

Lawrence County Board of Education Regular Meeting

*Every Child College and Career Ready;
A Community Involved and Informed*

Tuesday, January 17, 2017; 6:00 p.m.
Lawrence County High School
Louisa, Kentucky

Attendance Taken at 5:58 p.m.:

Present Board Members:

Mr. D. Heath Preston, Chairman
Ms. Garnett Skaggs, Vice-chair
Ms. Barbara Robinson
Mr. James See
Ms. Maddlene Roberts

Present: Dr. Robbie Fletcher, Superintendent; Mr. Jimmy Adkins, Executive Director of Education Professional Standards Board; Mr. Joe Nance of Ross, Sinclair & Associates; LMS Sixth Grade Academic Team and Coaches Mr. Bill Hammond and Mrs. Deana Hammond; LEES student, Ms. Shelby Blevins and her grandmother, Ms. Pat Blevins; Ms. Brandi VanHoose, Finance Officer; Chief Academic Officer: Dr. Cassandra Webb; Director of Pupil Personnel & District Personnel: Vernon Hall; Director of Special Education & Preschool: Rhonda Colvin; Director of Federal Programs/DAC: Mary Hall; Lawrence County High School Principal: Christy Moore; Blaine Elementary Principal: Shawn Jennings; Louisa West Elementary Principal: Debbie Delong; Louisa East Elementary Principal: Anna Prince; Fallsburg Elementary Principal: Sara Bowen; Louisa Middle School Assistant Principal: Matthew Maynard; Board Attorney: Jonathan Shaw; Director of Adult and Community Education: James Ellis; Mr. Tommy Burns, Chief Information Officer/District Technology Coordinator; Ms. Betty Mullins, Board Secretary

MINUTES

Immediately prior to the meeting, both the Constitutional Oath of Office and the Statutory Oath of Office were executed by Ms. Robin Adkins, Notary Public, to re-elected school board members, Mr. D. Heath Preston, Ms. Barbara Robinson, and Mr. James M. See, all unopposed in the November 2016 election.

1. CALL TO ORDER

1.A. Chairman Preston called the meeting to order with a reminder that the mission of the Board and Lawrence County Schools is *Every Child College and Career Ready; A Community Involved and Informed*. He led *The Pledge to the United States Flag*.

1.B. Approval to amend the agenda to include additional items, 5.D.2.b. the addition of Paintsville Independent Nonresident Pupil Contract, 5.D.2.e. Membership Agreement with KVEC, 5.D.3.a.2. Fundraiser: Blaine Elementary, 5.D.3.a.3. Fundraisers: Fallsburg Elementary, and 5.D.3.c.3. Out of state trip: Blaine Annual 8th Grade Trip to Pigeon Forge & Gatlinburg, TN, passed with a motion by Ms. Garnett Skaggs and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

2. ORGANIZATIONAL ITEMS

2.A. Approval of Mr. D. Heath Preston as Chairperson of the Lawrence County Board of Education passed with a motion by Ms. Garnett Skaggs and a second by Ms. Barbara Robinson by a vote of 5 to 0.

2.B. Approval of Ms. Garnett Skaggs as Vice-chair of the Lawrence County Board of Education passed with a motion by Ms. Barbara Robinson and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

2.C. Approval to set the Schedule of Regular Board Meetings for the 2017 Calendar Year, specifically to set the Time of regular 2017 meetings as 6:00 p.m., to set the Dates as the third Monday of each month except for the January and February meetings which will be held on the Tuesday following the third Monday due to federal holidays, and to set the Location as Lawrence County High School except for the September meeting which will be held at Fallsburg Elementary and the April meeting which will be held at Blaine Elementary, passed with a motion by Ms. Maddlene Roberts and a second by Mr. James See by a vote of 5 to 0.

2.D. Approval of acknowledgement of annual receipt of 1) *Your Duty Under the Law*; 2) *Managing Public Records*, and 3) *Request to Receive Special Meeting Notification by Email (Procedure 01.44 AP .21)* passed with a motion by Ms. Garnett Skaggs and a second by Mr. James See by a vote of 5 to 0.

3. STUDENT/STAFF PRESENTATIONS/RECOGNITIONS

3.A. ESPB Service Recognition for Dr. Cassandra Webb: Jimmy Adams, Executive Director of Education Professional Standards Board

Dr. Fletcher, noting that our board has traditionally encouraged school personnel to take part in decision-making opportunities across the Commonwealth of Kentucky, expressed his thankfulness for having one of our own, Cassandra Webb, being recognized for her tenure and leadership on the Education Professional Standards Board (ESPB). He introduced Jimmy Adams, Executive Director of ESPB, for presentation of a plaque of appreciation to Dr. Webb.

Mr. Adams explained that the Education Professional Standards Board is responsible for setting the standards for all educators in the state of Kentucky and also for approving all the educator preparation programs through which all educators go. "Cassandra served for a number of years on the Board and in her most recent term served as the Board Chair of the Education Professional Standards Board. I'm here on behalf of the Board and staff and the Commonwealth to thank her for her commitment to the students of the state and also her commitment to the educators of the state. During her time as chair, she guided us through what some people have termed as difficult times, and we have come out far ahead because of her leadership and all the work she has done. I just want to say thank you."

On receiving the plaque, Ms. Webb responded, "I would like to thank Dr. Fletcher. He allowed me many hours to go to Frankfort to work with Jimmy and the Board, and Mr. Armstrong as well. Mr. Adams has a huge responsibility for all students in Kentucky. He governs all our lives as educators and the prep programs. We are lucky to have someone who leads with his faith and his heart." Dr. Fletcher concluded speaking of her passion for this work, for asking to be led to do the right thing for all kids in the state just as she does in her work in our district.

3.B. Louisa Middle School: Sixth Grade Showcase Champions

Dr. Fletcher congratulated the LMS 6th grade academic team members and their coaches on their recent regional 6th Grade Showcase championship win and introduced coaches Bill and Deana Hammond to share the individual accomplishments of the Sixth Grade Showcase team members. Mr. Hammond stated that this is the second time LMS has won the regional sixth grade competition, and that this time it included schools from Carter County, Elliott County, and Lewis County as well as Lawrence County. The LMS Team took first place in every event except science, taking third in science. Students receiving certificates for individual written assessment honors are: Trey Hall, first place in arts and humanities and language arts; Charles Smith, third place in science and fifth place in social studies; Saibra Moore, first place in math; Jake Derifield, first place in social studies and third in arts and

humanities; Laiken Crawford, fifth in math; and Addisyn Skeens, sixth place in language arts. Team certificates were also presented for first place in the quick recall competition and for the overall Sixth Grade Showcase championship. The team had 57.5 points overall with the next best team scoring 38 points. Mrs. Hammonds, “the team mom”, stated how proud she was of their hard work, “These kids hold a special part in my heart, and I love them.” Dr. Fletcher also announced the recent successes of our elementary academic teams and recounted the legacy that this group of students is building. LMS will host the Middle Grades District Governor’s Cup Competition on the up-coming week-end.

3.C. Winner of LEES AARP Kentucky Grandparent of the Year Contest: Shelby Blevins

Louisa East Elementary student, Shelby Blevins, was presented a certificate as school winner of the AARP Kentucky Grandparent of the Year Contest. When Dr. Fletcher asked Ms. Blevins what she wrote about, she said she wrote about her grandmother being kind, hard working, and respectful. Dr. Fletcher spoke of the special impact of grandparents and asked that Shelby’s grandmother, Pat Blevins, come forward to also be recognized.

3.D. School Board Recognition Month

On behalf of the people of Lawrence County and the Kentucky School Board Association, Dr. Fletcher presented certificates to board members for their service, pointing out that the KSBA certificates were signed by former superintendent, Mike Armstrong, as Executive Director of KSBA. A Proclamation by Lawrence County Judge Executive John Osborne acknowledged the board’s contributions and declared the month of January 2017 as School Board Recognition Month. Dr. Fletcher also read excerpts from the press release he sent to news media, “We’re blessed to have a board really focused on student achievement.” Following a round of applause from the audience, each board member was asked to share comments on his or her role. All indicated their personal commitment to students and staff in our schools. Chairman Preston stated that it was an honor and privilege to work with such great people as our board members. Additionally, he thanked them for their leadership in the growth of the district and for their impact on his own personal growth, thanking them also for their faith in him for again choosing him to chair the board. An additional surprise certificate was presented to Chairman Preston for being newly appointed to the Kentucky Center for School Safety Board of Directors. Dr. Fletcher added that the board already had one member, Jim See, on a state level board, the KSBA Board of Directors.

4. COMMUNICATION

4.A. Superintendent's Update

4.A.1. Lawrence County Schools' Central Office to receive PIPE award at the KASA Leadership Institute - July 28th

The district’s Central Office is set to receive a Process Improvement Performance Excellence Award at the upcoming July 28th Kentucky Association of School Administrators Leadership Institute. The award is due to our recent process improvement work as part of KASA’s work toward Baldrige Excellence.

4.A.2. Lawrence County Aspiring Principals' Network established; 10 members

The Aspiring Principals’ Network has been established. Members include people in our district who would like to eventually become principals and some of our new principals. Some topics that will drive discussion are building management, Response to Intervention, and curriculum. The goal is ten meetings this year.

4.A.3. Accountability Steering Committee Update

Dr. Fletcher shared items related to the new State Accountability model. One of the biggest decisions relates to transition readiness, for students to not only be college ready or career ready but professionally ready. Committee discussions have included how to include areas such as attendance and work ethic as part of student accountability and also the number of students taking dual credit academic courses and dual credit CTE courses. The workforce across the state is dwindling, and we need to have a workforce ready to go when they are needed. Dr. Fletcher also expressed gratitude for the Board in supporting and allowing his work on this state committee.

4.A.4. District Calendar Update

So far the district has had five days affected in our calendar. December 6th was missed was due to the chemical spill at the high school and it has not been made up. Due to snow, January 5th was the first Google Classroom Day (Non-Traditional Instruction) and does not have to be made up. January 6th was a snow day and will need to be made up. Our practice is to not have Google days back-to-back to better ensure quality of the days for students. January 9th was a Google Classroom Day. Tuesday, January 10th was a professional development day for schools with students attending on Friday, January 13th, a previously scheduled flexible professional development day. As of now, two days will have to be tacked on to the end of the school year.

4.A.5. Lawrence County Schools to receive a portion of the KSBIT settlement

As part of a \$2.5 million settlement, our district is slated to receive about \$18,000 based on the amount we paid to KSBIT over the years it handled items such as our Worker's Compensation insurance. The first pay-out to our district in the amount of \$7,325 has been received and is the only amount guaranteed, but other payments should be received later.

4.A.6. Lawrence County High School to move to the 58th District; set to host all 60th District tournaments this semester

LCCHS will remain in the 60th District for the remainder of the school year; and as part of negotiations for the move, LCCHS will be hosting all 60th District tournaments since none have been held here in recent years. This includes boys and girls basketball, girls softball, and boys baseball. Dr. Fletcher stated that one benefit will be the reduction in travel. He expressed appreciation for Dr. Henry Webb, Superintendent of Floyd County Schools, for his support in the process. Information will be forthcoming on the design of a super-regional tournament for the 15th Region which will include participation by all teams and the seeding of teams.

4.A.7. Annual KSBA Conference

The Annual Kentucky School Board Association Conference is scheduled for February 24-26th. As a reminder to board members, the scheduling process needs to begin.

4.A.8. Lawrence County Schools' District Facilities Plan scheduled for review

A letter was received last week outlining a scheduled review of our Facilities Plan by the Kentucky Department of Education in February 2018. The District Facilities Plan is due to KDE a minimum of 45 days in advance of the review date, and it will take several months to work through that process.

4.B. Annual Wellness Report: Nutrition and Physical Activity Report Card

Dr Fletcher led the board's review of the *2015-2016 Annual Wellness Report*. The report, in a parent-friendly pamphlet form, includes data on school physical activity and achievement and an overview of the nutritional and financial components of school meal programs in addition to participation. Dr. Fletcher noted that we currently have between 55-60% participation across the district in the breakfast program and almost 80% participation in the lunch program.

4.C. Bonding Potential Discussion: Joe Nance of Ross, Sinclair & Associates

As an introduction to Mr. Nance's presentation, Dr. Fletcher stated that the district's Facilities Plan is up for review by the Kentucky Board of Education in 2018 and given the long established need to replace the Louisa West Elementary School building, Mr. Nance was invited to provide an overview of the lengthy process involved and to share information in particular on items regarding bonding and projected costs. He stated that any questions from the board and the public can be addressed in the Public Comment section of the agenda which follows Mr. Nance's presentation.

Mr. Nance stated that current bonding potential "gets us about half way" for a school costing between \$14-19 million, according to size. One method to increase bonding potential is to levy a recallable nickel tax which traditionally results in the General Assembly granting the district the additional funding which would be needed to actually complete the project. The guiding principle has been that the lawmakers will help those who first help themselves. Once the process to levy the recallable nickel is started, it is about an eighteen-month process, so the timing is right to start the process as soon as possible. Mr. Nance also shared a map showing all the surrounding districts already with a version of the recallable nickel in place, which included all but Elliott County. The nickel tax is "recallable" because voters from the last election can petition for the levy to be placed on the ballot for a vote.

4.D. Public Comment

5. STUDENT LEARNING AND SUPPORT SERVICES

5.A. Approval of **Minutes** of the December 19, 2016 Regular Meeting passed with a motion by Mr. James See and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

5.B. Approval of **Claims and Orders of the Treasurer** passed with a motion by Ms. Maddlene Roberts and a second by Mr. James See by a vote of 5 to 0.

Dr. Fletcher pointed out several items including bond payments on the Honeywell energy project, board credit card payments for transportation and hotel costs, medical filing fees, reconditioning of football helmets, chemistry lab cleanup (\$9,000), and other bond payments.

5.C. Approval of the **Monthly Financial Report** by Finance Officer Brandi VanHoose passed with a motion by Ms. Barbara Robinson and a second by Mr. James See by a vote of 5 to 0.

5.C.1. Bank Reconciliation Report

Ms. VanHoose reported that the beginning balance for December was **\$4,303,220**. Total revenue for the month of December was **\$1,726,304**. Expenditures for the month totaled **\$1,694,527**. The Fund 1 cash balance for December was **\$3,584,204**, and the ending balance of all funds for December was **\$4,397,240**.

5.C.2. MUNIS Balance Sheet and Monthly Financial Report

Balance Sheets reflect the balance for each fund as of December 31st.

5.C.3. Finance Update & Set Date for 17-18 Draft Budget Working Session

A special meeting and draft budget working session was set for Monday, January 30th, at 6:00 p.m.
(*The special meeting was subsequently changed to Thursday, January 26th at 6:00 p.m.*)

5.D. Approval of the **Consent Agenda** items, as indicated and with the additions, passed with a motion by Ms. Maddlene Roberts and a second by Ms. Garnett Skaggs by a vote of 5 to 0.

5.D.1. Per diem and expenses for members present

5.D.2. Contracts & Services:

5.D.2.a. Louisa Elementary with common carrier, Spring Valley Charter, for Annual 5th Grade Trip to Frankfort, KY; April 19, 2017; Summer Brown: \$4,275.00

5.D.2.b. 2017-2018 Nonresident Pupil Contracts with Elliott County and Paintsville Independent (added to agenda)

5.D.2.c. Continue contract for legal services with Attorney Jonathan Shaw and firm through 2016-17 fiscal year

5.D.2.d. KETS Matching Funds-Phase II Technology: \$20,255

5.D.2.e. Membership Agreement with KVEC for half year through June 30: \$1,750 (added to agenda)

5.D.3. Requests:

5.D.3.a. Fundraisers:

5.D.3.a.1. Lawrence County High School

5.D.3.a.2. Blaine Elementary School (added to agenda)

5.D.3.a.3. Fallsburg Elementary School (added to agenda)

5.D.3.b. Use of Facilities:

5.D.3.b.1. LCHS gym by LCHS Bass Club for Third Annual Bass Club Swap Meet, March 4th, 2017; Brandon Meddings

5.D.3.b.2. LCHS gym and cafeteria by JROTC for Military Ball and photos; March 25, 2017; Gary Siembor

5.D.3.c. Trip Requests:

5.D.3.c.1. LEES Annual 5th Grade Trip to Frankfort, KY; Summer Brown (*new and old capitol building and history museum; April 19, 2017*)

5.D.3.c.2. Out of state trip: LEES Annual Safety Patrol Trip to Washington, D.C.; April 26 to April 30, 2017; Dina Chaffin & Susie Compton

5.D.3.c.3. Out of state trip: BES Annual 8th Grade Trip to Pigeon Forge & Gatlinburg, TN; April 3-8, 2017; Sharon Fields (added to agenda)

5.D.3.d. LEES Safety Patrol request for assistance with trip (*\$50 per student approved*)

5.D.4. Grant Application: WHAS Crusade for Children by Rhonda Colvin, DoSE and Preschool Director

5.D.5. For Review/FYI: (no action required)

5.D.5.a. School Activity Fund Reports: December

5.D.5.b. SBDM/Advisory Council Minutes (LWES, LMS)

5.D.5.c. Monthly Energy Report (*December*)

5.E. Approval to enter **Executive Session** for the purpose of Student Discipline/Expulsion Hearing post-expulsion review pursuant to KRS 61.810(1)(f) passed with a motion by Ms. Garnett Skaggs and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

5.F. Approval of return to **Open Session** passed with a motion by Mr. James See and a second by Ms. Barbara Robinson by a vote of 5 to 0.

5.G. New Business (*none*)

6. PERSONNEL

6.A. Approval of creation regarding positions for 2016-17, as indicated, passed with a motion by Ms. Garnett Skaggs and a second by Mr. James See by a vote of 5 to 0.

The following positions are created effective January 18, 2017:

- (1) School Security Guard (School Ground Monitor) -- 8hrs/day -- Classified Pay Scale
- (1) Part-Time School Resource Officer (Law Enforcement Officer) -- District salary contribution not to exceed \$8000/year

6.B. Superintendent Professional Growth and Evaluation System (SPGES) (*no action*)
Dr. Robbie L. Fletcher, EdD

6.B.1. Professional Growth Plan

As a follow-up to the midyear review, Dr. Fletcher reviewed the focus areas of his Professional Growth Plan and asked the board for any suggestions. No changes were recommended. His growth plan has three areas of focus: better communication throughout the district, improvement of the RtI process in schools, and implementation of the gradual release instructional process in classrooms.

6.C. Approval to acknowledge receipt of **Superintendent's Personnel Action/Update** passed with a motion by Ms. Maddlene Roberts and a second by Ms. Barbara Robinson by a vote of 5 to 0.

Hiring

Melissa Dotson - Teacher at Louisa East Elementary School (1-Year)
Dawn Rose - Instructional Assistant at Louisa East Elementary School (1-Year)

Substitute Teachers

William Richards
Ashleigh Adkins
Rhonda Crockett

Substitute Instructional Assistant

Ashleigh Adkins

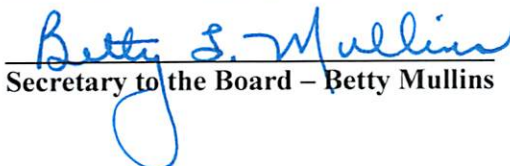
Resignation

Emily Davis - Full-Time Bus Monitor

7. ADJOURNMENT

Approval to adjourn passed with a motion by Ms. Maddlene Roberts and a second by Ms. Barbara Robinson by a vote of 5 to 0.


Chairman – D. Heath Preston


Secretary to the Board – Betty Mullins