

Lawrence County Board of Education Regular Meeting

*Every Child College and Career Ready;
A Community Involved and Informed*

September 21, 2015; 6:00 p.m.
Fallsburg Elementary School
Fallsburg, Kentucky

Attendance Taken at 6:00 p.m.:

Present Board Members:

Mr. D. Heath Preston, Chairman
Ms. Garnett Skaggs, Vice-chair
Ms. Barbara Robinson
Mr. James See
Ms. Maddelene Roberts

Present: Dr. Robbie Fletcher, Superintendent; Fallsburg students: Emeryson Elliott, Maggie Johnson, Casey Hovis, Blake Maynard, Luis Chicko, Tyler Stacy, Paige Hughes, Zach Wright, and Savanna Wright; Ms. Brenda Curry, Fallsburg FRYSC Director; Ms. Edris Humphrey, Director of Federal Programs/Finance; Mr. Vernon Hall, Director of Pupil Personnel/Personnel; Ms. Rhonda Colvin, Director of Special Education & Preschool; Lawrence County High School Assistant Principal: Mr. Joey Cecil; Louisa East Elementary Principal: Ms. Mary Hall; Louisa Middle School Principal: Mr. Tommy Castle; Blaine Elementary Principal: Mr. Shawn Jennings; Louisa West Elementary Principal: Ms. Debbie Delong; Fallsburg Elementary Principal-Elect: Mr. Stuart Cook; Mr. Tim Murphy, AIA, LEED AP, Principal, Murphy Graves Trimble, PLLC, Architecture/Planning/Interiors; Mr. Matthew Runyon, Attorney, representing Mr. Mike Schmitt, Board Attorney; Mr. James Ellis, Director of Adult/Community Education; Mr. Tommy Burns, Chief Information Officer; Ms. Betty Mullins, Board Secretary

MINUTES

1. CALL TO ORDER

Chairman Preston called the meeting to order with a reminder that the mission of the Board and Lawrence County Schools is *Every Child College and Career Ready; A Community Involved and Informed* and then led *The Pledge to the United States Flag*.

2. APPROVE AGENDA

Approval of agenda with the addition of a fundraiser, **5.D.3.a.3. Louisa Middle School**, passed with a motion by Mr. James See and a second by Ms. Maddelene Roberts by a vote of 5 to 0.

3. STUDENT/STAFF PRESENTATIONS/RECOGNITIONS

3.A. Fallsburg Elementary Presentations

Fallsburg students performed sign language to a song illustrating a skill they are developing in order to better communicate with a classmate and artwork was on display on an easel. In addition, the Board and audience were entertained by Fallsburg students, Zach and Savanna Wright who played instruments and sang. They are part of the bluegrass group, First Time Around. Dr. Fletcher thanked the students for their presentations, noting that they will receive certificates of appreciation from the Board and that it would be hard to find talented students like we have anywhere across the state. He also praised the staff and volunteers who helped organize the Board's visit to Fallsburg.

4. COMMUNICATION

4.A. Superintendent's Update

4.A.1. New Principal at Fallsburg Elementary

Mr. Stuart Cook was introduced as the new principal of Fallsburg Elementary and welcomed by Dr. Fletcher and the Board. Dr. Fletcher reviewed the selection process and praised the SBDM members for their commitment and their long hours. He noted that thirty-seven applications were reviewed and six interviews conducted resulting in Mr. Cook's selection and that Mr. Cook has great success at his former school based on state assessment scores. Mr. Cook thanked the teachers and staff for welcome and work in hosting the Board. He stated that on this first day spent at Fallsburg, "It is very evident the initiative the teachers and staff take in caring for the students of Fallsburg. I spent time with the students in the classrooms. There is a lot of pride here at Fallsburg, and I want to continue that tradition; and it feels great to be back home."

4.A.2. Teacher Academies and Principal Academies

Modeled after other successful programs across the state including Pike County and East Carter, the first round of Teacher Academies has been held with positive feedback. Every teacher in each grade level meets for three hours to determine needs and share information and strategies and plan how to move forward. Dr. Fletcher noted that this is part of flattening communication across the district, having all teachers sitting around the table working for what's best for our students. He applauded Ms. Webb and Ms. Moore for their leadership with NISL and in preparing for upcoming work in Principal Academies.

4.A.3. State Testing Results Release Dates: Staff - September 29; Public-October 1

Once teachers sign confidentiality agreements, testing results can be shared with them on September 28th, and data is available to the public on October 1.

4.A.4. Read 180 update

Dr. Fletcher noted that he is excited about the opportunity Read 180 will afford our students. Students have had a positive response to the program that is targeting the one-third of our students who are at least two years behind grade level in reading. The Board has evaluated how money is spent and approved \$70,000 for 150 students to participate in Read 180.

4.A.5. Go Math textbook update

Through re-purposing funds, the Board has been able to purchase math textbooks K-12. Now the challenge is learning how to use the resources, especially the electronic ones available. Dr. Fletcher is currently setting up nine hours of professional development for teachers on the new Go Math series.

4.A.6. SIG application submitted

The School Improvement Grant has been submitted which is about 198 pages and requests about \$1.4 million. Dr. Fletcher indicated that the grants will hopefully be awarded in November, and that even if the high school comes out of PLA status, they will still be eligible for grant funding.

4.A.7. Diagnostic Review vs. Sustainability Plan options

As part of exiting the PLA designation, the high school will be undergoing a Diagnostic Review in November. The district will also either undergo a Diagnostic Review or be allowed to develop a Sustainability Plan which would outline how we would assist the high school in continuing the progress it has made.

4.A.8. New Commissioner announced by KBE

Dr. Stephen Pruitt has been chosen as the next Commissioner of Education in Kentucky and is slated to take office on October 16. Dr. Fletcher discussed his former accomplishments and noted that he had worked with Kentucky on the science standards.

Note: Mr. Jim See, as a member of the KSBA Board of Directors, extended a personal invitation to board members and Dr. Fletcher to attend the upcoming Fall Regional KSBA Meeting.

4.B. Public Comment

5. STUDENT LEARNING AND SUPPORT SERVICES

5.A. Approval of Minutes of the September 8, 2015 Special Meeting passed with a motion by Ms. Garnett Skaggs and a second by Ms. Maddelene Roberts by a vote of 5 to 0.

5.B. Monthly Financial Report: Edris Humphrey, Finance Director

Approval of the **Monthly Financial Report** by Finance Director Edris Humphrey passed with a motion by Mr. James See and a second by Ms. Barbara Robinson by a vote of 5 to 0.

5.B.1. Bank Reconciliation Report

The beginning balance for August was \$3,030,366 with the total revenue for the month of August being \$1,749,929. Expenditures for the month totaled \$1,815,507. The Fund 1 cash balance for the month of August was \$2,358,116, and the ending balance of all funds for August is \$2,979,177.

5.B.2. MUNIS Balance Sheet and Monthly Financial Report

The Balance Sheets provided reflect the balance for each fund as of August 31.

5.B.3. Finance Update

Setting tax rates and the Working Budget will be considered later in the agenda.

5.C. Approval of Claims and Orders of the Treasurer passed with a motion by Ms. Maddelene Roberts and a second by Ms. Garnett Skaggs by a vote of 5 to 0.

Dr. Fletcher pointed out some items of interest and large expenditures including supplies for a meeting room remodel at Central Office, Renaissance Learning (Accelerated Reader, STAR Reading, STAR Math, and Early STAR), iPads, paper, food service items, BioMed supplies, math textbooks, improvements at Louisa West and preschool items. Dr. Fletcher also noted that there are no superintendent expenditures on the credit card this month.

5.D. CONSENT AGENDA

Approval of **Consent Agenda** items, as indicated, passed with a motion by Ms. Maddelene Roberts and a second by Mr. James See by a vote of 5 to 0.

5.D.1. Per diem and expenses for members present

5.D.2. Contracts:

5.D.2.a. Contracts for Nonresident Pupils Contracts for 2016-2017 (*Ashland Independent School District; Boyd County School District; Carter County School District; Elliott County School District; Johnson County School District; Martin County School District; Morgan County School District; Paintsville Independent School District; and Russell Independent School District*)

5.D.3. Requests:

5.D.3.a. Fundraisers:

5.D.3.a.1. Lawrence County High School

5.D.3.a.2. Louisa West Elementary School

5.D.3.a.3. Louisa Middle School (*added to agenda*)

5.D.3.b. Trip Requests:

5.D.3.b.1. LCHS Girls Basketball to Winterfest Basketball Shootout at Sevier County High School, Sevierville, TN; December 28 to 31st, 2015; Melinda Feltner, Coach

5.D.3.c. Use of Facilities:

5.D.3.c.1. Use of LCHS for Sheldon Clark High School's Zip Zone Basketball Classic pending district Use of Facilities documentation; November 2015 (*pending receipt of proof of insurance*)

5.D.4. For Review:

5.D.4.a. School Activity Fund Reports: July 2015 and August 2015

5.D.4.b. SBDM/Advisory Council Minutes (LWES, BES)

5.D.4.c. KETS FY15 Technology Activity Report (TAR)

5.D.4.d. Lawrence County Schools 2014 Nutrition & Physical Activity Report (*This annual report is posted at Central Office and available for public review.*)

5.E. High School Football/Track Drainage Improvements

5.E.1. Approval of draft contract with ECSI, pending KDE review and approval, passed with a motion by Ms. Garnett Skaggs and a second by Ms. Maddelene Roberts by a vote of 5 to 0.

Tim Murphy of Murphy, Graves, Trimble discussed the process for addressing the drainage problem on the Lawrence County High School track field. He explained that the funds for the project are coming from the balance of the high school renovation project and that as a long-

time partner with Lawrence County they are offering their services free of charge. They have located a civil engineer (ECSI) who will survey, design and bring back to the board a bid package. The first step is seeking approval from KDE for the draft contract. The Board expressed appreciation to Mr. Murphy for his services.

5.E.2. Approval to table paperwork items required by KDE (if necessary) passed with a motion by Ms. Maddelene Roberts and a second by Mr. James See by a vote of 5 to 0.

5.F. Approval of Achievement Gap Targets for closing the achievement gap in all schools (BES, LCHS, LEES, LMS, LWES, FES pending SBDM approval) passed with a motion by Ms. Garnett Skaggs and a second by Ms. Maddelene Roberts by a vote of 5 to 0.

5.G. Approve 2015-2016 Sheriff Collection Rate

Approval to set the 2015-2016 Sheriff Collection Rate at 3% passed with a motion by Mr. James See and a second by Ms. Garnett Skaggs by a vote of 5 to 0.

5.H. Approve 2015-2016 Tax Rates

After a motion by Ms. Garnett Skaggs to set the Real Estate/Personal Property Tax Rate at 52.0 and the Motor Vehicle Tax Rate at 30.0 failed for lack of a second, approval to set the Real Estate/Personal Property Tax Rates at 52.0 and the Motor Vehicle Tax at 30.0 with one-half of the funds generated going to buses (transportation) and one-half to technology passed with a motion by Mr. James See and a second by Ms. Garnett Skaggs by a vote of 5 to 0. *(Ms. Humphrey noted that a Tax Levy Hearing will be scheduled for public input on the tax rate.)*

5.I. Approval to table consideration of the *2015-2016 Working Budget* passed with a motion by Ms. Maddelene Roberts and a second by Ms. Garnett Skaggs by a vote of 5 to 0. *(Working Budget will be considered after the upcoming Tax Levy Hearing.)*

5.J. Lawrence County School District Finance Corporation

5.J.1. Approval to recess the Regular Board Meeting to convene the Lawrence County School District Finance Corporation passed with a motion by Ms. Barbara Robinson and a second by Ms. Maddelene Roberts by a vote of 5 to 0. *(Action to include updating the members: the addition of Ms. Maddelene Roberts as a Director.)*

5.J.2. Approval to re-convene the Regular Board Meeting passed with a motion by Ms. Maddelene Roberts and a second by Ms. Garnett Skaggs by a vote of 5 to 0.

5.K. Approval to enter **Executive Session** for the purpose of Student Discipline/Expulsion Hearing pursuant to KRS 61.810(1)(f) passed with a motion by Ms. Garnett Skaggs and a second by Ms. Maddelene Roberts by a vote of 5 to 0.

5.L. Approval to return to **Open Session** passed with a motion by Mr. James See and a second by Ms. Garnett Skaggs by a vote of 5 to 0.

5.M. New Business *(none)*

6. PERSONNEL

6.A. Approval of the *Lawrence County Preschool Program Parent Handbook* passed with a motion by Ms. Maddelene Roberts and a second by Ms. Garnett Skaggs by a vote of 5 to 0.

6.B. Approval to table *Application for Full-time Emergency Certification* regarding FMD Teacher vacancy at Louisa East Elementary School passed with a motion by Ms. Garnett Skaggs and a second by Ms. Barbara Robinson by a vote of 5 to 0.

6.C. Approval of update to *Lawrence County Schools 2015-2016 Salary Schedule*, as indicated, passed with a motion by Ms. Barbara Robinson and a second by Mr. James See by a vote of 5 to 0. (*Update to page 5 is indicated by the highlighting.*)

**LAWRENCE COUNTY BOARD OF EDUCATION
DISTRICT CLASSIFIED SUPPORT STAFF
SALARY SCHEDULE
2015 – 2016**

<u>Job Class Code</u>	<u>Title</u>	<u>Salary Calculation in Hourly Rates</u>
7781	Clerical Asst. III (1)	Pay scale C (8hrs/day – 258 days)
7192	Payroll Clerk I (1)	Pay scale F (8hrs/day – 238 max 258 days)
7723	Purchasing Asst./ Attendance Specialist (1)	Pay scale F (8hrs/day – 238 max 258 days)
7161	Accounting Manager (1)	Pay scale G (8hrs/day – 258 days)
7784	Clerk - Medicaid Billing/Sp. Ed (1)	\$5,000/yr set rate
7784	Clerk – Fund 2	\$5,000/yr set rate
7766	Secretary to the Board (1)	\$4,000/yr set rate
7548	Clerk/Data Entry Assistant	Pay scale A (8hrs/day – 185 days)

NOTE:

Pay scale is classified salary schedule based on years of experience.

6.D. Approval of Superintendent's Fidelity Bond passed with a motion by Ms. Garnett Skaggs and a second by Ms. Maddelene Roberts by a vote of 5 to 0. (*recommended by our insurance agency for superintendent as the chief executive office*)

**6.E. Superintendent Professional Growth and Evaluation System (SPGES): Monthly Update
Dr. Robbie Fletcher, Superintendent**

6.E.1. Standard 2 Instructional Leadership

Of the six different standards evaluated, one standard deals with being an instructional leader, Standard 2. Dr. Fletcher discussed his role in both planning and participating in Teacher Academies and pointed out that the Board will see artifacts regarding his role in Teacher Academies when the Board completes his evaluation.

6.F. Superintendent's Personnel Action/Update

Hiring

Stuart Cook

- Principal at Fallsburg Elementary School

Substitute Teacher
Joshua Mills

Substitute Bus Monitor
Elaine Adkins

Change of Position

Autumn Blevins - From Social Studies Teacher at Blaine Elementary School to
Social Studies Teacher at Lawrence County High School

Donna Turner - From Itinerant LBD Teacher at Louisa Middle School to LBD
Teacher at East Elementary School

Abandonment of Position/Employment

Daryl Hall - Bus Driver

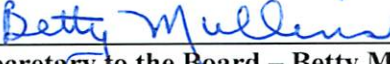
Resignation

Kayla Dillon - Preschool Teacher at Louisa West Elementary School
(effective 09/24/2015)

7. ADJOURNMENT

Approval to adjourn passed with a motion by Ms. Maddelene Roberts and a second by Mr. James See by a vote of 5 to 0.


Chairman – D. Heath Preston


Secretary to the Board – Betty Mullins