

Coshocton City Schools Tax Budget Hearing and Organizational Meeting Minutes

Board of Education

Coshocton City Schools - Coshocton Elementary School, 1203 Cambridge Rd., Coshocton OH
Thursday, January 14, 2021
6:30pm

Present: Dr. Jere Butcher, President; Mr. Steve Clark, Vice-President; Mr. Tad Johnson, Member; Mr. Sam Bennett, Member; Mr. Phil Hunt, Member; Dr. David Hire, Superintendent; Ms. Terri Eyerman, Treasurer; Kaitlyn Ashbrook, Director of Curriculum & Federal Programs; Jason Olinger, Instructional Technology Director

1 6:30 p.m. Tax Budget Hearing for Fiscal Year 2022

Minutes:

Ms. Terri Eyerman reviewed each page/section of the tax budget with the Board. There were no questions. The Board resolution to approve the tax budget is recorded in the Treasurer's section of the Regular Board meeting.

Attachments:

[FY21 Tax Budget.pdf](#)

2 001-2021 Call to Order

President Pro Tem

Minutes:

The Organizational Meeting was called to order at 6:32 p.m.

Resolution: 001-2021

3 Pledge of Allegiance

4 Roll Call

Ms. Terri Eyerman, Treasurer/CFO

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President	X		
Mr. Steve Clark, Vice-President	X		
Mr. Tad Johnson, Member	X		
Mr. Sam Bennett, Member	X		
Mr. Phil Hunt, Member	X		

5 002-2021 Election of Officers

Minutes:

The vote recorded here is inclusive of 5.1 and 5.2.

Resolution: 002-2021

Motioned: Mr. Sam Bennett

Seconded: Mr. Phil Hunt

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President	X		
Mr. Steve Clark, Vice-President	X		
Mr. Tad Johnson, Member	X		
Mr. Sam Bennett, Member	X		
Mr. Phil Hunt, Member	X		

5.1 002.1-2021 President

Nominations and Vote

Minutes:

Vote recorded on item 5.0.

Nominations:

- Dr. Jere Butcher

No other nominations submitted.

Resolution: 002.1-2021

5.2 002.2-2021 Vice-President

Nominations and Vote

Minutes:

Vote recorded on item 5.0.

Nominations:

- Mr. Phil Hunt

No other nominations submitted.

Resolution: 002.2-2021

5.3 Oaths of Office for New Officers

Ms. Terri Eyerman, Treasurer

Minutes:

The newly elected President, Dr. Jere Butcher, and Vice-President, Mr. Phil Hunt were officially sworn

in.

6 003-2021 Adoption of the Agenda

It is recommended that the Board of Education adopt the agenda.

Resolution: 003-2021

Motioned: Mr. Steve Clark

Seconded: Mr. Phil Hunt

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President	X		
Mr. Steve Clark, Vice-President	X		
Mr. Tad Johnson, Member	X		
Mr. Sam Bennett, Member	X		
Mr. Phil Hunt, Member	X		

7 Recommendation of Appointees

Minutes:

Approval of Appointees Vote is noted under item 7.8 for all items including 7.1 through 7.7

7.1 004.1-2021 City Recreation Board Members

Appoint two members to the City Recreation Board for 2021.

Minutes:

Mr. Tim Fortney and Mr. Scott Loomis were appointed.

Resolution: 004.1-2021

7.2 004.2-2021 Tax Incentive Review Council Member

Appoint one member to the Tax Incentive Review Council for the Coshocton Enterprise Zone for 2021.
(O.R.C 5709.63B)

Minutes:

Mr. Steve Clark was appointed.

Resolution: 004.2-2021

7.3 004.3-2021 OSBA Capital Conference Delegates

Appoint one member as a delegate and one member as alternate delegate to the O.S.B.A. Capital Conference for 2021.

Minutes:

Mr. H. Tad Johnson was appointed as delegate. Dr. Jere Butcher was appointed as alternate.

Resolution: 004.3-2021

7.4 004.4-2021 Legislative Liaisons to OSBA

Appoint one member as the legislative liaison and one member as the alternate legislative liaison to O.S.B.A. for 2021.

Minutes:

Mr. Phil Hunt was appointed as legislative liaison. Mr. Sam Bennett was appointed as alternate.

Resolution: 004.4-2021

7.5 004.5-2021 META Solutions Delegate

Appoint one member as the district's delegate to META Solutions and appoint the administrative alternate as the District Treasurer.

Minutes:

Mr. Steve Clark was appointed.

Resolution: 004.5-2021

7.6 004.6-2021 Public Records Training Designee

Appoint the District Treasurer as the designee to attend public records training as required for each Board Member's respective term of office. (O.R.C. 109.43)

Minutes:

Ms. Terri Eyerman was appointed as designee.

Resolution: 004.6-2021

7.7 004.7-2021 Board Advisory Committee Appointments

- Appoint one member to the Insurance Committee.
- Appoint two members to the Athletic Council.

Minutes:

Mr. Phil Hunt was appointed to the Insurance Committee.

Mr. Phil Hunt and Mr. Sam Bennett were appointed to the Athletic Council.

Resolution: 004.7-2021

7.8 004-2021 Approval of Appointees

Recommend that the Board of Education approve the appointees designated by the Board President.

Minutes:

The vote recorded on this item is for all appointees named in items 7.1 through 7.7.

Resolution: 004-2021

Motioned: Mr. Sam Bennett

Seconded: Mr. Steve Clark

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President	X		
Mr. Steve Clark, Vice-President	X		
Mr. Tad Johnson, Member	X		
Mr. Sam Bennett, Member	X		
Mr. Phil Hunt, Member	X		

8 005-2021 Organizational Motions

Minutes:

The vote recorded here is inclusive of items 8.1 through 8.15.

Resolution: 005-2021

Motioned: Mr. Tad Johnson

Seconded: Mr. Steve Clark

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President	X		
Mr. Steve Clark, Vice-President	X		
Mr. Tad Johnson, Member	X		
Mr. Sam Bennett, Member	X		
Mr. Phil Hunt, Member	X		

8.1 005.1-2021 Board Meeting Dates

Recommend that the Board of Education establish its regular meeting dates as the third Thursday of each month. These meetings will be held at the Coshocton Elementary School in the media center at 6:30 p.m. unless otherwise posted in the public notice. (The public notice shall be provided through designated media sources and the district website.)

Minutes:

Vote for this item recorded on item 8.0.

Resolution: 005.1-2021

Attachments:

[Board Calendar 2021 Calendar Year.pdf](#)

8.2 005.2-2021 Board Member Compensation

Recommend that the Board of Education approve the compensation of Board Members in accordance with O.R.C. 3313.12 and Board Policy 0147.

Minutes:

Vote for this item recorded on item 8.0.

Resolution: 005.2-2021

8.3 005.3-2021 Advances

Recommend that the Board of Education authorize the Treasurer to secure advances from the Auditor when funds are available and payable to the school district.

Minutes:

Vote for this item recorded on item 8.0.

Resolution: 005.3-2021

8.4 005.4-2021 Bills, Payroll & Other Obligations

Recommend that the Board of Education authorize the Treasurer to pay bills, payroll, and other obligations, within the Appropriations Resolutions, as due each month.

Minutes:

Vote for this item recorded on item 8.0.

Resolution: 005.4-2021

8.5 005.5-2021 Adjusting Account Balances

Recommend the Board of Education authorize the Treasurer to adjust account balances as necessary to provide for encumbrances in all funds, including the transfer of necessary dollar amounts from salary accounts to sick, personal, and vacation leave accounts in order to balance accounts. Composite activity is to be reported quarterly.

Minutes:

Vote for this item recorded on item 8.0.

Resolution: 005.5-2021

8.6 005.6-2021 Investment Activity

Recommend that the Board of Education authorize the Treasurer to invest active, inactive, and/or interim funds as cash flow permits.

Minutes:

Vote for this item recorded on item 8.0.

Resolution: 005.6-2021

8.7 005.7-2021 FMLA Administrator

Recommend that the Board of Education authorize the Treasurer to be designated the FMLA Administrator to approve requested leaves in accordance with Board policy and negotiated agreements

Minutes:

Vote for this item recorded on item 8.0.

Resolution: 005.7-2021

8.8 005.8-2021 Credit Card Compliance Officer

Recommend that the Board of Education appoint the Accounts Payable Clerk to serve as the credit card compliance officer to review officers' and employees' use of credit card accounts at least once every six (6) months under policy number 6423 "Use of Credit Cards."

Minutes:

Vote for this item recorded on item 8.0.

Resolution: 005.8-2021

8.9 005.9-2021 Use of Buses

Recommend that the Board of Education authorize the Superintendent, or designee, to approve the use of buses for field trips and athletic trips, and the authority to designate or relocate subsequent school bus stops after the initial annual approval by the Board of Education.

Minutes:

Vote for this item recorded on item 8.0.

Resolution: 005.9-2021

8.10 005.10-2021 Purchasing Agent

Recommend that the Board of Education authorize the Superintendent to be designated as the Purchasing Agent to approve purchases within the annual appropriate measures for the calendar year 2021.

Minutes:

Vote for this item recorded on item 8.0.

Resolution: 005.10-2021

8.11 005.11-2021 Temporary Personnel

Recommend that the Board of Education authorize the Superintendent to employ such temporary personnel as needed for emergency situations. Such employment will be presented for approval by the Board at the next regular meeting.

Minutes:

Vote for this item recorded on item 8.0.

Resolution: 005.11-2021

8.12 005.12-2021 Suspension Appeals, Hearing of Grievances, Etc.

Recommend that the Board of Education authorize the Superintendent to act as the Board designee in such matters as suspension appeals, the hearing of grievances and such similar matters.

Minutes:

Vote for this item recorded on item 8.0.

Resolution: 005.12-2021

8.13 005.13-2021 Federal & State Programs Participation & Required Applications & Reports

Recommend that the Board of Education authorize the Superintendent and the Treasurer to participate in all appropriate federal and state programs and to file the required applications and reports.

Minutes:

Vote for this item recorded on item 8.0.

Resolution: 005.13-2021

8.14 005.14-2021 Designated News Outlets

Recommend that the Board of Education designate the Coshocton County Beacon and the Coshocton Tribune as the official newspapers and WTNS as the official radio station of the Board of Education.

Minutes:

Vote for this item recorded on item 8.0.

Resolution: 005.14-2021

8.15 005.15-2021 Service Fund

Recommend that the Board of Education establish a Service Fund for the payment of expenses actually incurred by Board members in the performance of their duties or members-elect in training and orientation to the performance of their duties. (R.C. 3315.15)

Minutes:

Vote for this item recorded on item 8.0.

Resolution: 005.15-2021

9 006-2021 Adjournment

It is recommended that the Board of Education adjourn the organizational meeting and proceed to the regular business meeting.

Minutes:

Meeting adjourned at 6:46 p.m.

Resolution: 006-2021

Motioned: Mr. Sam Bennett

Seconded: Mr. Tad Johnson

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President	X		

Mr. Steve Clark, Vice-President	X		
Mr. Tad Johnson, Member	X		
Mr. Sam Bennett, Member	X		
Mr. Phil Hunt, Member	X		