

# **PRESCOTT SCHOOL DISTRICT**

## **BOARD MEETING MINUTES**

### **REGULAR MEETING**

**November 20, 2017**

#### **THOSE PRESENT:**

**SCHOOL BOARD MEMBERS:** Karen Tonne, Erik Young, Sara Fletcher

**SCHOOL BOARD MEMBERS ABSENT:** Leann Griffin, Eva Madrigal

**STUDENT BOARD MEMBERS:** None Present

**SUPERINTENDENT:** Brett Cox

**PRINCIPAL:** Dr. Jodi Thew

**BUSINESS MANAGER:** Patti Johnson

**CLERK:** Cheryl McCracken

**ASSOCIATION REPRESENTATIVES:**

**PATRONS AND PROFESSIONALS:** None Present

**DELEGATES, VISITORS AND GUESTS:** None Present

#### **CALL TO ORDER:**

The regular meeting of the Prescott School District Board of Directors was called to order by Chairman Karen Tonne at 6:00PM. The meeting was held in the Board Room of the Prescott School District.

#### **FLAG SALUTE:**

Chairman Karen Tonne led the flag salute.

#### **WELCOME VISITORS & GUESTS:**

Chairman Karen Tonne welcomed our visitors

#### **ADDITIONAL ITEMS TO ADD TO AGENDA:**

None

#### **REPORT OF THE ASSOCIATION:**

None

#### **REPORT OF THE SUPERINTENDENT:**

Mr. Cox, Superintendent, was pleased to announce completion of the cottage roof, cottage septic tank and the new concrete in back of school projects.

Mr. Cox advised the board there were only 4 students interested in Baseball this coming spring. He asked the board to consider Track as the spring sport. The board asked a few questions of Mr. Cox and he will bring the information back to the next board meeting.

#### **REPORT OF THE PRINCIPAL:**

Dr. Jodi Thew gave the following Principal's Report:

Collaboration in November focused on vocabulary strategies.

This month, we had Mike Goble from AVID come and observe our implementation of AVID and provide us feedback on how to improve.

We had a parent meeting on how our schools are using technology

The HS Soccer team went to state and came back with a third place trophy.

#### **REPORT OF THE STUDENT BOARD MEMBERS:**

None

#### **PUBLIC COMMENTS:**

None

#### **BUSINESS ITEMS:**

**CONSENT AGENDA:** A motion was made by Erik Young and second by Sara Fletcher to approve the item listed under the consent agenda from the regular board meeting agenda. Motion carried 3-0.

- Approve October 26, 2017 regular meeting minutes
- Approve November Warrants:  
AP: \$103,623.70 Payroll: \$262,520.48
- Approve JH Scoreboard Operator: Tiffany Hedman
- Approve HS Basketball Shot Clock Operator: Leslie Beckman
- Approve Long Term Substitute Teacher: (Pending Certification) Lacy Nichols
- Approve Soccer Coaches Extended Season Stipends: Mr. Grimm & Mr. Cruz
- Approve Para New Hire: Selina Benito-Isidoro & Jackelin Garcia

**INFO/REPORT ITEMS:**

**A. FISCAL/ENROLLMENT REPORT:** Mrs. Patti Johnson, Business Manager, presented the following report to the board:

**NOVEMBER'S BOARD MEETING 2017 FINANCIAL REPORT**

Budget Status Report for the Prescott School District balances to the Co Treasurer as of October 31, 2017:

• General Fund	<u>\$1,235,017.26</u>
• ASB Fund	<u>\$ 45,717.87</u>
• Capital Projects Fund	<u>\$ 369,610.23</u>
• Transportation Vehicle Fund	<u>\$ 605,465.69</u>
• Debt Service Fund	<u>\$ 470,594.65</u>

**Net change for each fund since 9-1-2017:**

<b>General Fund:</b>	<b>\$247,986.81</b>	
<b>ASB Fund:</b>	<b>\$ -102.51</b>	
<b>Capital Projects Fund:</b>	<b>\$ 31,130.20</b>	<b>Cottage/F Street Sewer Pump/Replace</b>
<b>Transportation Vehicle Fund:</b>	<b>\$ 1,125.04</b>	<b>Interest Earned</b>
<b>Debt Service Fund</b>	<b>\$150,367.41</b>	<b>Property Tax</b>

Last half property taxes came through on October's County Treasurer Report therefore causing an inflated general fund balance and net change. It is too early in the year to really see the true picture and the balance will continue to fluctuate before we see a more accurate picture closer to the end of the fiscal year. January's apportionment will show a better picture of the actual revenue the district is to receive from the State for the year.

**Enrollment:**

As of November 1st, enrollment count reported to OSPI was 251.6 full time enrolled students. The enrollment is dropping. Enrollment is currently at 247.60. Our budget is based upon 252.50 F.T.E. We will be seeing a loss of 5 more students in the near future.

**B. PRESCOTT ATHLETIC UPDATE:**

Sara Fletcher reported that High School Soccer took 3<sup>rd</sup> in State. The JH Boys Basketball has two teams, A & B squads. The HS Boys and Girls Basketball teams have started practice.

**C. LEGISLATIVE REPORT:**

Board Member, Erik Young, stated there are no updates.

**INFO/DISCUSSION ITEMS:**

**D.** 1<sup>st</sup> Reading for the following policies:

- #6000 Program Planning, Budget Preparation, Adoption and Implementation
- #6000P Program Planning, Budget Preparation, Adoption and Implementation
- #6020 System of Funds and Accounts
- #6020P System of Funds and Accounts
- #6100 Revenues From Local, State and Federal Sources
- #6100P Revenues From Local, State and Federal Sources

### 2<sup>nd</sup> Reading

- #2108 Remediation Programs
- #2108P Remediation Programs Procedure
- #3120 Enrollment
- #3120P Enrollment Procedure
- #3210 Nondiscrimination
- #3210P Nondiscrimination Procedure
- #3246 Use of Reasonable Force
- #3246P Use of Reasonable Force Procedure
- #3413 Student Immunizations
- #3415 Accommodating Students with Diabetes
- #3416 Medication at School
- #3416P Medication at School Procedure
- #3422 Students Sports-Concussion and Head Injuries
- #3422P Student Sports - Concussion and Head Injuries Procedure
- #3432 Emergencies
- #3432P Emergencies Procedure
- #3510 Associated Student Bodies
- #3510P Associated Student Bodies Procedure
- #3530 Fund Raising Activities Involving Students
- #3530P Fund Raising Activities Involving Students Procedures
- #4130 Title I Parental Involvement
- #4130P Procedure-Title I Parental Involvement
- #4260 Use of School Facilities
- #4260P Use of School Facilities Procedure

### Discontinue

- #6010 Fiscal Year

Mr. Cox asked if there were any questions and there were none. Patti Johnson stated that the policy to be discontinued has been combined into policy #6000.

#### **E. LEVY-Resolution for Replacement Educational Programs and Operation Levy Resolution for Capital Levy for Technology Improvement**

Brett Cox reported the total of the combined levy is estimated to be .14 cents less per \$1,000 than prior year, including the current bond. He suggested a flier to be sent to the Prescott voters explaining the levy. The board was supportive of a flier.

#### **F. Sports Complex Project and Soccer Field Project Information**

Brett Cox, Superintendent, gave an update on the 3 current projects at the grounds next to the Primary Building/Highway.

Project 1, the demolition project of the old tennis/basketball court is now complete.

Project 2, quotes have been received for the cost of the pouring of a concrete slab, fencing, lighting and equipment to complete the new sports complex. The fencing will be placed at the corners only allowing the community more accessibility to the sports complex. Mr. Cox shared a product that can be used on the concrete slab. It's an all-weather tile, pre-lined with a 30-year life expectancy. The board agreed to wait until the end of the project to decide on this product. A competitive bid will go out to have this project completed.

Project 3, 2 quotes have been received and he is still waiting on 1 more for the irrigation system. The system will be for the whole area around the primary building.

#### **G. December's Meeting & Reorganization of Board**

Brett Cox reminded the board of the December 18<sup>th</sup> board meeting at 6:00PM for the swearing in of new members and reorganization of board.

#### **H. January Board Retreat Date**

The January board retreat date was set for January 25<sup>th</sup> at 4:30PM followed by the January regular board meeting at 6:00PM.

**PUBLIC COMMENT**

Chairman, Karen Tonne, asked for any public comments, there were none.

**ACTION/APPROVAL ITEMS**

- I. Resolution #11202017A Interlocal Agreement for Health Care: Erik Young made a motion to approve Resolution #11202017A Interlocal Agreement for Health Care. Sara Fletcher second the motion. Passed 3-0
- J. Resolution #112017B Enhancement Levy (Vote by Roll Call): Karen Tonne-Yes, Sara Fletcher-Yes, Erik Young-Yes Passed 3-0
- K. Resolution #112017C Capital Levy for Technology Improvements: Sara Fletcher made a motion to approve the Resolution #112017C Capital Levy for Technology Improvements. Erik Young second the motion. Passed 3-0
- L. Policies #2108, #2108P, #3120, #3120P, #3210, #3210P, #3246, #3246P, #3413, #3415, #3416, #3416P, #3422, #3422P, #3432, #3432P, #3510, #3510P, #3530, #3530P, #4130, #4130P, #4260, #4260P: Erik Young motioned to approve Policies #2108, #2108P, #3120, #3120P, #3210, #3210P, #3246, #3246P, #3413, #3415, #3416, #3416P, #3422, #3422P, #3432, #3432P, #3510, #3510P, #3530, #3530P, #4130, #4130P, #4260, #4260P. Sara Fletcher second the motion. Passed 3-0.
- M. Discontinue Policy #6010 Fiscal Year: Sara Fletcher made a motion to discontinue Policy #6010 Fiscal Year. Erik Young second the motion. Passed 3-0

**Additional Board Comments and Information:**

There were none.

**Adjournment:**

The meeting was adjourned at 6:58PM by chairman, Karen Tonne.

  
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 BOARD CHAIRMAN

  
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 SECRETARY

  
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 CLERK