

Lawrence County Board of Education

Regular Meeting

*Every Child College and Career Ready;
A Community Involved and Informed*

October 16, 2017; 6:00 p.m.
Lawrence County High School
Louisa, Kentucky

Attendance Taken at 6:00 p.m.:

Present Board Members:

Mr. D. Heath Preston, Chairman
Ms. Garnett Skaggs, Vice-chair
Ms. Barbara Robinson
Ms. Maddlene Roberts

Absent Board Members:

Mr. James See

Present: Superintendent: Dr. Robbie Fletcher; Finance Officer: Ms. Brandi VanHoose; Director of Pupil Personnel & District Personnel: Vernon Hall; Chief Academic Officer: Dr. Cassandra Webb; Director of Federal Programs/DAC: Mary Hall; Director of Special Education & Preschool: Rhonda Colvin; Lawrence County High School Principal: Christy Moore; Blaine Elementary Principal: Shawn Jennings; Louisa West Elementary Principal: Debbie Delong; Louisa East Elementary Principal: Anna Prince; Fallsburg Elementary Principal: Sara Bowen; Louisa Middle School Principal: Joe Cecil; Louisa Middle School Assistant Principal: Kristy Sammons; Director of Adult and Community Education: James Ellis; Chief Information Officer/District Technology Coordinator: Tommy Burns; Board Secretary: Betty Mullins

MINUTES

1. CALL TO ORDER

Chairman Preston called the meeting to order with a reminder that the mission of the Board and Lawrence County Schools is *Every Child College and Career Ready; A Community Involved and Informed*. He led *The Pledge to the United States Flag*.

2. APPROVE AGENDA

Approval to amend the agenda to include three additional items: **2.A. To excuse James See from the meeting, 4.A.8. Potential for changing graduation requirement policy and 5.D.2.d. Fiscal Year 17 Kentucky Adult Education Program Memorandum of Understanding** passed with a motion by Ms. Maddlene Roberts and a second by Ms. Garnett Skaggs by a vote of 4 to 0 with Mr. James See absent.

2.A. Approval to excuse James See from the meeting passed with a motion by Ms. Garnett Skaggs and a second by Ms. Barbara Robinson by a vote of 4 to 0 with Mr. James See absent. (added to agenda)

3. STUDENT/STAFF PRESENTATIONS/RECOGNITIONS

Dr. Fletcher led a moment of silence in memory and respect for John Turner, former band director and principal at Lawrence County High School, for his service and dedication to Lawrence County students.

3.A. Teacher MAP Recognition: Fall 2016 to Spring 2017

Dr. Fletcher congratulated and presented certificates of recognition for teachers' Measures of Academic Performance (MAP) results for the 2016-17 school year. Honors included: Grades K-1 Highest Growth in Reading: Drew Pack (LWES) and Highest Growth in Math: Stephanie McCoy (LWES); Grades 2-5 Highest Index in Reading: Courtney Kingsmore (LEES) and Highest Index in Math: Chelsea Short (LEES); Grades 2-5 Highest Growth in Reading: Sidney Alcorn (LEES) and Highest Growth in Math: Leann Cyrus (LEES); Grades 2-5 Most Novice Reduction in Reading: Sidney Alcorn (LEES) and Most Novice Reduction in Math: Melissa Dotson (LEES); Grades 6-8 Highest Index in Reading: Alicia Robinette (Blaine) and Highest Index in Math: Sharon Fields (Blaine); Grades 6-8 Highest Growth in Reading: Benji Adkins (Fallsburg) and Highest Growth in Math: Sharon Fields (Blaine); Grades 6-8 Most Novice Reduction in Reading: Benji Adkins (Fallsburg) and Most Novice Reduction in Math: Sharon Fields (Blaine); Grades 9-11 Highest Growth in Reading: Angela Chaffin and Highest Growth in Math: Larissa Skaggs. All teachers were present to receive their certificates.

On behalf of the Board, Chairman Preston extended congratulations and appreciation for the teachers' success and hard work. Dr. Fletcher also noted that several teachers had scores that were very close.

3.B. LMS Assistant Principal, Kristy Sammons

Dr. Fletcher welcomed former Louisa West Elementary teacher, Kristy Sammons, as the new Louisa Middle School Assistant Principal. The recent vacancy occurred when Matt Maynard accepted the position of Assistant Principal at Lawrence County High School.

4. COMMUNICATION

4.A. Superintendent's Update

4.A.1. Chairman Preston and Superintendent Fletcher attend KEDC Call to Action

On October 12, Chairman Preston and Dr. Fletcher attended a "Call to Action" meeting in Lexington that included a few of our state legislators and many others across the region with the main topic being pensions and retirement issues. Chairman Preston encouraged those in attendance and anyone affected to contact legislators and voice their concerns.

4.A.2. Pension framework update

Dr. Fletcher gave a summary of the latest pension framework proposal. Highlights included a possible increase in health insurance costs and the suspension of the cost of living increases. He noted that committee discussions seem to be changing daily and that more definitive information is expected by the upcoming Wednesday.

4.A.3. Local Facilities Planning update

Dr. Fletcher explained that the next step in the required Local Facilities Planning is to hire an architect to complete the required facility assessments and drawings. Later in the meeting, bids for the architect will be considered.

4.A.4. Stop the bullying pledge #GetInvolved

Dr. Fletcher urged all involved to support the annual state-wide effort to address the issue of bullying in our schools by taking the Stop the Bullying Pledge. Last year, Lawrence County was among the top ten districts in participation in the pledge.

4.A.5. Volleyball, Soccer, Football, Golf update

Dr. Fletcher expressed a “best of luck” to our teams in district and regional competitions. He congratulated golf team member Hunter Goble for competing in state completion and noted that academic team competition has begun.

4.A.6. Drug abuse prevention curriculum next steps

Dr. Webb provided a written report to the Board of efforts to bring more focused action to drug awareness and prevention for our students. The stakeholder committee had recently examined three drug prevention curricula and made recommendations. Principals will complete the same curriculum review process and provide their recommendations. Funding will then be sought for purchase of K-12 drug awareness/prevention curriculum. Dr. Fletcher thanked Dr. Webb and Betty Mullins for their work with this effort.

4.A.7. KSBA Winter Symposium for Board members

A reminder was given that registration for the KSBA Winter Symposium is due soon.

4.A.8. Potential for changing graduation requirement policy (added to agenda)

Dr. Fletcher explained that because of the elimination of a class at the high school, a credit requirement change may need to occur so that students will not be penalized.

4.B. Public Comment

5. STUDENT LEARNING AND SUPPORT SERVICES

5.A. Minutes

Approval of Minutes of the September 18, 2017 Regular Meeting and September 28, 2017 Special Meeting passed with a motion by Ms. Garnett Skaggs and a second by Ms. Maddlene Roberts by a vote of 4 to 0 with Mr. James See absent.

5.B. Annual Financial Report (AFR) Fiscal Year 2016-2017

5.B.1. Approval to accept the 2016-2017 Annual Financial Auditor Reports by Darrell Blair, Wells & Company, P.S.C., passed with a motion by Ms. Barbara Robinson and a second by Ms. Maddlene Roberts by a vote of 4 to 0 with Mr. James See absent.

5.B.2. Approval to accept the 2016-2017 Lawrence County School District Audited Annual Financial Report (AFR) - July 1, 2016 to June 30, 2017 passed with a motion by Ms. Maddlene Roberts and a second by Ms. Garnett Skaggs by a vote of 4 to 0 with Mr. James See absent.

5.C. FINANCE

5.C.1. Approval of Claims and Orders of the Treasurer passed with a motion by Ms. Garnett Skaggs and a second by Ms. Maddlene Roberts by a vote of 4 to 0 with Mr. James See absent.

5.C.2. Monthly Financial Report

Approval of the Monthly Financial Report by Finance Officer Brandi VanHoose passed with a motion by Ms. Barbara Robinson and a second by Ms. Maddlene Roberts by a vote of 4 to 0 with Mr. James See absent.

5.C.2.a. Bank Reconciliation Report

Ms. VanHoose reported that the beginning balance for September was **\$2,851,820**. Total revenue for the month of September was **\$1,251,334**. Expenditures for the month totaled **\$2,295,677***. The Fund 1 cash balance for September was **\$1,514,293**, and the ending balance of all funds for September was **\$2,044,190**.

5.C.2.b. MUNIS Balance Sheet and Monthly Financial Report

Balance Sheets reflect the balance for each fund as of September 30.

5.C.2.c. Finance Update

*Expenditures exceeded revenues due to three payrolls for the month.

5.D. CONSENT AGENDA

Approval of **Consent Agenda** items, as indicated, passed with a motion by Ms. Garnett Skaggs and a second by Ms. Maddlene Roberts by a vote of 4 to 0 with Mr. James See absent.

5.D.1. Per diem and expenses for members present

5.D.2. Contracts & Services:

5.D.2.a. Updated property lease renewal agreement (*Chaffin*)

5.D.2.b. Vehicle lease agreements: (*2 maintenance vans*)

5.D.2.b.1. Master Lease Agreement-Lawrence County

5.D.2.b.2. Commercial Credit Application (Government)

5.D.2.b.3. Authorized Signature Certificate

5.D.2.b.4. Factory Quotes

5.D.2.c. EyeMed agreement renewal

5.D.2.d. Fiscal Year 17 Kentucky Adult Education Program Memorandum of Understanding; (Core Services: \$108,011; Performance Funding: 10,330; Federal Supplement: \$13,261) Total: \$131,602 (added to agenda)

5.D.3. Requests:

5.D.3.a. Fundraisers:

5.D.3.a.1. Louisa West Elementary

5.D.3.a.2. Louisa Middle School

5.D.3.a.3. Louisa East Elementary

5.D.3.b. Trip Requests:

5.D.3.b.1. Out of State Trip Request: Annual Louisa Middle School 8th Grade Field Trip to Pigeon Forge, Tennessee; Wednesday, April 11, 2018 through Friday, April 13, 2018

5.D.3.c. Use of Facilities:

5.D.3.c.1. Use of LCHS for Sheldon Clark High School's Zip Zone Basketball Classic; November 2017; proof of insurance provided

5.D.4. For Review/FYI: (no action required)

5.D.4.a. School Activity Fund Reports: September

5.D.4.b. SBDM/Advisory Council Minutes (LMS, LWES)

5.D.4.c. Monthly Energy Report

5.D.4.d. 2017 Kentucky Schools Energy Management Report-Lawrence County

5.E. Discuss LCHS request to create a high school boys soccer program

Representing the coaches, parents and students present, Scott Johnson addressed the board with the request to create a high school boys soccer program noting that the youth soccer program has been successful for years and that there is enough interest by student athletes to support the program. Dr. Fletcher summarized his recent contacts with neighboring districts and with state officials regarding the impact on Title IX implementation which must ensure equal opportunity for both males and females. After discussing related issues, he stated that there will be "hoops to jump through"; however, he was confident that the boys' team will be created. This item was discussed earlier in the meeting at the public comment section to accommodate the families who were present.

5.F. QUARTERLY DASHBOARD REPORTING

5.F.1. District Quarterly Data

To begin the discussion, Dr. Webb, Chief Academic Officer, pointed out changes in the dashboard compared to previous years of academic reporting. The first and most significant change is to the data points for elementary. The previous accountability system included only grades 3-5; now we can provide data from kindergarten through grade 5 due to the work Dr. Fletcher has completed with MAP. "This brings all of our schools to the table." Other changes include that novice performance being reported as a percentage and instead of reporting CCR (College and Career Readiness) reporting will be on Transition Readiness at the high school level. In addition, EOC data is not on the dashboard. Dr. Fletcher pointed out that Principal Moore feels strongly that all grade levels need to be included. Dr. Webb stated that the next testing will occur in December with results being brought back to the Board in January.

Each school presented their data discussing areas of celebration, areas of focus, and ending with RtI implementation and progress. Dr. Fletcher concluded, "As Mrs. Bowen has stated and as Dr. Webb always says, we must focus on Tier 1. We must have strong classroom instruction."

5.F.2. Louisa West Elementary (K-1): Debbie Delong, Principal

5.F.3. Louisa East Elementary (2-5): Anna Prince, Principal

5.F.4. Blaine Elementary School (K-8): Shawn Jennings, Principal

5.F.5. Fallsburg Elementary School (K-8): Sara Bowen, Principal

5.F.6. Louisa Middle School (6-8): Joey Cecil, Principal

5.F.7. Lawrence County High School (9-12): Christy Moore, Principal

5.G. Approval of the Second Reading of revision to *Policy 08.221 Grading* passed with a motion by Ms. Garnett Skaggs and a second by Ms. Maddlene Roberts by a vote of 4 to 0 with Mr. James See absent.

5.H. Approval to acknowledge the review of district-initiated revision to *Procedure 09.124 AP.21 Tuition Agreement Form* passed with a motion by Ms. Maddlene Roberts and a second by Ms. Barbara Robinson by a vote of 4 to 0 with Mr. James See absent.

5.I. Approval to award the bid to Ross Tarrant Associates of Lexington, Kentucky, as architect/engineer to complete the facility assessments and drawings per Section 102 of the KSFPM (702 KAR 4:180) passed with a motion by Ms. Maddlene Roberts and a second by Ms. Garnett Skaggs by a vote of 4 to 0 with Mr. James See absent. (*maximum cost including fees of \$12,352.59*)

5.J. New Business (*none*)

6. PERSONNEL

6.A. Superintendent Professional Growth and Evaluation System (SPGES) Update:
Robbie L. Fletcher, EdD

6.A.1. Standard 2 Instructional Leadership

Dr. Fletcher discussed his recent efforts in aligning MAP cut scores and his creation of an **index calculation for continuing accountability in the district in the absence of an index** provided by the state during this transition year to the new Accountability System. In addition, he discussed his recent visits to classrooms across the district in particular one classroom observation at Louisa East last week that he had described and sent out by email to all staff in the district. He observed “a great practice in using a common assessment” which included the teachers having groups of students examine their results on the common assessment. The students debated their answers, challenging and providing evidence to back up their positions. The students’ initial score on the common assessment was not recorded, and re-teaching of missed concepts would follow. Dr. Fletcher stated in the conclusion of the email, “In short, the common assessment was used as another formative assessment to guide further instruction/remediation. The teacher determined when she felt comfortable to include it in the students’ grade. Students were exposed to the rigor of the common assessment without allowing it to adversely affect the students’ grades. “

6.B. Approval to acknowledge receipt of Superintendent's Personnel Action/Update passed with a motion by Ms. Maddlene Roberts and a second by Ms. Barbara Robinson by a vote of 4 to 0 with Mr. James See absent.

Hiring: Substitute Teachers

Samatha Penix
Amber Burton
Angela Huff

Resignation

Denise Sanchez - Cook/Baker at Fallsburg Elementary School

7. ADJOURNMENT

Approval to adjourn passed with a motion by Ms. Barbara Robinson and a second by Ms. Maddlene Roberts by a vote of 4 to 0 with Mr. James See absent.


Chairman – D. Heath Preston


Secretary to the Board – Betty Mullins