

CRESSKILL BOARD OF EDUCATION
Regular Meeting, March 22, 2021
Merritt Memorial School Gymnasium, 7:00 P.M.

CALL TO ORDER: Pledge of Allegiance

ROLL CALL

Trustee Sally Cummings
Trustee Amy Cusick
Trustee Michael DePalo
Trustee Eugene Gorfin
Trustee Dionna Griffin
Trustee Mary Klein
Vice President Stephen Moldt
Trustee Raffi Odabashian
President Denise Villani

Michael Burke, Superintendent of Schools
Dawn Delasandro, Business Administrator/Board Secretary

READING OF THE OPEN PUBLIC MEETING STATEMENT:

"The New Jersey Open Public meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of the act, The Cresskill Board of Education has caused notice of this meeting taking place at Merritt Memorial School Gymnasium, be published by having date, time and place thereof posted in the Cresskill Board of Education office, sent to the Cresskill Library and Cresskill Borough Hall."

PRESENTATION: Middle School/High School Phase III - John Massaro, Principal and Melissa Cavins, Assistant Principal

INFORMATION ITEMS

April 2 - Good Friday (School Closed)
April 5-9 - Spring Recess (School Closed)
April 12 - CBOE Regular Meeting, MMS Gymnasium, 7:00 PM
April 26 - CBOE Regular Meeting, MMS Gymnasium, 7:00 PM

CONSENT AGENDA

A. Motion to Introduce Consent Agenda

Motion by: _____ **Seconded by:** _____

CBOE March 22, 2021 Regular Meeting Agenda

Minutes: 1
 Personnel: 1 THROUGH 4
 Educational Planning: 1 THROUGH 2
 Finance: 1 THROUGH 7

- B. Discussion - any item on Consent Agenda - Board of Education Only
- C. Open floor to public comment on Consent Agenda only
 Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.
- D. Close public participation
- E. ROLL CALL VOTE - CONSENT AGENDA

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings				
Trustee Cusick				
Trustee DePalo				
Trustee Gorfin				
Trustee Griffin				
Trustee Klein				
Vice President Moldt				
Trustee Odabashian				
President Villani				

BOARD PRESIDENT'S REPORT

SUPERINTENDENT'S REPORT

PUBLIC COMMENT - ANY SUBJECT:

Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

TRUSTEE COMMENT

MOTION TO ADJOURN:

Hearing no further business, the meeting is adjourned at _____ PM on the motion of Trustee _____, seconded by Trustee _____.

CLOSED SESSION

The Cresskill Board of Education is adjourning to Closed Session for purposes of: Legal. Pursuant to the Open Public Meetings Act, the Cresskill Board of Education is required to notify the public when the minutes of the closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.

CONSENT AGENDA
Regular Meeting - March 22, 2021

MINUTES

1. Approval - February 8 and February 22, 2021 Regular and Closed Meeting Minutes

PERSONNEL

1. Approval - Retirement of Maureen Werner, Special Education Aide, CHS, effective 04/01/2021
2. Approval - Appointment of Yoonhwa Choi, maternity leave replacement teacher for Kristen DePeri, Math teacher, CHS, \$265.50/diem, pending criminal history review, effective 04/01/2021-06/22/2021
3. Approval - Adjusted longevity amount for Edward Brown, Head Custodian, MMS, to \$1,575, retroactive to 07/01/2020 for the 2020-2021 school year
4. Approval - Medical accommodations to teach in full remote setting for Jessica Otiniano, CMS/CHS Special Education teacher, effective 03/08/2021, until further notice

EDUCATIONAL PLANNING

1. Approval - Educere course (second semester only), homebound student, \$199.50, effective 03/09/2021-06/22/2021, student #4384765892
2. Approval - Affirm interventions implemented for the reported incidents for 2020-2021

FINANCE

1. Approval - Bills for March 2021
2. Approval - Additional Bill List for February 2021
3. Approval - Transfer Report for February 2021
4. Approval - Payment of Bills for April 2021
5. Approval - Participation in NJSBA ACES CPS #E8801
6. Approval - 2020-2021 tentative school budget for submission to Interim Executive County Superintendent
7. Approval - Maximum travel and related expenditure

MINUTES:

1. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the minutes of:
 - February 8, 2021 - Regular Meeting Minutes
 - February 22, 2021 - Regular and Closed Meeting Minutes

PERSONNEL:

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept and approve the retirement of **Maureen Werner**, Special Education Aide, Cresskill High School, effective April 1, 2021.
2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Yoonhwa Choi**, maternity leave replacement teacher, Math teacher, Cresskill High School, for Kristen DePeri, \$265.50/diem, pending criminal history clearance, effective April 1, 2021 through June 22, 2021.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the adjustment to the contracted longevity amount for **Edward Brown**, Head Custodian, Merritt Memorial School, to \$1,575 retroactive to July 1, 2020 for the 2020-2021 school year.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the medical accommodations to teach in full remote setting for **Jessica Otiniano**, CMS/CHS Special Education teacher, effective March 8, 2021, until further notice.

EDUCATIONAL PLANNING:

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2020-2021 school year, approve the following service for **student #4384765892**, Educere course (second semester only), homebound student, \$199.50, effective March 9, 2021 through June 22, 2021.
2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, affirms the interventions implemented for the reported incident(s) for the 2020-2021 school year.

FINANCE:

- 1. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the Bill List March 2021. (Attachment F-1A)

Fund 10	General Fund	\$ 873,401.13
Fund 20	Special Revenue	\$ 50,634.81
Fund 30	Capital Projects	\$ 0.00
Fund 40	Debt Service	\$ 0.00
Fund 60	Cafeteria Account	\$ 0.00
Total		\$ 924,035.94
Void Checks	Fund	\$ 0.00

- 2. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the Additional Bill List February 2021. (Attachment F-1B).

Fund 10	General Fund	\$ 181,297.45
Fund 20	Special Revenue	\$ 0.00
Fund 30	Capital Projects	\$ 31,120.65
Fund 40	Debt Service	\$ 0.00
Fund 60	Cafeteria Account	\$ 0.00
Total		\$ 212,418.10
Void Checks	Fund	\$ 0.00

- 3. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the budget transfers for the month of February, 2021. (Attachment F-4)
- 4. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the Business Administrator to pay April, 2021 bills.
- 5. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve participation in an agreement with the New Jersey School Boards Association on behalf of the NJSBA Cooperative Pricing System in the event that Cresskill BOE may participate in the ACES (NJSBA) Cooperative Pricing System (#E8801) at some point in the future to effect substantial economies in the purchase of energy and technology products and services.

6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the following preliminary budget for the 2021-2022 school year and authorizes the School Business Administrator/Board Secretary to submit the 2021-2022 preliminary budget to the Executive County Superintendent of Schools.

BE IT FURTHER RESOLVED, included in budget line 620, Budgeted Withdrawal from Capital Reserve - Excess Costs & Other Capital Projects is \$900,000 that is for other capital projects: costs to replace the high school rooftop chiller. The total cost of the high school rooftop chiller replacement project is \$1,000,000, which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the core curriculum content standards.

BE IT FURTHER RESOLVED, the General Fund tax levy of \$28,812,109 is approved to support General Current Expenses and \$1,931,886 is approved to support Repayment of Debt for the ensuing school year 2021-2022; and

NOW, THEREFORE BE IT RESOLVED, that the total budget for the ensuing school year 2021-2022 is \$37,366,098 which includes Special Revenue and Debt Service as follows:

<u>FUND</u>	<u>BUDGET</u>	<u>LOCAL TAX LEVY</u>
Total General Fund:	\$34,261,203	\$28,812,109
Total Special Revenue Fund:	\$1,023,317	n/a
Total Debt Service Fund:	\$2,081,578	\$1,931,886
TOTAL:	\$37,366,098	\$30,743,995

7. **Approval of Maximum Travel and Related Expenditure**

WHEREAS, pursuant to N.J.S.A. 18A:11-12, in each pre-budget year, the Cresskill Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, the Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

WHEREAS, the Board of Education has previously established a maximum amount for the pre-budget year 2020-2021 as \$80,000; and

WHEREAS, the Board of Education has expended \$2,330 of the maximum amount for the pre-budget year to date; and

RESOLVED, that the Cresskill Board of Education hereby establishes the maximum travel expenditure amount for the 2021-2022 school year as \$80,000.