

# Lawrence County Board of Education Special Meeting

*Every Child College and Career Ready;  
A Community Involved and Informed*

June 22, 2017 6:00 p.m.  
Lawrence County High School  
Louisa, Kentucky

Attendance Taken at 6:00 p.m.:

Present Board Members:

Mr. D. Heath Preston, Chairman  
Ms. Barbara Robinson  
Mr. James See  
Ms. Maddlene Roberts

Absent Board Members:

Ms. Garnett Skaggs, Vice-chair

Present: Superintendent: Dr. Robbie Fletcher; Finance Officer: Ms. Brandi VanHoose; Chief Information Officer/District Technology Coordinator: Tommy Burns; Board Secretary: Betty Mullins

## MINUTES

### 1. CALL TO ORDER

Chairman Preston called the meeting to order with a reminder that the mission of the Board and Lawrence County Schools is *Every Child College and Career Ready; A Community Involved and Informed*. He led *The Pledge to the United States Flag*.

It was noted that Ms. Skaggs' absence was due to complications with the foot injury that occurred the day of the regular meeting earlier in the week.

### 2. STUDENT LEARNING AND SUPPORT SERVICES

**2.A. Approval of Claims and Orders of the Treasurer** passed with a motion by Ms. Maddlene Roberts and a second by Mr. James See by a vote of 4 to 0. (*Dr. Fletcher pointed out several bills including buses, elevator maintenance, office supplies, and tuition for PLTW training.*)

**2.B. Approval of Consent Agenda** items, as indicated, passed with a motion by Ms. Barbara Robinson and a second by Ms. Maddlene Roberts by a vote of 4 to 0.

**2.B.1. Per diem and expenses for members present**

**2.B.2. Contracts:**

**2.B.2.a. Renewal of annual Renaissance Place subscriptions (Accelerated Reader, Star Early Literacy, Star Reading, and Star Math) and hosting services fees: Total:**  
\$36,817.04

**2.B.2.b. KSBA Custom Policy/Procedure Service for July 1, 2017 through June 30, 2018:**  
\$4,000

**2.B.2.c. KSBA eMeeting Maintenance for July 1, 2017 through June 30, 2018: \$1,000**

**2.B.2.d. 2017 Yearbook contract for Louisa East Elementary School with Y is for Yearbook:  
Total: \$2,862.24**

**2.B.2.e. 2017-2018 Portrait and Service Agreement for Louisa East Elementary School with  
Lifetouch**

**2.B.3. Fundraisers: Louisa Middle School; Lawrence County High School; Fallsburg Elementary**

**2.B.4. Request by Lawrence County FFA and Fair Board to use bleachers for the Lawrence County  
Fair July 27-29 to be returned by August 1; Melissa Blackburn**

**2.C. Approval of School-Based Health Services Agreement (TRMC Nurse Practitioner and District  
School Health Coordinator Contract) between Lawrence County Kentucky Board of Education and  
Three Rivers Medical Center from July 1, 2017 through June 30, 2018 passed with a motion by Mr.  
James See and a second by Ms. Maddlene Roberts by a vote of 4 to 0.**

**2.D. Approval of an update to adult meal prices for 2017-2018, lunch as \$3.50 and breakfast as \$2.50,  
passed with a motion by Ms. Maddlene Roberts and a second by Mr. James See by a vote of 4 to 0.**

**2.E. Approval of Section 504 and ARC Chairpersons for 2017-18 to include Director of Special  
Education, Principals, Assistant Principals, Guidance Counselors, Freshman Academy Instructional  
Coordinator, and LCHS Special Education Department Head passed with a motion by Ms. Maddlene  
Roberts and a second by Ms. Barbara Robinson by a vote of 4 to 0.**

**2.F. Approval 2017-2018 Preschool Tuition of \$200 per month (same as last year) passed with a motion  
by Mr. James See and a second by Ms. Barbara Robinson by a vote of 4 to 0.**

**2.G. Approval of the Second Reading of the Annual KSBA Policy Updates and district-initiated policies  
with one policy modification, as indicated, KSBA: 01.1 Legal Status of the Board; 01.11 General Powers  
and Duties of the Board; 01.111 District Planning; 01.2 Board Member Qualifications; 01.42 Regular Meetings;  
02.1311 Contract Renewal of Superintendent; 02.4241 School Council Policies (SBDM); 02.4244 School Hiring;  
02.44 Accountability (SBDM); 02.441 Assessment of Student Progress (SBDM); 02.442 Comprehensive School  
Improvement Plan; 03.11 Hiring (Certified); 03.112 Certification and Records (Certified); 03.1161 Coaches and  
Assistant Coaches (Certified); 03.121 Salaries (Certified); 03.1211 Salary Deductions (Certified); 03.13253  
Domestic/Dating Violence Reporting and Education (Certified); 03.18 Evaluation (Certified); 03.19 Professional  
Development (Certified); 03.21 Hiring (Classified); 03.2141 Nonteaching Coaches and Assistant Coaches  
(Classified); 03.221 Salaries (Classified); 03.2211 Salary Deductions (Classified); 03.23253 Domestic/Dating  
Violence Reporting and Education (Classified); 04.92 Uniform Guidance; 06.2 Safety (Transportation); 07.1  
Food/School Nutrition Services; 07.11 Meal Pricing; 07.12 Vending Machines; 08.11 Course of Study; 08.113  
Graduation Requirements; 08.1131 Alternative Credit Options; 08.133 Extended School/Direct Student Services;  
08.13451 Title I-Parent Family Engagement Policy; 08.13452 English as a Second Language; 08.14 Guidance;  
08.222 Assessment; 08.232 Instructional Resources; 08.3 School Calendar; 08.4 Adult/Community Education; 08.5  
Program Evaluation; 09.111 Transfers and Withdrawals; 09.12 Admissions and Attendance; 09.121 Entrance Age;  
09.122 Attendance Requirements; 09.1223 Persons Over Compulsory Attendance Age; 09.1231 Dismissal from  
School; 09.13 Equal Educational Opportunities; 09.14 Student Records; 09.2 Student Welfare and Wellness;  
09.2211 Employee Reports of Criminal Activity; 09.227 Child Abuse; 09.311 Safety (Athletics); 09.34 Student  
Publications and Speakers; 09.425 Assault and Threats of Violence; 09.4294 Driver's License Revocation; 09.4361  
Police Officers in the School; 10.5 Visitors to the Schools; **DISTRICT-INITIATED: 09.36 School-Related  
Student Trips**, passed with a motion by Ms. Maddlene Roberts and a second by Ms. Barbara Robinson by a  
vote of 4 to 0.**

**2.H. Approval of a curfew for school campuses, as indicated, passed with a motion by Ms. Maddlene  
Roberts and a second by Ms. Barbara Robinson by a vote of 4 to 0.**

Curfew: 11 p.m. to 5 a.m. on all school campuses except for those persons using a walking track facility for  
the purposes for which it is intended.

**2.I. Approval to accept the quote to remodel the Fallsburg gym floor passed with a motion by Ms.  
Barbara Robinson and a second by Ms. Maddlene Roberts by a vote of 4 to 0.**

### 3. PERSONNEL

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**3.A.** Approval of appointment of Sherita Akers to replace Anna Prince as the district member on the evaluation appeal panel committee and Summer Brown as the alternate member with membership extending through June 30, 2018 passed with a motion by Mr. James See and a second by Ms. Barbara Robinson by a vote of 4 to 0.

#### **3.B. Superintendent Professional Growth and Evaluation System (SPGES)**

##### **3.B.1. Annual Evaluation: Dr. Robbie Fletcher, Superintendent**

###### **3.B.1.a. Capstone Presentation**

The Capstone Presentation included a review of the indicators of all seven evaluation standards and the artifacts supporting each standard within a PowerPoint presentation.

###### **STANDARD 1: STRATEGIC LEADERSHIP**

1. NISL/KVEC-ACT Participation; LCAPN work
2. District Big Rock: Academic and Organizational Effectiveness
3. Process Improvement for Performance Excellence
4. Planning for One-to-One; Mathematics – Go Math; Reading – Benchmark Advance
5. Common Assessment; MAP planning

###### **STANDARD 2: INSTRUCTIONAL LEADERSHIP**

1. One-to-One Technology Initiative
2. RtI Implementation
3. Gradual Release of Responsibility Model (PD by DRT, Dr. Webb, Dr. Fletcher)
4. District Quarterly Dashboard
5. Google Classroom/KY Go Digital Training

###### **STANDARD 3: CULTURAL LEADERSHIP**

1. Professional Development Conducted by Dr. Fletcher (GRR)
2. Dual credit opportunities for students
3. Twitter account / Visibility at school functions
4. Rotary membership
5. Recognition of faculty/staff/students at BOE meetings

###### **STANDARD 4: HUMAN RESOURCE LEADERSHIP**

1. Allocation of Additional Math and PE Teacher
2. LC Aspiring Principal Network
3. PIPE Work – Published in KY School Leader
4. Professional Growth Plan for District
5. Principal Evaluation System

###### **STANDARD 5: MANAGERIAL LEADERSHIP**

1. One-to-One Technology Initiative

2. Partnership with K-9 Resources
3. RtI Allocations and Evaluations
4. Use of Group Text for Board
5. COCA Distribution

#### STANDARD 6: COLLABORATIVE LEADERSHIP

1. Credit Counts<sup>SM</sup> work with ACTC and AEP
2. LC Aspiring Principal's Network
3. NISL Academy for Superintendents
4. ACT with KVEC Partnership
5. Quarterly Reporting/RtI Report Card

#### STANDARD 7: INFLUENTIAL LEADERSHIP

1. State Accountability Steering Committee
2. Board of Directors KASS
3. Board of Directors KVEC & KEDC
4. Lobbying During Legislative Session (Tebow Bill; Neighborhood Schools Bill; Charter Schools)
5. Enforcement of attendance policy

#### 3.B.1.b. Review of Professional Growth Plan

Discussion of accomplishing the 2016-17 Professional Growth Plan was included within the PowerPoint presentation of Dr. Fletcher's Capstone.

**3.B.2.** Approval to enter **Executive Session** for preliminary discussions relating to evaluation of the superintendent pursuant to KRS 61.810(1)(k) and KRS 156.557(6)(c) passed with a motion by Ms. Maddlene Roberts and a second by Mr. James See by a vote of 4 to 0.

**3.B.3.** Approval to return to **Open Session** passed with a motion by Ms. Maddlene Roberts and a second by Ms. Barbara Robinson by a vote of 4 to 0.

**3.B.4.** Discussion and adoption of Dr. Robbie Fletcher's *Superintendent Summative Evaluation for 2016-17* passed with a motion by Ms. Maddlene Roberts and a second by Mr. James See by a vote of 4 to 0.

Chairman Preston read aloud the ratings and comments written on the SPGES Superintendent Summative Evaluation form. Each of the seven standards received an exemplary rating.

#### STANDARD 1: STRATEGIC LEADERSHIP

- **Exemplary:** *The district with your vision for the future has grown every year you have been here!!*

#### STANDARD 2: INSTRUCTIONAL LEADERSHIP

- **Exemplary:** *You inspire all staff to be All in L.C. !!*



**STANDARD 3: CULTURAL LEADERSHIP**

- **Exemplary:** *We appreciate you making no difference between those who have and those who have not!*

**STANDARD 4: HUMAN RESOURCE LEADERSHIP**

- **Exemplary:** *Your professional leadership has led our school district to new heights – We have the best teachers!!*

**STANDARD 5: MANAGERIAL LEADERSHIP**

- **Exemplary:** *Your leadership has brought one-to-one technology to our schools.*

**STANDARD 6: COLLABORATIVE LEADERSHIP**

- **Exemplary:** *You have implemented techniques for outside and inside leadership!*

**STANDARD 7: INFLUENTIAL LEADERSHIP**

- **Exemplary:** *You represent our schools and our county with the highest regards.*

Overall written comments: *We are in agreement that we are very proud of all the accomplishments you have made in our district!! We are glad to have you! You are the man!!*

Dr. Fletcher thanked the Board for their confidence in him stating that Lawrence County is a unique community in that the parents are behind all kids. “On behalf of my family and me, I thank you for this evaluation.” He spoke individually of the merits of central office administrators, stating also, “If I am a giant, I step on the shoulders of the larger giants around me, and they are good people. Anything we do, we do it as a team.” He also praised the efforts of the managerial staff for their leadership. Each of the board members spoke of the positive changes going on in the district including public perception both inside and outside of Lawrence County.

**3.C. Superintendent's Personnel Action/Update**


Approval to acknowledge receipt of **Superintendent's Personnel Action/Update** passed with a motion by Mr. James See and a second by Ms. Maddlene Roberts by a vote of 4 to 0.

**Resignation**

**Kemra Vanhooose** - Teacher at Louisa Middle School (*effective July 1, 2017*)

**4. ADJOURNMENT**

Approval to adjourn passed with a motion by Ms. Barbara Robinson and a second by Ms. Maddlene Roberts by a vote of 4 to 0.

  
Chairman – D. Heath Preston

  
Secretary to the Board – Betty Mullins