

Lawrence County Board of Education Regular Meeting

*Every Child College and Career Ready;
A Community Involved and Informed*

December 18, 2017; 6:00 p.m.
Lawrence County High School
Louisa, Kentucky

Attendance Taken at 6:00 p.m.:

Present Board Members:

Mr. D. Heath Preston, Chairman
Ms. Garnett Skaggs, Vice-chair
Ms. Barbara Robinson
Mr. James See
Ms. Maddlene Roberts

Present: Superintendent: Dr. Robbie Fletcher; Finance Officer: Ms. Brandi VanHoose; Director of Pupil Personnel & District Personnel: Vernon Hall; Chief Academic Officer: Dr. Cassandra Webb; Director of Special Education & Preschool: Rhonda Colvin; Lawrence County High School Principal: Christy Moore; Blaine Elementary Principal: Shawn Jennings; Louisa West Elementary Principal: Debbie Delong; Louisa East Elementary Assistant Principal: Ed Dixon; Fallsburg Elementary Principal: Sara Bowen; Louisa Middle School Principal: Joe Cecil; Louisa Middle School Assistant Principal: Kristy Sammons; Director of Pupil Intervention: Sharon Parsons; Director of Adult and Community Education: James Ellis; Chief Information Officer/District Technology Coordinator: Tommy Burns; Board Secretary: Betty Mullins

MINUTES

1. CALL TO ORDER

Chairman Preston called the meeting to order with a reminder that the mission of the Board and Lawrence County Schools is *Every Child College and Career Ready; A Community Involved and Informed*. He led *The Pledge to the United States Flag*.

2. APPROVE AGENDA

Approval to amend the agenda to include an additional item, **5.D.3.b.2. Use of Blaine Elementary gym for adult basketball**, passed with a motion by Ms. Garnett Skaggs and a second by Mr. James See by a vote of 5 to 0.

3. STUDENT/STAFF PRESENTATIONS/RECOGNITIONS

3.A. LCHS YCC Engineering Students: BAS Student Internship Project

Youth Career Connect (YCC) students shared their experiences during the BAS Internship Project. They were challenged with a scenario they had to solve by designing and implementing a chain reaction using a limited number of specific items in a limited amount of time. Students said the project challenged them to be creative and that it was a lot of fun. Dr. Fletcher presented certificates of recognition to the students and to YCC Counselor Mary Adams and commented that several of the same students had assisted with a robot station at the recent District Gifted and Talented Technology Day.

3.B. Community Partner Presentation of School Bucks to Lawrence County Schools: Kevin Garrett, Manager and Cheryl Gowan, Food City Human Relations Coordinator

Principals from Blaine, Louisa Middle, and Lawrence County High School accepted checks from Cheryl Gowan and Kevin Garrett of Food City. The amount of the checks varied according to how many patrons had designated their School Bucks purchases to the school during the past school year. It was noted that each year the customer must sign up again in May and designate a school to start accruing the donation. Dr. Fletcher thanked Food City for their support of our students and presented Ms. Gowan and Mr. Garrett a certificate of appreciation on behalf of the Board.

3.C. Lincoln Rose: Rogers Scholar

Lawrence County High School junior Lincoln Rose is a 2017 Rogers Scholar who spent five interesting and challenging days this past summer at Lindsey Wilson College. Using a PowerPoint presentation with photos of events and people he met, Lincoln shared an overview of the Rogers Scholar program and his activities, which included exploring healthcare careers and interacting with nationally recognized business leaders and entrepreneurs. Rogers Scholar focuses on four main things: leadership, technology, entrepreneurship, and community service in addition to providing a scholarship to participants. Lincoln is interested in attending Morehead State University, which provides full tuition and room and board for Rogers Scholars; and his required community service project is a community garden. Dr. Fletcher presented Lincoln a certificate of recognition on behalf of the Board and thanked him for always representing Lawrence County Schools so well.

3.D. District Spelling Bee: LEES Kara Pannell, Champion; BES Devin Thacker, Runner-up

As champion speller in grades four through eight across the district, Kara Pannell from Louisa East Elementary will be representing Lawrence County Schools in the upcoming Kentucky Derby Festival. Community partner, Kentucky Farm Bureau, is funding expenses for the trip in the spring for Kara and her parents. Devin Thacker of Blaine Elementary was runner-up in the spelling bee. Dr. Fletcher praised the students for their accomplishments and presented certificates of recognition to them on behalf of the Board.

3.E. Louisa Middle School Girls' Basketball: 6th/7th/8th Grade Season/Tournament

Head Coach Paul Preece described the girls' basketball program at Louisa Middle and how hard the girls had worked this season and over the past few years. On behalf of the Board, Dr. Fletcher presented team certificates for the following honors and accomplishments: the Seventh Grade Team as Ohio Valley Conference 2017-18 Tournament Champion and Regular Season Champion; the Eighth Grade Team as Ohio Valley Conference 2017-18 Tournament Runner-Up and Regular Season Champion; and the Sixth Grade Team was recognized for a successful regular season.

4. COMMUNICATION

4.A. Superintendent's Update

4.A.1. Local Planning Committee holds orientation meeting and public forum on December 5

Dr. Fletcher shared a recent press release on the Local Planning Committee's role and charge in developing the new facilities plan. The committee will review facility information from the architect firm's evaluation of facilities and identify needs across the district. The committee is responsible for putting everything identified into the plan. Once the architect's examination is finished, another meeting will be scheduled. Dr. Fletcher pointed out that the committee includes representatives from every area of the county and every school.

4.A.2. The KASS Board of Directors discuss their legislative agenda during the KASS Conference

Dr. Fletcher, representing Region 10 on the Kentucky Association of School Superintendents (KASS), which includes such neighboring counties as Ashland, Boyd and Carter, described participation in the recent KASS conference. KASS is developing positions on upcoming potential legislative action in January such as the education budget, pension system, home schooling, and school vouchers.

4.A.3. Wednesday, December 20th is the last day for students before Christmas break

Dr. Fletcher provided an update of recent challenges with attendance. Attendance was 91% last Friday, and students and staff are suffering from strep, flu, and stomach illnesses. Thirty-four students were sent home today. School is called off for Tuesday and Wednesday the remaining days in the calendar before Christmas Break.

4.A.4. ACTC offers more dual credit offerings through LCHS than any other high school

Dr. Fletcher expressed appreciation for Ashland Community & Technical College (ACTC) for the opportunities they provide our students; in fact, they offer more dual credit classes at Lawrence County High School than any other regional high school. This not only gets our students prepared for college but they also save money since the college courses are free of charge. More than fifty of our students are taking advantage of the dual credit offerings.

4.A.5. Title IX interest survey has been completed

Students have completed the Title IX interest survey as a first step in creating a boys' soccer team at the high school level. The results will be available in January. Along with the data from the survey, other considerations such as the budget needed to start the soccer program and the equality of girls' sports versus boys' sports will be examined before a decision is made.

4.A.6. Christmas programs/dates provided for each school

Board members had been provided a listing of Christmas programs and their dates, but Dr. Fletcher said that since school has been cancelled for the remainder of the week, these will possibly be re-scheduled after returning to school in January.

4.A.7. Drafts of retirement systems are being developed by multiple groups

Proposals to re-vamp retirement systems that affect all educational staff are being developed and discussed across the state. Dr. Fletcher stated that this will probably be first on the agenda when the state legislature convenes in January.

4.B. Public Comment

5. STUDENT LEARNING AND SUPPORT SERVICES

5.A. Approval of **Minutes** of the November 20, 2017 Regular Meeting passed with a motion by Ms. Barbara Robinson and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

5.B. Approval of the **Claims and Orders of the Treasurer** passed with a motion by Ms. Garnett Skaggs and a second by Mr. James See by a vote of 5 to 0.

Dr. Fletcher pointed out some of the larger items and purchases such as the bond payment of \$309,000 on energy upgrades, an energy audit from Honeywell and \$17,000 in new lunchroom tables for Blaine Elementary.

5.C. Approval of the **Monthly Financial Report** by Finance Officer Brandi VanHoose passed with a motion by Ms. Maddlene Roberts and a second by Ms. Barbara Robinson by a vote of 5 to 0.

5.C.1. Bank Reconciliation Report

Ms. VanHoose reported that the beginning balance for November was **\$2,001,405**. Total revenue for the month of November was **\$3,538,840**. Expenditures for the month totaled **\$1,708,721**. The Fund 1 (General Fund) cash balance for November was **\$2,790,648**, and the ending balance of all funds for November was **\$3,771,773**.

5.C.2. MUNIS Balance Sheet and Monthly Financial Report

Balance Sheets reflect the balance for each fund as of November 30th.

5.C.3. Finance Update (*none*)

CONSENT AGENDA

5.D. Approval of **Consent Agenda** items with the addition of **5.D.3.b.2. Blaine Elementary gym for adult basketball** passed with a motion by Ms. Barbara Robinson and a second by Mr. James See by a vote of 5 to 0.

5.D.1. Per diem and expenses for members present and expenses for members who attended KSBA mandated trainings at the Winter Symposium December 1-2, 2017

5.D.2. Contracts & Services:

5.D.2.a. DC Elevator Annual Price Adjustment for Louisa West Elementary

5.D.2.b. PSST Seamless Data Solutions KEEIS Support Plan; one year/10-hours: \$1,480

5.D.2.c. 2018-2019 Contract for Nonresident Pupils from the Carter County School District

5.D.3. Requests:

5.D.3.a. Fundraisers:

5.D.3.a.1. Lawrence County High School

5.D.3.a.2. Louisa Middle School

5.D.3.b. Use of Facilities:

5.D.3.b.1. Louisa East Elementary School for Riseabove, Inc. Adult Basketball League; Derek Hinkle & Matt Brown; January 6 through March 17, 2018; pending proof of insurance

5.D.3.b.2. Blaine Elementary gym for adult basketball; 2-3 nights a week from 6-9 pm; Rocky Hicks, Derrick Hicks, and Scotty Maynard (added to agenda)

5.D.3.c. Trip Requests:

5.D.3.c.1. Out-of-State: Annual Blaine 8th Grade Trip to Pigeon Forge, Sevierville, and Gatlinburg, Tennessee; April 2 to April 7, 2018 (Spring Break); Sharon Fields, Cody Spears, Lisa Withers

5.D.3.c.2. Overnight: Louisa Middle School Beta Club to Kentucky Junior Beta Club Convention; January 31 to February 2, 2018; Carmella Rose and Tamra Thompson

5.D.3.d. Request for assistance: football helmet reconditioning by Glenn's Sporting Goods; Alan Short, football coach; about 110 helmets; cost projection: less than \$4,000

5.D.4. For Review/FYI: (no action required)

5.D.4.a. School Activity Fund Reports: November

5.D.4.b. SBDM/Advisory Council Minutes (LWES, BES, LCHS)

5.D.4.c. FY2017 District Ranking by Energy Use Intensity

5.D.4.d. Honeywell Reports provided by Terry Salyer, Energy Manager: Year 4 Energy Cost Avoidance Report March 2016 through February 2017 and Annual Site Inspection Report from visit on September 20, 2017

5.E. Approval to acknowledge discussion/presentation by Dr. Fletcher of achievement gap report for all schools as reported to KDE on the *December 2017 Superintendent Gap Assurance Report* passed with a motion by Ms. Garnett Skaggs and a second by Mr. James See by a vote of 5 to 0.

In addition to providing the Board with the completed *Superintendent Gap Assurance Report* in their meeting packets, Dr. Fletcher created a table showing delivery target data at the elementary, middle and high school level over the past four years. The Board examined the report and the table of data and discussed causes and improvement strategies. On-going strategies include improving individual classroom instruction, an RtI emphasis, refining the use of formative assessment, and addressing the needs of special education students. Progress has been made, but the state expectation has not been met.

5.F. Approval of the *2017-2018 District Improvement Plan* passed with a motion by Mr. James See and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

Chief Academic Officer Dr. Cassandra Webb discussed the process of development of the revised plan providing also a summary of the plan and answering questions. Goals were revised according to Kentucky Department of Education guidance and recommendations with data for goals derived from the District Report Card. The major changes, in an effort to align with proposed state accountability, fall under the two Growth goals that are new to the required goals in the plan.

5.G. Approval to acknowledge the review and acceptance of *2017-2018 School Improvement Plans* for Blaine Elementary, Fallsburg Elementary, Louisa East Elementary, Louisa West Elementary, Louisa Middle, and Lawrence County High School passed with a motion by Ms. Maddlene Roberts and a second by Ms. Garnett Skaggs by a vote of 5 to 0.

5.H. Approval of the 2017-18 grant agreement with CEDAR (Coal Education Development and Resource) for the Lawrence County High School ECLRP Team and Coach Lindsey Case passed with a motion by Ms. Garnett Skaggs and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

5.I. Approval of Southeast Kentucky Chamber of Commerce grants for Louisa East and Fallsburg Elementary passed with a motion by Ms. Maddlene Roberts and a second by Ms. Barbara Robinson by a vote of 5 to 0.

5.J. Approval of permission for Rhonda Colvin, DoSE, to apply for a Steele-Reese Foundation Grant to help students with special needs have better outcomes passed with a motion by Ms. Maddlene Roberts and a second by Mr. James See by a vote of 5 to 0.

5.K. New Business

6. PERSONNEL

6.A. Approval of creation, abolishment, and/or changes regarding positions for 2017-18 passed with a motion by Ms. Garnett Skaggs and a second by Ms. Barbara Robinson by a vote of 5 to 0.

The following position is abolished effective January 1, 2018:

- (1) Assistant Principal at Lawrence County High School

The following position is abolished effective December 19, 2017:

- (1) Speech/Language Pathologist District-wide

The following position is created effective December 19, 2017:

- (1) Speech/Language Pathologist Assistant District-wide (Classified Position; Certified Pay Scale; Bachelor's Degree to receive Rank III pay; Master's Degree to Receive Rank II pay)

The following Extra Duty Service Pay is created effective December 19, 2017:

- (1) Baseball Jr. Varsity Coach at Lawrence County High School (\$500 Extra Duty Service Pay)
- (1) Softball Jr. Varsity Coach at Lawrence County High School (\$500 Extra Duty Service Pay)

6.B. Superintendent Professional Growth and Evaluation System (SPGES)

Dr. Robbie L. Fletcher, EdD

6.B.1. 2017-2018 Growth Plan / Rubric Feedback

Dr. Fletcher reviewed the goals, activities, and expected impact of his growth plan and summarized his progress. During discussion, he concluded that he takes it very seriously, "How can I be a better superintendent for our students?"

6.B.2. Conduct Midyear Review

At the request of Dr. Fletcher, board members were requested to provide feedback on the standards and indicators on the SPGES Rubric as a midyear review. Based on feedback, adjustments may be made to his growth plan.

6.C. Approval to acknowledge receipt of **Superintendent's Personnel Action/Update** passed with a motion by Mr. James See and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

Hiring

Jessyca Conatser
Maleesa Clark
Melissa Young
Cody Osborne

- Teacher at Lawrence County High School
- Teacher at Louisa West Elementary School
- Full-Time Bus Monitor
- Full-Time Bus Monitor

Substitute Teachers

Lisa Methax
Shawna Marcum
Crystal Conley
Kassidy Cyrus

Substitute Instructional Assistants

Lisa Methax
Shawna Marcum

Substitute Custodian

Joey Spurlock

Suspension with Pay

Linda Wagner

- Bus Driver (10 days)

Resignations

Lana Prichard
Stuart Cook

- District Resource Teacher *(effective January 1, 2018)*
- Assistant Principal at Lawrence County High School
(effective January 1, 2018)

7. ADJOURNMENT

Approval to adjourn passed with a motion by Ms. Garnett Skaggs and a second by Ms. Maddlene Roberts by a vote of 5 to 0.


Chairman – D. Heath Preston
Secretary to the Board – Betty Mullins