

# Coshocton City Schools Regular Meeting Minutes

## Board of Education

Coshocton City Schools - Coshocton Elementary School, 1203 Cambridge Rd., Coshocton OH  
Thursday, January 14, 2021  
6:30pm

**Present:** Dr. Jere Butcher, President; Mr. Steve Clark, Vice-President; Mr. Tad Johnson, Member; Mr. Sam Bennett, Member; Mr. Phil Hunt, Member; Dr. David Hire, Superintendent; Ms. Terri Eyerman, Treasurer; Kaitlyn Ashbrook, Director of Curriculum & Federal Programs; Jason Olinger, Instructional Technology Director

### 1 007-2021 Call to Order

President

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**Minutes:**

The regular business meeting was called to order immediately following the close of the organizational meeting. Called to order at 6:47 p.m.

**Resolution:** 007-2021

### 2 Mission Statement

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Coshocton City Schools, in partnership with families and community, will empower individuals to become literate, respectful, responsible, and independent lifelong learners in an ever-changing global society.

**Minutes:**

The Mission Statement was read by Mr. Steve Clark

### 3 Roll Call

Ms. Terri Eyerman, Treasurer

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**Minutes:**

Roll call was taken during the organizational meeting and there were no changes to attendance at the regular meeting

### 4 008-2021 Adoption of the Agenda

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It is recommended that the Board of Education adopt the agenda.

**Minutes:**

Dr. Butcher made a comment that Mr. Skelton was originally on the agenda - assigned to present, that assignment was changed, Mr. Casey will be presenting.

**Resolution:** 008-2021

**Motioned:** Mr. Sam Bennett

**Seconded:** Mr. Tad Johnson

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President	X		
Mr. Steve Clark, Vice-President	X		
Mr. Tad Johnson, Member	X		
Mr. Sam Bennett, Member	X		
Mr. Phil Hunt, Member	X		

## 5 009-2021 Approval of Meeting Minutes

It is recommended that the Board of Education approve the following meeting minutes:

**Minutes:**

The vote recorded here is inclusive of 5.1 and 5.2.

**Resolution:** 009-2021

**Motioned:** Mr. Steve Clark

**Seconded:** Mr. Phil Hunt

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President	X		
Mr. Steve Clark, Vice-President	X		
Mr. Tad Johnson, Member	X		
Mr. Sam Bennett, Member	X		
Mr. Phil Hunt, Member	X		

### 5.1 009.1-2021 Regular Meeting - December 17, 2020

**Minutes:**

Vote recorded on 5.0.

**Resolution:** 009.1-2021

**Attachments:**

[2020 Dec 17 Meeting Minutes Reg .pdf](#)

### 5.2 009.2-2021 Special Meeting - December 24, 2020

**Minutes:**

Vote recorded in 5.0

**Resolution:** 009.2-2021

**Attachments:**

## 6 Hearing of the Public

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This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item VII.

**Minutes:**

No guests present.

## 7 Board and Staff Reports

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### 7.1 CES Grades K-3

Mr. John Casey, Principal

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**Topics**

- Title Update
- Third Grade Test Results
- COVID-19 Update (Pictures)
- "Bucks for Bucks" Collecting Dollars for Local Food Bank

**Minutes:**

Mr. Casey began discussing Title - 7 Title teachers at the elementary. The Title Teachers meet accommodations as determined in areas that they need support.

He also discussed first-round state test results, stating that the scores were lower than last year - yet expected due to school closing as a result of COVID. Students will be tested again in the spring. Staff will be evaluating test results and assigning instruction based on student needs. he did say that some of the results were better than anticipated as well and some students are closing the gaps quickly.

Mr. Hunt asked how we compare to other schools across the state. Mr. Casey said we were approx 9 pts below the state average. He commented that ironically, we have 10 more 3rd graders than last year and 10 more students that scored below last year.

Dr. Hire stated that these are cohorts of kids coming through - if we have a 30% passage and should have had 60% we have an issue. If we have 30% but were expecting 25% then we are looking at something else. We need to look at growth measures. Teachers will be after it. Kids need to have reading writing and math skills so they can be successful moving down the road. We all know we have catch-up work here and everyone is working hard to catch kids up.

Dr. Hire mentioned that we don't want to imply this is a 3rd-grade issue. It is all across the board.

Mr. Casey shared pictures of activities throughout the building on a daily basis.

### 7.2 Semi-Annual Bullying and Harassment Report to Board President

Dr. David Hire, Superintendent

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**Minutes:**

Dr. Hire will place this report on our website.

Numbers are down - some of that is due to fewer students and fewer opportunities for conflict. The overall issues in the buildings are down this year.

The District is not using the Alternative school as much this year. This is not really a board item but he wants to make sure the Board is aware and the information is available to our community.

**Attachments:**

[CCS Semiannual Bullying and Harassment report December 2020.pdf](#)

## 7.3 School Board Recognition Month Presentations

Dr. David Hire, Superintendent

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**Minutes:**

Dr. Hire presented each Board member with a certificate for service and a gift of gratitude for their public service and dedication to Coshocton City Schools.

# 8 Board Discussion Items

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## 8.1 Plug Smart Status

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**Minutes:**

No new news at this time. We are waiting to see if the state offers the grant and if so, when. Plug Smart is ready to go with the application.

## 8.2 OFCC Potential Funding for July 2021

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**Minutes:**

OFCC has funds available and asked Dr. Hire to discuss with the Board to get a good measure of their interest. The board responded that they were very interested in learning more and possibly moving forward if funding is available and they have the details needed.

## 8.3 010-2021 Perimeter Fencing at Softball Field

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**Minutes:**

Mark Murray stated that from a safety perspective, if we can get the quotes and some donations, (Mark has some asks in the pipeline) - can the board make a decision to pay the difference after donations are applied.

Dr. Butcher said if anyone has ever walked behind the softball field, there is a good bit of room for tents, camps, and whatever goes on -

He proposes that we talk to the city and ask if they would extend our fence to the water to block off any traffic behind the field to the river. Mark was on line - he has a satellite view and can share his screen - talked about taking it into the water and getting the city involved. it ties into the fence behind the plaza running down the alley, tie it to the varsity field fence and extending past the right-field line, come down and hook right into the football fence. This is open for discussion. Initial thought about a 20ft gate so see can get vehicles in and out - a 10-foot gate so crews can take care of the property and a main

gate. Trespassers have been building fires in the dugout; he had a confrontation with a gentleman and he submitted a report and the man finally left the area. The unwritten rule for the girls is that no one goes to the dugouts until the coach has checked them out. Mark applied for a grant from the Coshocton Foundation up to \$15K. Those funds will be disbursed toward the end of the month so he should hear something soon. He plans to approach the Rotary and Kiwanis after he knows if he will get the grant. He has only gotten one quote from Tomlins and will get multiple quotes.

Dr. Hire stated that a lot of people park at the plaza and walk over and asked if there will be a place for people to walk. Mark said that part of the reason for the fence is to guide all people through the ticket gate. There were plans for a walking path along the river. He can talk to Mayor Mills to see if he knows more. Dr. Butcher commented that Mayor Mills gave a speech at a Rotary meeting. He stated that the path was Steve Mercer's idea. Mr. Mills is putting that project on the back burner, he wants to put funds toward the Red C. They are working on a grant to get camera systems. but who will monitor the cameras? Dr. Butcher made a comment saying this is long overdue and thanked Mark for the work he has done to this point WE have a nice complex, it would be helpful if the city would put money into it.

Dr. Butcher proposed that Mark finish with donations and the board could cover any excess cost of the project.

Tad motion to move forward; this will now be placed in the business section for a vote Seconded by Sam

This is Item 11.5 in the business section and the vote is recorded with the item.

Terri will check with Ohio school plans about insurance recommendations concerning barbed wire.

**Resolution:** 010-2021

## 9 Public Announcement

Pursuant to the Coshocton City Board of Education Policy 0147 and Ohio Revised Code:

"A Board member may request coverage for himself/herself and/or family in the District's group health care plan. The Board member must pay all premiums for the coverage and must exercise this option in writing, announced at a regular meeting and recorded in the minutes. This does not constitute "pecuniary interest" in any contract. (R.C. 3313.12, 3313.202)"

In accordance with this policy it is publicly announced that Dr. Jere Butcher has requested in writing to participate in the District's group health insurance at his own expense.

## 10 011-2021 Treasurer's Report and Recommendations

It is recommended that the Board of Education approve the following items:

**Minutes:**

This vote is inclusive of items 10.1 through 10.3. Item 10.4 did not require a vote.

**Resolution:** 011-2021

**Motioned:** Mr. Steve Clark

**Seconded:** Dr. Jere Butcher

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President	X		
Mr. Steve Clark, Vice-President	X		

Mr. Tad Johnson, Member	X		
Mr. Sam Bennett, Member	X		
Mr. Phil Hunt, Member	X		

## 10.1 011.1-2021 Monthly Financial Report

Recommend that the Board of Education approve the December 2020 Financial Summary Report

**Minutes:**

The vote for this item is included in 10.0.

**Resolution:** 011.1-2021

**Attachments:**

[2020.12-December Financial Summary.pdf](#)

## 10.2 011.2-2021 Tax Budget for Fiscal Year 2021-2022

Recommended that the Board of Education adopt the tax budget for the fiscal year commencing July 1, 2021 as presented, and further authorize the Treasurer to submit same to the County Auditor.

**Minutes:**

The vote for this item is included in 10.0.

The Tax Budget for Fiscal Year 2021-2022 was presented prior to the Organizational Meeting.

**Resolution:** 011.2-2021

**Attachments:**

[FY21 Tax Budget.pdf](#)

## 10.3 011.3-2021 \$4.9 Mill Renewal Operating Levy

RESOLUTION DECLARING INTENT TO PROCEED WITH ELECTION ON THE QUESTION OF RENEWAL OF A TAX IN EXCESS OF THE TEN-MILL LIMITATION

(Ohio Revised Code Sections 5705.21 and 5705.25)

Renewal Operating Levy

WHEREAS, on December 18, 2020, the Board passed a resolution (the "Resolution of Necessity") declaring the necessity, for the purpose of current expenses, to renew all of a tax levy in excess of the ten-mill limitation in the amount of 4.90 mills for each one dollar of valuation, which amounts to \$0.49 for each one hundred dollars of valuation, for a continuing period (the "Renewal Levy"); and

WHEREAS, the Coshocton County Auditor has certified to the Board that the dollar amount of revenue that would be generated by the Renewal Levy during the first year of collection is \$526,221.00, based on the current tax valuation of the School District of \$169,196,860;

NOW, THEREFORE BE IT RESOLVED by the Board of Education of the Coshocton City School District, Coshocton County, Ohio. two-thirds of all of the Board members thereof concurring, that:

Section 1. The Board desires to proceed with the submission of the question of the Renewal Levy to

the electors of the School District.

Section 2. The question of the Renewal Levy shall be submitted to the electors in the entire territory of the School District at the election to be held therein on May 4, 2021 (the "Election Date"). All of the territory of the School District is in Coshocton County, Ohio

Section 3. The form of the ballot to be used at said election shall be substantially as follows:

A renewal of a tax for the benefit of the Coshocton City School District for the purpose of current expenses at a rate not exceeding 4.90 mills for each one dollar of valuation, which amounts to \$0.49 for each one hundred dollars of valuation, for a continuing period commencing in 2021, first due in calendar year 2022.

\_\_\_\_ FOR THE TAX LEVY

\_\_\_\_ AGAINST THE TAX LEVY

Section 4. The Treasurer of the Board is hereby directed and shall certify, not later than February 3, 2021 (which date is not less than 90 days prior to the Election Date), to the Coshocton County Board of Elections a copy of the Resolution of Necessity and a copy of this Resolution, together with the dollar amount of revenue that would be generated by the Renewal Levy during the first year of collection, based on the current tax valuation of the School District, as estimated by the Coshocton County Auditor.

Section 5. The Treasurer of the Board is hereby directed and shall certify to the Coshocton County Board of Elections that the Renewal Levy will be for a continuing period and that the Renewal Levy will be placed upon the 2021 tax list and duplicate for the 2022 tax collection year, if approved by a majority of the electors voting thereon.

Section 6. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of the Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

**Minutes:**

The vote for this item is included in 10.0.

**Resolution:** 011.3-2021

## 10.4 Annual Audit Update

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**Minutes:**

Does not require a vote.

## 11 012-2021 Business Items

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It is recommended that the Board of Education approve the following business items:

**Minutes:**

This item is inclusive of items 11.1 through 11.4.

11.5 vote separate.

**Resolution:** 012-2021

**Motioned:** Mr. Tad Johnson

**Seconded:** Mr. Sam Bennett

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President	X		
Mr. Steve Clark, Vice-President	X		
Mr. Tad Johnson, Member	X		
Mr. Sam Bennett, Member	X		
Mr. Phil Hunt, Member	X		

### 11.1 012.1-2021 Ohio School Boards Association

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Recommended that the Board of Education authorize the renewal of the Board of Education organizational membership and participation in the OSBA Legal Assistance Fund for the calendar year 2021:

- Ohio School Boards Association - \$6,000
- Ohio School Boards Association Legal Assistance Fund - \$250

**Minutes:**

The vote for this item is recorded on 11.0.

**Resolution:** 012.1-2021

### 11.2 012.2-2021 Novak Educational Consulting Co-Teaching Contract

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Recommend that the Board of Education approve the Contract between Coshocton City Schools and Novak Educational Consulting for the 2020-2021 school year for Co-Teaching in the amount of \$40,000 to be paid from the School Quality Improvement Grant.

**Minutes:**

The vote for this item is recorded on 11.0.

**Resolution:** 012.2-2021

**Attachments:**

[Novak Contract 2021 - Co-Teaching.pdf](#)

### 11.3 012.3-2021 Novak Educational Consulting ELA Coaching

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Recommend that the Board of Education approve the contract between Coshocton City Schools and Novak Educational Consulting for ELA Coaching for the 2020-2021 school year in the amount of \$45,000 to be paid from the Title II Grant.



**Minutes:**

Vote recorded on item 11.0.

**Resolution:** 012.3-2021

**Attachments:**

[Novak Contract 2021 - ELA Coaching.pdf](#)

## 11.4 012.4-2021 ESC of Northeast Ohio Capstone Academy Agreement

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Recommend that the Board of Education approve the agreement with the Educational Services Center (ESC) of Northeast Ohio for the purpose of one student to attend the Capstone Academy - Hattie Larlham Care Group for the 2020-2021 school year at a rate of \$204.84 daily plus \$65 per hour for OT, PT, and SLP services.

**Minutes:**

Vote recorded on item 11.0.

**Resolution:** 012.4-2021

**Attachments:**

[ESC of Northeast Ohio Capstone Academy 2020-2021.pdf](#)

## 11.5 \*\*\*-NEW-ADDED DURING MTG.-Softball Field Fence

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After an extensive conversation in the Board Discussion section of the agenda about the safety of students, liability to the district, as well as the protection of district property, it was determined that donations would be solicited to pay for a fence surrounding the softball fields and that the Board would make a motion to cover the unpaid balance and that it was important enough to move quickly, therefore adding the item to this agenda for a vote.

**Minutes:**

Dr. Butcher proposed that Mark finish with donations and the board could cover any excess cost of the project.

Tad motion to move forward; this will now be placed in the business section for a vote Seconded by Sam

**Motioned:** Mr. Tad Johnson

**Seconded:** Mr. Sam Bennett

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President	X		
Mr. Steve Clark, Vice-President	X		
Mr. Tad Johnson, Member	X		
Mr. Sam Bennett, Member	X		
Mr. Phil Hunt, Member	X		

## 12 013-2021 Superintendent Report and Recommendations

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It is recommended that the Board of Education approve the following items:

**Minutes:**

This item is inclusive of items 12.1 through 12.4.

**Resolution:** 013-2021

**Motioned:** Mr. Steve Clark

**Seconded:** Mr. Tad Johnson

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President	X		
Mr. Steve Clark, Vice-President	X		
Mr. Tad Johnson, Member	X		
Mr. Sam Bennett, Member	X		
Mr. Phil Hunt, Member	X		

## 12.1 013.1-2021 Personnel

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- Certified Supplemental Contracts
  - Jon Snider - Wednesday-Friday School
  - Shannon Folkert - Wednesday-Friday School
  - Rescind Michael McKee - Head Varsity Boys Tennis - Level 2 (Previously Approved 6/18/20)
- Salary Adjustments
  - Leslie Croft - MA
  - Sean Collins - MA
- Classified Supplementals
  - Jessica Smith - Wednesday-Friday School
- Pupil Activity Contracts
  - Matt Hartley - Head Varsity Boys Tennis - Level 1
- Athletic Service Contracts - Lifeguards - Federal Minimum Wage for 2020-2021 (Previously approved Nov. 19, 2020)
  - Rescind Heather Stewart
  - Rescind Sydney Stewart
- Athletic Service Contracts - Lifeguards - Volunteer
  - Heather Stewart
  - Sydney Stewart

- Substitute Bus Drivers for 2020-2021 School Year
  - Rescind Jennifer Andrews (previously approved August 20, 2020)
- Separation Agreement
  - Resolution to approve the Separation Agreement with Maribeth Cullins contingent upon expiration of the 7 calendar day period set forth in paragraph 12 of the Agreement; and to authorized the President of the Board and the Treasurer to sign the Agreement on behalf of the Board only upon the satisfaction of this contingency.

**Minutes:**

This vote is included in 12.0.

**Resolution:** 013.1-2021

**Attachments:**

[M Cullins Separation Agreement final.pdf](#)

## 12.2 013.2-2021 CHS Handbook Revisions

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Recommended that the Board of Education approve the following changes to the CHS Handbook:

- **Friday School** - Friday School is an alternative to out-of-school suspension for certain violations of the Student Code of Conduct. Students who are having problems with attendance may also be assigned to Friday School. Friday School is after school on Fridays until 6 p.m. in a designated area. There will be no Friday School on Fridays when school is not in session. (**NOTE:** During the Hybrid learning option, Friday School will dismiss at 5 p.m.)
- **Wednesday School** - During the COVID-19 pandemic AND when the building or district is operating on a Hybrid or Modified learning option, CHS will assign Wednesday School for certain violations of the Student Code of Conduct and students having problems with attendance. (**NOTE:** During the Hybrid Learning option, Wednesday School will dismiss at 5 p.m.)\*

\*-Not reporting to the above will result in additional consequences, unless excused by a school official.

**Minutes:**

This vote is included in 12.0.

**Resolution:** 013.2-2021

## 12.3 013.3-2021 NEOLA Policies - First Reading

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Recommend that the Board of Education approve the first reading of the following NEOLA policies: (N)=New, (R)=Revised, (D)=Delete

- (R) 6114 Cost Principals - Spending Federal Funds
- (R) 6325 Procurement - Federal Grants/Funds

**Minutes:**

This vote is included in 12.0.

**Resolution:** 013.3-2021

**Attachments:**

## 12.4 013.5.2021 Student Wellness & Success Plan for FY 2021

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**Minutes:**

This vote is included in 12.0.

**Resolution:** 013.5.2021

**Attachments:**

[Student Wellness Success Funding Plan BOE 1-14-21.pdf](#)

## 13 "Great Board Members" at Coshocton City Schools

Dr. David Hire, Superintendent

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**Minutes:**

Update on COVID in our buildings::

HS - 2 active student and 2 probable staff cases

15 students quarantined - 9 from a team end this weekend.

Dr. Butcher mentioned that the team was our varsity basketball team. They did not have a case but played a team that had a case and therefore they were quarantined. It was just eh students playing in the game that was quarantined.

ES - 1 active staff, no active students

5 students and 3 staff quarantined.

## 14 Announcements

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**Minutes:**

Mr. Hunt asked about how many students are still remote. Dr. Hire didn't know the exact numbers but provided information that he had available. Kaitlyn Ashbrook

texted in to let Dr. Hire know that we are 22% remote students in the district.

Dr. Butcher took a moment to applaud Dr. Hire for his hard work during COVID, remote learning, etc.

## 15 Next Meeting(s)

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- Regular Meeting - Thursday, February 18, 2021 at 6:30 p.m. in the Elementary School Library
- Special Meeting -

## 16 014-2021 Adjournment

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It is recommended that the Board of Education adjourn the meeting.

**Minutes:**

The Board meeting adjourned at 8:23 p.m.

**Resolution:** 014-2021

**Motioned:** Mr. Steve Clark

**Seconded:** Mr. Tad Johnson

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President	X		
Mr. Steve Clark, Vice-President	X		
Mr. Tad Johnson, Member	X		
Mr. Sam Bennett, Member	X		
Mr. Phil Hunt, Member	X		