imperative that parents provide their child's school with a valid email address and current telephone number. If parents have questions regarding the contents of this plan, or need additional information before selecting a program model, please contact your child's principal.