

Lawrence County Board of Education

Regular Meeting

*Every Child College and Career Ready;
A Community Involved and Informed*

November 20, 2017 6:00 p.m.
Lawrence County High School
Louisa, Kentucky

Attendance Taken at 5:59 p.m.:

Present Board Members:

Mr. D. Heath Preston, Chairman
Ms. Garnett Skaggs, Vice-chair
Ms. Barbara Robinson
Mr. James See
Ms. Maddlene Roberts

Updated Attendance:

Mr. James See was updated to present at: 6:03 p.m.

Present: Superintendent: Dr. Robbie Fletcher; Finance Officer: Ms. Brandi VanHoose; Director of Pupil Personnel & District Personnel: Vernon Hall; Director of Federal Programs/DAC: Mary Hall; Director of Special Education & Preschool: Rhonda Colvin; Lawrence County High School Principal: Christy Moore; Blaine Elementary Principal: Shawn Jennings; Louisa West Elementary Principal: Debbie Delong; Louisa East Elementary Principal: Anna Prince; Fallsburg Counselor: Angel Ward; Louisa Middle School Principal: Joe Cecil; Scott Osborn, LCHS Teacher; Director of Adult and Community Education: James Ellis; Chief Information Officer/District Technology Coordinator: Tommy Burns; Board Secretary: Betty Mullins

MINUTES

1. CALL TO ORDER

Chairman Preston called the meeting to order with a reminder that the mission of the Board and Lawrence County Schools is *Every Child College and Career Ready; A Community Involved and Informed*. Chairman Preston then led *The Pledge to the United States Flag*.

2. APPROVE AGENDA

Approve to amend the agenda to include additional items, **5.D.3.b.3. Out-of-State: LCHS Senior Trip to New York City, 5.D.4.f. Department for Medicaid Services Cost Settlement, and 5.L.1. Permission to apply for The CommUnity Commitment Hyper-Local Resource Grant**, passed with a motion by Ms. Garnett Skaggs and a second by Ms. Maddlene Roberts by a vote of 4 to 0.

3. STUDENT/STAFF PRESENTATIONS/RECOGNITIONS

Dr. Fletcher led a moment of silence in memory and respect for Mr. James Daniels, a retired bus driver for Lawrence County Schools, and for his family in this time of loss. Mr. Daniels' service and dedication to Lawrence County students is much appreciated.

3.A. Louisa Middle School Girls' Basketball: 7th/8th Grade Season/Tournament
(moved to the December regular board meeting due to the loss of a family member)

4. COMMUNICATION

4.A. Superintendent's Update

4.A.1. Lawrence County in top tier of anti-bullying pledge participants

For the second year in a row as a part of Kentucky Safe Schools Week, Lawrence County Schools received a certificate of recognition from the Kentucky Center for School Safety (KCSS) for being in the top tier of online "Get Involved, Get it solved! STOP the Bullying!" pledges during the 2017 campaign. Board Chairman Heath Preston stated that as chair of KCSS, "It's great to hear Lawrence County being recognized for this effort."

4.A.2. LCHS Choir Christmas Concert: December 14

On behalf of Douglas Farrell, Director of Choral Music at Lawrence County High School, Dr. Fletcher invited the board and audience members to the LCHS Holiday Concert to be held at 7 p.m. on December 14 at Louisa United Methodist Church performed by the General Choir, Honors Choir, and the Blaine Elementary Choir. A reception will follow.

4.A.3. Zip Zone Classic Schedule

Sheldon Clark Principal Martha Williams was introduced by Dr. Fletcher. She personally thanked the Board and Lawrence County High School for allowing Sheldon Clark to use their facilities for the fourth time for the annual basketball event. She provided a detailed schedule of games stating that their new school is slated to be ready by next school year and that if the occasion occurs, they would be pleased to return the favor. Eight games will occur beginning at 10:15 a.m. with the last game starting at 8:25 p.m.

4.A.4. Facilities planning orientation meeting: December 5th, 6 p.m., LCHS

Orientation for the twenty-member Lawrence County Public Schools Local Planning Committee will occur in the Lawrence County High School Library on December 5, 2017 at 6 p.m. and will be followed by a public forum at 7:15 p.m. The public forum is to allow the public to offer input into facilities needs in the district. The facilities planning process is required every few years by the Kentucky Department of Education.

4.A.5. Boys' soccer program progress

Dr. Fletcher stated that in order to accelerate the process of creating a boys' soccer program, the student survey that typically is in April of May has been moved up to the second week of December. Scott Johnson expressed appreciation for the accelerated timeline and the work being done to create the boys' soccer program.

4.A.6. LCHS SBDM Council election

Dr. Fletcher stated that our high school has earned back the right to operate under a School-Based Decision Making (SBDM) Council because of their academic successes over the past few years, and he shared the timeline for the election process. Nominations were taken during the week of November 6 with voting to begin the week of November 20.

4.A.7. Food Service procurement review underway

A review of Food Service procurement and purchasing is conducted by KDE every 5-6 years to make sure regulations and guidelines are being followed. The requested information is being submitted tomorrow.

4.A.8. LC PETLL/ACT Problem of Practice presented at the EXPO (KVEC)

Lawrence County Principals and District Resource Teachers recently shared their efforts as part of PETLL/ACT, an initiative through Kentucky Valley Education Cooperative (KVEC), at the EXPO in Pikeville, Kentucky. Teams in PETLL are Louisa East Principal Anna Prince and District Resource Teacher Vicki Bradley; Fallsburg Principal Sara Bowen and District Resource Teacher Lana Prichard; and LCHS Principal Christy Moore and District Resource Teacher Janice Salyer. Phases being implemented are a system of formative assessment and a system of core instructional strategies aligned to the gradual release model.

4.A.9. LCHS FireCast episode

Lawrence County High School is the second school spotlighted by Kentucky Valley Education Cooperative (KVEC) in its FireCast series. Dr. Fletcher urged everyone to view the video episode which features students showcasing their school and accomplishments.

4.A.10. Fallsburg and Louisa East and Blaine Elementary to participate in "Hour of Code"

Three of our schools, Fallsburg, Louisa East and Blaine Elementary, are participating in the annual and world-wide Hour of Code campaign organized by Code.org. The event introduces students to expanding opportunities in computer science.

4.A.11. Potential for a bus grant

Dr. Fletcher announced that Transportation Director Rick Blackburn is exploring a grant that could lead to the purchase of two buses for significantly less money than usual. Mr. Blackburn will provide information to the Board during a later agenda item.

4.B. Public Comment

5. STUDENT LEARNING AND SUPPORT SERVICES

5.A. Approval of the **Minutes** of the October 16, 2017 Regular Meeting and November 1, 2017 Special Meeting passed with a motion by Ms. Barbara Robinson and a second by Mr. James See by a vote of 5 to 0.

5.B. Approval of **Claims and Orders of the Treasurer** passed with a motion by Ms. Maddlene Roberts and a second by Ms. Garnett Skaggs by a vote of 5 to 0.

Dr. Fletcher pointed out that major sewer repairs for Blaine and Fallsburg were included in the Claims and Orders, and another large instructional purchase was services from Learning A to Z.

5.C. Approval of the **Monthly Financial Report** by Finance Officer Brandi VanHoose passed with a motion by Mr. James See and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

5.C.1. Bank Reconciliation Report

Ms. VanHoose reported that the beginning balance for October was **\$2,044,190**. Total revenue for the month of October was **\$1,492,689**. Expenditures for the month totaled **\$1,709,174**. The Fund 1 (General Fund) cash balance for October was **\$1,440,634**, and the ending balance of all funds for October was **\$2,001,405**.

5.C.2. MUNIS Balance Sheet and Monthly Financial Report

Balance Sheets reflect the balance for each fund as of October 31.

5.C.3. Finance Update *(none)*

CONSENT AGENDA

5.D. Approval of the Consent Agenda items, as indicated, passed with a motion by Ms. Barbara Robinson and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

5.D.1. Per diem and expenses for members present

5.D.2. Contracts & Services:

5.D.2.a. Randy Lawson services to prep and recoat Lawrence County High School gym floor for \$500 and Louisa Middle gym floor for \$350

5.D.2.b. Copier Service Agreement with Superior Office Service for Adult Learning Center: Canon IR7095 SN# SHX14314; 11-3-17 to 11-3-18; \$1,100

5.D.2.c. Superior Office Service Equipment Lease Agreement with Louisa West Elementary; August 1, 2017 to July 31, 2021; 48 month lease; 2 Ea Canon ADV6200's (55 CPM or better); Lease amount: \$146.00 a month; B&W Charge \$250 a month, 500K Copies included

5.D.2.d. Memorandum of Understanding (MOU) between Lawrence County Schools and Retired & Senior Volunteer Program (RSVP) sponsored by Morehead State University

5.D.2.e. 2018-2019 Nonresident Pupil Contracts from Boyd County School District and Morgan County School District

5.D.2.f. Morehead State University piano professor services with Lawrence County High School for choir music performance

5.D.3. Requests:

5.D.3.a. Fundraisers:

5.D.3.a.1. Lawrence County High School

5.D.3.a.2. Louisa Middle School

5.D.3.b. Trip Requests:

5.D.3.b.1. Out-of-State: LCHS Band to the Performance in the Park exhibition at King's Island Amusement Park, Mason, Ohio; Friday, May 18, 2018; Scott Smith, Band Director

5.D.3.b.2. Out-of-State: LEES Safety Patrol to Washington, D.C. April 25-29, 2018; Sherita Akers

5.D.3.b.3. Out-of-State: LCHS Senior Trip to New York City, April 12 to April 15, 2018; Kim Shirkey, Pam Puryear (added to agenda)

5.D.3.c. Use of Facilities:

5.D.3.c.1. Fallsburg Elementary gym by LC Select Basketball for 17-18 school year; Greg Woods; insurance provided

5.D.4. For Review/FYI: (no action required)

5.D.4.a. School Activity Fund Reports: October

5.D.4.b. SBDM/Advisory Council Minutes (LCHS, BES, LMS, LWES)

5.D.4.c. Monthly Energy Report from Terry Salyer, Energy Manager

5.D.4.d. Grants awarded: 2017-18 Fresh Fruit and Vegetable Program Grants to Blaine Elementary and Louisa East Elementary School from Cindy Hay

5.D.4.e. 2017-2018 Non-Traditional Instruction (NTI) Process-Timeline & Responsibilities from Vernon Hall

5.D.4.f. Department for Medicaid Services Cost Settlement from the FY 2016 Direct Services Medicaid Cost Report: \$111,303.04 (added to agenda)

5.E. Discussion of "City-Schools Cultural Event Proposal": Scott Osborn

Lawrence County High School teacher, Scott Osborn, provided a proposal and information on a possible cultural event involving the city of Louisa and students in Lawrence County. When details are more final, he will bring the proposal back to the Board for consideration.

5.F. Discussion of the Kentucky Facilities Inventory and Classification Systems (KFICS) Phase 1 Report - Louisa West ranks 33rd in terms of need / Facilities Planning process next steps

The Kentucky Facilities Inventory and Classification Systems (KFICS) Phase 1 pilots the new process being implemented by KDE to classify school buildings as to their need for replacement. Based on the assessment completed in the fall of Louisa West Elementary, the school ranked 33rd in terms of need of the 169 school districts that participated in the new process.

Dr. Fletcher reviewed the progress made in the facilities planning process. The committee of various stakeholders has been organized and approved. The next step is the orientation of the committee to the facilities planning work which will take place in the Lawrence County High School Library on December 5, 2017, at 6 p.m. It will be followed by a public forum at 7:15 p.m. for any questions or comments by the public.

5.G. Discussion/Media Release of 2016-2017 District School Report Card Summary

In order to meet the requirement of Senate Bill 1, school districts are required to provide electronic access of district testing results to the public. The *2016-2017 District School Report Card Summary* developed by the state based on local achievement data was released to the media on November 6th to our local newspaper, The Big Sandy News, and to the Levisa Lazer, a regional online publication. The summary was also provided to the Board for discussion.

5.H. Drug Prevention Curriculum Update (4th Report)

Chairman Preston read the latest report of progress in the drug awareness/prevention curriculum effort. A memorandum of understanding with grant partner RSVP (Retired and Senior Volunteer Program) in cooperation with Morehead State University was presented and approved earlier in the meeting. The grant will enable purchase and training for HealthSmart curriculum for grades 3-8 and the help of community volunteers in implementing a health curriculum strong in building positive health behavior skills in our students with the goal of enabling them to develop a drug-free lifestyle in the future. Funding for K-2 HealthSmart curriculum is also being sought.

5.I. Approval of Second Reading of revision to *Policy 08.113 Graduation Requirements* passed with a motion by Ms. Maddlene Roberts and a second by Ms. Garnett Skaggs by a vote of 5 to 0.

5.J. Approval to award the lone bid for snow removal on school property to Lawn Express, Inc. of Catlettsburg, Kentucky, passed with a motion by Mr. James See and a second by Ms. Barbara Robinson by a vote of 5 to 0.

5.K. Approval of permission to apply for a bus grant passed with a motion by Mr. James See and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

Transportation Director Rick Blackburn provided the Board with information concerning the grant stating that the district has two old buses that meet the grant required age and other requirements. The eventual cost of the buses could be as low as 35% of the usual cost of new buses.

5.L. New Business

5.L.1. Approval of permission to apply for *The CommUnity Commitment Hyper-Local Resource Grant* to fund K-2 health/drug education curriculum passed with a motion by Ms. Garnett Skaggs and a second by Ms. Maddlene Roberts by a vote of 5 to 0. (added to agenda)

6. PERSONNEL

6.A. Approve creation, abolishment, and/or changes regarding positions for 2017-18 (*no action*)

6.B. Approval of declaration that a qualified teacher is not available for the position of Biology Teacher at Lawrence County High School passed with a motion by Ms. Barbara Robinson and a second by Ms. Garnett Skaggs by a vote of 5 to 0.

6.C. Superintendent Professional Growth and Evaluation System (SPGES) Update:
Robbie L. Fletcher, EdD

6.C.1. Discuss 2017-2018 Growth Plan

Dr. Fletcher provided and reviewed the goals on his growth plan with the Board and discussed his recent activities and events that exemplify progress on the goals within the Managerial and Influential Standards. The accomplishments include organization of the facilities planning process and his work as Northeastern Kentucky representative on KASS and chairman of KVEC.

6.C.2. Midyear Review using SPGES Rubric

Dr. Fletcher requested that the Board complete a Midyear Review during the December regular meeting. The Board was provided a copy of the Superintendent Professional Growth and Evaluation System (SPGES) Rubric for reference and for use in making notes for the midyear review of things done well and opportunities for growth.

6.C.3. Discuss process for superintendent contract negotiations

According to board policy, contract negotiations can begin in January. Dr. Fletcher stated that as Superintendent he has been blessed the past three and a half years and is looking forward to more years of service in the Lawrence County School District.

6.D. Approval to acknowledge receipt of Superintendent's Personnel Action/Update passed with a motion by Mr. James See and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

Hiring:

Substitute Bus Drivers

James Pauley-Barker

Sandra Boggs

Jennifer Conn

Suspension with Pay

Charles J. Perkins - LBD Teacher at Louisa East Elementary School (2 additional days)

Adam C. McDavid - Teacher at Fallsburg Elementary School (5 days)

Suspension without Pay

Charles J. Perkins - LBD Teacher at Louisa East Elementary School (2 days)

Resignation

Glenda K. Kelly - Food Service Manger at Louisa West Elementary School
(effective 12/31/2017)

7. ADJOURNMENT

Approval to adjourn passed with a motion by Ms. Garnett Skaggs and a second by Ms. Maddlene Roberts by a vote of 5 to 0.


Chairman – D. Heath Preston


Secretary to the Board – Betty Mullins