

*Meridian Independent School District*  
*204 2nd Street Meridian, Texas 76665*  
*254-435-2081*

**Application for Substitute Teaching**

Meridian ISD does not discriminate on the basis of race, religion, color, national origin, sex, or disability in providing education or providing access to benefits of education services, activities, and programs in accordance with Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, as amended, and Title II of the Americans with Disabilities Act. Holli Merkel has been designated to coordinate compliance with the nondiscrimination requirements of Title IX. Michael Stevens has been designated to coordinate compliance with the nondiscrimination requirements of Section 504 of the Rehabilitation Act of 1973.

*An Equal Opportunity Employer*

<b>Personal Data</b>	Date of application _____ Social Security Number _____  Name _____ Date of Birth _____ <div style="display: flex; justify-content: space-around; width: 100%;"> <span>Last</span> <span>First</span> <span>Middle Initial</span> </div> Current address _____  Other address where you may be reached _____ Email address: _____ Home phone _____ Work phone _____																				
<b>Position Data</b>	List the position you are applying for _____  Type of employment: Full- time _____ Part-time _____  Date you can begin work _____  Have you ever been employed by Meridian ISD? Yes <input type="checkbox"/> No <input type="checkbox"/>  If yes, provide dates of employment: _____																				
<b>Education Training</b>	Check highest educational level attained: <input type="checkbox"/> Not high school graduate (Circle last grade completed.) 1 2 3 4 5 6 7 8 9 10 11 12 <input type="checkbox"/> High School <input type="checkbox"/> GED <input type="checkbox"/> Less than two years college <input type="checkbox"/> Two or more years of college <input type="checkbox"/> Bachelor's degree <input type="checkbox"/> Master's degree  Licenses/certifications held _____  Schools attended: List all applicable information. <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Names and locations of schools attended</th><th style="width: 25%;">Courses of study: Major/Minor fields</th><th style="width: 25%;">Diploma, degree, certificate, or license</th><th style="width: 25%;">Year graduated (college only)</th></tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Names and locations of schools attended	Courses of study: Major/Minor fields	Diploma, degree, certificate, or license	Year graduated (college only)																
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<b>Work Experience</b>	<p>Please provide a complete listing of all jobs or positions you have held in the past ten years. List the most recent first. Attach additional sheets if necessary. Attach resume, if available.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Employers and location</th><th style="width: 25%;">Position/Title</th><th style="width: 25%;">Dates Employed</th><th style="width: 25%;">Reason for leaving</th></tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>					Employers and location	Position/Title	Dates Employed	Reason for leaving																				
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<b>Special Skills</b>	<p>List specific skills and any machines or equipment you can operate. Include typing speed and number of years experience.</p> <div style="display: flex; justify-content: space-between;"> <div>1. _____</div> <div>4. _____</div> </div> <div style="display: flex; justify-content: space-between;"> <div>2. _____</div> <div>5. _____</div> </div> <div style="display: flex; justify-content: space-between;"> <div>3. _____</div> <div>6. _____</div> </div>																												
<b>General Information</b>	<p>Do you have a relative who is a member of Meridian Independent School District Board of Trustees? yes   no   If yes, please provide the name of the relative and the relationship:</p> <p>_____</p> <p>Have you ever been convicted of or plead guilty or no contest (nolo contendere) to, or received probation, suspension, or deferred adjudication for a felony or offense involving moral turpitude (including, but not limited to, theft, rape, murder, swindling, or indecency with a minor)? yes <input type="checkbox"/>   no <input type="checkbox"/></p> <p>If yes, please state where, when, and the nature of the offense: _____</p> <p>_____</p> <p>(A felony conviction is not an automatic bar to employment. The District will consider the nature, date, and relationship between the offense and the position for which you are applying.) Please list references the District may contact regarding your work history. Please include all managers and supervisors who evaluated or supervised your performance at the last two employment organizations.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Full name of reference</th><th style="width: 20%;">School district/ Firm name</th><th style="width: 20%;">Mailing address</th><th style="width: 20%;">Position/Title</th><th style="width: 20%;">Area code / Phone number</th></tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>					Full name of reference	School district/ Firm name	Mailing address	Position/Title	Area code / Phone number																			
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**Verification**

I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge, and understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.

I authorize the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all such parties from any liability or any damage that may result from furnishing same to you.

I authorize the district to view and/or print my State Board of Education exam results if applicable to my position.

I understand that the District is authorized by Texas Education Code 22.083(b) to obtain criminal history record information on persons the District intends to employ.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

This application becomes the property of the District. The District reserves the right to accept or reject. This application will be considered active for 24 months. If you have not received a response during this time period, you may reapply or reactivate your application.