

Board of Education Regular Meeting Minutes

Board of Education

Coshocton City Schools - Coshocton Elementary School, 1203 Cambridge Rd., Coshocton OH
Thursday, February 18, 2021
6:30pm

Present: Dr. Jere Butcher, President; Mr. Steve Clark, Member; Mr. Tad Johnson, Member; Mr. Sam Bennett, Member; Mr. Phil Hunt, Vice-President; Dr. David Hire, Superintendent; Ms. Terri Eyerman, Treasurer; Kaitlyn Ashbrook, Director of Curriculum & Federal Programs; Jason Olinger, Instructional Technology Director

1 015-2021 Call to Order

President

Minutes:

Meeting called to order at 6:30 p.m.

Resolution: 015-2021

2 Pledge of Allegiance

3 Mission Statement

Coshocton City Schools, in partnership with families and community, will empower individuals to become literate, respectful, responsible, and independent lifelong learners in an ever-changing global society.

Minutes:

The mission statement was ready by Mr. Tad Johnson.

4 Roll Call

Ms. Terri Eyerman, Treasurer

| Voter | Yes | No | Abstaining |
|-------------------------------|-----|----|------------|
| Dr. Jere Butcher, President | X | | |
| Mr. Steve Clark, Member | X | | |
| Mr. Tad Johnson, Member | X | | |
| Mr. Sam Bennett, Member | X | | |
| Mr. Phil Hunt, Vice-President | X | | |

5 016-2021 Adoption of the Agenda

It is recommended that the Board of Education adopt the agenda.

Resolution: 016-2021

Motioned: Mr. Phil Hunt

Seconded: Mr. Steve Clark

| Voter | Yes | No | Abstaining |
|-------------------------------|-----|----|------------|
| Dr. Jere Butcher, President | X | | |
| Mr. Steve Clark, Member | X | | |
| Mr. Tad Johnson, Member | X | | |
| Mr. Sam Bennett, Member | X | | |
| Mr. Phil Hunt, Vice-President | X | | |

6 017-2021 Approval of Meeting Minutes

It is recommended that the Board of Education approve the following meeting minutes:

- Thursday, January 14, 2021 - Tax Budget Hearing and Organizational Meeting
- Thursday, January 14, 2021 - Regular Meeting

Resolution: 017-2021

Motioned: Mr. Sam Bennett

Seconded: Dr. Jere Butcher

| Voter | Yes | No | Abstaining |
|-------------------------------|-----|----|------------|
| Dr. Jere Butcher, President | X | | |
| Mr. Steve Clark, Member | X | | |
| Mr. Tad Johnson, Member | X | | |
| Mr. Sam Bennett, Member | X | | |
| Mr. Phil Hunt, Vice-President | X | | |

Attachments:

[2021 Jan 14 Tax Budget Hearing and Organizational Meeting Minutes.pdf](#)

[2021 Jan 14 Regular Meeting Minutes.pdf](#)

7 Hearing of the Public

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated.

Minutes:

No public participation at this meeting.

8 018-2021 Board Commendations and Recognitions

It is recommended that the Board of Education approve the following commendations/recognitions:

Minutes:

Vote recorded here is inclusive of 8.1 and 8.2.

Resolution: 018-2021

Motioned: Mr. Tad Johnson

Seconded: Mr. Phil Hunt

| Voter | Yes | No | Abstaining |
|-------------------------------|-----|----|------------|
| Dr. Jere Butcher, President | X | | |
| Mr. Steve Clark, Member | X | | |
| Mr. Tad Johnson, Member | X | | |
| Mr. Sam Bennett, Member | X | | |
| Mr. Phil Hunt, Vice-President | X | | |

8.1 018.1-2021 2021 CORAS Hero Award

- Jennifer Andrews

Minutes:

Board approval of the commendation recorded in 8.0.

Ms. Jennifer Andrews had already received her award from CORAS and brought it to the Board meeting to share. Dr. Hire mentioned that he nominated Jennifer for this award because she goes over and beyond. At the time this nomination was open, she had made sure we did not have to cancel school when the ES cooks were all off work as well as half of the bus drivers. She found volunteers to help and made sure our students were able to get back and forth to school. She has continued to make sure both foodservice and transportation have been covered throughout this pandemic. We are grateful for all she does for our students and staff.

Dr. Butcher presented Ms. Andrews with a commendation from the Coshocton Board of Education and expressed his gratitude on behalf of the entire Board for her dedicated service.

Resolution: 018.1-2021

8.2 018.2-2021 Recognize 2020 OSBA Media Honor Roll

- Mike Bechtol - WTNS Radio
- Leonard Hayhurst - Coshocton Tribune
- Josie Sellers - Coshocton County Beacon

Minutes:

Vote to approved this commendation is recorded in 8.0.

Dr. Butcher presented a resolution from the Board of Education and the certificate from Ohio School Boards Association to Mr. Mike Bechtol and Ms. Josie Sellers (both in attendance). Mr. Leonard Hayhurst was unable to attend but conveyed his gratitude and appreciation. Dr. Hire stated that the

district really appreciates each of these individuals and the work they do. Dr. Butcher and each of these individuals posed for photo's.

Resolution: 018.2-2021

Attachments:

[OSBA Media Honor Roll resolution 2020 BOE 2-18-21.pdf](#)
[OSBA Media Honor Roll Winners 2020.pdf](#)

9 Board and Staff Reports

9.1 CES Grades 4-6

Mr. David Skelton, Principal

Minutes:

Mr. Skelton presented

Mr. Hunt commented on what attendance may look like

Mr. Skelton stated he would recommended making it appealing and not optional.

Dr. Butcher commented on staff willingness after a stressful year

Mr. Skelton stated he would not ask them to work the entire 6 weeks but 3 weeks each would be advantageous

Attachments:

[CES BOE Presentation Feb 18 2021 Skelton.pdf](#)

9.2 Special Education

Mr. Todd Johnson, Director of Special Services

Minutes:

Mr. Johnson presented a document that contained data and graphs representing our student special education population. He is working to get a good handle on placement of the number of students (473 students). The additional students with 504 plans have some type of diagnosis to afford them accommodations to support them in their areas of need without an IEP and specially designed instruction.

Dr. Hire asked after viewing the document what happens to speech students once they are in High School. Mr. Johnson said most no longer require services because they have met their goals or the maximum benefit of the therapy. Most progress to the point where they no longer need the services. The largest majority begin to drop off in later primary and middle school years, before HS. Many student's skills are naturally occurring but reach full potential at a later age.

Attachments:

[CCS Spec.Ed. Breakdown -Pie Chart 2.18.21.pdf](#)

10 Board Discussion Items

10.1 OFCC Status Update

Minutes:

Dr. Hire stated that he has made multiple attempts to contact OFCC to obtain a full understanding of what they need from our district approved by the Board. He has not had responses from the multiple calls and emails he has sent. Dr. Hire did check with Plug Smart to see if the project for HS air conditioning met the requirements of OFCC. Plug Smart said it would.

10.2 PlugSmart Status Update

Minutes:

Plug Smart has no information for the board at this time. They are still waiting on the Grant approval and guidelines in order to submit the CCSD application.

10.3 ESSER II Funds

Minutes:

Dr. Hire and Terri provided a brief overview of the amount expected per the email received from the State(\$2.6M) and a summary of the type of items that are permissible for these funds. they also discussed possible topics talked about from a high level in a brainstorming session to begin planning discussions in order to complete the application process. They also are discussing ways to open communication with the Board, administration, staff and community for ideas to expand on goals. First priority is to determine the needs of our students and staff in order for them to catch up on what they have missed and continue to work moving forward through this pandemic toward student success. More to come as the program application and planning develops.

11 019-2021 Treasurer's Report and Recommendations

It is recommended that the Board of Education approve the following items:

Minutes:

Vote inclusive of all items 11.1 through 11.4.

Resolution: 019-2021

Motioned: Mr. Steve Clark

Seconded: Mr. Sam Bennett

| Voter | Yes | No | Abstaining |
|-------------------------------|-----|----|------------|
| Dr. Jere Butcher, President | X | | |
| Mr. Steve Clark, Member | X | | |
| Mr. Tad Johnson, Member | X | | |
| Mr. Sam Bennett, Member | X | | |
| Mr. Phil Hunt, Vice-President | X | | |

11.1 019.1-2021 Monthly Financial Report

Minutes:

Vote to approve the monthly financial report is recorded in 11.0.

Ms. Eyerman reviewed the financial report with the Board and focused on the items that stood out and drew attention, such as the general property tax. At this time the forecasted amount exceeds what has been received. She stated that she does not expect to receive an amount to make up for the difference and is researching closely to determine what has caused the gap in her calculation, will correct and report to the board after the next payment is received from the County. State funding is as projected and should increase in February because the Governor will be adjusting a portion of the cuts made this year. Expenditures are on target at this time.

Resolution: 019.1-2021

Attachments:

[2021.01 January Financial Summary.pdf](#)

11.2 019-.2-2021 Donations

- Diana K. Olinger, \$1,000, Swimming Scholarship - 008-9241
- Richard (DDS) & Jenni Haag - \$1,000 - Douglas Scott Kempf Memorial Fund - 008-9206
- Anonymous Donor - \$1,400 - Clothes and Coats for Students - 018-9001-288

Minutes:

Vote to approve/accept the donations listed is recorded in 11.0.

Resolution: 019-.2-2021

11.3 019.3-2021 Change to Diana Olinger Swim Scholarship Fund Number

Approve the change in the fund number for the Diana Olinger Swim Scholarship from 008-9240 (previously approved Dec. 17, 2020) to 008-9241

Minutes:

Vote to approve the corrected fund account is recorded in 11.0.

The original number approved in December was already in use but had been inactivated. The next number is being assigned.

Resolution: 019.3-2021

11.4 019.4-2021 Approve Fiscal Year 2022 Tax Rates

It is recommended that the Board of Education accept the amounts and rates as determined and presented by the Coshocton County Budget commission and Authorize the Necessary Tax Levies and certify them to the County Auditor per the attached Schedules A & B received in the District office on February 11, 2021.

Minutes:

Vote to approve is recorded in 11.0.

Resolution: 019.4-2021

Attachments:

[Schedule A B Feb 2021 Agenda .pdf](#)

12 020-2021 Superintendent Report and Recommendations

It is recommended that the Board of Education approve the following items:

Minutes:

Vote inclusive of all items 12.1 through 12.4.

Resolution: 020-2021

Motioned: Mr. Sam Bennett

Seconded: Mr. Tad Johnson

| Voter | Yes | No | Abstaining |
|-------------------------------|-----|----|------------|
| Dr. Jere Butcher, President | X | | |
| Mr. Steve Clark, Member | X | | |
| Mr. Tad Johnson, Member | X | | |
| Mr. Sam Bennett, Member | X | | |
| Mr. Phil Hunt, Vice-President | X | | |

12.1 020.1-2021 Personnel

- Salary Adjustments
 - Judd Baker - MA
- Resignations Due to Retirement
 - Kenneth Brode - CHS German - Effective 8/6/21
 - Thomas Hilgenberg - CHS Social Studies - Effective 5/31/21
- Pupil Activity Contracts - Classified Non-Staff
 - Rescind - Matt Hartley - Boys Varsity Boys Tennis - Level 1 (Previously approved BOE 1/14/21)
 - Approve - Doug Baylor - Head Varsity Boys Tennis - Level 1
 - Approve - Matt Hartley - Boys Tennis - Volunteer
 - Approve - Emily Casey - Jr. High Girls Track - Level 1
- Pupil Activity Contracts - Certified Staff
 - Approve - Kevin Kittell - Boys Tennis - Volunteer
 - Approve - Jimmy Allison - Baseball Reserve Assistant - Level 2

Minutes:

Vote to approve these items is recorded in 12.0.

Resolution: 020.1-2021

Attachments:

12.2 020.2-2021 Interdistrict Open Enrollment Policy & Application Form

Recommend that the Board of Education accept and approve the Interdistrict Open Enrollment Policy and Application form for the 2021-2022 school year.

Minutes:

Vote to approve the Open Enrollment policy and application form is recorded in 12.0.

Resolution: 020.2-2021

Attachments:

[Interdistrict Open Enrollment Policy 2021-22 .pdf](#)
[Interdistrict Open Enrollment Application 2021-2022.pdf](#)

12.3 020.3-2021 NEOLA Policies - First Reading

Recommend that the Board of Education approve the first reading of the following NEOLA policies:
(N)=New, (R)=Revised, (D)=Delete

- (R) 7450 Property Inventory
- (R) 7455 Accounting System for Capital Assets
- (R) 2240 Controversial Issues
- (R) 2260.01 Section 504/ADA Prohibition Against Discrimination Based On Disability
- (R) 1422 Nondiscrimination and Equal Employment Opportunity
- (R) 1623 Section 504/ADA Prohibition Against Disability Discrimination in Employment
- (R) 1662 Anti-Harassment
- (R) 2260 Nondiscrimination and Access to Equal Educational Opportunity
- (R) 3122 Nondiscrimination and Equal Employment Opportunity
- (R) 3123 Section 504/ADA Prohibition Against Disability Discrimination in Employment
- (R) 3362 Anti-Harassment
- (R) 4122 Nondiscrimination and Equal Employment Opportunity
- (R) 4123 Section 504/ADA Prohibition Against Disability Discrimination in Employment
- (R) 4362 Anti-Harassment
- (R) 5517 Anti-Harassment

Minutes:

Vote to approve the first reading of the listed NEOLA Board Policies is recorded in 12.0.

Resolution: 020.3-2021

Attachments:

[po 2240 Controversial Issues.pdf](#)
[po 7450 Property Inventory.pdf](#)
[po 7455 Accounting System.pdf](#)
[po 2260.01 Section 504-ADA Prohibition Against Discrimination Based on Disability.pdf](#)
[po 1623 Section 504-ADA Prohibition Against Disability Discrimination in Employment.pdf](#)
[po 1422 Nondiscrimination and Equal Employment Opportunity.pdf](#)
[po 1662 Anti-Harassment.pdf](#)
[po 3122 Nondiscrimination and Equal Employment Opportunity.pdf](#)
[po 4122 Nondiscrimination and Equal Employment Opportunity.pdf](#)
[po 3123 Section 504-ADA Prohibition Against Disability Discrimination in Employment.pdf](#)

[po 4123 Section 504-ADA Prohibition Against Disability Discrimination in Employment.pdf](#)
[po 2260 Nondiscrimination and Access to Equal Educational Opportunity.pdf](#)
[po 3362 Anti-Harassment.pdf](#)
[po 4362 Anti-Harassment.pdf](#)
[po 5517 Anti-Harassment.pdf](#)

12.4 020.4-2021 NEOLA Policies - Second Reading

Recommend that the Board of Education approve the second reading and adoption of the following NEOLA policies: (N)=New, (R)=Revised, (D)=Delete

- (R) 6114 Cost Principles - Spending Federal Funds
- (R) 6325 Procurement - Federal Grants/Funds

Minutes:

Vote to approve the second reading of the listed NEOLA Board policies is recorded in 12.0.

Resolution: 020.4-2021

Attachments:

[po 6114 Cost Principles-Spending Federal Funds.pdf](#)
[po 6325 Procurement Federal Grants Funds.pdf](#)

13 "Great Things"

Dr. David Hire, Superintendent

Minutes:

Dr. Hire reviewed the "Great Things" flier and provided more detail to the board about each of the items listed.

Attachments:

[2021 Feb 18 Great Things.pdf](#)

14 Announcements

PUBLIC HEARING NOTICE FOR SCHOOL CALENDAR - The Coshocton City Schools Board of Education will be holding a Public Hearing on the proposed district school calendar for the 2021-2022 school year at its next Regular Board of Education Meeting to be held on Thursday, March 18, 2021 at 6:30 p.m. in the Coshocton Elementary School Library. The purpose of this public hearing is to address topics that include, but are not limited to, the total number of hours in a school year, length of the school day, and beginning and end dates of instruction.

OSBA Southeast Region Spring Conference will be a virtual meeting on March 16, 2021.

Minutes:

Dr. Butcher called attention to the Public Hearing Notice for the School Calendar for next year and reminded Board members of the OSBA SE Region Spring Conference that will be virtual.

15 Next Meeting(s)

Regular Meeting - Thursday, March 18, 2021 at 6:30 p.m. at Coshocton Elementary School Library

Special Meeting (Work Session) -

Minutes:

Discussion was held about a possible Special Meeting - brief and 1st week of March - will communicate if scheduled and a Work session Tuesday, March 23, 5:00 p.m. The Superintendents office will communicate if/when the schedule is confirmed with discussion items for each meeting.

16 021-2021 Adjournment

It is recommended that the Board of Education adjourn the meeting.

Minutes:

Meeting adjourned at 8:01 p.m.

Resolution: 021-2021

Motioned: Mr. Steve Clark

Seconded: Mr. Tad Johnson

| Voter | Yes | No | Abstaining |
|-------------------------------|-----|----|------------|
| Dr. Jere Butcher, President | X | | |
| Mr. Steve Clark, Member | X | | |
| Mr. Tad Johnson, Member | X | | |
| Mr. Sam Bennett, Member | X | | |
| Mr. Phil Hunt, Vice-President | X | | |