

Welcome to the Reef-Sunset Unified School District Board of Trustees Meeting...

AMERICAN DISABILITIES ACT:

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in this meeting, please contact the Reef-Sunset Unified School District at 386-9083, extension 1027, at least 48 hours prior to the start of the meeting. Government Code 54954.2(a)

THE BOARD:

The Board of Trustees is the elected body of citizens who govern the operation of the Reef-Sunset Unified School District. Five members are elected to the school board.

THE BOARD AGENDA:

The Agenda is divided into the five (5) major areas described below;

INTRODUCTION: The meeting is called to order at 5:30 p.m. and the Board convenes to closed session and reconvenes to open session at 6:00 p.m. and necessary legal business is conducted.

PUBLIC COMMENT: Opportunity is provided for the public, students, staff, and other board members to bring matters to the attention of the Board.

CONSENT ITEMS: These are items considered routine and will be enacted, approved or adopted by one motion, unless a request for removal, discussion is received from a Trustee or any member of the public. Members of the public wishing to comment on Consent Agenda items are requested to inform the Board President at the time when he announces the Consent agenda.

ACTION ITEMS: These are the major decisions being made by the Board at this meeting.

DISCUSSION ITEMS: These are major decisions that the Board may be making at future meetings.

PUBLIC PARTICIPATION:

There are essentially three (3) ways the public can participate in the meetings and deliberations of the Board.

1. **PUBLIC COMMENT IS WELCOMED:** At this point any individual in the audience can raise his/her hand, be recognized by the President, and address the Board on any topic **not** already on the agenda. Since the Board is only able to act on items regularly agenzied, no action will be taken on the item at this meeting. However, Board Members may direct that the topic be agenzied for a future meeting. Topics which are legally proper subjects for consideration in closed session, i.e., questions and problems relating to school employees, should not be presented during this time. Each person wishing to communicate is allowed three (3) minutes in which to speak, with a total of twenty (20) minutes designated for this portion of the agenda.
2. **AGENDA ITEMS:** The Board invites public comment on items they are deliberating. For your convenience the following identifies how items are deliberated:
 - Introduction-** The Board President will either introduce or call on the Superintendent or other staff to introduce the item.
 - Initial Discussion-** Both Board and audience may participate in this discussion. Simply raise your hand, be recognized by the President, state your name, and present your views.
 - Motion-** A member of the Board
 - Second to the Motion-** A member of the Board
 - Discussion-** Board Members only
 - Vote-** The President calls for the vote by Members only

REQUESTING TO BE PLACED ON THE AGENDA: Individuals and organizations may request that an item be agenzied for the Board. Requests must be made in writing and include:

- a. The name of the individual addressing the Board and the name of the organization, if any, represented.
- b. The topic to be presented and discussed.
- c. Any supportive, explanatory, or illustrative materials which the individual feels will be helpful in deliberations.
- d. Requests must be submitted to the District Superintendent **NO LESS than TEN (10) CALENDAR DAYS** before the next regularly scheduled meeting.