

Lawrence County Board of Education Regular Meeting

*Every Child College and Career Ready;
A Community Involved and Informed*

August 21, 2017; 6:00 p.m.
Lawrence County High School
Louisa, Kentucky

Attendance Taken at 5:57 p.m.:

Present Board Members:

Mr. D. Heath Preston, Chairman
Ms. Garnett Skaggs, Vice-chair
Ms. Barbara Robinson
Mr. James See
Ms. Maddlene Roberts

Present: Superintendent: Dr. Robbie Fletcher; Finance Officer: Ms. Brandi VanHoose; Director of Pupil Personnel & District Personnel: Vernon Hall; Chief Academic Officer: Dr. Cassandra Webb; Lawrence County High School Principal: Christy Moore; Blaine Elementary Principal: Shawn Jennings; Louisa West Elementary Principal: Debbie Delong; Louisa East Elementary Principal: Anna Prince; Fallsburg Elementary Principal: Sara Bowen; Louisa Middle School Principal: Joe Cecil; Director of Adult and Community Education: James Ellis; Board Attorney Jonathan Shaw; Chief Information Officer/District Technology Coordinator: Tommy Burns; Board Secretary: Betty Mullins

MINUTES

1. CALL TO ORDER

Chairman Preston called the meeting to order with a reminder that the mission of the Board and Lawrence County Schools is *Every Child College and Career Ready; A Community Involved and Informed* and led *The Pledge to the United States Flag*.

2. APPROVE AGENDA

Approval to amend the agenda to include **5.P.1. Approve to amend and restate the current American Fidelity 403(b) Plan by adopting the new 403(b) Plan Document and to execute the new Administrative Services Agreement** and **5.P.2. Approve proposal for Local Planning Committee Facilitator Services with Kentucky School Board Association** passed with a motion by Ms. Garnett Skaggs and a second by Mr. James See by a vote of 5 to 0.

3. STUDENT/STAFF PRESENTATIONS/RECOGNITIONS

3.A. Governor's Scholar Program: Carrie Jo Cecil

After a highly competitive, state-wide application process, Lawrence County student Carrie Jo Cecil was selected to participate this past summer in the Governor's Scholar Program, a summer residential program for outstanding high school students in Kentucky who are rising seniors. Carrie Jo stayed on the campus of Morehead State University for five weeks. She shared her experience with the Board stating that the Governor's Scholar Program had not just an academic focus, but one of fostering maturity and responsibility and

interpersonal skills. In response to Dr. Fletcher's request of her to share one experience that stood out above others, Carrie Jo stated that she didn't expect to build such good and lasting friendships. Dr. Fletcher presented a certificate of recognition to her on behalf of the Board, "I know you did a great job representing us and your school well this summer." Carrie Jo responded, "Thank you for preparing me for it."

4. COMMUNICATION

4.A. Superintendent's Update

4.A.1. Solar Eclipse Day's impact to school calendar

Dr. Fletcher explained that although students were not in our schools today due to the partial eclipse experienced in our region of Kentucky, their absence did not add a day to the school calendar. Rather, a Flexible Professional Development Day, scheduled for February 9, was held for staff; and students will attend school on February 9.

4.A.2. Thank you to Pathways for sponsoring Opening Day breakfast

Dr. Fletcher expressed the district's gratitude to Pathways for again sponsoring the Opening Day Breakfast "...at no charge to the district or charge to taxpayers, just a donation." In fact, he stated, they have indicated that sponsoring the event is now a part of their annual budget. "They are a valuable community partner."

4.A.3. Local Planning Committee update

An updated facilities plan is due to the Kentucky Department of Education early in the 2018 calendar year. Dr. Fletcher has shared information with the Board regarding the makeup of the Local Planning Committee. The next step is putting together the committee itself which will occur during the upcoming month.

4.A.4. LCHS One-to-One update

Principal Christy Moore thanked the Board for providing all high school students with a Chromebook. "Student engagement has increased, rigor has increased. In fact, it has changed entirely the way we do things at the high school." During the Flexible Professional Development session at LCHS today called All Things Google, "Teachers shared strategies learning from each other how to incorporate technology into their lessons". Teachers Larisa Skaggs and Autumn Blevins shared the impact of Chromebooks on instruction, their students, and fellow teachers. Students have been enthusiastic about the change, engagement has gone up dramatically, disciplinary issues are down as well as the use of paper in classrooms, and veteran teachers are revisiting their content and figuring out creative ways to teach it using the Chromebooks. Mrs. Moore stated that there had been minimal downsides to the transition to one-to-one technology praising both district technology support and Media Specialist Kim Cecil for excellent management of the process. Mrs. Cecil stated that "...almost all students seem to be cherishing their device." Dr. Fletcher stated that the paper bill is down at the high school and that he has heard and seen positive responses from students and teachers alike. He also noted that even if a student does not have connectivity to the Internet at home, the student can download assignments before going home, work on assignments

at home then as soon as they arrive at school, the Chromebook connects and uploads their work automatically.

4.A.5. Steele Reese Foundation grants for Blaine and LCHS

Funds for the implementation of the Steele Reese Foundation grants were received in the district today. Blaine Elementary received \$30,000 for their library upgrade, and \$20,000 was received for Lawrence County High School for the library and CTE. The second year funding was also received for Louisa West Elementary which upgraded its library last year through a Steele Reese grant.

4.A.6. Instructional data collection process synopsis

Dr. Fletcher stated that Dr. Webb has developed a very nice system to collect data on “how we teach everyday in the classroom and how we do interventions”. The first round of data has been collected at the high school and Louisa Middle, and Fallsburg is tomorrow.

4.A.7. Enrollment numbers: Spring 2017 vs. Fall 2017

Currently enrollment is thirty-eight more students than enrolled last year which is also nineteen more students than where we ended last year.

4.A.8. PETLL-ACT work

Principals involved in the Perpetuating Excellence in Teaching and Learning (PETLL-ACT) program are currently implementing instructional coaching in their buildings, and related walkthroughs will begin tomorrow. The schools involved in the instructional leadership improvement grant through the Kentucky Valley Educational Cooperative (KVEC) are Lawrence County High School, Fallsburg Elementary and Louisa East Elementary.

4.A.9. Dual Credit brochure

A brochure promoting dual credit opportunities at the high school has been created in partnership with AEP Credit Counts⁵. Dr. Fletcher pointed out one change, “Instead of AP Calculus being offered, we have Math 175 which is Calc I.”

4.B. Public Comment

5. STUDENT LEARNING AND SUPPORT SERVICES

5.A. Approval of the Minutes of the July 17, 2017 Regular Meeting and July 25, 2017 Special Meeting passed with a motion by Ms. Barbara Robinson and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

5.B. Claims and Orders of the Treasurer

Approval of **Claims and Orders of the Treasurer** passed with a motion by Mr. James See and a second by Ms. Garnett Skaggs by a vote of 5 to 0.

Dr. Fletcher pointed out several bills of interest and large amounts including the start up order of custodial supplies for the year, the gym floor refinishing at Fallsburg Elementary, lease for the Chromebooks, the ALEKS math intervention program, laptops, K-9 Resources, Read 180, Reading Plus, Renaissance Learning, fencing at Louisa East Elementary, copier leases, and handwriting materials for the primary curriculum.

5.C. Monthly Financial Report: Finance Officer Brandi VanHoose

Approval of the **Monthly Financial Report** by Finance Officer Brandi VanHoose passed with a motion by Ms. Maddlene Roberts and a second by Ms. Garnett Skaggs by a vote of 5 to 0.

5.C.1. Bank Reconciliation Report

Ms. VanHoose reported that the beginning balance for July was **\$3,455,868**. Total revenue for the month of July was **\$1,528,054**. Expenditures for the month totaled **\$1,370,048**. The Fund 1 cash balance for July was **\$2,552,917**, and the ending balance of all funds for July was **\$3,535,168**.

5.C.2. MUNIS Balance Sheet and Monthly Financial Report

Balance Sheets reflect the balance for each fund as of July 31.

5.C.3. Finance Update

Dr. Fletcher reported that tax rate information had just been received from the state. The Board may schedule a special budget work session prior to the next regular meeting.

5.D. Consent Agenda

Approval of the **Consent Agenda** items, as indicated, passed with a motion by Ms. Garnett Skaggs and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

5.D.1. Per diem and expenses for members present and for allowable expenses for Jim See at the KSBA Summer Leadership Conference

5.D.2. Contracts & Services:

5.D.2.a. Contract between Andrea Cyrus and LEES to paint images in the Louisa East Elementary Gym: Total: \$600

5.D.2.b. Lawrence County Board of Education with Superior Office Service, Inc.; Renewal of Maintenance Contract for copiers: IR2200 #MPG22142 (\$574) and IR5000 #MPL23317 (\$750); 8-7-17 to 8-7-18

5.D.2.c. Agreement between Louisa East Elementary and UK Opera Theatre for performance on September 19, 201; no cost

5.D.2.d. Shoutpoint Infinite Campus Messenger annual service agreement: \$3,105

5.D.2.e. Lawrence County Schools 2018-2019 Nonresident Contracts with Ashland Independent, Boyd County, Carter County, Elliott County, Johnson County, Martin County, Morgan County, Paintsville Independent, and Russell Independent Boards of Education

5.D.3. Requests:

5.D.3.a. Fundraisers:

5.D.3.a.1. Lawrence County High School

- 5.D.3.a.2. Blaine Elementary**
- 5.D.3.a.3. Louisa Middle School**
- 5.D.3.a.4. Louisa East Elementary**

5.D.3.b. Use of Facilities:

- 5.D.3.b.1. Louisa West Elementary parking area and cafeteria/restroom facility for 28th Annual Auto Show; September 9, 2017; Ted Kelley on behalf of Septemberfest Auto Show Committee; Septemberfest insurance**
- 5.D.3.b.2. Louisa West Elementary for Zumba/Pound Fitness; October 2017 through June 30, 2018; Jennifer Pannell; insurance provided**
- 5.D.3.b.3. Louisa East Elementary (and possibly Blaine and Fallsburg) by Child Evangelism Fellowship (CEF) of Kentucky & Louisa First Baptist Church for after school Good News Club; 2017-18 school year; one day a week; Kari Ash and Teresa Kunze; insurance provided**
- 5.D.3.b.4. Blaine Elementary School by Blaine High School Alumni Committee for the annual reunion on September 9, 2017; Sue Smith**
- 5.D.3.b.5. LCHS cafeteria by Catalpa Free Will Baptist Church for preparation of chicken and dumplings; September 29, 2017; Melissa Cox and Janice Salyer; insurance provided**

5.D.3.c. Request for assistance:

- 5.D.3.c.1. High school: reconditioning of football helmets: \$3,094.13**

5.D.4. For Review/FYI: (no action required)

- 5.D.4.a. School Activity Fund Reports: July**
- 5.D.4.b. SBDM/Advisory Council Minutes (FES, BES, LEES, LWES, LMS)**
- 5.D.4.c. 2017-18 LC Schools Parent & Student Handbook**
- 5.D.4.d. Monthly Energy Report**

5.E. Approval of a Resolution authorizing Superintendent Fletcher to provide funding support up to \$1,406 to the Kentucky School Board Association's intervention efforts in the proposed Kentucky Power Company's request to increase electric rates passed with a motion by Mr. James See and a second by Ms. Barbara Robinson by a vote of 5 to 0. *(It was noted that this is an "investment to save money in the future".)*

5.F. Update on Drug Awareness Curriculum

Dr. Cassandra Webb, Chief Academic Officer, provided the Board a written report on the first meeting, August 21st, of school and community stakeholders invited to provide input into the development of enhancements to the drug education component of the current health education curriculum in our district. Research has been conducted on the current curriculum, and more specific indicators have been added to the curriculum standards based on the Curriculum Analysis Tool (HECAT) from the CDC. The curriculum was provided to the committee for review. Stakeholders shared current drug awareness/prevention activities already occurring in LC Schools, most in partnership with community partners. The committee determined several components to the initiative including student curriculum, counseling, teacher education, and parent involvement and determined a listing of curriculum program options to explore. Dr. Webb and District Resource Teachers will examine two nationally recognized drug awareness/prevention curriculums recommended by the committee and provide the information electronically for the stakeholders to review in addition to contacting school districts currently implementing the curriculums. Dr. Webb thanked the community members for their support and involvement and said they would be meeting again in September. Dr. Fletcher added, "It was good to see the genuine concern expressed about our students and community. A lot of professionals attended." Chairman Preston

stated that he appreciated all the work Dr. Webb had done in setting up the meeting. "It was very informative. I realize it involves a lot of work ahead; but it will, I think, be well worth the effort."

5.G. Approval of James See and Maddlene Roberts as Board of Education representatives on the District Improvement Plan Committee passed with a motion by Ms. Barbara Robinson and a second by Ms. Garnett Skaggs by a vote of 5 to 0.

5.H. Approval of the appointment of all District Improvement Plan Committee Members passed with a motion by Ms. Garnett Skaggs and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

5.I. Approval to acknowledge the Board's annual review of the *Data Security and Breach Notification Best Practice Guide* and the implementation of best practices that meet the needs of personal information reasonable security in the District, as set forth in **702 KAR 1:170**, passed with a motion by Ms. Maddlene Roberts and a second by Mr. James See by a vote of 5 to 0.

5.J. Approval of the *Certification for the 2017-18 School Year Constitutionally Protected Prayer in Public School* and to acknowledge receipt and review of **KRS 158.183** and **KRS 158.195** regarding Student Free Speech and Religious Liberty Rights passed with a motion by Ms. Maddlene Roberts and a second by Mr. James See by a vote of 5 to 0.

5.K. Approval of payment of textbook costs for Craft Academy and Gatton Academy students passed with a motion by Mr. James See and a second by Ms. Garnett Skaggs by a vote of 5 to 0.

5.L. Approval for Superintendent/designee to delay/cancel school passed with a motion by Ms. Barbara Robinson and a second by Ms. Garnett Skaggs by a vote of 5 to 0.

5.M. Approval of Petition for Early Enrollment passed with a motion by Ms. Garnett Skaggs and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

5.N. Approval to enter **Executive Session** for the purpose of discussion of legal issues (proposed and/or pending litigation) pursuant to **KRS 61.810(1)(c)** passed with a motion by Ms. Maddlene Roberts and a second by Mr. James See by a vote of 5 to 0.

5.O. Approval to return to **Open Session** passed with a motion by Ms. Garnett Skaggs and a second by Ms. Barbara Robinson by a vote of 5 to 0.

5.P. New Business

5.P.1. Approval to amend and restate the current American Fidelity 403(b) Plan by adopting the new 403(b) Plan Document and to execute the new Administrative Services Agreement passed with a motion by Ms. Maddlene Roberts and a second by Ms. Garnett Skaggs by a vote of 5 to 0. (added to agenda)

5.P.2. Approval of proposal for Local Planning Committee Facilitator Services with Kentucky School Board Association (KSBA) for \$4,500 plus travel expenses passed with a motion by Mr. James See and a second by Ms. Garnett Skaggs by a vote of 5 to 0. (added to agenda)

6. PERSONNEL

6.A. Approval of creation and changes regarding positions, as indicated, passed with a motion by Ms. Maddlene Roberts and a second by Ms. Garnett Skaggs by a vote of 5 to 0.

The following positions are created effective August 22, 2017:

- (1) Assistant Principal at Lawrence County High School (Certified Pay Scale and Extra Duty Service Salary Schedule)
- (1) Instructional Assistant at Louisa East Elementary School (Classified Pay Scale; 1-Year - if needed)

The following positions are changed effective August 22, 2017:

- From (6) District School Health Nurses / District Special Needs Nurses 1-Year (Pay Scale E; 8 hrs/day; 185 days) to (6) District School Health Nurses / District Special Needs Nurses (Pay Scale G; 8 hrs/day; 185 days)
- From Substitute School Health Nurses / Special Needs Nurses (\$11.00/hr) to Substitute School Health Nurses / Substitute Special Needs Nurses (Pay Scale G; 8 hrs/day; 185 days)
- (1) District School Health Nurse / District Special Needs Nurse assigned to Blaine Elementary School to receive annual Incentive Pay of \$2,500

6.B. Approval of update to *Lawrence County Schools 2017-2018 Salary Schedule* passed with a motion by Ms. Garnett Skaggs and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

(highlighting on the following inserted page indicates the update)

POSITION	EXTENDED DAYS	CONTRACT DAYS	EXTRA DUTY SERVICE PAY
MATH (1)	0	185	\$500
SOCIAL STUDIES (1)	0	185	\$500
VOCATIONAL (1)	0	185	\$500
HIGH SCHOOL DEPARTMENT HEADS (Cont.)			
SCIENCE (1)	0	185	\$500
ARTS & HUMANITIES (1)	0	185	\$500
SPECIAL NEEDS (1)	0	185	\$500
PRACTICAL LIVING (1)	0	185	\$500
DOCTORATE	0	185	\$2,000
PUBLIC INFORMATION OFFICER	0	185	\$2,000
NATIONAL TEACHER CERTIFICATION	0	185	\$2,000
SAFETY PATROL (1)	0	185	\$500
SPEECH PATHOLOGY (5)	0	185	\$1,000
TECH BUILDING COORDINATOR (1 PER SCHOOL)	0	185	\$500
WRITING LEADERS			
ELEMENTARY (1 PER SCHOOL)	0	185	\$1,000
MIDDLE (1 PER SCHOOL)	0	185	\$1,000
HIGH SCHOOL (1)	0	185	\$1,000
YEARBOOK SPONSOR P-8 (1 PER SCHOOL)	0	185	\$2,000
YEARBOOK SPONSOR HIGH SCHOOL (1)	0	185	\$2,000
YEARBOOK ASST SPONSOR HIGH SCHOOL (1)	0	185	\$1,000
EXTRA PAY DUTIES SPORTS*			
ATHLETIC DIRECTOR HIGH SCHOOL (1)	7	192	\$2,500
ATHLETIC DIRECTOR MIDDLE GRADES (1)	0	185	\$1,500
BASEBALL HEAD COACH (1)	5	190	\$2,000
BASEBALL ASST COACH (2)	0	185	\$800
BASEBALL HEAD COACH MIDDLE GRADES (1)	0	185	\$1,200
BASEBALL ASST COACH MIDDLE GRADES (1)	0	185	\$600
BASKETBALL BOYS HEAD COACH (1)	5	190	\$6,000
BASKETBALL BOYS FEEDER PROGRAM (1)	NA	NA	\$2,000
BASKETBALL BOYS ASST COACH (2)	0	185	\$2,000
BASKETBALL BOYS HEAD COACH MIDDLE (1) BES,FES,LMS	0	185	\$1,200
BASKETBALL BOYS ASST MIDDLE (1) BES,FES, (2)LMS	0	185	\$600
BASKETBALL GIRLS HEAD COACH (1)	5	190	\$6,000
BASKETBALL GIRLS FEEDER PROGRAM (1)	NA	NA	\$2,000
BASKETBALL GIRLS ASST COACH (2)	0	185	\$2,000
BASKETBALL GIRLS HEAD COACH MIDDLE (1) BES,FES,LMS	0	185	\$1,200
BASKETBALL GIRLS ASST MIDDLE GRADES - BES (1), FES (1), LMS (2)	0	185	\$600
BASS HEAD COACH (1)	0	185	\$1,200
BASS ASST COACH (1)	0	185	\$600
FOOTBALL HEAD COACH (1)	15	200	\$6,000
FOOTBALL ASST COACH (7)	0	185	\$2,000
FOOTBALL HEAD COACH MIDDLE (1) LMS	0	185	\$1,200
FOOTBALL MIDDLE GRADES ASST (1) LMS	0	185	\$600
GOLF HEAD COACH BOYS (1) LCHS	0	185	\$1,200
GOLF HEAD COACH GIRLS (1) LCHS	0	185	\$1,200
GOLF ASSISTANT COACH (1) LCHS	0	185	\$600
ROTC 4-9YRS (1)	0	185	\$1,200
ROTC 10+YRS (1)	0	185	\$2,400

6.C. Approval to acknowledge receipt of Superintendent's Personnel Action/Update passed with a motion by Ms. Maddlene Roberts and a second by Ms. Barbara Robinson by a vote of 5 to 0.

Hiring

Robert Allen	- Teacher at Lawrence County High School (1-Year)
Lynda Peterson	- Teacher at Lawrence County High School (1-Year)
Sherry Smedley	- Teacher at Louisa Middle School
Natasha Thornsbury	- Teacher at Blaine Elementary School
Ryan Sammons	- LBD Teacher at Louisa East Elementary School
Cassie Tackett	- FMD Teacher at Louisa East Elementary School
Yvonda Groves	- Teacher at Louisa West Elementary School
Sarah Simpson	- Instructor I at Adult Education Center
Shirley Hogston	- Full-Time Bus Monitor
Vickie Holbrook	- Full-Time Bus Monitor
Casey Childers	- Full-Time Bus Monitor
Sherry May	- Full-Time Bus Monitor
Tina Muncy	- Full-Time Bus Monitor

Substitute Teachers

Ethel Adams
Sandra Campbell
Joann Chaffin
Susan Compton
Janet Dale
Erin Evans
Heather Gauze
Joann Hurley
Kay Ison
Paula Lambert
Emma Maynard
Loretta McKenzie
Nicola Nelson
Jene' O'Brian
Melissa Ratliff
Susie Rice
Laura Salyer
Rose Unrue
Ruth West
Donna J. West
Rosemary Borders
Sarah Roe
Carrie Tomlin
Ashleigh Adkins
Charles Sparks
Dorothy Moore
Emmons Preece
James Moore
Louetta Borders
Mary Frazier
William Richards
Dana Bledsoe

Peggy Fitch
Jennifer Lycan

Substitute Instructional Assistants

Aleasha Barker
Dana Bledsoe
Jessica Blevins
Sandra Campbell
Jesse Carpenter
Rhonda Crockett
Peggy Fitch
Heather Guaze
Breanna Howell
Joseph Hylton
Krista Jarrell
Kayla Keeton
Rendy Laflesh
Jennifer Lycan
Dorothy Moore
Bernice Nichols
Marlena Osborne
Melissa Ratliff
Carmen Robertson
Sarah Roe
Clyde Steiner
Debrah Thompson
Erica Vinson
Kyra Wheeler
Erma Williams

Substitute Bus Drivers

Melissa Blackburn
Dru Ann Caudill
Barbara Hall
Robert Holley
Paul Jobe
Jerry Robinson
Charles Bradshaw
Joey Cecil
Travis Feltner
Isaac Hinkle
Robert Hughes
Robert Jobe
James Kitchen
Sharon Pack
Brian Ratliff
Brad West
Larry Whitt

Substitute Custodians

Melissa Cook
David Justice
Emanuale Laney
Jennifer Pack
Cameron Shelton

Substitute Cooks

Melissa Cook
Michelle Dillon
Grace Fitch
Emma Goble
Pamela Gross
Bernice Nichols
Jennifer Pack
Rose Marie Pfost
Brenda Preston
Amy Thompson

Change of Position

Penny Preece - from Teacher at Louisa West Elementary School to Teacher at Fallsburg Elementary School

Ineligible for Employment

Joann Chaffin

Suspensions

Brandon Meddings - Teacher at Lawrence County High School (4 days with pay; 1 day without pay as of August 21, 2017)

7. ADJOURNMENT

Approval to adjourn passed with a motion by Mr. James See and a second by Ms. Garnett Skaggs by a vote of 5 to 0.


Chairman – D. Heath Preston


Secretary to the Board – Betty Mullins