

**Hillsdale Preparatory School**  
160 W. Mechanic Rd., Hillsdale, MI 49242  
Board of Directors Meeting  
Hillsdale Prep Teachers' Lounge  
**March 23, 2021 5:30 PM**  
**Meeting Agenda**

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Public Comment**
- 5. GVSU Update**
- 6. Consent Agenda**
  - a. Approval of Financial Statements
  - b. Approval of Bills
  - c. Approval of Minutes from the January 26 Meeting
- 7. Reaffirm the Extended COVID-19 Learning Plan**
- 8. Approve the 2021-2022 School Calendar**
- 9. Approve updated board policies**
- 10. New Business and Administrative Reports/Updates**
- 11. Other Matters**
- 12. Adjournment**

**Hillsdale Preparatory School**  
160 W. Mechanic Rd., Hillsdale, MI 49242  
Board of Directors Meeting  
Virtual  
**February 23, 2021 5:30 PM**  
**Meeting Minutes**

1. **Call to Order:** 5:33pm
2. **Mr. Barker swore in Dr. Heckel**
3. **Roll Call:** Conduct, Budd, Heckel
  - a. Also Present: Melody Henthorne, Annie Fowler, Bill Barker
4. **Approval of Agenda:** Heckel made a motion to move GVSU update from item number 9 to item number 5 on the agenda, 2<sup>nd</sup> Budd – Carried
5. **GVSU Update:** Mr. Barker reminded the Board to sign-up for Board training. Vear attended the January training so in order to qualify for the grant money 1 more member needs to attend a training. Heckel said he signed up for the March training. He also reminded the Board they need to be looking for a 5<sup>th</sup> member. He is looking into if meetings can be held in person or if they need to remain virtual.
6. **Public Comment:** None
7. **Consent Agenda:** Motion to approve, Budd, 2<sup>nd</sup> Heckel – Carried
  - a. Approval of Financial Statements
  - b. Approval of Bills
  - c. Approval of Minutes from the January 26 Meeting
8. **Reaffirm the Extended COVID-19 Learning Plan:**
  - a. Mrs. Fowler presented the two-way communication information for the month. She also informed the Board that due to a positive COVID-19 case the whole school is working virtually. She asked for Board approval to remain virtual through March 1.
  - b. Heckel made a motion to reaffirm the Extended COVID-19 learning plan, and to allow students to work virtually through March 1, 2021, 2<sup>nd</sup> Budd – Carried
9. **Approve updated board policies:**
  - a. Budd made a motion to approve Board Policies 8120, 8142, 8142.01, 8321, 8340, 8390, 8401, 8402, 8452, 8900, 2<sup>nd</sup> Heckel – Carried
10. **New Business and Administrative Reports/Updates:**
  - a. Mrs. Fowler gave updates of things happening around HPS. Staff is working on reviewing curriculum samples for Science and Writing. Kindergarten Roundup will be scheduled soon. The staff lounge is complete and we can't wait to show it off at the next in person meeting. We celebrated the 100<sup>th</sup> day of school. Mrs. Fowler set a goal to read 100 books in 100 days and post them on Facebook. Since she completed her goal students are being rewarded with a school-wide reading day on March 1. The whole day will be focused on literacy and students will also get an ice cream treat from Mrs. Fowler. She is working on finishing a draft of the 21-22 school calendar and will present that at the March meeting. We are being told to prepare for State testing this year. We are waiting for more information to make plan, but we are being told to expect to administer the test.
11. **Other Matters:**
  - a. The Board discussed people to fill the 5<sup>th</sup> Board seat. They are going to reach out to people on the list and invite them to the March meeting.
12. **Adjournment:** Motion to adjourn, Heckel, meeting adjourned at 6:00pm

A handwritten signature in black ink, appearing to be "A. Barker", is located at the bottom right of the page.