

## MINUTES

### SHEPHERD PUBLIC SCHOOLS REGULAR BOARD MEETING

#### VIRTUAL BOARD MEETING

February 16, 2021

7:00 p.m.

Present: Brent Curtiss, President  
Rick Judge, Vice President  
Matt Showalter, Secretary  
Tracey Galgoci, Treasurer  
Gina Gross, Trustee  
Katie Eisenberger, Trustee  
Katie Travis, Trustee

Absent: None.

Also Present: Greg McMillan, Interim Superintendent  
Julie Freeze, Director of Business and Finance  
Administrators, Directors, School Nurse and Counselor  
40+ Community Members

## REGULAR MEETING

### I. CALL TO ORDER

Mr. Curtiss called the meeting to order at 7:00 p.m.

### II. PLEDGE OF ALLEGIANCE

### III. ROLL CALL

Present: Brent Curtiss, President, Rick Judge, Vice President, Matt Showalter, Secretary, Tracey Galgoci, Treasurer, Gina Gross, Trustee, Katie Eisenberger, Trustee, Katie Travis, Trustee

Absent: None.

### IV. ADOPTION OF AGENDA

**Showalter moved, seconded by Eisenberger, to adopt the Agenda of the February 16, 2021 Regular Board meeting of the Shepherd Public Schools Board of Education as presented.**

The vote was taken on the motion.

**Ayes: 7**  
**Nays: 0**  
**Absent: None.**

**The motion carried.**

V. ACCEPTANCE OF MINUTES

**Showalter moved, seconded by Gross, to approve the minutes of the January 19, 2021 Regular Board Meeting, the January 26, 2021 Special Board Workshop, and the February 8, 2021 Committee of the Whole Meeting of the Shepherd Public Schools Board of Education as presented.**

The vote was taken on the motion.

**Ayes: 7**  
**Nays: 0**  
**Absent: None.**

**The motion carried.**

VI. COMMENTS BY GUESTS

Alicia Paterni, Shepherd resident, virtually approached the board.

VII. NEW AND OLD BUSINESS

A. Presentations

1. Brian Ross – Failure Rate Charts

Mr. Ross presented information concerning the failure rates of the virtual students and the Face to Face students. The overall failure rate from the beginning of the 20/21 school year is down 10.9%. He stated that there are many variables that affect this percentage total. For instance, the F2F students were virtual students for the first 4 weeks of the trimester. Please see the attached document for more detailed information on the percentages.

2. Laurie Richards – Return to School Plan Update

Mrs. Richards stated that the two way contact with students has had much improvement since the fall. She stated that ending the school day at 2:00 p.m. has really helped. All the small changes that have taken place over the school year are really starting to show with the two-way communication percentage increase. Please see attached information for more details.

3. Greg McMillan – Appreciation Awards – Food Service Employees

Mr. McMillan recognized Tina Schafer, Food Service Director, and her staff for going above and beyond during the pandemic and making sure all the students receive meals. He stated that they are unsung heroes.

B. Action Items

1. ACCOUNTS PAYABLE

**Showalter moved, seconded by Eisenberger, to approve General Fund bills, Payroll and Accounts Payable as of January 31, 2021 in the total amount of \$1,454,703.56; Internal Service Fund in the total amount of \$100,676.61; Food Service Fund in the total amount of \$63,234.75; Student Activity Fund in the total amount of \$9,055.64; and Debt Retirement in the total amount of \$0.**

The vote was taken on the motion.

**Ayes: Judge, Showalter, Gross, Eisenberger, Galgoci, Travis, Curtiss**  
**Nays: None.**

Absent: None.

The motion carried.

2. REVISED BOARD POLICIES

Showalter moved, seconded by Gross, to adopt the following revised board policies:

- a. Revised Board Policy 3120 - Employment of Professional Staff
- b. Revised Board Policy 3129 - Professional Staff Discipline & Discharge
- c. Revised Board Policy 3140 - Professional Staff Criminal Background Checks & Resignation
- d. Revised Board Policy 4120 - Employment of Support Staff
- e. Revised Board Policy 4139 - Support Staff Discipline & Discharge
- f. Revised Board Policy 4140 - Support Staff Criminal Background Checks & Resignation
- g. Revised Board Policy 5610 - Emergency Removal, Suspension, and Expulsion of Students

The vote was taken on the motion.

Ayes: Judge, Showalter, Gross, Eisenberger, Galgoci, Travis, Curtiss

Nays: None.

Absent: None.

The motion carried.

3. STAFF HANDBOOK UPDATES

Eisenberger moved, seconded by Judge, to approve the revisions of the employee handbooks including the following:

- Administrative
- Director
- School Nurse
- Secretarial
- Mechanic
- Aides, Paraprofessionals, Educational Assistants and Food Service
- Student Support Specialist.

The vote was taken on the motion.

Ayes: Showalter, Gross, Eisenberger, Galgoci, Travis, Curtiss, Judge

Nays: None.

Absent: None.

The motion carried.

4. RESOLUTION FOR PERMISSION OF SCHOOL BOARDS

Showalter moved, seconded by Gross, to approve the attached resolution requesting the Governor and MDHHS permit Shepherd Public Schools Board of Education to meet in person as presented.

The vote was taken on the motion.

**Ayes:** Gross, Eisenberger, Galgoci, Travis, Judge, Curtiss, Showalter  
**Nays:** None.  
**Absent:** None.

**The motion carried.**

5. TEACHER LEAVE OF ABSENCE REQUEST

**Gross moved, seconded by Travis, to approve the staff member's request for a leave of absence for the rest of the 2020-2021 school year as presented.**

The vote was taken on the motion.

**Ayes:** Eisenberger, Galgoci, Travis, Judge, Curtiss, Showalter, Gross  
**Nays:** None.  
**Absent:** None.

**The motion carried.**

D. Superintendent's Report

McMillan stated that he appreciated Laurie Richards and Brain Ross' presentations on the two way contact for all schools and middle/high school failure rates.

E. Director of Business & Finance Items

Freeze stated that the governor released the budget, and that it looks good and education is supposed to be a priority this year. She also hopes to see what the next school year budget looks like by June 2021.

F. Secretary Announcements

None.


G. Board Member's Remarks

There were no comments for the record.

IV. ADJOURNMENT

The Board adjourned the Shepherd Public School Regular Board Meeting at 8:25 p.m.

Respectfully submitted,

  
Matthew Showalter, Board Secretary

  
Holly Moegeberg, Recording Secretary