

Lawrence County Board of Education Special Meeting & Budget Working Session I

*Every Child College and Career Ready;
A Community Involved and Informed*

January 28, 2016; 5:30 p.m.
Lawrence County High School
Louisa, Kentucky

Attendance Taken at 5:30 p.m.:

Present Board Members:

Mr. D. Heath Preston, Chairman
Ms. Garnett Skaggs, Vice-chair
Ms. Barbara Robinson
Mr. James See
Ms. Maddlene Roberts

Present: Dr. Robbie Fletcher, Superintendent; Ms. Edris Humphrey, Director of Federal Programs/Finance; Mr. Tommy Burns, Chief Information Officer; Betty Mullins, Board Secretary

MINUTES

1. CALL TO ORDER

Chairman Preston called the meeting to order with a reminder that the mission of the Board and Lawrence County Schools is *Every Child College and Career Ready; A Community Involved and Informed*. He then led *The Pledge to the Flag of the United States of America*.

2. STUDENT LEARNING AND SUPPORT SERVICES

2.A. Approval of the **Consent Agenda** items, as presented, passed with a motion by Ms. Maddlene Roberts and a second by Mr. James See by a vote of 5 to 0.

2.A.1. Per diem and expenses for members present

2.A.2. Contracts:

2.A.2.a. Louisa Middle School with Ashland Office Supply for copier maintenance; term: 1-17-16 to 12-31-16; #IR6055 HTT 18374 and #IR6055 HTT 12344: \$2,400

2.B. 2016-2017 DRAFT BUDGET WORKING SESSION

2.B.1. Overview: Dr. Robbie Fletcher, Superintendent

Dr. Fletcher thanked Ms. Humphrey for her hard work in preparing this first working budget session for next school year and noted that she would be providing a budget comparison report that outlines revenues and expenditures for our school system. Dr. Fletcher pointed out that the comparison report also reflects the concentrated effort that the Board has taken to ensure students' needs are met. "For example, this Board has approved...

- Staffing positions over and above the staffing allocation in all of our schools.
- The purchase of mathematics textbooks for ALL students in our district. (Our school and district dashboards reflect a significant improvement in our math scores.)

- The lease of buses to add to the safety of the transportation of our students.
- The purchase of technology to upgrade the hardware and software that we have in our classrooms.
- The inclusion of school nurses and dental benefits for our staff members.

This budget projection keeps these items for the upcoming year and shows the student-centered attitude of the Board.” Dr. Fletcher concluded, “Also, the Governor’s budget has some proposed cuts in some KDE programs but has a proposed “guarantee” of \$3,981 per student for FY 17 and FY 18. Until the budget is approved, we do not know cuts that may be included.”

2.B.2. Draft Budget Review of Projected Revenue and Expenditures for 2016-17: Edris Humphrey, Director of Federal Programs & Finance/Treasurer

Ms. Humphrey noted that the draft budget contains the projected revenues and expenditures for the coming fiscal year and that state law requires that the local board review the Draft Budget by January 31 of each year. She reviewed the following information on the (detailed by MUNIS codes) Next Year Budget Comparison Report:

- District/School MUNIS codes

000 & 001-District	150-Fallsburg Elem.
020-Louisa East	200-Louisa Middle
021-Louisa West	260-Lawrence Co. High
030-Blaine Elem.	901-Transportation
- Three-Year Comparison with caution to be on the lookout for increases/decreases in revenues and expenditures
- SEEK Projection based on last year and trend data report
- Local Revenue (Property/Franchise/Motor Vehicle Taxes based on current year)
- Certified/Classified Staffing includes step increases and potential rank changes
- KTRS district match is currently 3.00% and uncertain at this point about 2016-17
- CERS increased from 17.06% to 18.68%
- Utilities are based on information from the current year
- Technology funding includes the KETS match estimated at \$50,000 and \$118,843 from 4% tax rate in 2015-16
- Each school allocation for teachers & instructional assistants is based on current 15-16 staff
- School nurses are included in the budget
- Dental Insurance is included in the budget
- General Fund Contributions (Kindergarten-Full Day; Preschool; Alternative School; Career Tech; Voc Rehab Match; KETS Match; Special Needs; Bus Monitors; School Health Nurses; Service/Maintenance Contracts; Programs; Counselors; Librarians; and Assistant Principals)
- Food Service-self-supporting; we will continue to watch trend in sales, revenue, food costs, and equipment replacement costs
- Transportation-Bus Routes/Drivers/Replacement Costs reflects reduction of one route and \$68K from 4 % tax rate 2015-16
- Instruction=60%
 - District Administrative Support=3%
 - School Administrative Support=4%
 - Business Support Services=1%
 - Plant Operations & Maintenance=14%
 - Student Transportation=12%
 - Salaries=76%

- Contingency/End of Year Balance-2% required. 2016-17 budgeted at 3.9%
- 2016 End of Year Balance-projected to end with \$1.7 million. Currently, we are still expecting \$500K+ in tax revenue; a reduction of approximately \$50K in SEEK is expected; and expenditures look accurate.

2.C. Approval to accept School Facilities Construction Commission (SFCC) Offer of Assistance in the amount of \$49,191 annual debt service on bonds passed with a motion by Ms. Barbara Robinson and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

2.D. Approval of *2014-15 Revised Annual Financial Report (AFR)* passed with a motion by Ms. Maddlene Roberts and a second by Mr. James See by a vote of 5 to 0.

3. PERSONNEL

3.A. Superintendent Professional Growth and Evaluation System (SPGES)

Dr. Robbie Fletcher, Superintendent: Discussion of Mid-Year Review

Dr. Fletcher requested that the board members provide him written feedback and suggestions on his performance on the SPGES standards or his Individual Growth Plan discussed at the January regular meeting last week. "It's been a beautiful experience to be part of this county for the past year and a half. For anything that can help our kids, I am not offended. I welcome your suggestions."

3.B. Superintendent's Personnel Action/Update (*none*)

4. ADJOURNMENT

Approval to adjourn passed with a motion by Ms. Garnett Skaggs and a second by Ms. Maddlene Roberts by a vote of 5 to 0.


Chairman – D. Heath Preston


Secretary to the Board – Betty Mullins