

Wildflower Open Classroom
 Board of Director's Meeting
 November 13, 2017
 2414 Cohasset Road, Chico, CA 95928
 Minutes

Board Member	Present	Absent
Jillian Hopewell	✓	
Jonas Herzog	✓	
Caroline Roady		✓
Sierra Grossman	✓	
Christina Cassidy	✓	
 School Director		
Tom Hicks	✓	

Meeting begins at 5:04pm

1. Call to Order (Introductions)
2. Additions and Deletions to the Consent Agenda
3. **CONSENT AGENDA**
 - 3.1 By Consent, approve minutes from 10/26/17 WOC Board regular meeting
 - 3.2 By Consent, approve Monthly Financial Report

S. Grossman made a motion to approve Financial Report but removed 10/26/17 minutes for edits; J. Herzog seconded; all approved (passes unanimously).

REGULAR AGENDA

4. Items removed from the Consent Agenda for Board Consideration or Urgent changes to the regular agenda:
S. Grossman made a motion to approve 10/26/17 minutes with recommended edits; J. Herzog seconded; all approved (passes unanimously).
5. Public Comments: None
6. Board Calendar & Oversight Checklist (C. Cassidy)
 - Reviewed BC&OC- no edits made.
 - No action taken.
7. Outreach & Diversity Plan Update (C. Cassidy)
 - Discussed proposed Outreach & Diversity Plan.
 - Recommended further development of outreach and diversity policy and plan.

C. Cassidy made a motion to approve the Outreach & Diversity Plan with minor edits suggested and to have more in depth development of policy and plan by Ad Hoc PNP Committee; J. Herzog seconded; all approved (passes unanimously).
8. Suicide Prevention Policy (C. Cassidy)

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- Discussed proposed suicide prevention plan and need for additional review.
 - Plan to have S. Grossman review and provide edits.
 - Review revised proposed policy for November 29 Meeting.
 - No action taken.
9. Bylaws Review (C. Cassady)
- Reviewed Bylaws and no changes to Bylaws made.
 - No actions taken.
10. Conflict of Interest Policy (C. Cassady)
- Discussed and multiple questions for attorneys arose.
 - Plan to submit questions to attorneys and have BOD review at November 29 Meeting.
 - No action taken.
11. General Complaint Policy (C. Cassady)
- Discussed proposed policy.
 - Plan to have Ad Hoc PNP Committee review, review and resubmit to BOD for approval.
 - No action taken.
12. Uniform Complaint Policy (C. Cassady)
- Discussed proposed policy.
 - Plan to have Ad Hoc PNP Committee review, revise and resubmit to BOD for approval.
 - No action taken.
13. Fiscal Policy (C. Cassady)
- Needs to be reviewed by Business Manager, Lisa Speegle
 - Plan to have Ad Hoc PNP Committee review, revise and resubmit to BOD for approval.
 - No action taken.
14. Admissions & Enrollment Policy (C. Cassady)
- Discussed and reviewed proposed policy changes.
- J. Herzog made a motion to approve the Admissions & Enrollment Policy with minor edits suggested; S. Grossman seconded; all approved (passes unanimously).**
15. Immunizations Policy (C. Cassady)
- Discussed and reviewed proposed policy changes.
- S. Grossman made a motion to approve the Immunizations Policy with edits suggested; J. Herzog seconded; all approved (passes unanimously).**
16. Plan for Section 504 Students Policy (C. Cassady)
- Discussed and reviewed proposed policy.
- J. Herzog made a motion to approve the Plan for Section 504 Students Policy presented; S. Grossman seconded; all approved (passes unanimously).**

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17. Parents Rights & Responsibilities Policy (C. Cassady)

- Discussed and reviewed proposed policy.

S. Grossman made a motion to approve the Parents Rights & Responsibilities Policy presented; J. Herzog seconded; all approved (passes unanimously).

18. Field Trip Policy (C. Cassady)

- Draft policy reviewed.
- Plan to have Ad Hoc PNP Committee review, revise and resubmit to BOD for approval.
- No action taken.

19. Charter Renewal Petition & Supplemental Documents (C. Cassady)

- Discussed revisions and comments.
- New timeline discussed – Final Charter review by BOD 11/29/17 and submission 12/6/17.
- Proposed BOD members to provide comments to C. Cassady by end of business Friday.
- Plan to review and approve at November 29 Meeting.
- No action taken.

20. Charter Board University (J. Hopewell)

- Tabled until December Meeting
- Section 2 & 3
- No action taken.

21. Use Permit (J. Herzog)

- No update since October 5th meeting with City Planning.
- No action taken.

22. Music Festival Update (J. Herzog)

- Single headliner – contracts pending
- End of Normal venue
- No action taken.

23. WOC Annual Budget Planning and Timelines Procedures (T. Hicks)

- Reviewed and edits /updates made to procedures.
- No action taken.

24. Director & Enrollment Report (T. Hicks)

- Staff updates – new PE Teacher five days per week.
- Current Enrollment – no report available for meeting.
- Audit completed; Report will be available in December- see December Meeting.
- Website/App- website going but not available yet to public.
- Leadership league – staff all on board; moving forward.

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- Discussed CAASP scores and suggested BOD members review data provided in Charter Renewal Petition for detailed info.
- Teacher Evaluations for 2017-2018: going well- should be completed next week. Incorporating recent Summer Institute observations from leaders.
- Conflict resolution training all day training last week.
- Social emotional program – moving forward; more kids being seen by school counselor; playground recess interactions reviewed and prevention of conflict identified.
- T. Hicks attending CCDS Conference this week.
- Nurtured Heart not implemented yet and Mindfulness Parent Conference possibility. Update at December Meeting.
- No action taken.

25. Adjournment:

Meeting adjourned 8:12 pm. Next BOD Special Meeting: November 29, 2017 at 5:30pm.
Respectfully submitted by C. Cassidy, Board Secretary

Signature

Date