



BOARD OF DIRECTORS' REGULAR MEETING

Monday, March 8, 2021

5:30 pm

AGENDA

1. CALL TO ORDER/FLAG SALUTE
2. SET AGENDA – ACTION
3. RECOGNITION OF VISITORS
4. REPORTS
 - A. Secondary School Reports
 - B. Business Manager Reports
 - i. Enrollment Report
 - C. Board of Director Reports
 - D. Superintendent Report
5. GENERAL DISCUSSION ITEMS
 - A. Policy 2145 – Suicide Prevention – *Second Reading - ACTION*
 - B. Policy 3225 – School-Based Threat Assessment – *Second Reading - ACTION*
 - C. Policy 6216 – Reimbursement for Goods and Services: Warrants – *Second Reading - ACTION*
 - D. Calendar of Events
6. CONSENT AGENDA - ACTION
 - A. Board Minutes – February 22, 2021
 - B. Business Reports
 - i. Accounts Payable
7. PERSONNEL - ACTION
8. ADJOURN

Notice: As authorized by RCW 42.30.110, the Board may meet in Executive Session to review the qualifications of applicants for public employment, to review the performance of public employees (RCW 42.30.110 (g)), to discuss with legal counsel potential litigation (RCW 42.30.1100 (1)(I)), and to discuss contract negotiations as authorized by RCW 42.30.140 (4)(a).

2020-21
STUDENT ENROLL FTE'S

	<u>SEPT.</u>	<u>OCT.</u>	<u>NOV.</u>	<u>DEC.</u>	<u>JAN.</u>	<u>FEB.</u>	<u>MAR.</u>	<u>APR.</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>AVERAGE</u>	<u>BUDGET</u>	<u>DIFFERENCE</u>
KG Full-Year	125.00	125.00	126.00	124.00	123.00	125.00	124.00						124.57	132.83	-8.26
1st Grade	118.00	121.00	126.00	127.00	127.00	126.00	127.00						124.57	132.83	-8.26
2nd Grade	153.00	149.03	153.03	153.03	152.03	157.03	155.03						153.17	160.51	-7.34
3rd Grade	143.00	144.00	145.00	145.08	147.10	150.08	149.08						146.19	150.83	-4.64
4th Grade	138.00	140.00	138.00	142.00	141.00	140.00	140.00						139.86	138.83	1.03
5th Grade	138.00	137.05	142.05	143.12	144.12	147.12	146.12						142.51	149.00	-6.49
6th Grade	146.00	147.00	151.00	153.00	153.00	156.00	157.00						151.86	159.66	-7.80
7th Grade	159.60	152.60	146.60	149.00	151.00	155.15	155.15						152.73	153.33	-0.60
8th Grade	165.00	164.00	160.50	160.50	160.50	162.50	162.50						162.21	171.82	-9.61
9th Grade	152.56	155.62	155.62	154.62	155.92	156.03	156.03						155.20	155.41	-0.21
10th Grade	177.29	176.03	173.01	174.99	175.99	178.97	178.97						176.46	174.04	2.42
11th Grade	146.15	144.00	145.17	145.17	145.55	148.29	148.27						146.09	171.77	-25.68
12th Grade	132.43	127.91	124.63	123.63	122.68	125.58	127.32						126.31	128.87	-2.56
Total	1,894.03	1,883.24	1,886.61	1,895.14	1,898.89	1,927.75	1,926.47	0.00	0.00	0.00			1,901.73	1,979.73	-78.00
NFVA	73.53	90.03	90.39	87.61	83.37	66.26	64.19						79.34	40.00	39.34
	1,967.56	1,973.27	1,977.00	1,982.75	1,982.26	1,994.01	1,990.66	0.00	0.00	0.00			1,981.07	2,019.73	
UGRAD ESD 123	4.00	5.00	2.00	2.00	2.00	1.00	1.00						2.43	4.00	-1.57
DROP OUT WWCC	4.00	6.00	5.00	4.00	4.00	5.00	5.00						4.71	8.00	-3.29
CHS VOCATIONAL	103.20	103.05	103.05	103.35	102.75	94.65	96.30						100.91	96.47	4.44
OJH VOCATIONAL	3.75	3.75	3.90	3.90	3.90	4.50	4.65						4.05	7.35	-3.30
RUN START CBC	43.00	44.74	40.75	39.76	38.80	38.47	38.47						40.17	21.94	18.23
RUN START WSU	0.00	0.67	0.67	0.67	0.67	0.60	0.60						0.65	1.00	-0.35
ST. BILINGUAL K-6	406.00	476.00	486.00	481.00	476.00	473.00	471.00						477.17	507.00	-29.83
ST. BILINGUAL 7-12	275.00	283.00	277.00	278.00	279.00	281.00	279.00						279.50	228.00	51.50
ST. BILING EXITED	91.00	90.00	89.00	89.00	88.00	86.00	86.00						88.00	79.00	9.00
SPED AGES 3-5	18.00	17.00	17.00	18.00	20.00	22.00	23.00						19.50	20.00	-0.50
SPED k-21 Tier 1	148.00	153.00	156.00	157.00	156.00	158.00	152.00						155.33	155.00	0.33
SPED k-21 Other	135.00	130.00	123.00	122.00	124.00	123.00	124.00						124.33	132.00	-7.67
Total	301.00	300.00	296.00	297.00	300.00	303.00	299.00	0.00	0.00	0.00			299.17	307.00	-7.83

2020-21
STUDENT ENROLL FTE'S

Connell High	582.43	579.06	579.73	581.71	583.09	588.93	591.31				583.75	615.98	-32.23
Olds Jr High	324.60	316.60	307.10	309.50	311.50	317.65	317.65				314.94	325.15	-10.21
Palouse Junction	26.00	24.50	18.70	16.70	17.05	19.94	19.28				20.31	14.11	6.20
Connell Elem	460.00	468.03	472.03	484.18	485.18	489.18	491.18				478.54	491.50	-12.96
Basin City Elem.	321.00	314.05	324.05	315.05	315.07	324.05	325.05				319.76	357.66	-37.90
Mesa Elem	180.00	181.00	185.00	188.00	187.00	188.00	182.00				184.43	175.33	9.10
Total	1,894.03	1,883.24	1,886.61	1,895.14	1,898.89	1,927.75	1,926.47	0.00	0.00	0.00	1,901.73	1,979.73	-78.00

CONNELL ELEM	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	AVERAGE	BUDGET	
KINDER	51.00	54.00	52.00	53.00	52.00	53.00	53.00				52.57	55.00	
FIRST	47.00	51.00	53.00	55.00	54.00	54.00	57.00				53.00	55.00	
SECOND	78.00	75.03	76.03	78.03	79.03	80.03	79.03				77.88	81.17	
THIRD	75.00	76.00	77.00	77.08	78.08	80.08	80.08				77.62	77.33	
FOURTH	68.00	70.00	68.00	72.00	72.00	71.00	72.00				70.43	69.33	
FIFTH	74.00	73.00	73.00	73.07	74.07	74.07	74.07				73.61	78.67	
SIXTH	67.00	69.00	73.00	76.00	76.00	77.00	76.00				73.43	75.00	
TOTAL	460.00	468.03	472.03	484.18	485.18	489.18	491.18	0.00	0.00	0.00	478.54	491.50	-12.96

BASIN CITY ELEM													
KINDER	39.00	35.00	35.00	32.00	31.00	31.00	31.00				33.43	49.50	
FIRST	45.00	45.00	49.00	48.00	49.00	49.00	47.00				47.43	49.50	
SECOND	48.00	48.00	49.00	47.00	47.00	49.00	50.00				48.29	52.17	
THIRD	48.00	48.00	48.00	47.00	48.02	50.00	50.00				48.43	54.00	
FOURTH	54.00	54.00	55.00	54.00	53.00	53.00	53.00				53.71	51.83	
FIFTH	33.00	31.05	34.05	34.05	34.05	37.05	37.05				34.33	40.83	
SIXTH	54.00	53.00	54.00	53.00	53.00	55.00	57.00				54.14	59.83	
TOTAL	321.00	314.05	324.05	315.05	315.07	324.05	325.05	0.00	0.00	0.00	319.76	357.66	-37.90

MESA ELEM													
KINDER	35.00	36.00	39.00	39.00	40.00	41.00	40.00				38.57	28.33	
FIRST	26.00	25.00	24.00	24.00	24.00	23.00	23.00				24.14	28.33	
SECOND	27.00	26.00	28.00	28.00	26.00	28.00	26.00				27.00	27.17	
THIRD	20.00	20.00	20.00	21.00	21.00	20.00	19.00				20.14	19.50	
FOURTH	16.00	16.00	15.00	16.00	16.00	16.00	15.00				15.71	17.67	
FIFTH	31.00	33.00	35.00	36.00	36.00	36.00	35.00				34.57	29.50	
SIXTH	25.00	25.00	24.00	24.00	24.00	24.00	24.00				24.29	24.83	
TOTAL	180.00	181.00	185.00	188.00	187.00	188.00	182.00	0.00	0.00	0.00	184.43	175.33	9.10

2020-21
STUDENT ENROLL FTE'S

OLDS JR. HIGH	<u>SEPT.</u>	<u>OCT.</u>	<u>NOV.</u>	<u>DEC.</u>	<u>JAN.</u>	<u>FEB.</u>	<u>MAR.</u>	<u>APR.</u>	<u>MAY</u>	<u>JUNE</u>	<u>AVERAGE</u>	<u>BUDGET</u>	
SEVENTH	159.60	152.60	146.60	149.00	151.00	155.15	155.15				152.73	153.33	
EIGHTH	165.00	164.00	160.50	160.50	160.50	162.50	162.50				162.21	171.82	
TOTAL	324.60	316.60	307.10	309.50	311.50	317.65	317.65	0.00	0.00	0.00	314.94	325.15	-10.21

CONNELL HIGH													
NINTH	151.56	154.62	153.62	152.62	153.62	154.58	154.58				153.60	155.26	
TENTH	172.29	171.03	170.01	171.99	172.99	174.97	175.97				172.75	171.74	
ELEVENTH	142.15	139.00	141.17	141.17	141.55	145.29	144.67				142.14	170.64	
TWELTH	116.43	114.41	114.93	115.93	114.93	114.09	116.09				115.26	118.34	
TOTAL	582.43	579.06	579.73	581.71	583.09	588.93	591.31	0.00	0.00	0.00	583.75	615.98	-32.23

PALOUSE JUNCTION													
EIGHTH	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00	0.00	
NINTH	1.00	1.00	2.00	2.00	2.30	1.45	1.45				1.60	0.15	
TENTH	5.00	5.00	3.00	3.00	3.00	4.00	3.00				3.71	2.30	
ELEVENTH	4.00	5.00	4.00	4.00	4.00	3.00	3.60				3.94	1.13	
TWELTH	16.00	13.50	9.70	7.70	7.75	11.49	11.23				11.05	10.53	
TOTAL	26.00	24.50	18.70	16.70	17.05	19.94	19.28	0.00	0.00	0.00	20.31	14.11	6.20

NFVA													
KINDER	6.00	9.00	8.68	8.00	8.00	7.00	6.00				7.53	4.00	
FIRST	12.55	12.55	11.55	11.55	10.50	8.50	8.50				10.81	4.00	
SECOND	5.57	9.57	8.57	8.57	8.57	7.11	7.11				7.87	4.00	
THIRD	10.83	10.83	10.51	9.83	9.14	5.99	5.99				9.02	4.00	
FOURTH	4.08	4.08	4.08	4.08	3.08	3.08	3.08				3.65	4.00	
FIFTH	10.50	10.50	9.50	9.08	8.58	6.58	6.51				8.75	4.00	
SIXTH	9.00	7.00	3.00	3.00	3.00	2.00	2.00				4.14	4.00	
SEVENTH	1.00	5.00	6.00	5.00	5.00	3.00	3.00				4.00	2.00	
EIGHTH	2.00	3.00	4.00	4.00	3.00	3.00	3.00				3.14	2.00	
NINTH	5.00	6.00	7.00	7.00	7.00	6.00	6.00				6.29	2.00	
TENTH	3.00	4.00	7.00	7.00	7.00	5.00	5.00				5.43	2.00	
ELEVENTH	4.00	4.50	5.50	5.50	5.50	4.00	4.00				4.71	2.00	
TWELTH	0.00	4.00	5.00	5.00	5.00	5.00	4.00				4.00	2.00	
TOTAL	73.53	90.03	90.39	87.61	83.37	66.26	64.19	0.00	0.00	0.00	79.34	40.00	39.34

Suicide Prevention

The North Franklin School District Board of Directors recognizes that suicide is a leading cause of death among youth and that suicidal indicators such as substance abuse and violence are complex issues that should be taken seriously. While district staff may recognize potentially suicidal youth and the district can make an initial risk assessment, the district cannot provide in-depth mental health counseling. Instead, the board directs district staff to refer students who exhibit suicidal behaviors to an appropriate service for further assessment and counseling.

District staff who have knowledge of a suicide threat must take the proper steps to support the student and to report this information to the building principal or designee who will, in turn, notify the appropriate school officials, the student's family and appropriate resource services.

The board also recognizes the need for youth suicide prevention procedures. The district will adopt and, at the beginning of each school year, provide to all district staff, including substitute and regular bus drivers, a plan for recognizing, screening, referring and responding to students in emotional or behavioral distress. At a minimum, the plan will:

- Identify training opportunities for staff on recognizing, screening and referral of students in emotional or behavioral distress, including those who exhibit indicators of substance or sexual abuse, violence or suicide;
- Describe how to utilize the expertise of district staff trained in recognition, screening and referral;
- Provide guidelines, based on staff expertise, for responding to suspicions, concerns or warning signs of emotional or behavioral distress;
- Address development of partnerships with community organizations and agencies for referral of students to support services, to include development of at least one memorandum of understanding between the district and one such entity;
- Contain procedures for communication with parents and guardians, including notification requirements in accordance with [RCW 28A.320.160](#);
- Describe how staff should respond to a crisis situation where a student is in imminent danger to himself or herself or others;
- Describe how the district will provide support to students and staff after an incident of violence, student suicide or allegations of sexual abuse of a student;
- Describe how staff should respond when allegations of sexual contact or abuse are made against a staff member, volunteer, parent, guardian or family member of the student, including how staff should interact with parents, law enforcement and child protective services;
- Describe how the district will provide to certificated and classified staff the training on the obligation to report physical abuse or sexual misconduct required under [RCW 28A.400.317](#).

The superintendent will develop and implement the plan and a staff training schedule to achieve the board's goals and objectives.

Cross References: 3211 - Gender-Inclusive Schools
 3207 - Prohibition of Harassment, Intimidation, and Bullying
 2140 - Guidance and Counseling

Legal References: RCW 28A.410.226 Washington professional educator

standards board — Training program on youth suicide screening — Certificates for school nurses, social workers, psychologists, and counselors — Adoption of standards.

RCW 28A.410.043 School Counselor Certification

RCW 28A.320.1271 Model school district plan for recognition, initial screening, and response to emotional or behavioral distress in students.

RCW 28A.320.127 Plan for recognition, screening, and response to emotional or behavioral distress in students.

Management Resources: 2016 - July Issue
2014 - December Issue
2011 - April Issue

Adoption Date:
Classification: **Encouraged**
Revised Dates: **04.11; 12.14; 07.16**

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School-Based Threat Assessment

The Board is committed to providing a safe and secure learning environment for students and staff. This policy establishes a school-based threat assessment program to provide for timely and methodical school-based threat assessment and management.

Threat assessment best occurs in school climates of safety, respect, and emotional support. Student behavior, rather than a student's demographic or personal characteristics will serve as the basis for a school-based threat assessment.

The threat assessment process is distinct from student discipline procedures. The mere fact that the district is conducting a threat assessment does not by itself necessitate suspension or expulsion and the district will not impose suspension or expulsion, including emergency expulsion, *solely* for investigating student conduct or conducting a threat assessment. Further, suspension, or other removal from the school environment can create the risk of triggering either an immediate or a delayed violent response, unless such actions are coupled with containment and support. However, nothing in this policy precludes district personnel from acting immediately to address an imminent threat, including imposing an emergency expulsion, if the district has sufficient cause to believe that the student's presence poses an immediate and continuing danger to other students or school personnel or an immediate and continuing threat of material and substantial disruption of the educational process.

Structure of Threat Assessment Teams

The superintendent shall establish and ensure the training of a multidisciplinary, multiagency threat assessment team or more than one such team to serve district schools. As the threat assessment team must be multidisciplinary and multiagency, it might include persons with expertise in:

- Counseling, such as a school counselor, a school psychologist and/or school social worker,
- Law enforcement, such as a school resource officer,
- School administration, such as a principal or other senior administrator,
- Other district or school staff,
- Community resources,
- Special education teachers, and a
- Practicing educational staff member.

Not every multidisciplinary team member need participate in every threat assessment. When faced with a potential threat by, or directed towards, a student receiving special education services, the threat assessment team must include a team member who is a special education teacher.

Although parents, guardians, or family members are often interviewed as part of the threat assessment process, neither the student nor the student's family members are part of the threat assessment team. This does not diminish the district's commitment that school personnel will make every reasonable attempt to involve parents and the student in the

resolution of the student's behavioral violations, consistent with Policy and Procedure 3241 – Student Discipline.

Function of Threat Assessment Team

Each threat assessment team member, whether a teacher, counselor, school administrator, other school staff, contractor, consultant, volunteer, or other individual, functions as a "school official with a legitimate educational interest" in educational records controlled and maintained by the district. The district provides the threat assessment team access to educational records as specified by the Family Educational Rights and Privacy Act (FERPA). No member of a threat assessment team, including district/school-based members and community resource/law enforcement members, shall use any student record beyond the prescribed purpose of the threat assessment team or re-disclose records obtained by being a member of the threat assessment team, except as permitted by FERPA.

The threat assessment team:

- Identifies and assesses the behavior of a student that is threatening, or potentially threatening, to self, other students, staff, school visitors, or school property. Threats of self-harm or suicide unaccompanied by threats of harm to others should be promptly evaluated according to Policy 2145 – Suicide Prevention.
- Gathers and analyzes information about the student's behavior to determine a level of concern for the threat. The threat assessment team may conduct interviews of the person(s) who reported the threat, the recipient(s) or target(s) of the threat, other witnesses who have knowledge of the threat, and where reasonable, the individual(s) who allegedly engaged in the threatening behavior or communication. The purpose of the interviews is to evaluate the individual's threat in context to determine the meaning of the threat and intent of the individual. The threat assessment team may request and obtain records in the district's possession, including student education, health records, and criminal history record information. The purpose of obtaining information is to evaluate situational variables, rather than the student's demographic or personal characteristics.
- Determines the nature, duration, and level of severity of the risk and whether reasonable modifications of policies, practices, or procedures will mitigate the risk. The threat assessment team will not base a determination of threat on generalizations or stereotypes. Rather, the threat assessment team makes an individualized assessment, based on reasonable judgment, best available objective evidence, or current medical evidence as applicable;
- Communicates lawfully and ethically with each other, school administrators, and other school staff who have a need to know particular information to support the safety and well-being of the school, its students, and its staff; and
- Timely reports its determination to the superintendent or designee.

Depending on the level of concern determined, the threat assessment team develops and implements intervention strategies to manage the student's behavior in ways that promote a safe, supportive teaching, and learning environment, without excluding the student from the school.

In cases where the student whose behavior is threatening or potentially threatening also has a disability, the threat assessment team aligns intervention strategies with the student's individualized education program (IEP) or the student's plan developed under section 504 of the rehabilitation act of 1973 (section 504 plan) by coordinating with the student's IEP team or section 504 plan team. Although some of the functions of a school-based threat assessment may run parallel to the functions of a student's IEP team or 504 plan team, school-based threat assessments remain distinct from those teams and processes.

Data Collection, Review and Reporting

The superintendent shall establish procedures for collecting and submitting data related to the school-based threat assessment program that comply with OSPI's monitoring requirements, processes, and guidelines.

Other tasks of threat assessment team

The threat assessment team may also participate in other tasks that manage or reduce threatening or potentially threatening behavior and increase physical and psychological safety. This may include:

- Providing guidance to students and staff regarding recognition of behavior that may represent a threat to students, staff, school, the community, or the individual;
- Providing informational resources for community services boards or health care providers for medical evaluation or treatment, as appropriate;
- Assessing individuals other than students whose behavior poses a threat to the safety of students or staff and notify the superintendent or designee of such an individual.

Cross References: 2121 - Substance Abuse Program
 2145 - Suicide Prevention
 2161 - Special Education and Related Services for Eligible Students
 2162 - Education of Students With Disabilities Under Section 504 of the Rehabilitation Act of 1973
 3143 - Notification and Dissemination of Information about Student Offenses and Notification of Threats of Violence or Harm
 3231 - Student Records
 3241 - Student Discipline
 3432 - Emergencies
 4210 - Regulation of Dangerous Weapons on School Premises
 4310 - District Relationships with Law Enforcement and other Government Agencies

Legal References: CFR 34, Part 99, Family Educational Rights and Privacy Act Regulations
 Chapter 28A.320 RCW
 Chapter 28A.300 RCW

Adoption Date: **12.19**
Classification: **Essential**
Revised Dates: **12/01/2019; 12.20**

School Based Threat Assessment Procedure

Definitions

For purposes of district or school-based threat assessments of students, the following definitions will apply:

- A **school-based threat assessment** means the formal process, established by a school district, of evaluating the threatening, or potentially threatening, behavior of a student, and the circumstances surrounding the threat, to uncover any facts or evidence that the student or other actor is likely to carry out the threat.
- **School-based threat management** means the development and implementation of a plan to manage or reduce the threatening, or potentially threatening, behavior of a student in a way that increases the physical and psychological safety of students, staff, and visitors, while providing for the education of all students.
- A **threat** is an expression of an intent to cause physical harm to self/others. The threat may be expressed/communicated behaviorally, orally, visually, in writing, electronically, or through any other means; and is considered a threat regardless of whether it is observed by or communicated directly to the target of the threat or observed by or communicated to a third party; and regardless of whether the target of the threat is aware of the threat. Threats may be direct, such as "I am going to beat you up." or indirect, such as, "I'm going to get him."
- A **low risk threat** is one in which it is determined that the individual/situation does not appear to pose a threat of serious harm to self/others, and any exhibited issues/concerns can be resolved easily.
- A **moderate risk** threat is one in which the person/situation does not appear to pose a threat of violence, or serious harm to self/others, at this time; but exhibits behaviors that indicate a continuing intent and potential for future violence or serious harm to self/others; and/or exhibits other concerning behavior that requires intervention.
- A **high risk threat** is one in which the person/situation appears to pose a threat of violence, exhibiting behaviors that indicate both a continuing intent to harm self/others and efforts to acquire the capacity to carry out the plan; and may also exhibit other concerning behavior that requires intervention.
- An **imminent threat** exists when the person/situation appears to pose a clear and immediate threat of serious violence toward self/others that requires containment and action to protect identified or identifiable target(s); and may also exhibit other concerning behaviors that require intervention.

Principles

Six principles form the foundation of the threat assessment process. These principles are:

- Targeted violence is the end result of an understandable, and oftentimes discernible, process of thinking and behavior.
- Targeted violence stems from an interaction among the individual, the situation, the setting, and the target.

- An investigative, skeptical, inquisitive mindset is critical to successful threat assessment.
- Effective threat assessment is based upon facts rather than on characteristics or "traits."
- An "integrated systems approach" should guide threat assessment inquiries and investigations.
- The central question in a threat assessment inquiry or investigation is whether a student *poses* a threat, not whether the student has made a threat.

Identifying and Reporting Threats

Timely reporting of expression to harm is crucial to an effective school-based threat assessment program.

Anyone, including students, families, and community members may report communication or behavior that appears to be threatening or potentially threatening to the school principal or District Safety Coordinator.

All school district employees, volunteers, and contractors should report immediately to the school principal or District Safety Coordinator any expression of intent to harm another person, concerning communications, or concerning behaviors that suggest an individual may intend to commit an act of violence.

Anyone who believes that a person or situation poses an *imminent* threat of serious violence that requires containment should notify school security and/or law enforcement.

Assessing Threats

A School-based threat assessment is distinct from law enforcement investigation (if any). The goal of the threat assessment process is to take appropriate preventive or corrective measures to maintain a safe and secure school environment, to protect and support potential victims, and to provide assistance, as needed, to the individual being assessed. School-based threat assessment is also distinct from student discipline procedures. However, the functions of school-based threat assessment may run parallel to student discipline procedures.

Triage

The superintendent will designate a team leader for each threat assessment team(s), such as a school principal or a district administrator. If it is not feasible for all team members to be involved with the screening of initial reports referred to the team, the threat assessment team leader may designate a subset of team members to triage cases and determine their appropriateness for review and/or action by the full team. If a team implements a triage process, at least two members of the team will review initial reports and determine if the full team should further assess and manage the situation. All triaged cases must be shared with all members of the assessment team to ensure the cases were adequately addressed. All threat assessment team members shall be trained to triage cases effectively.

Imminent

Upon notification of threatening behavior or communications, the school administrator, threat assessment team, or triage team shall first determine if an imminent threat is believed to exist. If the individual appears to pose an imminent threat of serious violence to themselves or to others in the school, the administrator or assessment team shall notify law enforcement.

Moderate or high risk threat

If the threat assessment team cannot determine with a reasonable degree of confidence that the alleged threat is a not a threat, or is a low risk threat, then the threat assessment team will undertake a more in-depth assessment to determine the nature and degree of any safety concerns and to develop strategies to prevent violence and reduce risk, as necessary.

The threat assessment team's review may include but is not limited to, reviews of records; interviews and consultations with staff, students, family members, community members, and others who know the individual; and interviews of the individual and the target/recipient of the threat(s). The threat assessment team will also screen for risk of self-harm and suicidal ideation, regardless of whether the alleged threat also included possible self-harm.

Upon a determination that a student poses a threat of violence or physical harm to self or others, a threat assessment team shall immediately report its determination to the superintendent or designee. The superintendent or designee shall immediately attempt to notify the student's parent or legal guardian. The district will ensure that the notice is in a language the parent and/or guardian understands, which may require language assistance for parents or guardians with limited-English proficiency under Title VI of the Civil Rights Act of 1964.

In instances where the threat is deemed moderate risk or high risk, or requires further intervention to prevent violence or serious harm, the school administrator shall notify the parent and/or guardian of any student who is the target/recipient of a threat as well as the parent and/or guardian of any student who made the threat. See Policy and Procedure 3144 – Notification and Dissemination of Information about Student Offenses and Notification of Threats of Violence or Harm. The district will ensure that the notice is in a language the parent and/or guardian understands, which may require language assistance for parents or guardians with limited-English proficiency under Title VI of the Civil Rights Act of 1964.

If the threat assessment team determines that an individual poses a threat of violence, based on the information collected, the threat assessment team develops, implements, and monitors intervention strategies to address, reduce, and mitigate the threat and assistance to those involved, as needed. If these strategies include disciplinary consequences, the district will provide notice to the student and their parents or legal guardian consistent with Student Discipline Policy and Procedure 3241.

The threat assessment team may assist individual(s) within the school to access appropriate school and community-based resources for support and/or further intervention. This includes assisting those who engaged in threatening behavior or communication, and any impacted staff or students.

In cases where the student whose behavior is threatening or potentially threatening also has a disability, the threat assessment team must align intervention strategies with the student's individualized education program (IEP) or the student's plan developed under section 504 of the rehabilitation act of 1973 (section 504 plan) by coordinating with the student's IEP team or section 504 plan team.

No identifiable threat or low risk threat

If the threat assessment team concludes that no further assessment is necessary to determine the reported possible threat is not identifiable or constitutes a low threat of violence or harm to self or others, the threat assessment team need not intervene or take further steps.

Data Collection, Review and Reporting

The superintendent shall establish procedures for collecting and submitting data related to the school-based threat assessment program that comply with OSPI’s monitoring requirements, processes, and guidelines.

Management Resources: 2019 - December 2019 - December Policy Issue
 2020 - December Issue

Adoption Date: **12.19**
Classification: **Essential**
Revised Dates: ; **12.20**

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Reimbursement for Goods and Services: Warrants

A majority of the members of the board ~~will~~ shall approve the issuance of all ~~warrants payments (warrants and automated clearing house/direct deposit) and the board authorizes the district to issue warrants before the board approves the warrants. The board shall review and approve all such advance payments at its next regularly scheduled public meeting. It shall be the responsibility of the Auditing Officer and the Superintendent or designee to pursue collection of said accounts receivable. ,except that advance payments may be made on vouchers when authorized by the board.~~

Expenditures of district moneys ~~will~~ shall be made on approved vouchers by a warrant or automated clearing house/direct deposit signed by the secretary of the board or, in his/her absence, the board chair ~~chair/president~~.

Warrants to be issued ~~will~~ shall first be recorded with the county auditor's office and the county treasurer's office showing date, payee, and amount.

Unclaimed or Reissued Warrants

Warrants which have not been redeemed within a period of twelve (12) months or longer ~~will~~ shall be cancelled by the authority of the board. Such action ~~will~~ shall take place on or before the end of each calendar year. In the event that a warrant has been lost, a replacement warrant may be issued following acknowledgement of a "stop payment" with the district's depository. A replacement warrant may also be issued to the estate of a deceased staff member upon notice from the court. A replacement warrant may also be issued to a claimant whose warrant has been cancelled because of the time limitation imposed by this policy.

Cross References: 6215 - Voucher Certification and Approval

Legal References: RCW 28A.330.080 Payment of Claims—Signing of warrants
RCW 28A.330.090 Auditing Committee and Expenditures
RCW 28A.330.230 Drawing and issuance of warrants
RCW 39.56.040 Cancellation of Municipal Warrants
Chapter 63.29 RCW Uniform Unclaimed Property Act

Adoption Date:

Classification: **Essential**

Revised Dates: ~~7-12-11~~

Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	1 <div style="border: 1px solid green; padding: 2px;">CE- Glad Training-Library</div> 6pm - Girls SO vs Toppenish 6:30pm - VB vs Toppenish 6:30pm - CHS Tri-Tech Info Zoom	2	3 6:30pm - VB vs Zillah	4	5 7pm - FB vs College Place	6 1pm - Girls SO vs Mabton
7	8 5:30pm - Board Meeting 6:30pm - VB vs Wapato	9	10	11	12 10:30am - Legislative Rep Mtg	13
14	15	16 7pm - FB vs La Salle	17	18	19	20
21	22 <div style="border: 1px solid purple; padding: 2px;">CHS Spring Sports Start</div> 5:30pm - Board Meeting	23	24	25	26	27
28	29	30	31 <div style="border: 1px solid purple; padding: 2px;">Early Release-Student</div>	1 <div style="border: 1px solid purple; padding: 2px;">NO SCHOOL-Student</div>	2 <div style="border: 1px solid purple; padding: 2px;">NO SCHOOL</div>	3

Sun	Mon	Tue	Wed	Thu	Fri	Sat	
28	29	30	31 Early Release-Student	1 NO SCHOOL-Student	2 NO SCHOOL	3	
4	NO SCHOOL - Spring Break					9	10
11	12 NO SCHOOL-Staff Inservice 5:30pm - Board Meeting	13	14	15	16 CE-Class Picture	17	
18	19	20	21	22	23 BCE-CLASS PICTURES	24	
25	26 5:30pm - Board Meeting	27	28	29	30	1	

MINUTES
NORTH FRANKLIN SCHOOL DISTRICT
BOARD OF DIRECTORS

February 22, 2021
5:30 pm

1. CALL TO ORDER/FLAG SALUTE

The meeting was called to order by Chair Utecht at 5:30 pm with Mrs. Walker (zoom), Mrs. Booker, Mrs. Hailey, Mr. Jacobs, Ms. Chamberlain and Ms. Mendoza present. Mr. Fox was absent.

2. SET AGENDA – ACTION

Mrs. Hailey moved, Mrs. Booker seconded, to approve the agenda with the addition of the Item 6.B.i. Accounts Payable. Motion passed.

3. RECOGNITION OF VISITORS

Chair Utecht welcomed those in attendance.

4. REPORTS

A. Curriculum/Assessment Report

Mr. Nunan reported on curriculum/assessment providing an overview on spring testing and graduation pathways, threat assessment training, science curriculum adoption, commodity food upgrades, para educator fundamental course of study requirements and COVID academic impacts. Mr. Jacobs commended Mr. Nunan and all administrators for being able to take on tasks they normally wouldn't be doing in order to help the district stay open and run efficiently during this time.

B. Business Manager Reports

Mrs. Sital reviewed the enrollment and budget status reports.

C. Board of Director Reports

Ms. Mendoza shared that the ASB continues to look at homecoming week options. Mr. Utecht shared that he attended a football game in another district and they were able to hear the game announced over the FM radios in their cars. He suggested it may be something to look into for our district.

D. Superintendent Report

Mr. Jacobs reported on the following:

- Fall sports has started with good turn out and there has been lots of activity with practices and games.
- For ticket distribution for games, the league voted that tickets are split 60% (home team) / 40% (visiting team).
- Mr. Conklin is doing a great job as Transportation Supervisor. Mr. Jacobs also shared that he drove his first route filling in for someone that was gone and there was no other driver available to cover the route. It is national bus driver appreciation day and Mr. Jacobs commended the bus drivers for their hard work transporting students safely to and from school each day and for filling in where needed to help keep the district running.
- He and the CHS counselors continue to work with CBHA and Affordable Counseling Center to look at options for providing student mental health and wellness support.
- COVID vaccinations for school district staff are expected to be available sometime the mid-end of March.

- Superintendents across the state are working with Chris Reykdal to push discussions with Governor Inslee to get the social distancing requirement reduced from 6 feet to 3 feet.
- Testing results compared from fall 2019 to fall 2020 shows a decline in elementary students, but secondary is holding the line at the benchmark levels.
- Discussions with administrators continue about recovery planning and the use of ESSER funds for immediate needs and needs over time to allocate resources for improvement and time with students. Options such as Saturday school, summer school, after-school interventions and accelerated instructional strategies are being looked at.

5. GENERAL DISCUSSION ITEMS

A. Policy 2145 – Suicide Prevention – First Reading

Mr. Jacobs presented Policy 2145 – Suicide Prevention for a first reading. Discussion ensued.

B. Policy 3225 – School-Based Threat Assessment – First Reading

Mr. Jacobs presented Policy 3225 – School-Based Threat Assessment for a first reading. Discussion ensued.

C. Policy 6216 – Reimbursement for Goods and Services: Warrants – First Reading

Mr. Jacobs presented Policy 6216 – Reimbursement for Goods and Services: Warrants for a first reading. Discussion ensued.

D. Resolution No. 509 – Cancellation of Warrants - ACTION

Mrs. Sital presented Resolution No. 509 – Cancellation of Warrants for approval. Discussion ensued.

Mrs. Booker moved, Mrs. Hailey seconded, to approve Resolution No. 509 – Cancellation of Warrants as presented. Motion passed.

E. Calendar of Events

6. CONSENT AGENDA – ACTION

ACH Accounts Payable	202100133 through 202100152	\$2,356.49
Accounts Payable	126949 through 127045	\$366,881.58
Wire Transfer	202000067 through 202000069	\$36,805.07
Payroll	127046-127074 / 900046617-900046956	\$2,177,232.45

Mrs. Hailey moved, Mrs. Booker seconded, to approve the minutes of the January 25, 2021, Regular School Board Meeting and Accounts Payable as presented. Motion passed.

7. PERSONNEL – ACTION

A. Recommendations to Hire

1. Mirla Reyes, Secretary, Transportation

B. Transfers/Change of Assignments

1. Fabiola Salas, change of assignment from Para Educator, ECC to Para Educator, CHS

C. Supplemental Contracts

1. Patty Jones, Annual Advisor, CHS

D. Resignations

1. Sue Spomer, Counselor, District

Mrs. Hailey moved, Mrs. Booker seconded, to approve Personnel Action Items as presented.
Motion passed.

Chair Utecht adjourned the meeting into Executive Session at 7:09 pm to review the performance of public employees. He expects to reconvene the meeting to regular session by 7:30 pm. No action is expected to follow.

Chair Utecht reconvened the meeting into regular session at 7:30 pm.

E. ADJOURN

The meeting adjourned at 7:30 pm.

Terry Utecht, Chair

Jim Jacobs, Superintendent

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 8, 2021, the board, by a _____ vote, approves payments, totaling \$266.25. The payments are further identified in this document.

Total by Payment Type for Cash Account, AP ACH Settlement:
ACH Numbers 202100153 through 202100153, totaling \$266.25

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202100153	DEPARTMENT OF REVENUE	03/09/2021	CTAX11 20210302AAA	Comp Tax owed for Cash Account 11 through 02/28/2021	0	171.28	266.25
10 L 630 0000 00 0000 0000 0000 0000			General Fund/Due To Other	Govt Units		171.28	
			CTAXWIRE 20210302AAA	Comp Tax owed for Cash Account WIRE through 02/28/2021	0	94.97	
10 L 630 0000 00 0000 0000 0000 0000			General Fund/Due To Other	Govt Units		94.97	
			1	ACH	Check(s) For a Total of		266.25

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	1	ACH	Checks For a Total of	266.25
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	266.25
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	266.25

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	266.25	0.00	0.00	266.25

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 8, 2021, the board, by a _____ vote, approves payments, totaling \$2,140.01. The payments are further identified in this document.

Total by Payment Type for Cash Account, BANK OF AMERICA BANK WIRE-TAX:
Wire Transfer Payments 202000075 through 202000078, totaling \$2,140.01

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount	
202000075	CONNELL ELEMENTARY SCHOOL	03/09/2021	REPLENISHMENT	MONTHLY REPLENISHMENT FOR CHECK/S 5119	0	910.00	910.00	
40 E 530 1000 00 0000 1110 0000 0000 0			Associated Student Body Fund/EXPENDITURES/General Stude			910.00		
202000076	CONNELL HIGH SCHOOL	03/09/2021	REPLENISHMENT	MONTHLY REPLENISHMENT FOR CHECKS #8918 - 8924	0	452.95	452.95	
40 E 530 1000 00 0000 4260 0000 0000 0			Associated Student Body Fund/EXPENDITURES/General Stude			24.89		
40 E 530 2000 00 0000 4260 0000 0000 0			Associated Student Body Fund/EXPENDITURES/Athletics			23.86		
40 E 530 4055 00 0000 4260 0000 0000 0			Associated Student Body Fund/EXPENDITURES/ASB FFA			327.67		
40 E 530 6010 00 0000 4260 0000 0000 0			Associated Student Body Fund/EXPENDITURES/SAUL HAAS SCH			76.53		
202000077	MESA ELEMENTARY SCHOOL - IMPRE	03/09/2021	REPLENISHMENT	MONTHLY REPLENISHMENT FOR CHECK/S #1023	0	277.06	277.06	
40 E 530 1000 00 0000 1120 0000 0000 0			Associated Student Body Fund/EXPENDITURES/General Stude			277.06		
202000078	ROBERT L OLDS JR HIGH	03/09/2021	REPLENISHMENT	MONTHLY REPLENISHMENT FOR CHECK/S #6214	0	500.00	500.00	
40 E 530 1000 00 0000 3980 0000 0000 0			Associated Student Body Fund/EXPENDITURES/General Stude			500.00		
						4	Wire Transfer Check(s) For a Total of	2,140.01

	0	Manual	Checks For a Total of	0.00
	4	Wire Transfer	Checks For a Total of	2,140.01
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	4	Manual, Wire Tran, ACH & Computer	Checks	2,140.01
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	2,140.01

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
40	Associated Student Body Fund	0.00	0.00	2,140.01	2,140.01

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 8, 2021, the board, by a _____ vote, approves payments, totaling \$7,147.72. The payments are further identified in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:
Warrant Numbers 127076 through 127079, totaling \$7,147.72

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
127076	AMAZON.COM CORPORATE CREDIT	03/09/2021	468755675335	PRIZES FOR TOP SELLERS OF THE POP FUND RAISER	8112000003	31.55	151.84
40 E 530 1000 00 0000 1110 0000 0000 0			Associated Student Body Fund/EXPENDITURES/General Stude			31.55	
			469854638936	amazon order for pop sale prize	8112000002	40.24	
40 E 530 1000 00 0000 1110 0000 0000 0			Associated Student Body Fund/EXPENDITURES/General Stude			40.24	
			876335335369	PRIZES FOR TOP SELLERS OF THE POP FUND RAISER	8112000003	80.05	
40 E 530 1000 00 0000 1110 0000 0000 0			Associated Student Body Fund/EXPENDITURES/General Stude			80.05	
127077	FLORAFINDER LLC	03/09/2021	1017729	Open PO for FFA plugs for plant sale per H. Shattuck	8262000010	630.05	630.05
40 E 530 4055 00 0000 4260 0000 0000 0			Associated Student Body Fund/EXPENDITURES/ASB FFA			630.05	
127078	FLYING COLORS, LLC	03/09/2021	2540	CONNELL ELEMENTARY	0	2,562.63	2,562.63
40 E 530 1000 00 0000 1110 0000 0000 0			Associated Student Body Fund/EXPENDITURES/General Stude			2,562.63	
127079	JOSTEN'S	03/09/2021	10980 / YR 2021	Yearbook 2nd deposit per P. Jones	8262000018	3,803.20	3,803.20
40 E 530 4015 00 0000 4260 0000 0000 0			Associated Student Body Fund/EXPENDITURES/ASB ANNUAL			3,803.20	
			4	Computer	Check(s) For a Total of		7,147.72

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	4	Computer	Checks For a Total of	7,147.72
Total For	4	Manual, Wire Tran, ACH & Computer	Checks	7,147.72
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	7,147.72

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
40	Associated Student Body Fund	0.00	0.00	7,147.72	7,147.72

PERSONNEL ACTION ITEMS
March 8, 2021

A. Recommendations to Hire

1. Chaskiel Beher, Assistant Girls Soccer Coach, CHS

B. Change of Assignments/Transfers

1. Tammie Martin, transfer from Para Educator, ME to Para Educator, CE
2. Kaylee Loeber change of assignment from Custodian, OJH to Maintenance/Grounds Assistant-Floater, District
3. Brittany Andrade, transfer from Custodian, ME to Custodian, OJH

C. Supplemental Contracts

1. Jeremy Fox, 11 Additional Days, OJH Principal

D. Resignations

1. Fernando Gutierrez, Girls Soccer Coach, OJH