

LEA Page A: Statement of Assurances

The board(s) of education hereby assures that:

1. This plan has been developed in consultation with the local advisory council for career and technical education and will be made available for review and comment by interested parties
2. Equal opportunities in and access to career and technical education programs will be provided to persons without discrimination because of race, gender, color, religious preference, national origin, disability, or age.
3. The findings of evaluations of programs operated by this applicant during previous years were considered when planning the programs proposed in this application.
4. The activities proposed in this application take into consideration manpower programs conducted in the area under the Workforce Investment Act (WIA) in order to assure a coordinated approach to meeting the training needs of the area.
5. To avoid duplication, consideration has been given to other occupational training programs being conducted by other agencies in the area.
6. Federal funds will not be used to supplant state or local funds designated for vocational education.
7. Federal funds will be used to improve the academic and technical skills of students participating in career and technical programs by strengthening the academic, and career and technical education programs through a coherent sequence of courses to ensure learning in the core academic, and career and technical subjects; to provide students with the strong experience in and understanding of all aspects of an industry; and to provide a career and technical education program that is of such size, scope, and quality to bring about improvement in the quality of career and technical education programs.
8. Students who participate in career and technical education programs are taught to the same challenging academic proficiencies as are taught for all other students.
9. Statistical, financial, and descriptive reports required by the West Virginia Department of Education will be submitted accurately and on time.
10. The applicant has made provisions for including appropriate representation of career and technical education personnel on Individualized Education Program Committees and/or Placement Advisory Committees for disabled students.

Superintendent

2020-2021 Required Levels of Performance

LEA Page B: Required Levels of Performance 2016-2017

	2015-16	2016-17	2017-18	2018-19
IS1 Academic Attainment Reading/Language Arts	32.00	32.00	32.00	32.00
WV Standard ACT WorkKeys Reading for Information	N/A	N/A	N/A	N/A
Locating Information	N/A	N/A	N/A	N/A
IS2 Academic Attainment Applied Mathematics	29.00	29.00	29.00	29.00
WV Standard ACT WorkKeys Applied Mathematics	N/A	N/A	N/A	N/A
2S1 Technical Skill Attainment	81.90	81.90	81.90	81.90
3S1 Secondary School Completion	96.35	96.35	96.35	96.35
4S1 Student Graduation Rates	92.35	92.35	92.35	92.35
5S1 Secondary Placement	92.35	92.35	92.35	92.35
WV Standard Placement In-Field Jobs	60.00	60.00	60.00	60.00
Continuing Education	60.00	60.00	60.00	60.00
6S1 Nontraditional Participation	27.00	27.00	27.00	27.00
6S2 Nontraditional Completion	17.85	17.85	17.85	17.85

Under the provisions of Section 113(b)(4)(A) of the Carl D. Perkins Career and Technical Education Act of 2006, the state adjusted levels of performance listed above are hereby accepted as local adjusted levels of performance and incorporated into the LEA Plan for the first two program years covered by the local plan. Please enter your name in the County Superintendent Box below to acknowledge you have viewed the Levels of Performance on this page.

County Superintendent/Chair of Administrative Council:

2020-2021 Use of Funds

LEA Page 1: Uses of Funds

2020-2021

Projected Total: 33178.00

Final Allocation: 27646.00

School	Program Description	Concentration	Section 135 Activity	Amount of Federal Funds per 135 Activity	Salaries	Contracts	Equipment	Travel	Supplies	Other	Total
CALHOUN GILMER	Induction heating equipment that may be used off site at various culinary and community events. Specifically allows for cooking practice with regard to social distancing of 6 feet.	HO1010	R7	1000.00	0.00	0.00	1000.00	0.00	0.00	0.00	1000
CALHOUN GILMER	Administrative costs not to exceed 5% of total allocation	All	P19	1428.00	0.00	0.00	0.00	0.00	1428.00	0.00	1428
CALHOUN GILMER	Funding for for a Swift M3-F-BTW2 Tablet Forensic Comparison Microscope. This will allow students to collect trace evidence and perform analysis under magnification.	LA1020	R7	6000.00	0.00	0.00	6000.00	0.00	0.00	0.00	6000
CALHOUN GILMER	Funds to replace obsolete and defective tools used in the Outdoor Power Equipment and Automotive Technology programs	TR1620	R7	3000.00	0.00	0.00	3000.00	0.00	0.00	0.00	3000
CALHOUN GILMER	Purchase Poster Printer and Poster Laminator, 3D Printer, Audio/Visual equipment and supplies for Simulated Workplace. GMetrix.	IT1450	R7	3000.00	0.00	0.00	3000.00	0.00	0.00	0.00	3000
CALHOUN GILMER	Funding for the Dean VAUGHN Medical Terminology DVDs.	HE0723	R7	2000.00	0.00	0.00	2000.00	0.00	0.00	0.00	2000
CALHOUN GILMER	Robotics equipment such as drone accessories.	MA1630	R7	1000.00	0.00	0.00	1000.00	0.00	0.00	0.00	1000
CALHOUN GILMER	Off site gas powered mixer to complete projects away from the Center. Also accessory equipment for masonry work as well as Carpentry.	HU1025	R3	10000.00	0.00	0.00	10000.00	0.00	0.00	0.00	10000
				27428	0	0	26000	0	1428	0	27428

LEA PAGE 1.2 Improving Academic and Technical Skills

2020-2021

Extensive policy and curriculum work in West Virginia, designed to bridge the gap between the secondary schools and postsecondary education, has occurred and reflects the integration of coherent academic and technical content aligned with challenging academic and technical standards. Due to the fact that the West Virginia public school curriculum is standardized statewide and is reflective of rigorous core academic standards for all students, regardless of their postsecondary plans, assures consistency and alignment at the individual school level. All career/technical offerings in _____ (LEA) subscribe to the statewide content standards and are held accountable for student mastery. Thus, any career/technical completer who graduates from high school is academically prepared to either pursue postsecondary education and/or enter the workforce with certifiable skills. Due to the fact that all _____ (LEA) career/technical completers are required to meet the same rigorous academic standards as all students, their technical skills are value added in terms of their postsecondary options. The content standards for career/technical offerings reflect an emphasis on integrated academic content; 21st century learning skills, including global awareness, broad understandings relative to all aspects of an industry; and, industry-defined technical skills and credentialing opportunities. Each state approved Career/Technical Education (CTE) Program of Study (concentration) offered by _____ (LEA) encourages students to take more rigorous academic classes, above the minimum requirements for graduation, which are currently among the most rigorous in the nation.

School	Activity	Text
CALHOUN GILMER	Academic Teachers (at Career Center)	We currently offer CTE English embedded credit for student that qualify. This embedded credit is intended to be at a High Instructional level. This Embedded English credit is offered through Health Occupations and Law and Public Safety. We believe that embedded English instruction in a CTE program will lead to improved English achievement.
CALHOUN GILMER	Academic Teachers (at Career Center)	We currently offer Embedded Math to students enrolled in Carpentry, Automotive Technology and Welding. We believe that Embedded Math instruction in a CTE lab will lead to improved Math achievement. Due to not meeting Perkins indicators on the General Summative Assessment for Math the Calhoun-Gilmer Career Center will initiate the use of the embedded Math Instructor to help students to be better prepared for the workforce and to have adequate Basic academic skills.
CALHOUN GILMER	Differentiated Instruction	Staff at the CGCC have explored and continue to utilize Differentiated Instruction for student achievement in CTE concentrations.
CALHOUN GILMER	Options Program	The Option Pathway continues to be successful in meeting the needs of a specific student population.
CALHOUN GILMER	Online Classes	Credit Recovery On Line classes are offered with a web based program called Odyssey Ware.
CALHOUN GILMER	Oral Presentations	Students are required to present to their class on various subjects. Instructors do presentations to 10th grade Intro to Majors students. 10th grade, 8th Grade as well as students in the 6th grade will visit the Calhoun-Gilmer Career Center for orientation and visitation.
CALHOUN GILMER	Portfolios	Each student at the Calhoun-Gilmer Career Center is required to submit an approved resume. CGCC students also must go through a mock interview to prepare for career opportunities. CGCC Students will successfully complete their Portfolios according to the established requirements and rubric. In addition to the resume and interview process students will also complete the NOCTI assessment.
CALHOUN GILMER	Portfolios	All CTE completers will submit a Portfolio and complete the NOCTI assessment.
CALHOUN GILMER	Technology Resources (ie: Tooling U, Tech Steps)	Technology Resources such as CDX are utilized.
Countywide	Other(Add)	Each student enrolled in a Simulated Workplace within the Calhoun-Gilmer Career Center will be assessed using the NOCTI to determine Technical Skill attainment.
CALHOUN GILMER	Other(Add)	The staff at the CGCC have received professional Development and continuing Education while working with SREB and TCTW. Enhanced CTE Collaborative projects throughout the Year.

Countywide	Other(Add)	Students and staff at CGCC participate in Tech Centers that Work to improve academic skills.
CALHOUN GILMER	Simulated Workplace	Each Career and Technical Program at the Calhoun-Gilmer Career Center is a Simulated Workplace. Each program meets the protocols to develop the Simulated Workplace.
Countywide	NOCTI	Each CTE Student will participate in the NOCTI benchmark survey and audit to assess specific technical skills.

LEA PAGE 1.3 Professional Development

2020-2021

Describe in some detail the process you use in planning for professional development and who the participants in that process may be. It is particularly important to remember that the results of the annual evaluation must be used when determining appropriate professional development activities. This does not mean that you are limited only to addressing deficiencies. Such things as back to industry for teachers would be valuable for keeping staff up-to-date. Investing Perkins funds in professional development to upgrade technology skills, parental and community involvement skills, and instructional methods should also be considered.

School	Activity	Text
CALHOUN GILMER	Content Specific	Content Specific Professional Development for CTE Embedded English and Math Instructors.
CALHOUN GILMER	Data Analysis	Analyzing current enrollment data allows the administration and staff of the Calhoun-Gilmer Career Center to bring awareness to non-traditional participation in our Career and Technical Programs of Study.
CALHOUN GILMER	Improvement Plans	Using the Data Profiles all staff at the CGCC are required to submit Plans of Improvement in areas of identified deficiency.
CALHOUN GILMER	Industry-specific	OSHA 10 and Chainsaw certifications are now offered at the CGCC
CALHOUN GILMER	Industry-specific	Industry Specific Inspections are conducted by Simulated Workplace students, staff, administration, state dept. personnel and Industry.
CALHOUN GILMER	Lesson Plan Review Process/Feedback	Lesson Plans are submitted electronically and reviewed weekly. Feedback is provided in print form and recorded, all according to OEPA standards.
CALHOUN GILMER	Mentoring Process	5 staff members of the CGCC have had Mentor Training.
CALHOUN GILMER	Technical Centers That Work (TCTW)	Instructors receive Professional Development in individualized projects geared toward embedding academic skills in CTE concentrations such as English.
CALHOUN GILMER	WVDE Conferences	Several staff from CGCC attended Summer CTE conference and the Simulated Workplace Summit
CALHOUN GILMER	Other	C-GCC gives the TASC (Test Assessing Secondary Completion) test. We have a TASC examiner on staff.
CALHOUN GILMER	Other	Students with Special Needs that attend the Calhoun-Gilmer Career Center receive additional assistance from the SPED teacher from Calhoun County. The teacher receives training as needed to improve and keep his/her certifications current.
CALHOUN GILMER	Simulated Workplace	All CTE programs will be a Simulated Workplace in 2017-2018. Staff members are encouraged to visit other Simulated Workplaces in the state to observe best practices.
CALHOUN GILMER	NOCTI	Each CTE Student will participate in the NOCTI benchmark survey and audit to assess specific technical skills.
CALHOUN GILMER	NOCTI	Each CTE Instructor will receive Professional Development training to administer the NOCTI.

LEA PAGE 1.4 Methods of Consultation

2020-2021

The Perkins Act requires that local education agencies involve parents, students, representatives of business, industry, labor, special populations, and representatives of entities participating in activities under the Workforce Investment Act of 1998 (WIA), and other interested individuals in the development, implementation, and evaluation of career and technical education programs. Some methods of compliance with this mandate could include the Local School Improvement Council, advisory councils and craft committees, presentations to civic organizations, service clubs, union meetings, and individual meetings with parents, school web pages, etc.

School	Activity	Text
CALHOUN GILMER	Advisory Committees	Each concentration at the CGCC has a PACT committee that addresses career options, Industry standards and updates.
CALHOUN GILMER	Awards Ceremony	The CGCC holds an Award Ceremony at the end of each year to recognize student attendance. National Honor Society and outstanding students are recognized as well.
CALHOUN GILMER	Collaborations - Agency, Business/Industry	The CGCC Assistant Director developed additional WorkBase opportunities for CGCC students to enhance their Career readiness.
CALHOUN GILMER	Collaborations - Agency, Business/Industry	Consultation with Mid Ohio Valley Workforce Investment Board to determine industry needs and potential occupations.
CALHOUN GILMER	Community Involvement	The Calhoun Gilmer Construction Company, a CGCC Simulated Workplace was successful in the EPIC grant completion with their proposed Star Gazing Cabin for Calhoun County Park. This project should be completed in the 2019-20 school year.
CALHOUN GILMER	Co-curricular Student Organizations	Students at CGCC participate in FBLA,SADD and Skills USA student organizations.
CALHOUN GILMER	LSIC	Agenda's and Minutes are kept and posted on school website regarding the CGCC LSIC.
CALHOUN GILMER	Newsletters	Individual lab newsletters go out during the school year to inform parents and community about student accomplishments and lab improvements.
CALHOUN GILMER	Open House	We have an open house at the beginning of every year for both counties.
CALHOUN GILMER	Orientations	6th Grade Orientations and the 8th and 10th Grade Visitations are scheduled for both Counties that the CGCC serves.
CALHOUN GILMER	Parent Teacher Conferences	Parent Teacher Conferences are held twice a year.
CALHOUN GILMER	Postsecondary Collaboration	EDGE credit and articulation agreements are developed in collaboration with local 2 and 4 year institutions of higher learning.
CALHOUN GILMER	Promotional materials (Brochures)	Promotional Brochures are produced for each Simulated Workplace. These are produced by students in the Calhoun-Gilmer Innovations company.
CALHOUN GILMER	Promotional materials (Brochures)	Our E-Business Program creates brochures annually to promote the CGCC. Also, staff members are currently required to give presentations to 10th graders and both Calhoun and Gilmer County High Schools to promote each of their programs individually.
CALHOUN GILMER	Strategic Planning	Strategic Planning is accomplished through the WVEIS and State Mandated 5 Year Strategic Plan. Annual updates are required.
CALHOUN GILMER	Surveys - Business/Industry	Following a WorkBase Placement through the CGCC, each WorkBase site is given a survey to assess the effectiveness of the program.
CALHOUN GILMER	Other	The CGCC participates and is represented in at every CTE/CTCS Consortium meeting to receive updates on EDGE funding.

CALHOUN GILMER	Other	One day in the 2019-2020 school year will be set aside for students to attend nontraditional lab of their choice. This is to explore the possibility of nontraditional participation
CALHOUN GILMER	Simulated Workplace Business & Industry Teams	Simulated Workplace Business and Industry Teams at the CGCC will participate and be active members in all advisory committees.
CALHOUN GILMER	Simulated Workplace Business & Industry Teams	Monthly Simulated Workplace Executive meetings will be held to discuss Industry updates as well as leadership trainings.
CALHOUN GILMER	Simulated Workplace Business & Industry Teams	Student Leaders from each Simulated Workplace attend monthly executive meetings and participated in the EdVenture Leadership Training program.
CALHOUN GILMER	NOCTI	Each CTE Instructor will receive Professional Development to administer the NOCTI

LEA PAGE 15 Program Evaluation

2020-2021

Explain that the effectiveness of all programs will be evaluated annually based upon the system of core indicators of performance and state adjusted levels of performance. Refer to the involvement of parents, students, teachers, representatives of business and industry, labor representatives, and special populations representatives in the evaluation process, particularly through the review by the LISIC and Board of Education or Administrative Council for the multi county centers.

School	Activity	Text
CALHOUN GILMER	CTE Data Profile	<p>Staff review of annual Data Profiles to correct and improve instruction. Due to not meeting Perkins indicators on the General Summative Assessment for Math the Calhoun-Gilmer Career Center will initiate the use of our Embedded Math Instructor to help students to be better prepared for the workforce and to have adequate Basic academic skills.</p>
CALHOUN GILMER	EDGE Usage	<p>At the CGCC we are working to increase the number of students that utilize their EDGE credits. We are promoting the use of EDGE throughout the school year, we are explaining to each class the amount of money that can be saved if they choose to utilize EDGE credits they have earned, the CGCC Assistant Director is available and willing to aid any student that has earned EDGE credit to apply for a transcript online. The CGCC Director and Assistant Director attends EDGE Consortium meetings when they are held through Pierpont to gain knowledge on how to better meet the needs of our students and increase EDGE usage at our location.</p>
CALHOUN GILMER	Placement Follow-up Process	<p>At the CGCC instructors are required annually to follow-up with students from the previous year to get an accurate description of what they are currently doing and report that data to the CGCC Assistant Director for data input. This process has been improved by instructors keeping in contact with their students, and making phone calls to ensure the placement data is accurate. For new instructors, this can be a challenge however the previous instructors have been very helpful in locating students and aiding the new instructors in this area.</p>
CALHOUN GILMER	Special needs completers	<p>At the CGCC we take into consideration our students with special needs. These students seem to excel at the CGCC, and it is important to give them every opportunity to succeed and become completers in their concentration. One day a week a special education specialist is assigned to the CGCC to aid instructors in providing modifications and special education support in the classroom. This resource has been extremely helpful this year, and something we want to continue in the future.</p>
CALHOUN GILMER	Surveys - Business/Industry	<p>The CGCC administers surveys to local businesses involved in their WorkBase program. These surveys indicate how the WorkBase programs can be improved, and also indicate how prepared our students appear throughout their WorkBase experience. We also hold a Business and Industry Forum at the CGCC at the beginning of each school year to survey and gain information about job placement, job availability, and necessary skills for our students to have when entering the work force.</p>
CALHOUN GILMER	Surveys - Students	<p>At the CGCC we value our students opinions and concerns. A survey is developed and given to each student enrolled in the WorkBase placement program. This survey asks the students to rate their experiences at their placement site on a scale from 1 to 5. The students are also asked to describe any changes they would make to the current WorkBase program at CGCC. We take these suggestions very seriously, and work to modify the program and placements to best meet the student's needs.</p>
CALHOUN GILMER	Surveys - Teachers	<p>At the CGCC we find it very important to receive feedback from our instructors on how to improve our school. We hold Faculty Senate meetings where instructors can verbally disclose any concerns they have about current events at the CGCC, and we work together to create a solution to any problem. Also, at the end of each WorkBase placement the instructor is asked to rate how effective they feel the WorkBase placement was for the student in their class. The instructors vast knowledge of the concentration enables them to give an accurate assessment of each placement site. These opinions are very important to ensure each placement is meeting the needs of the students in each concentration.</p>
CALHOUN GILMER	Technology Resource Analysis	<p>At the CGCC we understand that the use of technology is pivotal to the success of our students in the current work force. We have built a new state of the art computer lab, where students can use a SmartBoard and/or a projector to display presentations to their instructors and peers. We have teleconference technology, to provide our instructors with more opportunities for professional development. We have also decided to improve and expand our Business program by adding new computers and the new Adobe Software to better meet the needs of our students. We have a TIS on staff to provide us any technology updates and resources to improve our use of technology. We would like to increase the use of our Edline page, to provide students with missed assignments and to help them keep track of their progress in class. A recent upgrade to the Bandwidth and to the routers, switches and wireless access beacons have improved connectivity and limited downtime in regards to the use of technology to support instruction.</p>

CALHOUN GILMER	Other	All CTE completers at the Calhoun-Gilmer Career Center will participate in an On-Line NOCTI assessment based on their program of study.
CALHOUN GILMER	Simulated Workplace Business & Industry Teams	At CGCC each CTE lab will be a Simulated Workplace. Each Lab will work directly with Industry leaders to ensure that their Simulated Workplace is adhering to Industry standards. Each student will complete a Resume and Portfolio.
CALHOUN GILMER	Simulated Workplace Business & Industry Teams	The students at CGCC will complete a personalized career portfolio. They will have this portfolio ready to hand to any prospective employer at the time they are interviewing for a job.
CALHOUN GILMER	Simulated Workplace Business & Industry Teams	Each year all students attending the Calhoun-Gilmer Career Center will fill out an application and participate in an interview.
CALHOUN GILMER	NOCTI	Each student will participate in the NOCTI assessment process. This performance data will be analyzed to address deficiencies.

LEA PAGE 1.6 Access, Nondiscrimination, and Support for Special Populations

2020-2021

The Perkins Act has always placed considerable emphasis upon special populations. The annual accountability report that is submitted to the U.S Department of Education is disaggregated in order to show how well (or poorly) special populations are doing in CTE. Some counties assign the responsibility for monitoring services to special populations to a specific person. Under a previous Perkins Act, this was known as the Special Populations Coordinator and was actually required. Perkins IV does not require such an assignment, but it might not be a bad idea to consider having someone take the lead on this issue. If you do so, mention that in your narrative. Describe any modification to facilities and equipment that have been made to accommodate the needs of special populations students, as well as the delivery of appropriate instruction. Emphasize that all career and technical education programs and services are available to all students without regard to their status as members of a special population. Explain that a member of the CTE staff participates in IEP meetings when career technical education is being considered as an option for a student with special needs. Include in your description steps to be taken in support of persons experiencing barriers due to gender, race, national origin, color or age.

School	Activity	Text
CALHOUN GILMER	CTE Teachers Participate in IEP Meetings	CGCC staff participate in IEP Development and Meetings
CALHOUN GILMER	Data Analysis - Special Needs Student Achievement	Due to not meeting Perkins indicators on the General Summative Assessment for Math the Calhoun-Gilmer Career Center will initiate the use of WIN to help students to be better prepared for the workforce and to have adequate Basic academic skills. Embedded Math Instructor is also available to work with staff and students on Math remediation.
CALHOUN GILMER	Data Analysis - Special Needs Student Enrollment by Concentration	Enrollment analysis with specific focus on special needs populations will be conducted and strategies will be implemented to address special needs participation.
CALHOUN GILMER	Options Program	Options program will be offered to students that qualify from Calhoun and Gilmer County High Schools.
CALHOUN GILMER	Professional Development	The staff at the CGCC are afforded a host of opportunities to receive Professional Development. Some examples from the 2018-2019 school year include Basic First Aid, Technology updates Simulated Workplace trainings and reviews. CGCC staff also participated in the EdVenture Leadership trainings for SWP Leaders and TCTW Professional Development. Staff that attend the Summer CTE conference receive 6 hours credit for PD.
CALHOUN GILMER	Professional Development	The staff at the CGCC are afforded a host of opportunities to receive Professional Development. Some examples from the 2018-2019 school year include Basic First Aid, Technology updates Simulated Workplace trainings and reviews. CGCC staff also participated in the EdVenture Leadership trainings for SWP Leaders and TCTW Professional Development. Staff that attend the Summer CTE conference receive 6 hours credit for PD.
CALHOUN GILMER	Vocational Assessment	Accommodations are provided when necessary.
CALHOUN GILMER	Vocational Rehabilitation Collaboration	Collaboration between the CGCC and Vocational Rehabilitation Collaboration worker has recently increased and the worker is now scheduled one day per week to meet and assist students enrolled at the Career Center.
CALHOUN GILMER	Other	Each Completer at the Calhoun-Gilmer Career Center will participate in the on line NOCTI assessment.
CALHOUN GILMER	Simulated Workplace	Simulated workplace will prepare the students for their job placements and or their jobs.

LEA PAGE 1.7 Preparation for Nontraditional Fields

2020-2021

The Perkins Act requires that the local education agency describe how funds will be used to promote preparation for nontraditional training and employment. Remember that nontraditional is defined as an occupation or field of work for which individuals from one gender comprise less than 25 percent of the individuals employed in each such occupation or field of work. In your narrative, you may want to describe the recruitment efforts that will be directed to potential students, citing your emphasis on encouraging them to consider enrolling for training that, for their gender, their field is nontraditional. Most emphasis should be given to recruitment for high tech, high wage occupations. You may also refer to the provision of appropriate guidance and counseling support to assist nontraditional students in adjusting to, and succeeding in, their course work.

School	Activity	Text
CALHOUN GILMER	Counseling and Guidance to assist non-traditional students	Director contacted parents of approved HomeSchooling in neighboring counties to attend the CGCC and enrolling CTE programs.
CALHOUN GILMER	Counseling and Guidance to assist non-traditional students	CGCC Administration will disseminate NAP information to instructors to develop a strong understanding of Non traditional enrollment in CTE
CALHOUN GILMER	Data Analysis - enrollment/gender	CTE Director required to submit the 2nd Month Report with enrollment and gender information.
CALHOUN GILMER	Incentives for non-trad students	The Calhoun-Gilmer Career Center will waive all tuition and fees (excluding equipment deposit) for Post Secondary students that enroll in non-traditional occupational programs.
CALHOUN GILMER	Promotional Materials - non-trad represented	Non Traditional and Post Secondary students are recognized and encouraged to enroll in CTE programs on a space available basis.
CALHOUN GILMER	Other	The Calhoun-Gilmer Career Center will schedule one day in which students will attend a non-traditional Occupational Lab. Instructors will have hands on activities scheduled to expose students to the types of projects and opportunities in that program.

LEA PAGE 1.8 Career Guidance and Academic Counseling

2020-2021

Explain that certified school counselors are available to all students, either at the technical education center or the high school, or both. In addition, a wealth of career counseling information is available to CTE students through the schools Internet connections.

School	Activity	Text
CALHOUN GILMER	ACT Preparation	The CGCC Assistant Director and the ALC instructor is an active participant in ACT preparation, answering students questions about the test and helping them sign up at the proper location.
CALHOUN GILMER	Career Fairs	The Assistant Director will arrange a career fair to be held at the school It will bring in different people to show what they can offer the students. It makes the students aware of their options there is in their field of interest. Colleges, military, work placements, and many other career opportunities.
CALHOUN GILMER	College Visits	The CGCC Assistant Director planned a visit to Greenville State College, WVUP and Piepont for students to explore the possibility of attending that College and what they have to offer for business students. The CGCC took their students to Piepont to increase their exposure in other CTE concentrations.
CALHOUN GILMER	Counselor Meeting Participation	CGCC sponsors a counselors brunch so the two county's can get together and collaborate. They can discuss scheduling of all students, projects, EDGE credits, scholarships, applications, deadlines, and other related topics.
CALHOUN GILMER	CTE Middle School	At CGCC we have expanded visitation to the 6th grade students from each of our feeder schools. Each student gets the opportunity to visit each program that is offered.
CALHOUN GILMER	CTE Visits (8th-10th)	Each staff member is required to present to the 10th grade classes at both Calhoun and Gilmer High Schools. The CGCC counselor is required to present to each 8th grade class as well. The CGCC Counselor coordinates the the presentation times for each staff member, as well as the date and time that each high school will have their 8th and 10th grade visitations. The CGCC counselor is responsible for organizing the schedules with each instructor at CGCC, and scheduling each 8th and 10th grader for their rotations between labs. This is a very helpful and worthwhile experience for 8th and 10th graders, to increase their interest in CTE. In 2015-16 as well as 2016-17 6th grade students will have the opportunity to visit the CGCC
CALHOUN GILMER	Postsecondary Collaboration	EDGE credit and articulation agreements are developed in collaboration with local 2 and 4 year institutions of higher learning. The CGCC counselor remains in close contact with WVUP, Piepont, and Greenville State College to align CGCC curriculum to and collaborative learning experiences for students. For example, this year the Natural Resources Management program at CGCC and Greenville State College worked together on collaborative projects and lectures to benefit both bodies of students, and expose the high school students to college.
CALHOUN GILMER	Other	Each Completer at the Calhoun-Gilmer Career Center will participate in the On line NOCTI assessment
CALHOUN GILMER	Other	Students grades 7 through 10th grades may choose to participate in selected CTE programs after school.
CALHOUN GILMER	Other	The CGCC Assistant Director aids students with Career Readiness by providing WorkBase opportunities to those that qualify. The CGCC Assistant Director also works closely with feeder high school counselors on scholarship, application, and FAFSA deadlines for students.

LEA PAGE 1.9 Improving CTE Staff Recruitment and Retention

2020-2021

Describe the process and procedures you use when looking for CTE staff replacements. Indicate the resources you consult, including your advisory council and craft committees, LSIC, unions, service organizations, business and industry representatives, etc. Describe how you address the issue of staff retention.

School	Activity	Text
CALHOUN GILMER	Appreciation/Incentives	CGCC Staff are recognized and appreciated on a regular basis. LSIC, PACT and Faculty Senate meeting are opportunities to recognize staff accomplishments.
CALHOUN GILMER	Classroom Support	The Calhoun-Gilmer Career Center offers Embedded Credit in Math and English. 12th grade English credit will be available in Health Occupations as well as Law and Public Safety. 12th grade Math will be available in Carpentry Auto Technology and Welding Technology.
CALHOUN GILMER	Classroom Support	Special Education specialist is assigned to Labs that have a special needs students to provide assistance to the lab instructor so that barriers in the educational process may be overcome. Collaborative efforts to meet the needs of all students is required.
CALHOUN GILMER	Professional Development Opportunities	At the CGCC extensive professional development is required and provided for each employee. This professional development is designed to support instructors in acquiring important skills so that they may become more efficient and competent in their concentration.
CALHOUN GILMER	Promotion/Advertising	Newsletters, radio interviews, brochures, press and media releases are ways in which the CGCC promotes CTE.
CALHOUN GILMER	Simulated Workplace	Each Lab at the CGCC will be a Simulated Workplace. This authentic business or industry environment prepares students enter the work force with the best skills to be successful.

LEA PAGE 1.10 Preparation for High Skill, High Wage, High Demand Occupations for Special Populations

2020-2021

Describe any activities that are carried out to recruit or otherwise encourage the enrollment of special populations students, particularly those that lead to high skill, high wage, and high demand occupations that enable completers to be self-sufficient. This may include presentations to feeder schools, clubs, civic organizations, etc. You may also indicate those activities intended to encourage special populations to complete such instructional concentrations, for example, advisor/advisee programs, the use of mentors, job-shadowing, on-the-job training, work study assignments, etc.

School	Activity	Text
CALHOUN GILMER	Internship	WorkBase opportunities are being expanded at the CGCC.
CALHOUN GILMER	Job Shadowing	CGCC has several opportunities throughout the school year for Job Shadowing.
CALHOUN GILMER	Mentors	Mentors will be assigned to any special needs student enrolled at the Calhoun-Gilmer Career Center.
CALHOUN GILMER	ONOW - Non-traditional occupations for women	Non traditional occupations such as welding, building construction and automotive technology are emphasized and encouraged equally with genders.
CALHOUN GILMER	Presentations - Community, civic organizations, feeder schools	Each Staff member at the CGCC is responsible for developing and promoting their Program of Study for the purpose of recruitment at each HS.
CALHOUN GILMER	Strategic Compass/Labor Market Analysis	MOVWIB, Workforce Investment Board, and State Dept representation to discuss with staff data collected from surveys to determine CTE interest and appropriate programs of study
CALHOUN GILMER	Simulated Workplace	All labs at the CGCC will be Simulated Workplaces to allow students an authentic business or industry experience.

LEA PAGE 2A County Career Technical Education Advisory Council

2020-2021

Name	Firstname	Employment	Position	Type	Address	City	State	Zip	Email	Race	Sex
Ball	Randy	CGCC employee	Maintenance	L							
Collins	Carl	Calhoun-Gilmer Career Center	Teacher	E		Big Springs	WV				M
Cooper	Lisa	Mom's too restaurant	Business	BI		Grantsville	WV	26147			F
Evans	Traci	CTE/English Teacher	Teacher	E							
Hamric	Kari	Calhoun-Gilmer Career Center	CTE Embedded Math Instructor CGCC	E		Glenville	WV	26351	khamric@k12.wv.us		F
Hupp	Shirley	Assistant Director	Administration	E		Calhoun					
Jackson	Michael	Calhoun-Gilmer Career Center	Teacher	E		Braxton					
MCCumbers	Dennis	Service Personnel	Custodian	E		Grantsville	WV	26147			M
Moore	Tim	Business	Business Community	BI		Calhoun					
Parsons	Paul	Building Construction Inst	Teacher	L		Grantsville	WV	26147	pparsons@access.k12.wv.us		M
Snyder	James	Automotive Tech	Teacher	E		Glenville	WV	26351	jsnyder@k12.wv.us		M
Snyder	Kris	Calhoun-Gilmer Career Center	Teacher	E		Gilmer					
Stems	Bryan	Calhoun-Gilmer Career Center	Director			Grantsville	WV	216147			F
Stevens	Brad	Calhoun Banks	Business	L		Calhoun	WV	26147			M
Weekley	Nancy	Community	Community	E		Grantsville	WV	26147	nweekley@access.k12.wv.us		F
Cunningham	Ralph	Little Kanawha Gas Measurements	Business	BI		Grantsville	WV	26147			M
Dawson	Doug	Hardmans Supply	Assistant Manager	BI		Grantsville	WV	26147			M
Law	Tom	Hardmans Supply	Manager	BI		Grantsville	WV	26147			M
Marks	Annaliza	Technology Instructor	CGCC Instructor	E		Glenville	WV	26351			F
Marks	Eric	GSC	Network Specialist	HE		Glenville	WV	26351			M
McNemar	Tammy	FBI	Security Anaylist	BI		Washington DC					F
Miller	Ed	Peaches and Cream	Owner	BI		Nebo	WV				M
Moore	Lisa	CGCC	Secretary	E		Glenville	WV	26351			F
Morris	James	Calhoun Realty/ oil and gas	CEO	BI		Grantsville	WV	26147			M

LEA PAGE 2B School Career Technical Education Advisory Council

2020-2021

School	Name	Frame	Employment	Position	Type	Address	City	State	Zip	Email	Race	Sex
	Moore	TIM	State Farm Ins	Owner	BI	Calhoun County		WV			C	M
	Sterns	Bryan	CGCC	Director	E	CGCC		WV		bsterns@k12.wv.us	C	M
	Cooper	Lisa	Business Owner	Owner	BI		Grantsville	WV	26147		W	F
	Cunningham	Ralph	LKGM	Owner/CEO	BI		Grantsville	WV	26147		W	M
	Dawson	Doug	Hardmans Supply	Assistant Manager	BI		Grantville	WV			W	m
	Evans	Traci	CGCC	Embedded English Instructor	E	5260 E Little Kanawha	Grantville	WV	26147	tevans@k12.wv.us	W	f
	Hupp	Shirley	CGCC	Assistant Director	E	5260 E Little Kanawha	Grantville	WV	26147	shupp@k12.wv.us	W	F
	jackson	Mike	CGCC	Law and Public Safety Manager	BI	5260 E little Kanawha	Grantville	WV	26147	mjackson@k12.wv.us	W	m
	Law	Tom	Hardmans Supply	Manager	BI		Grantville	WV	26147		W	M
	Marks	Analiza	CGCC	Technology Instructor	E	5260 E little Kanawha	Grantville	WV	26147	annaliza.marks@k12.wv.us	W	f
	Marks	Eric	GSC	Network Specialist	HE		Glenville	WV	26351		W	M
	McCormick	Jonathon	ProStart	Teacher	E	Clay County	Washington	WV		jimcormick@k12.wv.us	C	M
	McNemar	Tammy	FBI	Security Analyst	A		Nebo	DC			W	F
	Miller	Ed	Peaches and Creme	Owner	BI		Glenville	WV	26351		W	M
	Moore	Lisa	CGCC	secretary	L	119 Pine Meadow Lane	Glenville	WV	26351		W	F
	Motz	Horst	CGCC Administrative Council	Member	E		Big Springs	WV	26137	horstmotz@msn.com	W	m
	Pierce	Jim	Maxwells auto body	Mechanic	BI	Rt 5	Glenville	WV	26351		W	M
	Ramezan	Dave	CGCC Administrative Council	Member	E	PO Box 250	Sand Fork	WV	26430	ghdr@outlook.com	W	m
	Snyder	James	CGCC	Automotive Instructor	E	5260 E Little Kanawha Hwy	Grantville	WV	26147	james.snyder@k12.wv.us	W	M
	Snyder	Kris	CGCC	Alternative Ed and Option Pathway	E	5260 E Little Kanawha Hwy	Grantville	WV	26147	ksnyder@k12.wv.us	W	F
	Stevens	Brad	Calhoun Banks	Officer/Manager	BI		Grantsville	WV	26147		W	M
	Williams	Ronda	CGCC	Instructor	E		Tanner	WV		ronda.williams@k12.wv.us	W	F

LEA PAGE 2C Craft Career Technical Education Advisory Council

2020-2021

School	Concentration	Lname	Fname	Employment	Position	Type	Address	City	State	Zip	Email	Race	Sex
CALHOUN GILMER		williams	Ronda	Calhoun-Gilmer Career Center	Health Occupations Instructor	E	8438 N Calhoun Hwy	Glenville	WV	26351	ronda.williams@k12.wv.us	C	F
CALHOUN GILMER		Collins	Carl	Calhoun-Gilmer Career Center	Instructor	E		Big Springs	WV	26137	cjcollins@k12.wv.us	C	M
CALHOUN GILMER		Jackson	Michael	Calhoun-Gilmer Career Center	Criminal Justice Instructor	E		Grantsville	WV	26147	mjackson@k12.wv.us	C	F
CALHOUN GILMER		McCumers	Dennis	Calhoun-Gilmer Career Center	Service	E	Hatties Run Road	Grantsville	WV	26147		C	M
CALHOUN GILMER		Moore	Tim	State Farm Ins.	Owner	BI		Grantsville	WV	26147		C	M
CALHOUN GILMER		Parsons	Paul	Calhoun-Gilmer Career Center	Instructor/President	BI	377 Hunter Lane	Grantsville	WV	26147	pparsons@k12.wv.us	C	M
CALHOUN GILMER		Snyder	Kris	Calhoun-Gilmer Career Center	Instructor - Secretary	E	724 Spuce Run Rd.	Glenville	WV	26351	ksnyder@k12.wv.us	C	F
CALHOUN GILMER		Stems	Bryan	Calhoun-Gilmer Career Center	Director CGCC	E	PO Box 153	Grantsville	WV	26147	bstems@k12.wv.us	C	M

LEA PAGE 3A Concentrations to be Discontinued

2020-2021

School	WVEIS Code	Level	Reason for Closure
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LEA PAGE 3B Concentrations to be Modified

2020-2021

School	WVETS Code	Level	Modification
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LEA PAGE 6 Application for Approval of Equipment

2020-2021

School	Curriculum	WV/IS Code	Level	Local Funds	Funding Source	Description	Quantity	Unit Cost	Total Cost
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LEA PAGE 8 Application for Approval of Continuing Secondary Technical Education Concentrations

2020-2021

School	WVEIS Code	Instructor	Email Address	Days Employed	% Time	Four Required Courses	Endorsement Codes
CALHOUN-GILMER CAREER CENTER		Analiza Marks	analiza.marks@k12.wv.us	200	100.00	Y	7212
CALHOUN-GILMER CAREER CENTER	HE0723	Ronda Williams	ronda.williams@k12.wv.us	200	100.00	Y	7048
CALHOUN-GILMER CAREER CENTER	1020 1025	Michael Jackson	mcjacks@k12.wv.us	200	100.00	Y	7185, 7710
CALHOUN-GILMER CAREER CENTER	1440,1445,1450	Virginia McCormick	vmccormi@k12.wv.us	200	100.00	Y	0605,0561
CALHOUN-GILMER CAREER CENTER	1620 1960	James Snyder	james.snyder@k12.wv.us	200	100.00	Y	7001
CALHOUN-GILMER CAREER CENTER	1680 MA 1630	Jon McCormick	jmccormick@k12.wv.us	200	100.00	Y	7954,4140
CALHOUN-GILMER CAREER CENTER	1820 1910	Paul Parsons	pparsons@k12.wv.us	200	100.00	Y	7028
CALHOUN-GILMER CAREER CENTER	1980	Carl Collins	cjcollins@k12.wv.us	200	100.00	Y	7052
CALHOUN-GILMER CAREER CENTER	3052C0	Kari Hamric	khamric@k12.wv.us	200	100.00	Y	1990
CALHOUN-GILMER CAREER CENTER	4012C0	Traci Evans	tevans@k12.wv.us	200	100.00	Y	1000
CALHOUN-GILMER CAREER CENTER	4140	Kris Snyder	ksnyder@k12.wv.us	200	100.00	N	4140, 7628
CALHOUN-GILMER CAREER CENTER	764100	Jolynn Wilson	jwilson@k12.wv.us	200	100.00	N	7061

LEA PAGE 10A Application for Approval of Continuing Administrative Services

2020-2021

School	Name	Job Title	Email Address	Days Employed	Percent Time (Ex: 100.00)
CALHOUN GILMER	Shirley Hupp	Assistant Director		220	100.00
Countywide	Bryan P Stems	Director		240	100.00

LEA PAGE 10B Application for Approval of Continuing Support Services

2020-2021

School	Name	Job Title	Days Employed	Percent Time (Ex: 100.00)
CALHOUN GILMER	Dennis McCumbers	Custodian	240	100.00
CALHOUN GILMER	Lisa Moore	Finance Secretary	230	100.00
CALHOUN GILMER	Randy Ball	Maintenance	240	100.00