

Lawrence County Board of Education

Regular Meeting @ Blaine

*Every Child College and Career Ready;
A Community Involved and Informed*

April 16, 2018; 6:00 p.m.
Blaine Elementary School
Blaine, Kentucky

Attendance Taken at 6:00 p.m.:

Present Board Members:

Mr. D. Heath Preston, Chairman
Ms. Garnett Skaggs, Vice-chair
Ms. Barbara Robinson
Mr. James See
Ms. Maddlene Roberts

Present: Superintendent: Dr. Robbie Fletcher; Finance Officer: Ms. Brandi VanHoose; Director of Pupil Personnel & District Personnel: Vernon Hall; Federal Programs/District Assessment Coordinator: Mary Hall; Lawrence County High School Principal: Christy Moore; Blaine Elementary Principal: Shawn Jennings; Louisa West Elementary Principal: Debbie Delong; Fallsburg Elementary Principal: Sara Bowen; Louisa East Elementary Principal: Anna Prince; Louisa Middle School Principal: Joe Cecil; Mr. Jonathan Shaw, Board Attorney; Director of Adult and Community Education: James Ellis; Teacher; Board Secretary: Betty Mullins

MINUTES

1. CALL TO ORDER

Chairman Preston called the meeting to order with a reminder that the mission of the Board and Lawrence County Schools is *Every Child College and Career Ready; A Community Involved and Informed*. He led *The Pledge to the United States Flag*.

2. APPROVE AGENDA

Approval to amend the agenda to include an additional item, **5.D.3.e Out of state Trip for LCHS students to Huntington, West Virginia**, passed with a motion by Ms. Maddlene Roberts and a second by Ms. Garnett Skaggs by a vote of 5 to 0.

3. STUDENT/STAFF PRESENTATIONS/RECOGNITIONS

Dr. Fletcher led a moment of silence in memory and respect for Hilda Brown, a retired Lawrence County teacher; for Mae Bell Catellier, a retired bus driver for Lawrence County Schools; and for William A. Cheek, II, the son of former teacher, high school principal, and long time Superintendent of Lawrence County Schools, William (Bill) Cheek.

3.A. Blaine Elementary Presentations

3.A.1. Conservation Contest & Science Fair Winners

Dr. Fletcher presented certificates to the 2018 Jim Claypool Conservation winners from Blaine. Art winners were Kylyn McDowell, Makayla Greene, and Shawn Thacker. Writing winners were Isabella Keaton, Zachary Blankenship, Laiken Moore, and Tamarin Keaton. Coloring contest winners were Hannah Keaton, Dakota Lenz, and Nathaniel Boggs. Blaine Elementary also had 100% participation in the Conservation Contest.

Science teacher Lola Mollette announced honors achieved by two Blaine eighth students at the February 9th ACTC-FIVCO Science and Engineering Fair. Kaylee Lester and Jazsequa Fountain won 1st Place in the Middle School category of Biomedical and Behavioral Health Sciences, and the girls each received \$50. Their project boards and information were on display. Mrs. Mollette commended the students on their achievement, "The girls represented Blaine Elementary School well indeed."

3.A.2. KSBA Banner Recognition

School boards across the entire state design banners around a common theme for display at the Kentucky School Board Association Annual Conference held at the Galt House in Louisville. Blaine students, Isabella Keaton, Sierra Fulks, and Jazsequa Fountain, under the direction of Visual & Performing Arts teacher, Erin Giesler, created this year's banner to represent Lawrence County Schools. Dr. Fletcher stated, "Our banner was the one that received the most wow's. It just pops off the background. Ms. Giesler received no extra pay taking the time to work with these young ladies who worked after school hours to create this beautiful banner to represent our county."

4. COMMUNICATION

4.A. Superintendent's Update

4.A.1. Legislative Update

Dr. Fletcher summarized the major impact of the recent legislative actions. The Governor's veto of House Bill 362 was overridden by the House and the Senate having positive benefits for our district. The bill allows a ten-year phase in of the \$301,000 increase in CERS costs. The Governor's veto of House Bill 200, the Budget Bill, was also overridden cancelling out over a \$2 million cost to the district. Funding for several important programs were reinstated such as FRYSCs.

4.A.2. USDA Inspection at Blaine Elementary

At the district's request, the USDA completed an inspection of the food service program at Blaine, on the food we offer and how the food is prepared. "We received excellent markings on that," stated Fr. Fletcher.

4.A.3. District Facilities Planning Update

The district is in the process of facilities planning with the top priority of replacing Louisa West Elementary School. Dr. Fletcher reviewed items from facilities planning that would specifically impact Blaine including the bleachers, the sewer system, and safety and security and long term plans to add a separate cafeteria.

4.A.4. Operation Preparation

Dr. Fletcher expressed thanks to community members throughout our county for its support and involvement in the recent Operation Preparation. Volunteers representing careers of all kinds meet with students to discuss career opportunities and their plans for the future.

4.A.5. KVEC Fire Summit

Three of our schools, Lawrence County High School, Louisa East Elementary, and Fallsburg Elementary, presented at the KVEC Fire Summit held at the EXPO in Pikeville recently. "This event was a showcase of the many great things going on in classrooms in Eastern Kentucky. Teachers and Principals, you did a phenomenal job in the presentation and in representing Lawrence County Schools."

4.A.6. Blaine Elementary After School Program Update

Mr. Jennings thanked the Board on behalf of the students and staff for funding the special after school program which provided a variety of activities for 3rd through 8th graders from basketball to music. He noted that an unexpected benefit was improved attendance on the days of the special after school activities.

4.A.7. Potential for Special Board Meeting either April 30 or May 1

Dr. Fletcher announced that a special meeting will be called soon for recognition of academic teams and for budget and facilities discussion, possibly on April 30 or May 1.

4.B. Public Comment

5. STUDENT LEARNING AND SUPPORT SERVICES

5.A. Approval of the Minutes of the March 19, 2018 Regular Meeting passed with a motion by Ms. Garnett Skaggs and a second by Ms. Barbara Robinson by a vote of 5 to 0.

5.B. Approval of Claims and Orders of the Treasurer passed with a motion by Ms. Maddlene Roberts and a second by Mr. James See by a vote of 5 to 0.

Dr. Fletcher pointed out an item on the claims charged as superintendent travel. The expense was actually for a bus tire for a flat on a student trip to Myrtle Beach. In addition, he pointed out a large expense of around \$13,000 for a Microsoft renewal.

5.C. Approval of the Monthly Financial Report by Finance Officer Brandi VanHoose passed with a motion by Mr. James See and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

5.C.1. Bank Reconciliation Report

Finance Officer Brandi VanHoose reported that the beginning balance for March was \$3,768,049. Total revenue for the month of March was \$1,864,423. Expenditures for the month totaled \$2,359,111. The Fund I cash balance for the month of March was \$2,526,305. The ending balance of all funds for March was \$3,303,466.

5.C.2. MUNIS Balance Sheet and Monthly Financial Report

Balance Sheets reflect the balance for each fund as of March 31st.

5.C.3. Finance Update

Expenditures exceeded revenues due to three payrolls in the month.

CONSENT AGENDA

5.D. Approval of the **Consent Agenda** items, as indicated, including the addition, passed with a motion by Ms. Garnett Skaggs and a second by Ms. Barbara Robinson by a vote of 5 to 0.

5.D.1. Per diem and expenses for members present

5.D.2. Contracts & Services:

5.D.2.a. Annual e-Stub Subscription (PSST) effective April 15, 2018 to April 14, 2019: \$2,703.75

5.D.2.b. Louisa Middle School with Y is for Yearbook for 2018 yearbook: \$2,788.61

5.D.2.c. *Memorandum of Agreement between Lawrence County High School and Kentucky Community and Technical College System (KCTCS) for nurse aid training and testing activities; Dr. Webb*

5.D.2.d. *Memorandum of Agreement between Lawrence County High School and The Jordan Center for clinicals for Medicaid Nurse Aid (MNA) program; Dr. Webb*

5.D.3. Requests:

5.D.3.a. Request for creation of Lawrence County Middle School Volleyball Booster Club

5.D.3.b. Fundraisers:

5.D.3.b.1. Lawrence County Middle School Volleyball Booster Club

5.D.3.b.2. Lawrence County High School

5.D.3.b.3. LCHS, LMS, BES Band

5.D.3.c. Out-of-state school trip request: LCHS After-Prom at Marshall Recreation Center, Huntington, WV; May 5 and 6, 2018; Anne Preece

5.D.3.d. Out-of-state school trip request: LCHS Band to King's Island Performance in the Park, Mason, Ohio; May 21, 2018; Scott Smith, Band Director (date change from May 18)

5.D.3.e. Out-of-state school trip request: LCHS FMD students to Huntington High School Shrek the Musical; Huntington, West Virginia; May 3, 2018; Michelle Combs (added to agenda)

5.D.4. For Review/FYI: (no action required)

5.D.4.a. School Activity Fund Reports: February and March

5.D.4.b. SBDM/Advisory Council Minutes (FES, LWES, LCHS, LMS)

5.E. Approval of permission to bid paving of the parking lot/bus loading area at Blaine Elementary passed with a motion by Ms. Barbara Robinson and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

5.F. Approval of creation of all five LCHS extra-curricular programs recommended for consideration by LCHS SBDM Council (boys and girls archery, boys soccer, boys wrestling, and girls dance) passed with a motion by Ms. Barbara Robinson and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

5.G. Approval of *Safe and Drug Free Agreement and Crisis Plan License Agreement 2018-2019* passed with a motion by Ms. Maddlene Roberts and a second by Ms. Garnett Skaggs by a vote of 5 to 0.

5.H. Approval of *Non-Traditional Instructional Program Application for Returning Schools 2018-2019* passed with a motion by Ms. Maddlene Roberts and a second by Mr. James See by a vote of 5 to 0.

5.I. Approval of *2018-19 Activating Catalytic Transformation (ACT) Grant Applications* with KVEC for Louisa East Elementary, Fallsburg Elementary, and Lawrence County High School passed with a motion by Ms. Garnett Skaggs and a second by Ms. Barbara Robinson by a vote of 5 to 0.

5.J. Approval of the *2018-2019 Lawrence County Schools District Technology Plan* passed with a motion by Ms. Maddlene Roberts and a second by Mr. James See by a vote of 5 to 0.

5.K. Approval of permission to bid Special Education Department Services for the 2018-19 School Year: Physical Therapy, Orientation and Mobility, Psychological Services and Speech Services passed with a motion by Ms. Garnett Skaggs and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

5.L. Approval of permission to bid banking services passed with a motion by Mr. James See and a second by Ms. Barbara Robinson by a vote of 5 to 0.

5.M. Approval to select and approve contract with Darrell F. Blair, CPA, Wells & Company, PSC, for auditor services for Fiscal Year 2017-18 passed with a motion by Ms. Maddlene Roberts and a second by Ms. Garnett Skaggs by a vote of 5 to 0.

5.N. Lawrence County School District Finance Corporation

5.N.1. Approval to recess the Regular Board Meeting to convene the Lawrence County School District Finance Corporation passed with a motion by Ms. Maddlene Roberts and a second by Ms. Garnett Skaggs by a vote of 5 to 0.

5.N.2. Approval to re-convene the Regular Board Meeting passed with a motion by Ms. Garnett Skaggs and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

5.N.3. Approval of *2018 Lawrence County School District Finance Corporation Annual Report* and filing fee of \$15.00 passed with a motion by Mr. James See and a second by Ms. Garnett Skaggs by a vote of 5 to 0.

5.O. New Business (none)

6. PERSONNEL

6.A. Approval of Leave of Absence for Bethany Howard passed with a motion by Ms. Garnett Skaggs and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

6.B. Approval of creation and/or changes regarding positions and extra duty pay, as indicated, passed with a motion by Ms. Maddlene Roberts and a second by Mr. James See by a vote of 5 to 0.

The following position is created effective April 17, 2018:

- (1) Instructional Assistant at Fallsburg Elementary School (Classified Pay Scale)

The following Extra Duty Service Pay is created effective April 17, 2018:

- (1) Archery Boys Head Coach (\$1200 Extra Duty Service Pay)
- (1) Archery Girls Head Coach (\$1200 Extra Duty Service Pay)
- (1) Dance Team Head Coach (\$1200 Extra Duty Service Pay)
- (1) Soccer Boys Head Coach (\$1200 Extra Duty Service Pay)
- (1) Soccer Boys Assistant Coach (\$600 Extra Duty Service Pay)

6.C. Approval of update to the *2017-18 Salary Schedule* from previous board action passed with a motion by Mr. James See and a second by Ms. Barbara Robinson by a vote of 5 to 0.

(Updated page 4 inserted below. Highlighting indicates the update.)

**LAWRENCE COUNTY BOARD OF EDUCATION
BUILDING AND GROUNDS SALARY SCHEDULE
2017 – 2018**

<u>Job Class</u>		
<u>Code</u>	<u>Title</u>	<u>Salary Calculation Hourly Rate</u>
7448	Maintenance I (2)	Pay scale (3.5hrs/day – 258 days max)
7447	Maintenance II (1)	Pay scale D (40hrs/wk – 258 days)
7525	Computer Maint. Tech. (1)	Pay scale F (40hrs/wk – 258 days)
7605	Custodial Supervisor/	Pay scale B (8hrs/day – 258 days)
7448	Maintenance I (1)	
7609	Custodian [FES (3), LCHS (4)	Pay scale (40hrs/wk – 258 days)
	LEE (3), LMS (3), LWE (2), BES (1)	
7609	Custodian (BES) (1)	Pay scale (maximum 15 hrs per week)
7609	Custodian (District) (1)	Pay scale (6hrs/day – 258 days)
7609	Custodian (District/CO) (1)	Pay scale (3.5hrs/day – 258 days max)
8609	Substitute Custodians	\$7.77/hr
7609	Summer Workers/Part	\$7.87/hr
	Time Workers, Maintenance Substitutes	
7830	School Security Guard (School Ground Monitor)	Pay scale (8hrs/day – 185 days)
7830	Part-time School Security Guard (School Grounds Monitor)	Pay scale (17.5 hrs/week - 170 to 258 days max)

NOTE:

Pay scale is classified salary schedule based on years of experience. Any work done by an employee for a group using the Board of Education's grounds, buildings, etc. will be paid according to the salary schedule. Work in excess of 40 hrs/week will be paid at time and half.

6.D. Superintendent Professional Growth and Evaluation System (SPGES): Monthly Update
Dr. Robbie L. Fletcher, EdD

Dr. Fletcher discussed items in support of his efforts to meet the Board's challenge of the SPGES Standard of Influential Leadership. He recounted recent and frequent meetings and trips with teachers to Frankfort in support of and advocating successfully for educational and pension legislation. In addition, his membership and leadership on different boards including KASS and KVEC have allowed him to grow personally and influentially across the state. For the coming year, he has been invited to membership on the KEDC Executive Board.

6.E. Approval to acknowledge receipt of Superintendent's Personnel Action/Update passed with a motion by Ms. Maddlene Roberts and a second by Ms. Garnett Skaggs by a vote of 5 to 0.

Hiring

John Turner	- JROTC Instructor at Lawrence County High School
Stephanie McCarty	- School Health Nurse / Special Needs Nurse at Blaine Elementary School
Melissa Perry	- Full-Time Bus Monitor

Change of Position

Sandra Boggs	- From Full-Time Bus Monitor to Full-Time Bus Driver
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Suspension with Pay

Melissa Edens	- Teacher at Fallsburg Elementary School (5 days)
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Resignation

Melissa Edens	- Teacher at Fallsburg Elementary School
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7. ADJOURNMENT

Approval to adjourn passed with a motion by Ms. Garnett Skaggs and a second by Mr. James See by a vote of 5 to 0.


Chairman – D. Heath Preston


Secretary to the Board – Betty Mullins