<u>District 739</u> Transportation Policy: Ride Accommodations Other Than Scheduled. This policy's sole intent is to ensure the safety of your child(ren).

Transportation services for emergency or planned changes in route will be allowed if:

- 1. The bus company receives a request from the parent or guardian, which is carefully written, dated and contains an appropriate signature.
- 2. The request has been verified at least two (2) days in advance.
- 3. The student is aware of the arrangement and is responsible to mount the appropriate bus to reach the designated location.
- 4. Arrangements have been made through the bus company assigned to carry the child to and from school. Only written requests will be honored. The written request will be kept on file with the school bus company.

If you contemplate not being home if school is dismissed early due to an emergency closing, and want your child(ren) taken to another destination kindly fill out the portion below and return the white and yellow copy to the school.

Please fill out one form for each child and return to homeroom teacher.

Student Name:	Teacher:	
Is to go to		
	Name	
<u>-</u>	Address	
	Address	
	Telephone Number	
Signature of Parent or Guardian	Date	

This form is your permission for us to release your child to the specified destination without notifying you. Please be assured that your child will be released only under serious circumstances. (Examples: When school closes during the school hours; snowstorms, power outage; bomb threat; etc.)

White: District Office

Yellow: Contractor

Pink: Parent