

GRANDVIEW R-II HIGH SCHOOL



Student and Family Handbook 2020-2021

NOTE: Grandview R-II High School Policies are not to supersede Grandview R-II School Board Policies at any time.

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STUDENT AND FAMILY HANDBOOK

Welcome Back!

We want to welcome each of you back for a new and exciting year at Grandview High School. We are excited about the new faculty we have added this year. It is a privilege to be associated with such a talented group of faculty, staff, and students. Nelson Mandela stated, “Education is the most powerful weapon which you can use to change the world.” School allows us the opportunity to inspire and be inspired on a daily basis. Each day we all need to remember that educating our students is a wonderful privilege and responsibility.

This student and family handbook has been prepared for the purpose of keeping you informed concerning procedures, policies, activities and programs at Grandview High School. Recognizing that there are unique situations associated with life in a public school, we encourage you to contact our office staff for answers that may not be addressed within these pages. Please familiarize yourself with the information; we hope it will be of help to you.

We are looking forward to a wonderful school year.

Deborah Stukey
Principal

Don Jeffries
Athletic Director

Telephone Numbers/Website

Telephone numbers for the Grandview R-II School District are as follows:

Elementary School (K-4)

636/944-3291

Principal	Mrs. April Byrd
Secretary	Mrs. Cherie Mayberry
Guidance Counselor	Mrs. Abbi Schuh
Elementary Fax Number	

636/944-3870

Middle School (5-8)

636/944-3931

Principal	Mr. Don Jeffries
Secretary	Mrs. Vicky Ketcherside
Guidance Counselor	Mrs. Jessica Rekate
Middle School Fax Number	

636/944-5239

Nursing Staff (K-12)

Nurse: Elementary	Mrs. Lisa Broz
Nurse: Middle/High	Mrs. Erica Lammert

636/944-3291

636/944-3390

High School (9-12)

Principal	Mrs. Deborah Stukey
Athletic Director	Mr. Don Jeffries
Secretary	Mrs. Angie Perren
Nurse	Mrs. Erica Lammert
Librarian/Virtual School	Mrs. Elaine Schlett
Guidance Counselor	Mrs. Angie Turner
Guidance Secretary	Mrs. Channa Hires
School Intervention Specialist	Mrs. Alisha Scholer

High School Fax Number

636/944-3515

Special Services (K-12)

636/944-3291

Director	Mrs. Crystal Eoff
Secretary	Mrs. Deb Ducote
EAGLE Academy Teacher	Mr. Karl Schlett

Superintendent Office

636/944-3941

Superintendent	Mr. Matthew Zoph
Director of Special Projects	Mr. Allen Davis
District Secretary	Mrs. Rebecca McAnally
Director of Finance	Mrs. Lori Wolk

District Fax Number

636/944-5239

Grandview R-II Website Location – <http://www.grandviewr2.com>

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Grandview R-II School District Mission Statement

The Grandview R-II School District is dedicated to relevant, challenging learning, which ensures individualized student growth.

Grandview Vision

Grandview R-II will be a learning community that pursues excellence where students are productive citizens prepared for lifelong challenges.

Our first priority is students' success.

To accomplish this we envision:

- The Grandview R-II School District will use data to improve teaching and learning for students.
- The Grandview R-II School District will guarantee a viable and rigorous curriculum aligned with College and Career Readiness Standards.
- The Grandview R-II School District classroom setting will utilize high student engagement strategies aligned with research-based practice for student performance improvement.
- Grandview High School will increase the rigor in instructional practices in all high school classrooms.
- The Grandview R-II School District will communicate its accountability plan and progress on such.



Grandview R-II School District

DISTRICT CALENDAR

Grandview R-II Schools 2020-2021 School Calendar 7:35am to 3:17pm--- 23 Minute Lunch (B) No Early Outs										
August 2020					January 2021					
Monday	Tuesday	Wednesday	Thursday	Friday	Monday	Tuesday	Wednesday	Thursday	Friday	
X	X	X	X	X					H	
X	X	X	X	X	4	PD	5	6	7	8
TIS	TIS	TIS	TWD*	X		X*	12	13	14	15
X	Open	26	27	28		H	19	20	21	22
X						X	26	27	28	29
September 2020					February 2021					
Monday	Tuesday	Wednesday	Thursday	Friday	Monday	Tuesday	Wednesday	Thursday	Friday	
	1	2	3	4	18	PD	2	3	4	5
H	8	9	10	11		X*	9	10	11	12
PD	15	16	17	18		H	16	17	18	19
X	22	23	24	25		X*	23	24	25	26
X	29	30								
October 2020					March 2021					
Monday	Tuesday	Wednesday	Thursday	Friday	Monday	Tuesday	Wednesday	Thursday	Friday	
			1	2	18	PD	2	3	4	QRT
PD	6	7	8	9		PTC	9	10	11	12
X*	13	14	15	QRT		X*	16	17	18	19
PTC	20	21	22	23		X*	23	24	25	26
X*	27	28	29	30		29	30	31		
November 2020					April 2021					
Monday	Tuesday	Wednesday	Thursday	Friday	Monday	Tuesday	Wednesday	Thursday	Friday	
X*	3	4	5	6				1	H	
PD	10	11	12	13	14	X*	6	7	8	9
X*	17	18	19	20		X*	13	14	15	16
23	24	X	H	H		X*	20	21	22	23
X*						X*	27	28	29	30
December 2020					May 2021					
Monday	Tuesday	Wednesday	Thursday	Friday	Monday	Tuesday	Wednesday	Thursday	Friday	
PD	1	2	3	4		X*	4	5	6	7
X*	8	9	10	11	14	X*	11	12	13	14
X*	15	16	17	QRT		X*	18	19	20	21
X	X	X	H	H		24	25	26	27	QRT*
X	X	X	X			H				

Legend

TIS= Teacher In-Service

TWD*=Teacher Work Day/Open House

QRT= End of Quarter for Students

QRT*= End of Quarter for Students/TWD till 7pm

H= Legal Holiday

PD= Professional Development- No School 8am-2pm

X= School Not In Session

PTC= Parent Teacher Conf. 12pm till 6pm

Calendar Provides For

151 Days of Student Attendance

11 Days of Legal Holidays

7 Days of Professional Development

2 Days of Parent Teacher Conferences

3 Days of Teacher In-Service

1 Teacher Work Days

2 Summer Workshop Days



Grandview High School

BELL SCHEDULE

Doors Open at 7:20 AM

1 st Bell	7:35	
1 st Hour/Announcements	7:35	8:32
2 nd Hour	8:36	9:29
3 rd Hour	9:33	10:26
4 th Hour	10:30	11:23
Eagle Time/Lunch	11:27	12:27
“A” Lunch	11:27	11:47
“B” Lunch	11:47	12:07
“C” Lunch	12:07	12:27
6 th Hour	12:31	1:24
7 th Hour	1:28	2:21
8 th Hour	2:25	3:17

SECTION I – GENERAL INFORMATION

Admissions Policy Policy 2230

Resident Students

Resident students of the District, five to twenty-one (5-21) years of age, who have not graduated from high school or received any document evidencing completion of the equivalent of a secondary curriculum (G.E.D.), and are not barred from enrollment by provisions of the Safe Schools Act (See Policy and Regulation 2664) may attend District schools tuition free. Resident students must provide proof of residency in the District at the time of enrollment. To be a resident of the District, a student must both physically reside and be domiciled within District boundaries. The domicile of a minor child is the domicile of a parent, military guardian pursuant to a military issued guardianship, or court-appointed legal guardian. Where due to military stationing or deployment out-of-state of one or both of a child's parent(s), the child, a resident of Missouri, relocates to live with other family members that live in the District or lives in a military support community located in the District, the child may attend District schools. If the parents' active duty orders expire during the school year, the student will be permitted to finish the current school year at the District.

In addition, the District will provide tuition-free special education services to resident students who qualify for special education services between the ages of 3 and 21 as required by law.

Students Entitled to Enroll Without Proof of Residency

The residency provisions of this policy are not applicable to homeless students, inter-District court-ordered desegregation students, wards of the state placed in residential care facilities, students placed in a residential care facility due to a mental illness or developmental disability, students placed in a residential facility by a juvenile court, students with a disability identified under state eligibility criteria if the student is in the district for reasons other than accessing the district's educational program, students attending regional or cooperative alternative education programs, students attending an alternative education program on a contractual basis, or students attending a school pursuant to R.S.Mo. § 167.151(2) or (4). The exemptions to the residency requirement are expressly established by state law and entitle such students to tuitionfree school attendance. Additionally, a student may be partially exempt from the payment of tuition as set forth in Policy and Regulation 2240 and state law. For purposes of IDEA special education evaluation and provision of special education services a student attending a private school located within the District will be evaluated as a resident student.

Requests for Waiver of Proof of Residency Requirements

Those students who are unable to satisfy the proof of residency requirements and who are not entitled to enroll as provided in the previous section of this Policy and state law may request a

waiver of the proof of residency requirements. Upon filing a Request for Waiver of Proof of Residency (Form 2230.1) and satisfaction of all other enrollment requirements, the student will be conditionally enrolled and allowed to attend school pending a Board of Education hearing on the student's request unless there is reason to suspect that the admission of the pupil will create an immediate danger to the safety of other students or employees of the District. If there is reason to suspect that the student poses an immediate danger, the Superintendent/Designee may convene a hearing within five working days of the request to register and determine whether or not the pupil may register. (See Policy and Regulation 2200, Regulation 2230 and Policy and Regulation 2664).

Students of Nonresident Teachers and Regular Employees

Nonresident students of District teachers or regular District employees may be permitted to attend school without payment of tuition. Such students will be considered a "resident" student for purposes of state aid.

Regulation 2230

A student may only register in the District if the student provides proof of residency or if the student or parent/guardian requests a waiver from the Board of Education on the basis of hardship or good cause. A Residency Enrollment Checklist (Form 2230) and Affidavit Regarding Prior Discipline (Form 2230.2) will be completed at the time of enrollment. If the Superintendent/Designee has reason to suspect that the admission of a student will create an immediate danger to the safety of others, a hearing will be convened within five (5) working days of the request to register. At the hearing, the District will determine whether the student may enroll. (See Regulation 2664 – Enrollment or Return Following Suspension and/or Expulsion.)

Waiver

Students or parents/guardians seeking a waiver of the District's residency requirement must complete and submit to the Superintendent a Request for Waiver of Proof of Residency (Form 2230.1) stating the reasons for which the waiver is requested. If a waiver is requested, the Board of Education, or a committee of the Board appointed by the Board President, must convene a hearing no later than forty-five (45) days after the request for waiver is filed with the Superintendent. Once a waiver of proof of residency has been requested, the student may be permitted to conditionally enroll and attend school pending a hearing before the Board on the request unless there is reason to suspect that the student's admission will create an immediate danger to the safety of other students or employees of the District. If there is reason to suspect that a student poses an immediate danger, the Superintendent/Designee may hold a hearing within five working days of the request to register and determine whether or not the pupil may register.

If the District fails to convene a timely hearing, the request for waiver is automatically granted. Following the hearing, the Board will provide written notice of its decision and the reasons for its approval or denial of the waiver request. If the Board grants the waiver request, the student will be allowed to continue attending school in the District and will be deemed fully enrolled. If the

Board denies the waiver request, the student's conditional enrollment will automatically be revoked and the student shall not be allowed to continue attending school in the District.

In considering whether a waiver to residency should be granted, the presumption that a student's domicile is in the home of the student's parent/guardian is not conclusive. Students residing within the District, but not within the domicile of their parent/guardian, will be considered residents of the District if they reside within the District for reasons other than solely to attend District schools or athletic reasons.

Students Entitled to Enroll Without Proof of Residency or Payment of Tuition

The following students may enroll without payment of tuition or request for a waiver of the proof of residency requirements:

1. Orphaned children or children with only one living parent.
2. Children between the ages of six (6) and twenty (20) who are unable to pay tuition and whose parents/guardians do not contribute to their support.
3. Children who participate in an American Field Service or similar foreign exchange program subject to District approval and provided that the student resides in the home of a District resident.
4. Children whose parents/guardians own and reside upon property at least eighty (80) acres of which are used for agricultural purpose, provided at least thirty-five percent (35%) of the property is within the District.
5. Inter-district court-ordered desegregation students.
6. Students of District teachers or regular District employees.
7. Homeless students.
8. Wards of the state placed in a residential care facility by state officials.
9. Students placed in a residential care facility by a juvenile court or due to a mental illness or developmental disability.
10. Students with a disability identified under state eligibility criteria if the student is in the District for reasons other than accessing the District's educational programs.
11. Students attending regional or cooperative alternative education programs.
12. Students attending an alternative education program on a contractual basis.

The administration may investigate the eligibility of children attending schools under the provisions of this regulation. If a determination is made by the Superintendent/Designee that the

student does not meet the criteria to be entitled to a free public education by the District, the student may be administratively removed from the enrollment as set forth in Policy 2290.

Parents are required to sign a "Proof of Residency" form at the time of student enrollment. *Any person submitting false information in satisfying residency requirements within the Grandview RII School District is guilty of a Class "A" misdemeanor.*

Records Review

Within two (2) business days of enrolling a new student, the Superintendent/designee will request copies of the new student's transfer and discipline records from all schools in which the new student attended at any time within a twelve (12) month period preceding enrollment in the District (Policy 2200).

New students enrolling at Grandview must provide proof of proper immunizations before being admitted and/or enrolled.

College Day Campus Visits

The state of Missouri has determined that schools are to report students as absent if not in school or school activities for any reason. Therefore, Grandview R-II High School must count students on a college campus visit as absent. If a student goes on a college visit and brings in documentation from a parent/guardian that she/he was aware of the visit it will be treated as any other excused absence. These absences do count as regular absences and are subject to the Seven (7) Day Attendance Policy outlined on pages thirty-two (32) and thirty-three (33) of this handbook

Custodial and Non-Custodial Parent Information

The Grandview R-II School District presumes both parents have equal rights of access to student records, to visit and/or see students, to check students out of school, etc. unless a court order or other legally authorized document is on file in the high school office stating otherwise. If such a document is on file in the office, the school district will make every effort to follow partial and/or non-custodial directives as stated therein.

Drills (Earthquake, Fire, Intruder, and Tornado Safety)

The Grandview R-II School District has in place emergency procedures to be taken by all students and school personnel in case of earthquake, fire, intruder, and tornado and/or other safety related occurrences. Per board policy, each drill will be practiced a minimum of one time per semester.

Early Dismissal

This year, Grandview R-II School District will not have any early dismissal days for staff professional development.

Early dismissal due to weather will be announce through normal channels.

Emergency Closing

It occasionally becomes necessary to close school because of weather conditions, which make transportation hazardous. Parents are to inform students as to what action they are to take in case they are delivered home early and parents are not home. It is very important that parents have a plan in place for this possibility. Be sure your children know where a key is or a neighbor to whom they should go if you are not home. If you have a child who requires special consideration in these circumstances, please contact the high school office with those directions. **Any special directions must be updated each year.** School closings and/or early dismissals due to weather conditions will be broadcast on the following radio stations.

KTJF-98.5 FM KTVI-Channel 2 KMOV-Channel 4 KSDK- Channel 5

The **SIS School Reach Phone System** will also make calls to the parent's house phone number on record.

Every Student Succeeds Act (ESSA)

The "Parents' Right To Know," Title I, Part A, Section 1111(h)(6) of the Every Student Succeeds Act of 2016 (ESSA), requires each local education agency (LEA) to notify parents of each student attending school that they may request information regarding the professional qualifications of their child's teacher(s).

The information regarding the professional qualifications of the student's classroom teacher(s) will include, at a minimum, the following:

1. Whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
2. Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived.
3. The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.
4. Whether the child is provided services by paraprofessionals and, if so, their qualifications.

In addition to the information that parents may request, districts must provide to each individual parent information on the achievement level of the parent's child in each of the state academic assessments as required under this part: and timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified.

The Grandview R-II Board of Education will comply with the requirements related to Parents' Right-to-Know and Parental Notification. Each school will be provided a copy of this plan, and the LEA will revise the plan each year as necessary.

FERPA Educational Rights Annual Notification

Each year the District is required to give notice of the various rights accorded to parents or students pursuant to the Family Educational Rights and Privacy Act (FERPA). Parents and students have a right to be notified and informed. In accordance with FERPA, you are notified of the following:

RIGHT TO INSPECT: You have the right to review and inspect substantially all of your education records maintained by or at this institution.

RIGHT TO PREVENT DISCLOSURES: You have the right to prevent disclosure of education records to third parties with certain limited exceptions. It is the intent of this institution to limit the disclosure of information contained in your education records to those instances when prior written consent has been given to the disclosure, as an item of directory information of which you have not refused to permit disclosure, or under the provisions of FERPA which allow disclosure without prior written consent.

One exception which permits disclosure without consent is disclosure to school officials with legitimate education interests. A school official is a person employed by the school district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the school district has contracted to perform a special task (such as an attorney, auditor, consultant, or therapist); or a parent, student or volunteer serving on an official committee, such as a disciplinary or grievance committee. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

RIGHT TO REQUEST AMENDMENT: You have the right to seek to have corrected any parts of an education record which you believe to be inaccurate, misleading or otherwise in violation of your rights. This right includes the right to a hearing to present evidence that the record should be changed if this institution decides not to alter the education records according to your request.

RIGHT TO COMPLAIN TO FERPA OFFICE: You have the right to file a complaint with the Family Policy Compliance Office, U.S. Department of Education, Washington, D.C., 20202-4605, concerning the District's failure to comply with FERPA.

RIGHT TO OBTAIN POLICY: You have the right to obtain a copy of the written policy adopted by the Board of Education of the District in compliance with FERPA. A copy may be found on

the District's web page. A copy may be also obtained in person or by mail from the Counseling Center.

Notice of Designation of Directory Information

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that the District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However the District may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the District to include this type of information from your child's educational records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- School and local newsletters and newspaper articles
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 to provide military recruiters, upon request, with three directory information categories - names, addresses and telephone listings - unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want the District to disclose directory information from your child's educational records without your prior written consent, you must notify the building Principal in writing by September 15. The District has designated the following information as directory information:

Health Policy – Parent Information

A school nurse works closely with the staff and students to maintain a healthy environment. She keeps records of immunizations and special medical needs. Students who become ill or injured should report (or be reported) to the nurse's office. Parents will be called if their child must go home. If your child requires medication, you are asked to provide it.

Medication must be brought to school by the parent, or another adult. Any medication you send to school is to be in the properly labeled bottle and have the child's name, type of medication, physician, and instructions for giving the medicine clearly marked. In addition, a written

request from one of the child's parents or guardians asking that the medicine be administered must be presented. Medication that is sent without parental permission or appropriate labeling will not be given. Medication forms for children on daily/PRN medication are available from the nurse or the office.

The school district has obtained a standing order from a physician to use and administer specific over the counter medications which are supplied by the school. These include acetaminophen, antacids, and menthol cough drops. Cough drops may be given to children greater than or equal to 8 years of age and allowed only 1 trip to the clinic a day to obtain them. Written parental consent must be obtained before any stock medication is given. If you have given your child some type of medication (ex. acetaminophen) prior to coming to school, it is helpful to write a note to the nurse indicating what was given and the time given to avoid overdose.

The frequent use of acetaminophen has been shown to cause liver problems in both children and adults. Therefore, we will use acetaminophen on a discretionary and prudent basis. Tylenol will only be administered once during the school day. If we have concerns that your child is requiring Tylenol more often than is safe for them, we may request a note from your doctor to continue administration. In order to minimize the possibility of accidental overdose, Tylenol will generally not be administered during the first or last hour of the school day.

Any student with a temperature of 100 degrees F or above will be required to leave school. It is required the student be picked up within one hour of parent/guardian notification due to the potential of spreading a possible infectious or contagious disease to others. If your child is not feeling well before school, please check their temperature before sending them to school. If their temperature is 100 degrees or more and/or they have vomiting or diarrhea, they should remain at home until they are fever free (below 100 degrees without medication) for 24 hours and you are confident that they are symptom free of vomiting or diarrhea before returning to school.

Students are not allowed to carry medicine of any kind on them at school. Students with Asthma may carry their inhaler if they have a doctor's order on file.

Injuries that occur outside of school time are not be treated at school unless directed by a physician. Often students come to health room requesting treatment for such injuries. This creates a liability and puts us in a very difficult position. If treatment is required during school hours for an injury that occurred somewhere other than at school, a physician must write a prescription regarding the type of care needed. (Dressing changes, ace wrapping, ice application, etc...)

All piercings and tattoos must be taken care of at home. They will not be treated or cleaned at school.

Immunizations: According to Missouri State Law Section 167.181 RSMo, students must have the required immunizations before enrolling or attending school. Immunizations may be

obtained at the Jefferson County Health Department in Hillsboro (636-942-3101) or in Arnold (636-282-1010). Appointments are necessary.

Asthma: All students with a diagnosis of **Asthma** should have an “asthma action plan” on file at school. Please have your physician complete this form to assist the school nurse in managing your child’s asthma at school.

Students with a known **severe allergic reaction** should also have an “allergy action plan” completed by their physician and on file at school. The parent must provide any medications required as part of the action plan. It is the parent’s responsibility to discuss any accommodations that need to be made at school with the school staff.

Food Allergies: All students with a **food allergy** must fill out a form from the State and have it signed by a physician explaining dietary needs for individuals. This must be on file at school. This revised policy has been developed with advice from the Missouri School Board Association, Missouri State Board of Nursing, and Missouri Department of Elementary and Secondary Education. Parent(s)/guardian(s) are asked to fully comply with medication policies for the safety and welfare of each and every student.

Risk of contagion. Section 167.191 states that it is unlawful for any student to attend school if diagnosed with contagious or infectious disease, or while liable to transmit such disease after having been exposed to it. (ex. Flu, lice, staph infection) For the safety of your student and others the school administration may require any student to be examined by a physician and/or exclude the student from school so long as there is any liability of such disease being transmitted by the student.

Head Lice: Cleanliness does not keep individuals and households from contracting head lice, but does contribute significantly to preventing head lice and their chance of survival. The school shares the responsibility for combating this health concern and working to manage head lice if and/or when a problem arises.

Parents, students, and the school are working as a team before and after head lice is found.

- The **parent** educates their child/children about precautions to take to help prevent an infestation of head lice. The parent checks children’s heads often and notifies the school of an infestation. The parent monitors and supervises the frequent shampooing and daily combing of their child/children’s hair. The parent removes all nits (eggs). The parent treats the infestation of head lice quickly and vigorously! The parent treats all bedclothes, furniture, coats, clothes, etc. Everything!
- The **student** should frequently shampoo their hair. The student should comb their hair to the scalp on a daily basis. The student should be aware of the symptoms of head lice. The student should have a parent check their head often. The student should only wear his or her own cap or other hair/head items, and use only their own combs/brushes.
- The **school** educates students and parents about head lice. This includes: □ What head lice are □ How they are contracted □ How they are spread □ How to treat them □ How to prevent their reoccurrence **The school excludes students known to have head lice**

and/or nits (eggs) from attending school, and the school screens the student's return to school.

We must all work together! Your cooperation is essential in preventing the spread of the head lice. Head lice are difficult to remove from hair follicles. They are "glued" to the hair shaft when laid. If you are not sure whether lice or eggs are present, check with your physician, health department representative, or the school nurse.

Staph Infections Because bandages can shift or dislodge with activity or when wet, students with draining wounds will not be allowed to participate in practices, games, or physical education classes with others until the wound has stopped draining. Students must have a Doctor Release to return to athletics and physical education.

Kindergarten

Every child entering kindergarten (or first grade, if they did not attend kindergarten) must receive a comprehensive vision examination performed by a state licensed optometrist or physician. Evidence of the child's eye examination must be given to the school nurse before the start of school.

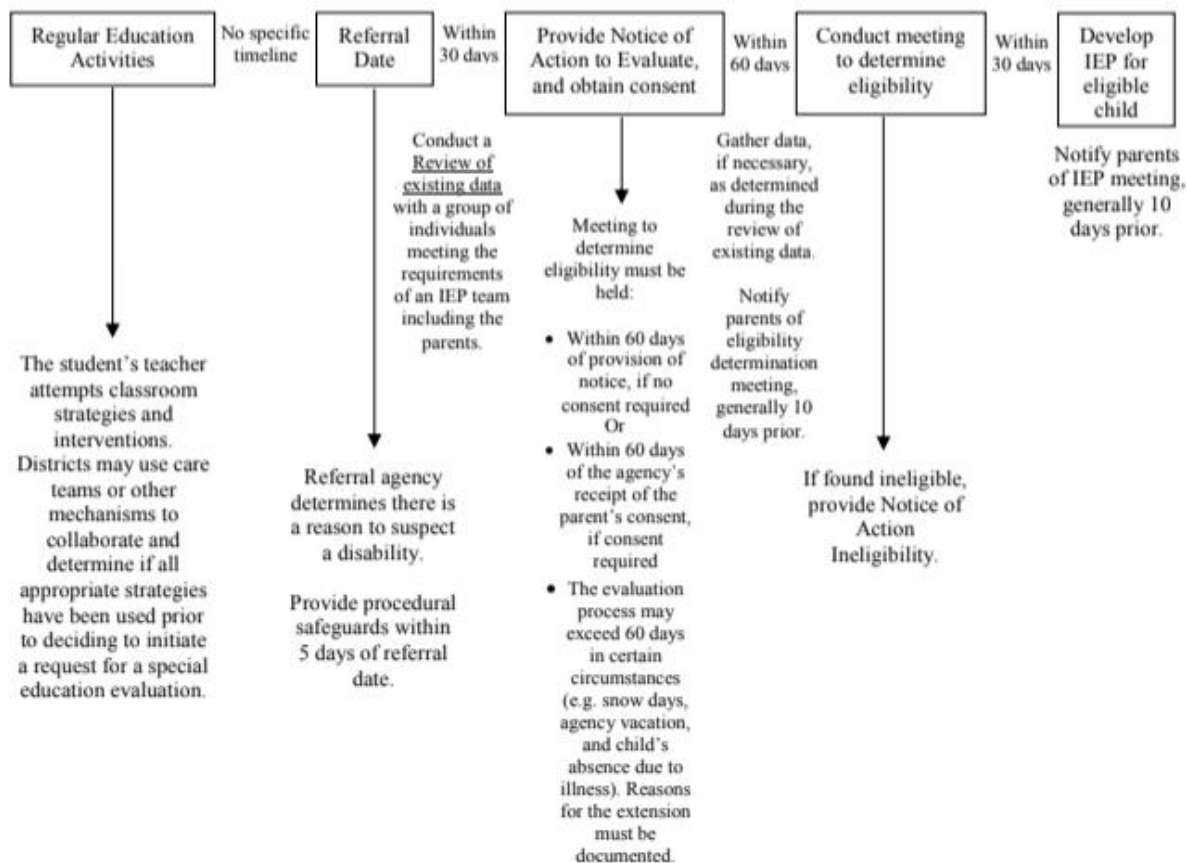
From time to time students experience bowel, bladder, and menstrual "accidents" at school. If you foresee this as an issue please send a change of clothing to school in a marked bag with your child's name. We do try to keep extra clothing in our office, but ultimately, you the parent will be called if needed.

Immunization and Contagious Disease Policies

The Public School Laws of Missouri's Department of Elementary and Secondary Education (Section 167.181) require immunization through rubella, mumps, diphtheria, poliomyelitis, tetanus, pertussis, chicken pox, hepatitis B and Tdap boosters. The immunizations required and the manner and frequency of their administration shall conform to recognized standards of medical practice under the direction of a duly licensed physician. Students who do not have the required immunizations WILL NOT be allowed to attend school (including the start of the school year).

Also, section 167.191 states that it is unlawful for any student to attend school while afflicted with any contagious or infectious disease, or while liable to transmit such disease after having been exposed to it. For the purpose of determining the disease condition, or the liability of transmitting the disease, the school administration may require any student to be examined by a physician and/or exclude the student from school so long as there is any possibility of such disease being transmitted by the student (Policy 2850).

Initial Evaluation Process Agency Referral



Missouri Course Access Program (MOCAP)

The Grandview R-II School District will provide access to virtual (online) coursework for students. Students and families that are interested in virtual coursework should contact the student's school counselor and inquire about the Missouri Course Access Program (MOCAP).

MOCAP offers virtual online courses for students statewide. Students can take an entire course from any Internet-connected computer, available 24 hours a day, seven days a week.

MOCAP's mission is to offer Missouri students equal access to a wide range of high quality courses and interactive online learning that is neither time nor place dependent.

The Missouri Department of Elementary and Secondary Education (DESE) and the State Board of Education oversee administration and quality assurance activities such as related content and delivery of courses.

Missouri-certified teachers facilitate MOCAP courses. MOCAP provides Missouri students with equal access to a wide range of coursework, anywhere, any time. For more information, visit the [MOCAP website](https://mocap.mo.gov/about.html) (<https://mocap.mo.gov/about.html>).

Student Skills Necessary for Success in Virtual Courses:

- Student has demonstrated time-management skills that indicate the student is capable of submitting assignments and completing course requirements without reminders.
- Student has demonstrated persistence in overcoming obstacles and willingness to seek assistance when needed.
- Student has demonstrated verbal or written communication skills that would allow the student to succeed in an environment where the instructor may not provide nonverbal cues to support the student's understanding.
- Student has the necessary computer or technical skills to succeed in a virtual course.
- Student has access to technology resources to participate in a virtual course.
- Consideration of the student's previous success (or struggle) in virtual coursework.

Notice:

Because virtual instruction can be an effective education option for some students, the district may offer virtual courses to students through district staff or by contracting for those services as part of the district-sponsored curriculum. In addition, eligible students may enroll in virtual courses offered through the Missouri Course Access Program (MOCAP). The district will accept all grades and credits earned through district-sponsored virtual instruction and MOCAP.

The district will pay the costs of a virtual course only if the district has first approved the student's enrollment in the course as described in this policy. Even if a student or his or her parents/guardians pay the costs for a virtual course, the student or parents/guardians should meet with the principal or designee prior to enrollment to ensure that the course is consistent with the student's academic and personal goals.

The district is not required to provide students access to or pay for courses beyond the equivalent of full-time enrollment. The district will provide supervision for students who take virtual courses in district facilities but will not provide supervision for students taking virtual courses offsite.

Students taking courses virtually are subject to district policies, procedures and rules applicable to students enrolled in traditional courses including, but not limited to, the district's discipline code and prohibitions on academic dishonesty, discrimination, harassment, bullying and cyberbullying.

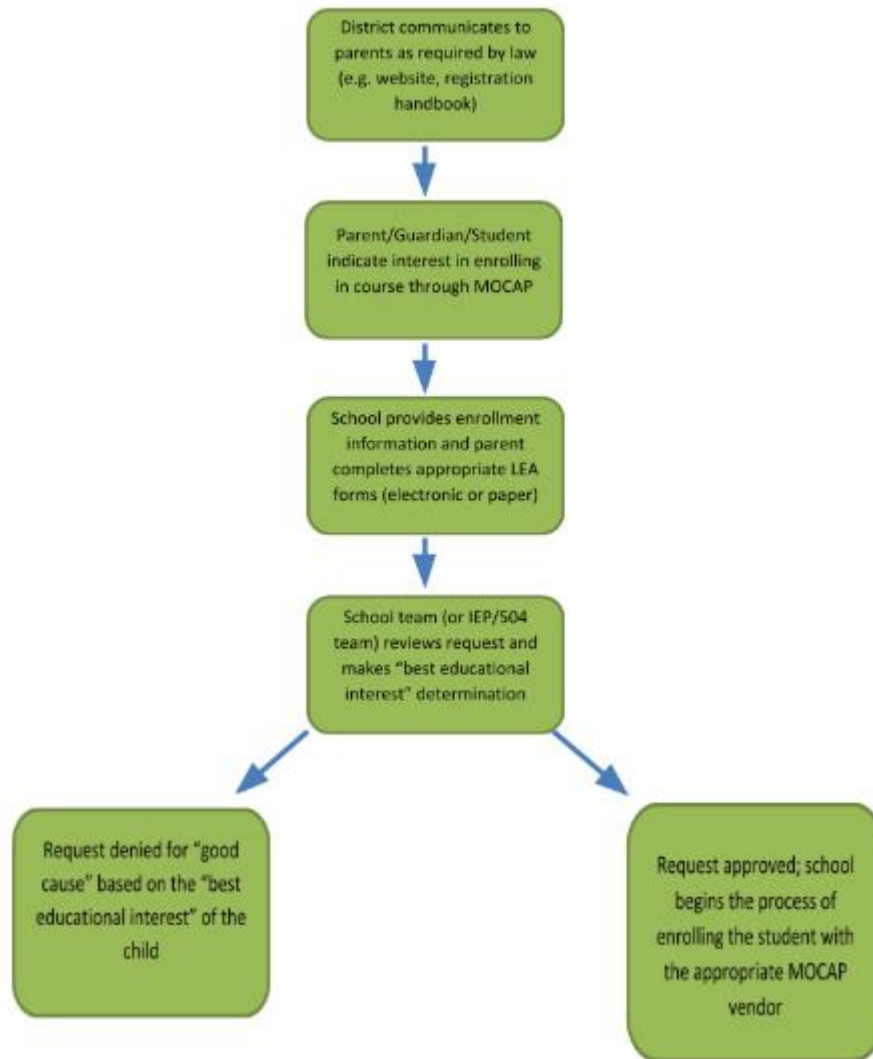
Important Links

District Board Policy 6190: Virtual Education <http://bit.ly/2K7sW7r>

District Administrative Procedure: Virtual Education – Approval/Denial of Online Enrollment <http://bit.ly/2LRmUdm>

District Administrative Form: Virtual Education – Appeals Procedure <http://bit.ly/2YAuW04>

MOCAP Information and Enrollment Flowchart



Non-Discrimination Policy

The Grandview R-II School District Board of Education is committed to maintaining a workplace and educational environment that is free from discrimination and harassment in admission or access to, or treatment or employment in, its programs, services, activities and facilities. In accordance with law, the District does not discriminate on the basis of race, color, national origin, ancestry, religion, sex, disability, age, genetic information, or any other characteristic protected by law in its programs and activities. In addition, the District provides equal access to the Boy Scouts of America and other designated youth groups. The following person has been designated as the District's Compliance Coordinator to handle inquiries or complaints regarding the District's non-discrimination policies:

Name: Mr. Don Jeffries
Title: Middle School Principal
Address: 11470 Hwy C
City, State, Zip: Hillsboro, MO 63050
Telephone: (636) 944-3931 ext. 2121

For further information on notice of non-discrimination, visit <http://wdcrobcolp01.ed.gov/CFAPPS/OCR/contactus.cfm> for the address and phone number of the office that serves your area, or call 1-800-421-3481.

Public Complaints

Although no member of the community shall be denied the right to petition the Board of Education for redress of a grievance, the complaints will be referred through the proper administrative channels for solution before investigation or action by the Board. Exceptions are complaints that concern Board actions or Board operations only.

The Board advises the public that the proper channeling of complaints involving instruction, discipline, or learning materials is as follows:

1. Teacher
2. Principal
3. Appropriate Central Office Administrator
4. Superintendent
5. Board of Education

Any complaint about school personnel will be investigated by the Administration before consideration and action by the Board. The written, signed complaint must be filed and the resolution pursued in accordance with local district policy: Policy 1480 – Public complaints.

School-Parent Involvement Plan

Grandview High School, and the parents and/or guardians of students participating in Title I services, agree that this involvement plan outlines how the school's faculty and parents will stay involved in the students' academic achievement.

School Involvement: School will provide updated curriculum and high quality instruction in a safe and effective learning environment by:

1. Providing students with highly qualified principals, teachers, and support staff.
2. Giving teachers opportunities to attend PDC conferences to learn new strategies to bring into the classroom.
3. Providing individualized instruction to meet the needs of all students.
4. Providing teachers with updated reading materials to better their instruction.

Grandview High School will annually schedule parent-teacher conferences in order to:

1. Discuss the child's progress the teacher has noticed throughout the year.
2. Discuss any concerns that a teacher and/or parent may have about the student.
3. Discuss the student's yearly goals and strategies to help obtain these goals.
4. Examine the student's options, to continue making achievements, offered for the next school year at the end of the third quarter.

Teachers and principals will be accessible to parent and/or guardians in the following methods:

1. Phone calls
2. Scheduled meetings before, during, or after school hours
3. Via – email

Teachers will provide guardians with reports on their child's progress by the following methods:

1. Mid-quarter reports
2. Quarterly reports explaining student's progress towards their yearly goals
3. Semester report cards

Parents and/or guardians can become involved in their child's education by:

1. Helping their child with their homework each night.
2. Checking their child's agenda each night.
3. Reading, any and all forms of communication sent home from the school.
4. Keeping an open form of communication (notes, phone calls, emails) with any/all, of their child's teachers.
5. Attending parent-teacher conferences at the end of the first and third quarter.

Grandview High School Staff and Faculty

BOARD OF EDUCATION

Bob Gearhart, President
Brian Dugan, Vice President
Tim Brown, Member
Steve Kuczka, Member
Dr. Cynthia Modrosic, Member
Amy Smith, Member
Ken Ramsey, Member

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Matthew Zoph, Superintendent
Deborah Stuke, Principal
Don Jeffries, Athletic Director

SECRETARIAL STAFF

Channa Hires
Angela Perren

SCIENCE

William Bruner
Tandice Steffens

PRACTICAL ARTS

Jolene Dudley
Jason Jovi
Joyce Rainwater

SOCIAL STUDIES

Adrian Goodwin
Rachel Schreier

PHYSICAL EDUCATION

Dave Dallas

MATH

Ryan Cantrell
Lauren Greco

LANGUAGE ARTS

Justin Fritsche
Barbara Guilford
Emily Hilligoss
Kristi Smith

FINE ARTS

Debbie Anderson
Sarah Falch
Heath Reed

SPECIAL SERVICES

Meghan Dismang
Susie Ehlen
Caryn Wright

COUNSELOR

Angie Turner

E.A.G.L.E. Academy

Karl Schlett

LIBRARIAN

Elaine Schlett

SECTION II - ACADEMIC INFORMATION

Class Standing Credit Guidelines

The following class standing credit guideline have been established in order to give students and parents a better understanding of the progress being made toward meeting graduation credit requirements. In order to move from one grade level to the next at Grandview R-II High School, a student must meet certain minimum credit and curriculum requirements.

A student must have a minimum of five credits to be considered a sophomore.

A student must have a minimum of ten credits to be considered a junior.

A student must have a minimum of fifteen credits to be considered a senior.

This policy applies to all students, but if a student has a valid and active IEP, the above named requirements may be waived if the student has achieved and met the goals and objectives that have been stated in the IEP.

Course Scheduling and Changes

The following rules and guidelines apply to course schedule changes:

- A. All students must be enrolled in seven class periods each semester except for fifth year or partially enrolled home schooled students.
- B. The guidance counselor may change the course sections (class period) in which a student is enrolled at any time due to educational concerns.
- C. All course schedule changes must be approved by the guidance counselor. Students will face disciplinary action if their course schedule is not followed as approved and directed by the guidance counselor.
- D. All schedule changes must be completed the first two days of each semester. Forms are available in the Guidance Office. A parent/guardian must sign the schedule change form.

Credit Information

The following guidelines will be used in determining credit earned:

- A. Course credit will be issued only after earning a passing semester grade.
- B. Students may earn credits through MOVIP, approved online courses, correspondence courses, or courses taken during summer school. In all cases, the guidance counselor must approve these courses prior to student enrollment or credit will not be awarded.
- C. Courses taken through the Jefferson College Vocational Program are considered an extension of Grandview School District. Course credit earned through this program is therefore the same as earning credit at Grandview. The number of credits (usually three) earned for the successful completion of a Jefferson College Vocational Program course will be determined by the Grandview R-II Board of Education.

Early Graduation

Per Board Policy 2540, a high school diploma will be issued to early graduating students upon the completion of the requirements as stated in Section II and approval of the Grandview school board. In addition, the following rules and regulations will also be followed:

- A. Student will receive a regular diploma.
- B. The early graduating student will receive their diploma at the end of the school year (same time as other graduating eighth semester students).
- C. Students considering early graduation must complete and return an early graduation request form to the guidance counselor by the end of October. Failure to complete and return the required early graduation form to the high school guidance counselor by the end of October will make student attendance mandatory for the eighth semester regardless of the number of school credits earned.
- D. Early graduation request will be approved or denied by the Grandview R-II Board of Education at or prior to the December board meeting. The decision made by the Grandview Board of Education is final and cannot be changed once decided upon. For example if the school board approves an early graduation request, the student can't later decide to return to school during the second semester. Early graduation request will be approved for the following reasons:
 - 1. **Immediate enrollment in college** - a minimum cumulative grade point average of 3.00 is required. (Immediate refers to a January or February start date for full time students only.)
 - 2. **Immediate military service** - a minimum cumulative grade point average of 2.00 is required. (Immediate refers to a January or February start date and refers to regular military, not National Guard).
 - 3. **Result of a hardship** - the hardship must be due to emergency or unusual situations. The Grandview Board of Education will determine what is or is not an emergency or unusual situation. Students desiring to attend vocational technical schools will be considered for early graduation under the hardship category.
- E. Students approved for early graduation must submit proof of compliance with one of the three aforementioned reasons for early graduation prior to the graduation of the class by the end of the school year. A student who does not comply with the guidelines will not receive their diploma with their class and must petition the Grandview Board of Education for a new plan for graduation.
- F. Students who are approved for early graduation will lose their membership and eligibility to participate in all extracurricular activities at the end of their seventh semester. This includes but not necessarily limited to, all athletic and award activities and programs. The only activity in which early graduating seniors will be allowed to participate is the graduation program.
- G. Senior students attending Jefferson College Vocational courses **WILL NOT** be approved for early graduation because tuition is paid for two semesters of student attendance.

Grading Information

Students will be issued a letter grade for each course taken at Grandview. Letter grades are as follows:

A, A-	= Superior
B+, B, B-	= Above Average
C+, C, C-	= Average
D+, D, D-	= Below Average
F	= Fail (no credit earned)
IC	= Incomplete (final letter grade issued when the student finishes all non-completed assignments and/or test requirements)

Students will be required to take End Of Course exams as prescribed by the Department of Elementary and Secondary Education. It should also be stated that in some cases a student's grade is not only determined by written examinations and homework assignments but may also be determined, in part or entirely, upon participation (examples: chorus, shop, band, physical education, etc.).

Grades should reflect what a student knows or does not know. The vast majority of grades should be taken from work finished in class, not from homework. Grades will be calculated using the following weights.

Assessments (Test and Quizzes): 80%

Homework: 20%

Things that artificially inflate or deflate grades will not be included in the grade book. If a student does not turn in an important assignment, the student will be given an incomplete/missing. When the student completes the assignment, he/she will be assigned a grade at that time.

The Grandview R-II School District uses the following percentages in determining student grades:

A= 96% - 100%	C= 73% - 76%
A-= 90% - 95%	C-= 70% - 72%
B+= 87% - 89%	D+= 67% - 69%
B= 83% - 86%	D= 63% - 66%
B-= 80% - 82%	D= 60% - 62%
C+= 77% - 79%	F= 0% - 59%

Grade Point Average (GPA)/Honor Roll/Class Rank

In order to be eligible for the honor roll, a student must maintain a 3.5 grade point average (GPA) with no "D" or "F" grades. The honor roll is divided into two categories:

1. High Honor Roll - students earning a 3.75 or higher GPA

2. Honor Roll - students earning a 3.50 to 3.74 GPA

A student's grade point average is determined by adding the grade points earned in each course and dividing by the number of courses taken. The numbers of grade points which can be earned are as follows: A = 4.00; B = 3.00; C = 2.00; D = 1.00; F = 0.00.

Dual enrollment college courses and Advance Placement (AP) courses will be graded on a 5.00 Scale. The numbers of grade points which can be earned are as follows: A = 5.00; B = 4.00; C = 3.00; D = 2.00; F = 0.00.

All courses, which issue a semester letter grade, are used in determining a student's grade point average. Each student's accumulative grade point average and class ranking is determined by using only semester grades. Grades earned at the end of each nine-week grading period are used to determine a student's semester grade.

Progress Reports

A progress report will be sent home every 4 weeks for all students. This report will be generated through the on-line grading system. Parents and guardians are encouraged to contact the teacher should they have any questions.

Progress Report/Grade dates will be as follows:

First Semester:

Progress Report #1-Sept 18
Quarter 1-October 14
Progress Report #2-Nov 17
Quarter 2/Semester-December 16

Second Semester:

Progress Report #3-Feb 3
Quarter 3-March 3
Progress Report #4-April 20
Quarter 4/Semester 2-May 26

Graduation Requirements

Students will be granted a high school diploma upon the satisfactory completion of required courses and the acquiring of the requisite number of credits as mandated by the Missouri State Department of Education and the Grandview R-II Board of Education; the recommendation of the superintendent; the payment of all monies owed to the Grandview School District; and the completion of all disciplinary penalties. Seniors must pass two credits (four courses) in each of their last two semesters in order to graduate, unless approved by the Board of Education (except for fifth year students). Students must also take end of course exams as required by the Missouri State Department of Education to qualify for graduation.

The Grandview R-II School District has established one type of diploma that may be earned. The diploma and course requirements are as follows:

Language Arts	English I, II, III (Am. Lit), IV (World Lit), Composition,	4
Mathematics	Any Mathematics Course + Algebra I	3
Science	Any Science Course + Biology	3
Social Studies	American History, Civics, World History	3
• Pass U. S. and Missouri Constitution tests		
Foreign Language	Not Required	
Fine Arts	Any fine arts course	1
Practical Arts		2
Personal Finance		½
Health		½
Physical Ed.	Any PE Credit	1
Electives	Minimum needed	<u>6</u>
TOTAL MINIMUM CREDITS		24

Latin Honors

Transitional Period (Classes of 2019, 2020, and 2021)

The GPA requirement would be maintained as for the class of 2018. Further requirements would go into effect beginning with the class of 2022. Maintaining these requirements for current high school classes offers the fairest means of implementation moving forward. This roll-out is in-line with plans at similar institutions while still offering potential advantages to our students.

Transition Period Requirements Honor Designation GPA

Summa Cum Laude 4.0

Magna Cum Laude 3.85

Cum Laude 3.55

Latin Honors Requirements Beginning with the Class of 2022

Students will maintain the same GPA Requirement of the transitional period. The inclusion of ACT Requirements (with equivalent SAT scores accepted, or the inclusion of extra-curricular requirements and completion of 5 point level courses have been added,

Honor Designation	GPA	ACT/SAT	Extra-Curricular*	5 point Courses
Summa Cum Laude	4.0	25/1200-1230	2	2
Magna Cum Laude	3.85	23/1130-1150	1	1
Cum Laude	3.55	18/940-970	0	0

**Note: Extra-curricular activities required are a culmination of ALL activities throughout high school. An extra-curricular activity is defined as an activity that falls outside the required high school curriculum (including those not provided by the school). Sports are to be counted as ONE extra-curricular activity. All outside activities must have an adult sponsor's signature and high school administration approval.*

Students must meet either the ACT/SAT requirement or both the extra-curricular and 5 point course requirements. All students must receive a minimum of 18 on the ACT to be considered for Latin Honors.

Latin Honors Appeals

In order to accommodate for special circumstances, we are recommending a process for appeals to be implemented into the Latin Honors system.

How to Appeal

A student wishing to appeal should pick up and submit an Appeal Form in the counseling office no later than the third Tuesday of April of the current school year.

Appeal Committee

All appeals would be reviewed by a committee of a Board Member, Counselor, Teacher, Administration, and the Superintendent. The high school principal would select the teacher to be on the appeal committee.

Types of Appeals

1. **Systematic Appeals:** In circumstances resulting in a student's inability to meet the stated ACT/SAT or the activities/dual credit course requirements, the student may appeal via a form provided by the counseling center. The appellate committee may then approve the use of the outlined EOC or ASVAB testing scores (shown below) in place of the aforementioned ACT/SAT requirements.
2. **Special Case Appeals:** In special circumstances not outlined, students may appeal to be heard by the appellate committee. The committee's duty would be to consider whether the student has sufficient reason to be recognized within the honor system. (For instance, an extra-curricular activity not through school would be an appropriate case to be heard and appealed).

Appellate Requirements for EOC or ASVAB Equivalencies

Honor Designation	ASVAB	EOC
Summa Cum Laude	93-99	All Advanced
Magna Cum Laude	65-92	Mixture of Advanced and Proficient
Cum Laude	50-64	At least Proficient on all

A+ Program

Each student must enter into a written agreement, application may be obtained in the counselor's office, with the school prior to high school graduation.

Qualifications:

- Have attended a designated A+ School for three (3) consecutive years prior to high school graduation;
- Graduated from high school with an overall grade point average of two and five-tenths (2.5) points or higher on a four (4)-point scale, or graduated from a high school with documented mastery of institutionally identified skills that would equate to a two and five-tenths (2.5) grade point average or higher;
- Have at least a ninety-five percent (95%) attendance record overall for grades nine through twelve (9-12);
- Performed fifty (50) hours of unpaid tutoring or mentoring for younger students;
- Maintained a record of good citizenship and avoidance of the unlawful use of drugs and/or alcohol;

- Scored Proficient or Advanced on Algebra I-EOC or a higher level DESE approved EOC in the field of mathematics;
- Completed Free Application for Federal Student Aid (FAFSA) in January of senior year; and
- 18 year old males must register with Selective Services.

Upon completion

Student may enroll on a full-time basis to a Missouri public community college or vocational or technical school with all or part of tuition paid by the state of Missouri.

EAGLE FLEX Program

The EAGLE FLEX Program will allow eligible students to pursue a timely graduation from high school. The program is available for eleventh and twelfth graders who have been identified by their principal, and parent or guardian, or advocate for the student. Students must attend school a minimum of two instructional hours per school day within their school district of residence; pursue a timely graduation; provide evidence of college or technical career education enrollment and attendance, or proof of employment and labor that is aligned with the student's career academic plan; refrain from being expelled or suspended; pursue course and credit requirements for a diploma; and maintain a 95% attendance rate.

Students participating in the program will be considered full-time students of the school district and be counted in the school's average daily attendance for state aid purposes.

Participating school districts must submit an annual report to the Department of Elementary and Secondary Education. The Department must report annually to the Joint Committee on Education on the program's effectiveness. The EAGLE FLEX Program is designed to:

- Provide a non-traditional educational path towards earning a high school diploma.
- Reduce the overall dropout rate for Grandview and increase the graduation rate at Grandview to 95% in 5 years.
- Increase the attendance rate of at-risk students enrolled in the program to 95% annually.
- Increase career awareness and job training opportunities of at-risk students.
- Provide a transitional program to help graduates make a successful transition to adult life and continue to pursue learning opportunities after graduation or be fully employed upon graduation.
- Allow students to fulfill requirements in order to meet state diploma requirements (24 credits) at the end of the student's senior year.

Students enrolled in the EAGLE FLEX Program will be required to meet the **Missouri state minimum 24 units required for graduation** which include the following:

Communication Arts	4 units
Mathematics	3 units
Science	3 units
Social Science	3 units
Fine Art	1 unit
Practical Art	1 unit <i>Work credits can count as practical art credits</i>
General Electives	7 units
Physical Education	1 unit
Health	.5 unit
Personal Finance	.5 unit (Note: PF can count as Practical Art credit)

Credit's earned by students during their 9th grade and 10th grade years will be merged with credits earned during the junior and senior year of the EAGLE FLEX program. Students earning traditional credits during the 9th and 10th grade year will be added to the credits earned in the EAGLE FLEX Competency Based credit system during the 11th and 12th grade year.

Students will be able to earn up to four (4) core/career education credits per year in a competency-based system (one each of Math, Science, Comm. Arts, Social Studies, and/or Career Education). In addition, each year the students will be able to earn up to five (5) credits of work experience based on their individual *personal plan of study*. Students can earn more credits per year than traditional schooling, depending on his or her ability to work in a computer aided and competency based system.

Students can be admitted to the program every nine weeks (at the quarter break) and transfer grades will be considered to help the student count $\frac{1}{4}$ credits, if necessary, from traditional school to help them reach their goal of 24 credits for graduation.

Students who take community college or college courses will be awarded high school credit based on the Missouri Department of Elementary and Secondary Education Graduation Handbook guidelines. Students enrolled in high school technical education programs will earn credits as typical for a traditional high school student. Students who are working in a field deemed appropriate for their long term goals will earn units of credit based on a minimum of 60 work hours for $\frac{1}{2}$ unit of credit or 120 work hours for 1 unit of credit.

Students will not be counted for more than 8 periods per day for state aid purposes. And state requirements for social science and End of Course exams are also required. It should be noted that students who graduate with the state minimum requirements through the EAGLE FLEX program might not have earned credits necessary to enter some Missouri four-year universities directly upon graduation due to their requirements for a complete college preparatory curriculum.

Program Components

1. Application process with interviews
2. Typical GRANDVIEW School Handbook Expectations apply
 - a. Community Service for credit
 - b. 24 Credits (competency-based credits will be a part of the program)
 - c. Dress Code and 95% attendance
3. Minimum academic hours per day (2)
4. Personal Plan of Study developed for each student

Program Focus

- Utilize the MO Omnibus bill (Summer 2009) to implement the School Flex Program. This program will be established to allow eligible students to pursue a timely graduation from high school. The term “eligible” students’ includes students in grades 11 or 12 who have been identified by the student’s principal and the student’s parent or guardian to benefit by participating in the school flex program.
- The program will serve students with a minimum of 10 hours of academic instruction per week at flexible times during the school day.

Targeted Students/Identification Eligibility

- Students are identified and recruited by their principal and counselor for the program and must go through an interview process. Eligible students are students who have dropped out of school, are behind in credits, or have a need for an alternative education opportunity. A team of administrators, counselors, and teachers, will develop a set of criteria for admission to the program.
- Special Education students may be eligible for admission if they meet the admission criteria and their Individual Educational Plan (IEP) can be served in the program. The IEP team will determine the placement.
- Students must complete an application and interview process for admission to the program.
- Parents and/or an educational advocate will participate in the admission and interview process.

End of Course Examinations

All students are required to take End Of Course examinations as required by the Department of Education. In addition, the following rules and/or guidelines are used concerning end of course examinations.

- A. Districts must ensure that all students take required end of course exams (Algebra I, English II, Biology, and American Government).
- B. Students may only take an End Of Course exam if they have shown mastery of course objectives or by teacher/counselor recommendation and communication

with parent/guardian. Students who are not ready to take the exam must take summer school or retake the class to qualify for the exam.

Home Schooling Information

Leaving Grandview:

Students who leave Grandview for home schooling will not receive a high school diploma from Grandview. Many times students who choose home schooling take the high school equivalency examination and earn their G.E.D. All cost incurred by home schooling students are paid by the parent and/or guardian.

Returning to Grandview:

Home schooled students who decide to return to public education (Grandview R-II School District) will be placed at a grade level according to the following guidelines:

- A. Evaluation of Grandview entrance exam or other academic test exam scores taken at the time of registration
- B. Student's age
- C. Home schooling documentation:
 - 1. 1,000 hours of instruction per school year of which 600 hours are to be in the basic subject areas of reading, language arts, math, social studies, and science.
 - 2. Samples of student(s) academic work
 - 3. Record of evaluation of student(s) academic progress
- D. Administrative and/or school board evaluation of each student(s) situation

In order to earn a Grandview High School diploma, a home-schooled student must attend their last two semesters at Grandview as a full time student. Students who earn high school credit through home schooling and enroll at Grandview will not qualify for Latin Honors awards and will receive a regular diploma.

Partial Attendance:

In all cases, partially home schooled students are ineligible to participate in any school competition in which ranking, trophy, and/or awards are issued. For example, a student may participate in band class but cannot participate in district band contests. Finally, partially home schooled students are not eligible to receive a Grandview R-II High School diploma.

Homebound Instruction

Homebound instructional programs will be administratively considered for non-disabled students who for health reasons are likely to be absent for more than ten school days. Decisions with respect to homebound instruction for disabled students under Section 504 or the IDEA are made by the students' 504 or IEP team. Please refer to Regulation 6275 for specific homebound

procedures. In addition, the following guidelines have been established concerning homebound instruction:

- A. Student responsibility: To contact each teacher by telephone or in person during their planning period or immediately before or after school to receive course work assignments, testing information, and/or time line as to when assignments and test are to be completed.
- B. Homebound instructor responsibility: To carry correspondence to and from student and teacher concerning information about assignments and testing. The homebound instructor will assist student with lessons (up to five hours per week) whenever available.

Homework/Classroom Assignment Information

The Grandview R-II Board of Education believes that learning is a lifelong process that takes place not only in the classroom, but also in the home. Therefore, homework is important as an integral part of the educational process. The primary purpose for homework is to develop responsibility, independence, and time management skills, as well as, help students to master specific skills taught in the classroom and/or the completion of reading or work assignments in order to better prepare students for subsequent lessons or tests. Homework may be defined as an assignment that students complete outside of regular classroom time. However, in most cases students are given time during class to start or complete work assignments with teacher assistance. In many cases, a student's completion or non-completion of homework assignments may affect whether a course is passed or failed. Homework is the key link between home and school and is the best means a parent has in maintaining a day-to-day connection with your student's education. Students should check the late work policy of the teacher. Deduction of points for late submission of work may occur. **PARENTS' MOTIVATION AND SUPPORT ARE THE MOST IMPORTANT FACTORS IN DETERMINING IF A STUDENT WILL DO WELL IN SCHOOL.**

National and/or Local College & University Test Information

The American College Test (ACT) and Scholastic Aptitude Test (SAT) are each given several times during the school year. Colleges and universities throughout the United States use either the ACT or SAT or both to determine student entrance eligibility and for qualification for various scholarships. Most colleges and universities in the mid-states require the ACT before admission is approved and east/west coast state colleges and universities seem to prefer the SAT. We offer the ACT test on site in October/December and to all juniors in April.

Jefferson College will accept the Accuplacer or ACT tests. The purpose of these tests is to determine student strengths and/or weakness for course placement. The high school guidance counselor has additional information on all of these tests as well as the registration forms and testing dates. The Grandview R-II High School Counselor can administer the Compass test.

Repeating Courses

The following information explains the rules and guidelines concerning the repeating (retaking) of courses:

- A. Courses that may be repeated with full credit, after earning passing semester grades, are instrumental and vocal music, physical education, drama, and yearbook/multimedia.
- B. A student who successfully completes a course (receives a passing semester grade) cannot repeat the same semester for credit.
- C. If a student fails a required course (example-English I) they must repeat the semester or semesters failed until a passing semester grade or grades are earned.
- D. If a student passes the first semester but fails the second semester of a required course, the student has the option of retaking the first semester even though they will not receive any credit. This would be done in order to better prepare them for the second semester.
- E. Students who fail English and/or math will not be enrolled at the next course level until the failed semester(s) have been passed; unless prior approval has been granted by the counselor and principal. For example, students who fail English I and/or Algebra I will not be enrolled in English II and/or Geometry until the failed course(s) are passed. Many times, students can enroll in summer school to make up the failed credit in order to progress to the next course level.

SECTION III - STUDENT CODE-OF-CONDUCT

(Policy 2600)

Foreword & Penalty Listing

The Grandview R-II Board of Education has established a uniform disciplinary code for all students attending Grandview High School. The purpose of the student code-of-conduct is to emphasize student expectations and provide guidelines from which penalties are to be administered.

Infractions are grouped into categories according to the seriousness of the offense. Each disciplinary action category gives a range of penalties which may be issued and are not all inclusive. The disciplinary action to be taken does, however, provide students with a basic understanding of the seriousness of the offense. Furthermore, it should be understood that student penalties may be increased or decreased at the discretion of the administration according to each particular set of circumstances and according to past discipline problems.

It should be understood that not all disciplinary situations are covered in this manual. The administration will use his/her judgment as to what the penalties shall be in those situations not explained in this student handbook. In addition, Grandview R-II School Board policy takes precedent in all cases of disciplinary proceedings.

Furthermore, when a student violates school rules and regulations which also violate state laws, a complaint may be signed by the administration with the Jefferson County Sheriff's Department. Some examples of these violations include, but are not necessarily limited to, the following:

1. Battery
2. Possession, distribution, or use of drugs
3. Theft
4. Vandalism
5. Fighting

In addition to the disciplinary actions listed, students who participate in extracurricular activities are subject to the penalties established by each extracurricular organizational sponsor and/or individual head coach.

Grandview R-II High School has set a minimum requirement of no more than one (1) failing grade being allowed during a grading period as reported by a mid-term check of eligibility. If a student is scoring two (2) or more failing grades, he/she is ineligible to participate until a passing grade is achieved either by regular reporting periods or by written consent of the affected teacher.

Code of Conduct Matrix

BEHAVIOR/OFFENSE	First Offense	Second Offense	Third Offense
Alcohol, Drugs, Narcotics Medication or Medicine (* cumulative behavior i.e. infractions are cumulative over the student's tenure in the Grandview R-II School District) A. Non-prescription medicine, i.e. Tylenol, etc. must be brought by parent in a properly labeled bottle to the school nurse with proper documentation to be administered. Medication <u>must not</u> be brought in envelope, aluminum foil, etc. B. Possession, use, or being under the influence of unauthorized alcohol, drugs (including prescription drugs), narcotics, medication or medicine, substances purporting to be the same (imitation controlled substances), unauthorized inhalents, and /or related paraphernalia by any student while such student is upon school property, in attendance at a school function, whether off or upon school property, or while on school furnished transportation is prohibited. Medication shall be delivered to the school nurse's office together with written dosage instructions from a doctor and shall be administered by nursing personnel as stated in board policy. Policy 2870 – (A parent or guardian or other responsible party designated by the parent/guardian will deliver all medication to be administered at school to the school nurse or designee. All medication, prescription or over the counter, must be in pharmacy or manufacturer labeled container.) C. Refusal to take school administered drug test will result in an "admission of guilt." Test will be administered by school nurse or administration. D. The sale, transfer, or distribution of unauthorized alcohol, drugs (including prescription drugs), narcotics, medication or medicine, substances purporting to be the same (imitation controlled substances), unauthorized inhalents and or related paraphernalia is the act of transferring such substance from one person to another by any student while such student is upon school property, in attendance at a school function, whether off or upon school property, or while on school furnished transportation is prohibited.	<u>A. Non-prescription drugs</u> A. Up to 3 days in school suspension *A+ PROBATION <u>B. Alcohol, Drugs, Narcotics</u> 10 days of out of school suspension with recommendation to the superintendent for 45 additional days of suspension. Notification to law enforcement. Suspension may be reduced to 10 days if: 1. The student voluntarily participates in a drug/alcohol assessment and follows recommendations. 2. Assessment must take place within 5 days after the suspension. <u>3. Students who voluntarily participate in the drug/alcohol assessment are on probation for the 45 days after the 10 day out of school suspension and may be subject to periodic school administered drug tests during the probation period.</u> In the event that the student tests positive for drugs and/or the recommendations are not followed, the full suspension will be assessed. Notification to law enforcement. Safe Schools Report will be filed. *A+ DISMISSAL <u>C. Drug test refusal is automatic 10 days out of school suspension.</u> <u>D. Sale and Distribution</u> 10 days out of school suspension with recommendation to the superintendent for an additional 170 days or expulsion. Notification to law enforcement. Safe Schools Report will be filed. *A+ DISMISSAL	A. Up to 5 days in school suspension. *A+ DISMISSAL B. 10 days of out of school suspension with recommendation to the superintendent for an additional 170 days or expulsion. Notification to law enforcement. Safe Schools Report will be filed. B. Subsections 1, 2, 3 from the first offense will still apply to second offense. *A+ DISMISSAL	A. Up to 5 days out of school suspension *A+ DISMISSAL B. 10 days of out of school suspension with recommendation to the superintendent for an additional 360 days or expulsion. Notification to law enforcement. Safe Schools Report will be filed.
Arson (*cumulative behavior) – Intentionally causing or attempting to cause a fire or explosion. See Policy 2654.	10 days out of school suspension with recommendation to the superintendent for an additional 170 days or expulsion. Notification to law enforcement. *A+ DISMISSAL		

Assault of Fellow Student (*cumulative behavior) - This category would include any act which creates or causes a reasonable apprehension in the student of an immediate harmful or offensive contact to their body or any act which actually brings about harmful or offensive contact to the student's body.	10 days out of school suspension with recommendation to the superintendent for 20 additional days of suspension. Notification to law enforcement. Extenuated circumstances could result in further consequences. *A+ DISMISSAL	10 days out of school suspension with recommendation to the superintendent for 170 additional days of suspension. Notification to law enforcement. *A+ DISMISSAL	10 days out of school suspension with recommendation to the superintendent for expulsion. Notification to law enforcement. *A+ DISMISSAL
Assault of School Personnel (*cumulative behavior) - This category would include any act which creates or causes a reasonable apprehension in the faculty or staff member of an immediate harmful or offensive contact to their body or any act which actually brings about harmful or offensive contact to the faculty or staff member's body.	10 days out of school suspension with recommendation to the superintendent for 45 additional days of suspension. Notification to law enforcement. Extenuated circumstances could result in further consequences. *A+ DISMISSAL	10 days out of school suspension with recommendation to the superintendent for 170 additional days of suspension. Notification to law enforcement. *A+ DISMISSAL	10 days out of school suspension with recommendation to the superintendent for expulsion. Notification to law enforcement. *A+ DISMISSAL
Bullying (*cumulative behavior) - . Bullying is the intentional action by an individual or group of individuals to inflict intimidation, unwanted aggressive behavior, or harassment that is repetitive or is substantially likely to be repeated and causes a reasonable student to fear for his or her physical safety or property; substantially interferes with the educational performance, opportunities, or benefits of any student without exception; or substantially disrupts the orderly operation of the school. Cyber-bullying is also prohibited.	10 days out of school suspension with recommendation to superintendent for additional 20 days. Extenuated circumstances could result in further consequences and referral to the Superintendent *A+ DISMISSAL	10 days out of school suspension with recommendation to the superintendent for an additional 170 days or expulsion. *A+ DISMISSAL	10 days out of school suspension with recommendation to the superintendent for an additional 360 days or expulsion. *A+ DISMISSAL
Bus Offenses - Any misbehavior on a school bus not covered by any of the other definitions listed.	Up to 10 days bus suspension *A+ DISCIPLINE WILL BE DETERMINED BY THE SEVERITY OF THE OFFENSE	Up to 30 days of bus suspension, Mandatory Conference with student and parent with bus contract. *A+ DISMISSAL	Possible loss of bus privileges for the remainder of the school year. *A+ DISMISSAL
Cell Phones/Electronic Device Use - Cell phones and other electronics may not be used for recreational use during instructional time unless approved by individual teacher.	Written Warning Phones will be confiscated and student may pick up phone after school. *A+ WARNING	1 Day Lunch/After School Detention Phones will be confiscated for the remainder of the day and parent must pick up phone. *A+ PROBATION	1 day of ISS. Phones will be confiscated for the remainder of the day and parent must pick up phone. *A+ DISMISSAL
Cheating - To violate rules dishonestly on school work.	Student will be given a "0" until an alternative assignment is completed; assigned 1 day of After School Detention. *A+ PROBATION	Student will receive a "0" on the assignment until an alternative assignment is completed and will be assigned 3 days of After School Detention. *A+ 2ND PROBATION	Student will receive a "0" on the assignment until an alternative assignment is completed with 5 days of After School Detention. *A+ DISMISSAL
Computer/Technology Misuse - This category includes but is not limited to: sharing confidential passwords; deleting, examining, copying or modifying files of other users; deliberate damage/disruption of the computer system; using the computer for vulgar or profane purposes; copying system files or copyrighted material; use of system to connect to other systems except authorized internet connections; customization of stations; using outside storage or installing programs not provided by the district; playing online games that use a large amount of bandwidth or during class work time. Social Networking Sites such as Facebook, Google+, etc. are not to be accessed at school during school hours.	Written warning issued and put into personal file. Extreme cases could warrant In School Suspension or Out of School Suspension A+ DISCIPLINE WILL BE DETERMINED BY THE SEVERITY OF THE OFFENSE ON ANY MISUSE OF COMPUTER	Parent contact with warning that further action will result in loss of computer use privileges. Extreme cases could warrant In School Suspension or Out of School Suspension A+ DISCIPLINE WILL BE DETERMINED BY THE SEVERITY OF THE OFFENSE ON ANY MISUSE OF COMPUTER	Loss of computer privileges for 30 days. Continued infraction will warrant further loss of privileges. Extreme cases could warrant In School Suspension or Out of School Suspension A+ DISCIPLINE WILL BE DETERMINED BY THE SEVERITY OF THE OFFENSE ON ANY MISUSE OF COMPUTER

Closed Campus: Students are not permitted to leave campus without prior parental approval. This includes but is not limited to leaving campus for (breakfast, lunch etc.), during school hours.	Up to 3 day(s) of In School Suspension	Up to 5 days of In School Suspension	Up to 3 days of Out of School Suspension
Defamation – Defamation of a person’s race, sex, religion, or ethnic origin.	3 days of After School Detention or 2 days ISS *A+ PROBATION	5 days of After School Detention or 3 days ISS *A+ DISMISSAL	1 day Out of School Suspension
Defiance and Insubordination – This category is defined as the stated or implied intention not to comply with school rules or reasonable requests of school officials/instructors. This includes requests to do assigned work in class.	3 days of After School Detention and/or ISS *A+ PROBATION	5 days of After School Detention and/or ISS *A+ 2ND PROBATION	3-5 days of out of school suspension. ** *A+ DISMISSAL
Demonstration and/or Walkout - The act of student(s) protesting, demonstrating, walking out that materially disrupts classwork or involves substantial disorder or invasion of the rights of others.	Depending on the severity of the infraction: from a warning up to 3 days In School Suspension. *A+ DISMISSAL	5 days out of school suspension *A+ DISMISSAL	10 days out of school suspension with recommendation to the superintendent for 170 additional days of suspension. *A+ DISMISSAL
Ongoing Disruptive Behavior / Breaking Classroom Rules - This category would include conduct or speech, be it verbal, written, or symbolic, which materially and substantially disrupts classroom work. This includes classroom, halls, lunchroom, restrooms, common areas, and on buses.	Written Warning and up to 1 day After School Detention *A+ WARNING	2 days of After School Detention and/or ISS *A+ PROBATION	5 days of After School Detention and/or ISS *A+ DISMISSAL
Dress Causing Distraction, Disruption or Safety Hazard – See Dress Code Policy 2651.	Student will receive a written warning; Parents will be contacted; Student will be required to change to appropriate clothing. A+ WARNING	1 day of After School Detention and/or ISS Student will be required to change to appropriate clothing. *A+ PROBATION	3 days of After School Detention and/or ISS Student will be required to change to appropriate clothing. *A+(2ND) PROBATION
Extortion - This category is defined as threatening or intimidating any student for the purpose of, or with the intent of, obtaining money or anything of value from the student.	3 days out of school suspension. *A+ DISMISSAL	5 days out of school suspension. *A+ DISMISSAL	10 days of out of school suspension with possible recommendation to superintendent for 45 additional days. *A+ DISMISSAL
Fighting or Instigating a Fight (*cumulative behavior) – mutual combat in which both parties have contributed either verbally or by physical action. Instigating or promoting the start or continuation of a fight by spreading rumors, carrying messages, crowding around, cheering, or by other means.	5 days out of school suspension. Extenuated circumstances could result in further consequences & referral to the Superintendent Reported to law enforcement (per R.S.Mo. 565.075) *A+ PROBATION UNLESS REFERRED TO SUPT, THEN DISMISSAL	10 days out of school suspension. Extenuated circumstances could result in further consequences and referral to the Juvenile Office. Reported to law enforcement (per R.S.Mo. 565.075) *A+ DISMISSAL	10 days out of school suspension with recommendation to the superintendent for an additional 170 days. Extenuated circumstances could result in further consequences and referral to the Juvenile Office. Reported to law enforcement (per R.S.Mo. 565.075) *A+ DISMISSAL
Fire Extinguishers, Pulling Fire Alarms, Threats to School(*cumulative behavior) - Tampering with, removing and/or setting off fire extinguishers or fire alarms and threats to school property.	10 days out of school suspension. Notification to law enforcement. *A+ DISMISSAL	10 days of out of school suspension with recommendation to the superintendent for 170 additional days of suspension. Notification to law enforcement. *A+ DISMISSAL	

Fireworks, Chemical Disruption and (possession and/or use of) - Possession of fireworks, smoke bombs, stink bombs, etc. Possession includes on one's person, in gym bags, purse, locker, in automobile, etc.	3 days out of school suspension. *A+ WILL BE DETERMINED BY THE SEVERITY OF THE OFFENSE	5 days out of school suspension. *A+ DISMISSAL	10 days out of school suspension with possible recommendation of 45 additional days. *A+ DISMISSAL
Forgery – Imitating the signature or work of others with intent to deceive.	1 days In School Suspension *A+ PROBATION	3 days of In School Suspension *A+ 2ND PROBATION	5 days In School Suspension *A+ DISMISSAL
Gang/Secret organization participation See policy 2653	Up to 3 days in school suspension	Up to 5 days in school suspension.	Up to 10 days out of school suspension.
Harassment- see policy 2130 Harassment is when bullying behavior is directed at a target is based on a protected class. Protected classes include race, color, religion, sex, age, disability, or national origin.	Up to 3 days in school suspension	Up to 5 days in school suspension.	Up to 10 days out of school suspension
Indecent Exposure/ Sexual Interactions - Any act which intentionally reveals the private parts of the body including but not limited to touching, caressing etc.	10 days out of school suspension. Notification to law enforcement. Referral to Superintendent *A+ DISMISSAL	10 days out of school suspension with recommendation of additional 45 days. Notification to law enforcement. Referral to Superintendent *A+ DISMISSAL	10 days out of school suspension with recommendation for another 170 days. Notification to law enforcement. Referral to Superintendent *A+ DISMISSAL
Miscellaneous Offenses – In addition to offenses previously stated, disciplinary action may be taken for any other offenses deemed to constitute conduct which is prejudicial to good order and discipline in the schools or which tend to impair the moral good conduct of the students.	Discretion of principal or assistant principal. *A+ DISCIPLINE WILL BE DETERMINED BY THE SEVERITY OF THE OFFENSE		
Parking violations – Parking on school grounds without permission or in a space not checked out to.	Written warning and parent/guardian notification	Detention Possibility of vehicle being towed at owner's expense.	Additional days of Detention for each additional infraction Possibility of vehicle being towed at owner's expense.
Plagiarism - Imitating the work of another with the intent to deceive. Dual Credit courses may have additional consequences.	Student will be given a "0" until an alternative assignment is completed; assigned 1 day of After School Detention and parent contact. *A+ PROBATION	Student will receive a "0" on the assignment until an alternative assignment is completed and will be assigned 1 day ISS with parent contact. *A+ 2ND PROBATION	Student will receive a "0" on the assignment until an alternative assignment is completed with 3 days ISS and parent contact. *A+ DISMISSAL
Profanity, Obscenity or Vulgarity –This category is defined as words, gestures, or pictures which are obscene, profane, or vulgar in nature. When directed toward faculty -	1 day of After School Detention 5 days out of school suspension *A+ DISCIPLINE WILL BE DETERMINED BY THE SEVERITY OF THE OFFENSE	3 days of After School Detention 10 days out of school suspension *A+ DISMISSAL	2 days In School Suspension 10 days out of school suspension with recommendation to superintendent for further action. *A+ DISMISSAL

Public Display of Affection – Students are discouraged from overt public display of affection on school grounds. Close body contact and kissing are inappropriate public behavior.	Written warning with a call to parents A+ WARNING	2 days of After School Detention and call to parents. *A+ PROBATION	1 Day of In School Suspension and call to parents *A+ (2ND) PROBATION
Sexual Harassment (*cumulative behavior) - Includes but is not limited to: unwelcome sexual advances, sexually provocative or explicit speech, writing sexually explicit memos, any unwarranted touching (i.e. grabbing, pinching, cornering, or blocking student's movement), pulling clothes, sexually offensive pranks, sexually offensive gestures, and displaying lewd or indecent pictures on school premises, including lockers.	3days of Out of School Suspension and notification of law enforcement *A+ DISMISSAL	5 days out of school suspension and notification of law enforcement *A+ DISMISSAL	10 days out of school suspension and notification of law enforcement. Referral to Superintendent. *A+ DISMISSAL
Skippping Class – The intentional action of not going to your assigned class while staying on campus	1 day After School Detention *A+ Probation	1 day In School Suspension *A+ DISMISSAL	3 days In School Suspension Repeated infractions could result in increased penalties. *A+ DISMISSAL
Snowballs, Rocks and Other Thrown Objects - The act of throwing of snowballs, rocks, or any other item on the school property.	1 day of After School Detention A+ WARNING	2 days of After School Detention *A+ PROBATION	3 days of After School Detention *A+ DISMISSAL
Tardiness - Arriving late or delayed beyond the expected or proper time for school or class (per semester). Days tardy are cumulative over 7 periods, not per teacher.	#1 - #3: Will be documented by teacher and attendance secretary. Written warning will be given for third tardy.	#4 - #5: 3 detentions *A+ PROBATION	#6-#9: 1 day Ins School Suspension #10 plus is 1 day Out of School Suspension per tardy. Required Administration/Parent Meeting, AND Loss of Privileges (LOP), potentially including, but not limited to: parking, sports, attending sporting events, dances, etc. *A+ -MORE THAN 8 WILL RESULT IN DISMISSAL
Theft/Possession of Stolen Property - Stealing or attempting to steal private or school property. Possession of stolen property shall be treated the same as the act of theft. Depending on the dollar amount may be reported to law enforcement.	5 days Out of School Suspension; make restitution, and notification of law enforcement *A+ DISCIPLINE WILL BE DETERMINED BY SEVERITY OF OFFENSE	10 days Out of School Suspension; make restitution, and notification of law enforcement. *A+ DISCIPLINE WILL BE DETERMINED BY SEVERITY OF OFFENSE	10 days Out of School Suspension with referral to superintendent, and notification of law enforcement Repeated or more serious offenses will lead to further action. *A+ DISCIPLINE WILL BE DETERMINED BY SEVERITY OF OFFENSE
Threat - Any verbal or written statement to harm another student's person or property. This includes posturing or threatening gestures.	3 days of After School Detention Extenuated circumstances could result in further consequences and referral to the Superintendent *A+ PROBATION UNLESS REFERRED TO SUPT, THEN DISMISSAL	5 days After School Detention *A+ DISMISSAL	Repeated or more serious offenses will lead to further action. *A+ DISMISSAL

Tobacco Products (Possession of/Use of) - Possession or use of tobacco products including but not limited to cigarettes, cigars, chewing tobacco, snuff, electronic cigarettes, lighters, matches, etc.	1 day OSS *A+ PROBATION	2 days OSS *A+ DISMISSAL	Repeated or more serious offenses will lead to further action. *A+ DISMISSAL
Trifling – refusing to participate in classroom activities such as reading, taking notes, or doing assigned written in-class work; refuses to listen; wastes time; unprepared for class; not dressing for PE	Written Warning *A+ WARNING	1 day In School Suspension *A+ PROBATION	2 days In School Suspension or further action may be taken. *A+(2nd) PROBATION
Truancy/Leaving School Without Permission - Truancy is a pupil's absence from school without parent's knowledge or permission of school authorities.	3 days of In School Suspension *A+ PROBATION	5 days of In School Suspension *A+ DISMISSAL	3-5 days of Out of School Suspension *A+ DISMISSAL
Unauthorized Areas -	1 After School Detention	2 After School Detentions *A+ WARNING	3 Days of After School Detention Repeated or more serious offenses will lead to further action. *A+ PROBATION
Unserved DETENTION – Failure to attend and complete AFTER SCHOOL DETENTION	Additional After School Detention assigned A+ WARNING	1 day of In School Suspension. Students will still have to serve assigned After School Detention after suspension is served. A+ PROBATION	2 days of In School Suspension. Students will still have to serve assigned After School Detention after suspension is served. A+ DISMISSAL
Vandalism to School, Staff or Student Property(Including technology) - This category is defined as willfully causing damage or attempting to cause damage to property, real or personal, belonging to the school, staff or students.	1 - 3 days of In School Suspension plus restitution *A+ DISCIPLINE WILL BE DETERMINED BY THE SEVERITY OF THE OFFENSE	5 days of Out of School Suspension plus restitution. *A+ DISMISSAL	Repeated or more serious offenses will lead to further action. *A+ DISMISSAL
Weapons (*cumulative behavior) IN COMPLIANCE WITH THE SAFE SCHOOLS ACT: A student shall not bring, possess, or use a weapon on school property, a school bus, or at any school activity. The term "weapon" is defined to mean one or more of the following: 1. A firearm as defined in 18 U.S.C. Section 921 2. Any device defined in Section 571.010 RSMo. Including a blackjack, a concealable firearm, an explosive weapon, a firearm, a firearm silencer, a gas gun, a knife, knuckles, a machine gun, a projectile weapon, a rifle, a shotgun, a spring gun or a switchblade knife. 3. An instrument or device customarily used for an attack or defense against an opponent, adversary or victim, or any instrument or device used to inflict physical injury or harm to another person. 4. An imitation or replica of a weapon shall mean an object that is not one of the items listed in Paragraph 2 above, but which by appearance (including shape, size, and marking) or by representations made would lead a reasonable person to believe that it is (i.e. that the object is "real") and could cause fear or harm to another individual. Please see policy 2620	IN COMPLIANCE WITH THE SAFE SCHOOLS ACT: In accordance with federal and state law, any student who violates this standard will be suspended from school for at least one calendar year or expelled and will be referred to the appropriate legal authorities. The suspension or expulsion may be modified on a case-by-case basis upon the recommendation by the Superintendent to the Board *A+ DISMISSAL		

It should be noted that when necessary and appropriate, suspension (or a greater penalty than what is listed) might be the first penalty when circumstances warrant such action.

Detention Policy

After School Detentions will be served two times during the course of the week. The Grandview High School has scheduled after-school detentions to be held on Tuesdays and Wednesdays after school from 3:20 until 4:30. Upon special arrangements with administration, two morning detentions may be served in lieu of one afterschool detention. Morning detentions are held daily from 7:15 until 7:41. The detentions will be monitored by certified staff. Students will be required to make arrangements for transportation. Students who fail to meet for detention will be subject to further disciplinary action as defined in the table of discipline and conduct.

Section IV - Specific Expectations and Guidelines

(Regulation 2310)

Attendance

The Missouri Department of Elementary and Secondary Education has now set the attendance standard known as the 90/90 rule. The rule states that 90% of the high school students must attend school 90% of the time. Any student that has attendance of 89% or below is counted and coded as 0% by the state. With the new rule in mind Grandview High School has adopted the following attendance policy.

- 1) A student shall not be allowed more than seven (7) absences per semester, excused or unexcused. Any student accumulating an eighth (8) absence runs the risk of not receiving credit for his/her courses. A letter will be sent home after the fourth absence in a semester to notify the parents that their student is approaching the maximum allowed by the Grandview High School attendance policy. A second letter will be sent home when the student reaches his/her sixth absence, to notify the parent(s) and student that he/she will be placed on **No Credit** status if two or more days are missed. The "no credit" will be issued by giving an "NC" at grading time indicating that the loss of credit is due to attendance problems. Any student that reaches 8 days of absences will be placed on the *"loss of privileges"* list. If the student is failing the course, he/she will receive a failing grade of "F." The student will be allowed to remain in the class to establish continuity for the next semester providing he/she does not become disruptive. Students who are uncooperative or cause disruption to the learning environment may be removed and will receive a grade of "F."
- 2) All students that have an Individual Education Plan (IEP) will follow the attendance policies according to their IEP.
- 3) Students who participate in school-sponsored or school-sanctioned activities will not be considered absent from that class or from school that day.
- 4) Students that are absent from school for part of a day (one hour or more) will still have the absence count against their total absenteeism, but will be allowed to practice their sport or activity with consequences for the absence being determined by the coach and Athletic Director.
- 5) Any student that arrives to school after 7:40 am will not be allowed to participate or perform in games or activities that evening. If a student is absent on Friday, they will not be allowed to participate in activities or games on the weekend.
- 6) An Attendance Review Committee will be provided to review any extenuating circumstances surrounding absences. The decision of the Attendance Review Committee shall be final for Grandview High School.
- 7) A review of the specific conditions relating to individual cases will be granted upon written parent/guardian or student appeal. The Attendance Review Committee will have the power to waive the loss of credit. In reviewing an appeal for a waiver of loss of credit, the Attendance Review Committee considers the reasons of all absences, not only those above the eight days allowed. The attendance committee will consist of a counselor, a building administrator and the attendance secretary. At this meeting, the student and the student's parents or guardian will present information to justify why a grade and credit should be given. Evidence worthy of sharing at the meeting will include doctors notes confirming the seriousness of the illness or injury, proof of significantly improved attendance since being placed on audit status in the class(es), proof of completed assignments, proof of improved performance in class, etc. The committee will then rule on whether the No Credit should be removed and credit and letter grade awarded. If the appeal is denied, the student will receive an NC (no credit) on the transcript with no letter grade recorded.
- 8) In instances where a student's high absenteeism is due to reasonable causes, i.e., serious/prolonged illness, serious/prolonged injury, family emergency, etc., the student will not be placed on No Credit status; however, absences will still be monitored.

- 9) A request for the Attendance Review Committee for a waiver is not automatic. It is the responsibility of the parent/guardian or student to submit the appeal for waiver within ten (10) days of the date of the letter notifying the student/parent or guardian that the student has been put on No Credit.
- 10) Students and parents/guardians submitting a request for a waiver of the loss-of-credit to the Attendance Review Committee should not expect a waiver when some or all of the reasons for the absences are due to one or more of the following:
 - A. Truancy (all day absence)
 - B. Skipping classes
 - C. Personal vacation
- 11) Student absences are recorded as unexcused until a parent phone call is received. Parents should call school on the day of the absence to indicate the reason for the absence. **Please contact the High School secretary at (636) 944-3390 ext. 3135 to report absences.**

Loss of Privileges List includes:

Athletics

Activities (ex. Band, Choir, Clubs etc.)

Field Trips

Dances

Loss of Early Release privileges

Bullying (Policy 2655)

The District is committed to maintaining a learning and working environment free of any form of bullying or intimidation. Bullying is strictly prohibited on school grounds, or school time, at a school sponsored activity or in a school related context. Bullying is the intentional action by an individual or group of individuals to inflict intimidation, unwanted aggressive behavior, or harassment that is repetitive or is substantially likely to be repeated and causes a reasonable student to fear for his or her physical safety or property; substantially interferes with the educational performance, opportunities, or benefits of any student without exception; or substantially disrupts the orderly operation of the school. Bullying may consist of physical actions, including gestures, or oral, cyberbullying, electronic, or written communication, and any threat of retaliation for reporting acts of bullying.

Cyberbullying means bullying as defined above through the transmission of a communication including, but not limited to, a message, text, sound, or image by means of an electronic device including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager. The District may prohibit and discipline for cyberbullying that originates on any District campus or at a District activity if the electronic communication was made using the school's technological resources, if there is a sufficient nexus to the educational environment, or if the electronic communication was made on the District's campus or at a District activity using the student's own personal technological resources. Further, students who engage in significant acts of misconduct off campus which materially and adversely impact the education of District students will be subject to discipline.

Bullying, as defined in this policy, is strictly prohibited. Students are encouraged to report any incident of bullying which they have witnessed or incurred, by contacting their building principal. District employees are required to report any instance of bullying of which the employee has

witnessed within two (2) school days of the occurrence. Employees shall report the occurrence to the building principal, who is the person the District designates to receive reports of incidents of bullying. A principal who receives a report of an incident of bullying shall initiate an investigation into the allegations within two (2) school days of receipt of the report. The principal may assign other employees to assist in the investigation, or request that the superintendent assign an outside investigator. The investigation shall be completed within ten school days from the date of the written report of bullying unless good cause exists to extend the investigation. No employee or student who reports an act of bullying shall be subject to reprisal or retaliation for making such a report. Any person who engages in reprisal or retaliation against an employee or student who reports an act of bullying shall be subject to disciplinary action.

Students who are found to have violated this policy will be subject to consequences depending on factors such as: age of student(s), degree of harm, severity of behavior, number of incidences, etc. Possible consequences to a student for a violation of this policy include: loss of privileges, classroom detention, conference with teacher, parents contacted, conference with principal, in school suspension, out-of-school suspension, expulsion and law enforcement contacted.

The District shall give annual notice of the policy to students, parents or guardians, and staff. This policy shall be included in all student handbooks. This policy shall also be posted on the District's web page (as a Board policy) and a copy shall be placed in the District Administrative Office.

The District shall provide information and appropriate training to District staff who have significant contact with students regarding the policy. All staff with significant student contact shall be trained on the requirements of this policy on an annual basis.

The District shall provide education and information to students regarding bullying, including information regarding this policy prohibiting bullying, the harmful effects of bullying, and other applicable initiatives to address bullying, including student peer-to-peer initiatives to provide accountability and policy enforcement for those found to have engaged in bullying, reprisal, or retaliation against any person who reports an act of bullying. The District shall instruct its school counselors, school social workers, licensed social workers, mental health professionals, and school psychologists to educate students who are victims of bullying on techniques for students to overcome bullying's negative effects. Such techniques include but are not limited to, cultivating the student's self-worth and self-esteem; teaching the student to defend himself or herself assertively and effectively; helping the student develop social skills or encouraging the student to develop an internal locus of control. District administrators will implement programs and other initiatives to address bullying, to respond to such conduct in a manner that does not stigmatize the victim, and to make resources or referrals available to victims of bullying.

Bus Information

School bus riders are under the jurisdiction of the school bus driver. School bus drivers have the same authority as a classroom teacher when giving directions or instructions to students. Due to the COVID 19 pandemic, all students will be assigned a seat on the bus. Students are to remain in their assigned seat during the whole bus trip. The penalties for not following bus driver directions will be a seating assignment, loss of riding privileges, detentions, and/or suspension.

Cars & Parking Lot

Students who drive cars or other vehicles to school must complete and have on file in the high school office a car/vehicle driving permit form and display a parking pass. A \$20.00 parking fee will be assessed. A two week grace period from the first day a student starts driving to school will be allowed before the car/vehicle driving permit form must be filed. Failure to file a car/driving permit form or display a parking pass will result in the loss of parking and driving privileges on school property during school hours. A student who is driving to school and parking on campus without permission will be subject to disciplinary procedures.

Students (driving or non-driving) are not allowed to go to the parking lot during the school day for any reason unless permission to do so has been received in advance by the high school office. The basic rules and regulations, which may result in the loss of parking or driving privileges, are explained on the permit form.

Also, it is to be understood that student vehicles may be searched at any time if a school administrator has reasonable suspicion that illegal, unauthorized or contraband items, or evidence of a violation of school policy is contained inside the vehicle.

Cell Phone/Electronic Device Policy

Grandview High School Cell Phone/Electronic Device Policy indicates that students are not allowed to use their cell phones or personal electronic devices during instructional time, unless approved by the classroom teacher. If a student determines there is a need to make an emergency phone call, he/she may do so in the high school office with office personnel permission. Furthermore, the use of cell phones, cameras, or other recording devices in restrooms or locker rooms is strictly prohibited. *(Updated Summer 2019 per StuCo/Teacher Discipline Committee)*

Computer/Internet Use Policy

Use of the Grandview R-II School District internet connection is an educational privilege. Inappropriate use of computers, software, or the internet connection may result in cancellation of these privileges, suspension of privileges, suspension from school or even student expulsion. In addition, Grandview R-II reserves the right to inspect any materials stored in files, whether obtained from the school's system or brought in from other sources and will delete any material the district staff members, in their sole discretion, believe may be inappropriate.

Internet access is a state funded educational internet service to promote educational excellence by facilitating resource sharing, research, innovation, and communication. The use of chat rooms and social media is strictly forbidden. Each student should review the District's detailed policy and regulation regarding acceptable use of technology services, which can be found in Board of Education Policy 6320 and Regulation 6320.

Dances

It is the opinion of the Grandview Board of Education that there are certain activities, which are to be attended exclusively by high school students and older adults (when permitted). Dances are considered one such activity. Therefore, only freshmen, sophomore, and upperclassmen can attend all high school dances, including prom. Fines and discipline may exclude participation in dances.

Student Dance Policy

1. Doors close one half hour after the dance begins.
2. No in/out privileges.
3. Students who are in Out of School Suspension or are expelled are not permitted at dances.
4. Students shall dance in appropriate manner. Unsafe, lewd, or vulgar dancing is not permitted. This includes "freak" dancing, crowd "surfing," slam dancing, grinding and moshing.
5. All students and guests must follow GHS Code of Conduct guidelines.
6. Fines must be paid in full by the last day of ticket sales.
7. All permission slips must be turned in by 8 AM the last day of ticket sales.
8. Ticket sales must end one week prior to the dance. Any additional tickets will be sold at double the ticket price for Grandview students only (All dances except for Prom; as ticket sales must be finalized a week prior to get a count for the hosting facility). No outside guests without approval one week prior to the dance.
9. Students are allowed to bring one (1) guest.
10. Students who are over eight (8) days absent will need to file an attendance appeal with the office in order to be granted permission to attend a dance.
11. Students who are on the "F" list may not be nominated for court. Grades need to be updated and calculated by the last day of ticket sales.

******At any point during the dance, if the District has reasonable suspicion that a student or guest is under the influence of alcohol, the student and/or guest won't be allowed to attend the dance unless they submit to and pass a Breathalyzer test. Students or guests failing the Breathalyzer test will be held at the dance and parents will be notified to pick them up. Further disciplinary actions for students may be addressed upon returning to school.

Guest Pass Policy

Grandview High School students may request permission to bring a guest who does not attend GHS to a dance. Before a guest from another school may attend, however, a guest pass must be completed and submitted to the GHS office for approval by 8 AM one week prior to the dance.

- Guests must be in at least 9th grade and no older than 20 years old.
- Guests must arrive with and attend dance with GHS host student.

- Guests must present proper identification.
- Guests must comply with all GHS Code of Conduct rules and dress code policies.

Please note that party buses/limos bringing students to a dance can be searched by assigned school personnel upon reasonable suspicion that illegal, unauthorized or contraband items, or evidence of a violation of school policy is contained inside the vehicle. If any illegal, unauthorized or contraband items, or evidence of a violation of school policy is found, no students on the bus/limo will be admitted to the dance whether they knew about the item or not. The bus/limo will be sent back to its place of origin and no ticket refunds will be given. It is the responsibility of the students and their parents to insure that these vehicles remain alcohol and drug free.

Display of Affection

There is a time and place to express feelings of affection. During school is not the time or place to overtly demonstrate affection. Therefore, kissing or cuddling (wrapping around one another) is considered inappropriate while at school.

Dress Code

The primary purpose of dress requirements is to ensure improperly dressed students do not detract from the learning environment and appropriate clothing is worn. Any clothing/dress articles or appearance that disrupts the education of students will not be allowed. Improperly dressed students will be asked to change clothing at school, confined to a designated area for the school day, and/or issued detention or suspension. See subsequent list for dress code explanation. The Grandview R-II Board of Education has established the following dress requirements:

- A. Shorts and dresses may be worn if they are covering buttocks and private areas when seated and standing.
- B. Shirts with large openings around the arms are not to be worn unless it is over other suitable clothing.
- C. Tanks and blouses should appropriately cover chest and back areas at all times. No tube or halter tops are to be worn.
- D. Shirt length must be worn so that the bottom of the shirt comes to the top of the pants when standing with arms at each side.
- E. Clothing, jewelry, or articles of clothing which has alcohol or tobacco advertisement, inappropriate statements or wording, unacceptable pictures or suggestions, are not to be worn.
- F. No student on school property or at school functions shall wear, possess, use, distribute, display or sell clothing, jewelry, large chains, emblems, bandages, symbols, signs or other things which are evidence of membership of affiliation in any gang or cult.
- G. Body piercing that becomes a safety issue is prohibited.
- H. No see-through clothing unless over other suitable clothing.

It is the responsibility of the staff and administration to adhere to this dress code for the educational progress of the students at Grandview School District. The principal or their designated staff will make the final decision at the school level as to whether specific attire is disruptive and/or inappropriate. If a student or parent is in doubt about the appropriateness of an item, refer to the above dress code or contact a building administrator. *(Updated Summer 2019 per StuCo/Teacher Discipline Committee)*

Drug and Alcohol Abuse

The Grandview School Board recognizes its share of the responsibility for the health, welfare and safety of the students who attend the Grandview R-II School District. Therefore, the use, sale, transfer, possession or being under the influence of alcoholic or controlled substances on any school property, or off school property at any school-sponsored or school-approved activity, event or function, such as a field trip or athletic event, where students are under the jurisdiction of the school district, is prohibited.

Field Trips

Several field trips are taken throughout the school year. Field trip eligibility and behavior guidelines have been established in order for students to better understand school/sponsor expectations that are as follows:

- A. Students who have three discipline referrals in a quarter, been suspended, are in violation of the district attendance policy, have a failing grade in one or more courses, and/or who owe a fine may be denied field trip participation.
- B. A field trip approval form must be completed, signed, and returned to the sponsor before participation will be approved (parent telephone calls will not be accepted).
- C. Money collected from students to pay for field trip expenses cannot be refunded if the student fails to attend.
- D. Adult chaperons and bus drivers have the same authority as sponsoring teachers in making decisions concerning student expectations and enforcing rules.
- E. Any disciplinary problems will be handled in the same manner as if the problem occurred at school with the addition that parents may be called to come and pick up their son and/or daughter if they misbehave while on a field trip.

Fundraising

Only school sponsored fund raising projects/activities are allowed at school.

Gun Free School Policy (Policy 2620)

The Grandview R-II School District recognizes firearm and weapon possession as a potential threat to the health, safety and security of students, employees, and other persons. The District will not tolerate the presence of firearms or weapons on the premises of our schools. This

prohibition includes possession of firearms and weapons on school playgrounds, school parking lots, school buses, and at school activities, whether on or off school property. The District complies with the provisions of the Improving America's Schools Act of 1994 and other applicable federal and state law.

Students who violate this policy will be suspended for no less than one (1) year and are subject to permanent expulsion. The Superintendent may recommend to the Board a modification of the suspension on a case-by-case basis. Students with disabilities under the Individuals with Disabilities Act and/or Section 504 of the Rehabilitation Act are entitled to the protections of those laws.

Hazing (Policy 2920)

Hazing is the willful act that endangers the mental and/or physical health or safety of another student. Hazing is generally, but not necessarily limited to, acts involving admissions or initiations, which are required before membership into school groups, clubs, organizations, and/or teams. The Grandview School Board and District do not allow, sponsor, and/or sanction any type of hazing activities. Hazing of students, on or off District property, is prohibited and may result in suspension or expulsion from school and from activity/athletic participation. The penalty for hazing will be determined according to the seriousness of the act, intent, and past disciplinary problems.

Leaving Class or School & Skipping School

Students must have teacher permission to leave the classroom and permission from a high school office employee to leave school. Students who need to leave school before the end of the school day are to bring a note signed by their parents or have their parents telephone the high school office requesting permission for their student to be excused from school. Students will be denied permission to leave school if a parental note or telephone call is not provided in advance. Parents who wish to pick up their students in person, should do so by going to the high school office and signing out the student.

Also, students are not excused to leave school early to go to a place of employment and may be denied approval to leave school even with parent permission (example: to leave to get pizza or other unnecessary situations, will be denied).

Library Information

The librarian will determine the rules and regulations as to student expectations while using the library and library book fines. Generally, not abiding by library rules or instructions will result in similar consequences as in the classroom, potentially resulting in the loss of use the library. The Library is closed during Lunch hour.

Lockers

No lockers will be assigned to students due to COVID 19. *Lockers will be provided on a first come, first serve basis. Lockers are limited due to COVID-19 restrictions. Students are not to share lockers with other students. They should not damage, write on, or otherwise deface school lockers. Also, lockers are not to be jammed or locks tampered with so as to make the locker door pop open when pulled on. Students who wish to place pictures, etc. on the inside of their lockers may do so by using magnets or other materials which are easily removed. Stick-on labels are not to be used because they are difficult to clean off. Drinks or liquids of any kind are not to be kept in lockers. Students who switch from their assigned lockers will lose locker privileges. The penalty for not abiding by locker rules could be cleaning any number of lockers, restitution, detention, removed from locker use privileges, and/or suspension. Lockers will be periodically checked without student notification for appearance, condition and/or contents.*

*According to the "Grandview High School Student Handbook" the locker is still considered to be the property of the school district, even though a student may secure his/her personal belongings in an assigned locker. **Grandview School District personnel reserves the right to conduct locker searches whenever reasonable suspicion exists that a law or school rule has been violated, or that the health, safety or welfare of students or staff may be in danger.***

In order to ensure locker safety and security, the following rules will apply throughout the school year. Students who fail to abide by the school locker policies may lose their locker privileges.

- *Students are responsible for keeping their locker and the floor space under the locker free of litter. Students may be charged for damage done to a locker (e.g., stickers and graffiti are not allowed). If you see graffiti on your locker, please report it immediately to office personnel and administration. Please give office and administration the name(s) of the individual(s) who you believe did the graffiti.*
- *Students are not allowed to place personal locks on lockers. If found, these locks will be cut and removed by the school without further notice.*
- *Students must keep their combination in a very safe place. Students should memorize their locker combinations as soon as possible and keep a copy of it at home for reference. DO NOT write your combination in a conspicuous place, such as the cover of a binder. Make sure that others do not learn your locker combination as you open it. Ensure that your belongings are properly secured by checking your locker door before leaving the area.*
- *Leave costly personal items at home.*
- *Students will not "jam" or use materials that may impede the locking mechanism of the locker.*
- *Each year, students lose valuables from their lockers because they did not close and lock them properly. Please understand that the school will assume no responsibility for textbooks or other items taken from lockers.*

Lunch Period

During the lunch period students are to be in the commons or remain outside on the west patio. Students will be allowed to access only designated areas for lunch and RtI. Students are not to go to the student parking lot or their cars, or to the middle or elementary school buildings. Students should bring money to the high school office **prior** to the start of school for credit on their lunch accounts. Students will not be allowed to charge food onto their account unless a balance is present. This means that students will not be allowed to eat without a lunch credit.

Prices for meals are as follows:

Breakfast: \$1.85

Lunch: \$3.05

Make-Up Work

Students who have an absence shall have the opportunity to make-up class work. It shall be the responsibility of the student, on his/her own initiative, to contact each teacher involved to determine make-up assignments. Per Grandview Student Handbook, students are allowed 1 full day for each day missed to submit missed work. In many cases, students should expect to turn in assignments and/or take tests the day they return to school if the assignment completion date and/or test date was scheduled before the student's absence or the teacher feels that test material has been appropriately covered by the student who has been absent.

While most assignments will be completed during class time, it is often necessary to practice new skills outside of the classroom. When this is the case, students will be given a deadline for submission of the assignment. Students who submit assignments past the deadline may receive up to a 10% penalty. Late work policy is determined by the teacher but will not exceed one week prior to the end of the quarter (special circumstances must be approved by administration and/or the teacher.) Habitual failure to turn in work will be considered insubordination and result in consequences for the student.

Non-Performing Students

Students who choose not to work during class time are doing a disservice not only to the teachers and school district but also to themselves. Teachers have the right and the authority to expect each student to work and perform during class time even if a failing grade will be issued for the grading period. To insure student performance the following steps have been established to correct non-performing student behavior:

1. Teacher-student conference concerning student expectations
2. Teacher-parent conferences or contact explaining the situation
3. Principal-parent conference or contact explaining penalties and expectations
4. Student penalized with detention(s) and/or suspension from school (ISS/OSS)

Pranks

Many times, student pranks are done as just something to do with no actual disruptive and/or destructive intent. Pranks are sometimes just considered as a mischievous trick or practical joke without forethought of possible consequences. Students should understand so called pranks may result in severe penalties, such as, becoming ineligible for membership and/or participation in school organizations, clubs, and/or teams, as well as, suspension or expulsion.

Searches

School lockers and desks are the property of the Board of Education and are provided for the convenience of students, and as such, are subject to periodic inspection without notice, without student consent, and without a search warrant. The lockers and desks may be searched by school administrators or staff who have a reasonable suspicion that the lockers or desks contain drugs, alcohol, material of a disruptive nature, stolen properties, weapons, items posing a danger to the health or safety of students and school employees, or evidence of a violation of school policy. In addition, the Board of Education authorizes the use of trained dogs to sniff lockers or other school property to assist in the detection of the presence of drugs, explosives, and other contraband. Students or student property, including cars, may be searched based on reasonable suspicion of a violation of District rules, policy, or state law according to school board policy.

Reasonable suspicion must be based on facts known to the administration, credible information provided or reasonable inference drawn from such facts or information. The privacy and dignity of students shall be respected. Students may be asked to empty pockets, remove jackets, coats, shoes and other articles of exterior clothing for examination if reasonable under the circumstances.

Students are permitted to park on school premises as a matter of privilege, not of right. The school retains the authority to conduct routing patrols of the student parking lots. Students' automobile's while on school premises may be searched if a school administrator has reasonable suspicion to believe that illegal, unauthorized or contraband items or evidence of a violation of school policy is contained inside the vehicle.

Law enforcement officials shall be contacted if the search produces a controlled substance, drug paraphernalia, weapons, stolen goods or evidence of a crime, in any case involving a violation of law when a student refuses to allow a search, or where the search cannot safely be conducted. Parents may also be contacted. A student who refuses to submit to a search may be appropriately disciplined by school officials.

Smoking and Tobacco

The use of tobacco in any form is not permitted on school grounds at any time (24 hours a day). This refers to anytime a student arrives on school property (walking or riding) until the student

is off school property as well as attending school sponsored activities away from Grandview. Also, electronic cigarettes or tobacco in any form is not to be carried on your person or stored in lockers, etc.

Soda/Juice Machine Usage

The soda/juice machines are for student use during the school day but are restricted to only those areas as described under the heading of lunch period unless students are under the supervision of a teacher. Soda or other drinks are not to be kept in student lockers and are not to be consumed in the classroom.

Student Disciplinary Transfer Policy

The Grandview School District upholds the disciplinary decisions made by other school districts in relation to transferring students. A prior "Disciplinary Record" form concerning past disciplinary problems, including suspensions and/or an expulsion is to be completed prior to enrollment into the Grandview School District. Students under suspension, expulsion or other disciplinary actions must serve out the penalty before being allowed to enroll at Grandview. Transferring students (parents) who knowingly withhold such knowledge will be immediately suspended/expelled, etc. from Grandview for the duration of the original penalty from the time of discovery.

Tardiness

Tardiness to class can be disrupting and distracting from the planned class or activity. Students must be in their assigned rooms by the time the bell rings to start the period to be considered on time. Days tardy are accumulative over a semester and the penalties are as listed in Code of Conduct Chart

Any student who is going to be tardy for some particular reason (example – locker door problem) is to report to the classroom on time and check out with teacher approval. Also, car problems are not generally considered to be an excused tardy to school.

Telephone

The office telephone must be left open for incoming calls, as well as for faculty usage. Students are not to leave the classroom to make calls.

Textbook Information

Textbooks are a major expense to the school district. Any textbook, which is lost, stolen, or defaced, is the responsibility of the student to whom the textbook was issued.

Because of the cost of replacing textbooks, the Grandview Board of Education has established the following textbook student fine policies:

1. New Textbooks - new textbooks are considered any book purchased with-in the last year. Students will be charged replacement costs for the books, which are lost, stolen, or not usable (not usable includes but not necessarily limited to, water damage, pages torn out, vulgar or inappropriate language written in textbook, covers torn or damaged, excessive writing, etc.)
2. Used Textbook - Used textbooks are those which have been in use over a year. Students will be charged appropriate replacement costs to replace used books, which are lost, stolen, or not usable.
3. Damaged Textbooks - Students will be charged from appropriate replacement cost for textbooks which are damaged but usable. Basically, usable books which are damaged refer to those which are defaced but do not have any missing pages, pages are readable, no vulgar or inappropriate language is written in the textbook, and with covers fully in place.

Students who owe fines will not be permitted to participate in any school extracurricular activities (including field trips) until the fines have been paid.

Threats Toward School Personnel

Verbal threats toward school personnel and/or their property can be considered as serious as physical threats. Student penalties will be determined according to the seriousness of the threat, intent, and past disciplinary problems.

Visitors

All visitors are to report directly to the high school office. Visitors will not be allowed to visit or attend classes with students during the school day. Visitors will be allowed to see high school students during the day but must do so in the high school office. Also, visitors who want to see staff members will be required to remain in the high school office until notification is given to go to another area of the school building to see a staff member. All persons who do not obtain permission from the principal's office to visit the school, or visitors who create serious distractions to the learning environment in the building or on the premises shall be considered trespassers and subjected to arrest and prosecution.

Weapons

Weapons such as, but not limited to, knives, projectiles, knuckles, blackjacks, boxing gloves, chains, and lookalike weapons are not to be brought to school at any time.

Explanation of Penalties

CONFERENCES: Conferences may be held between students, parents, teacher, and/or administrators. A conference is scheduled in order to explain and/or discuss past, present, or possible future concerns. In this way, all persons concerned will have a better understanding of what is expected, and be able to clear up any misunderstandings. Parents are encouraged to telephone or come to school at any time there are questions or concerns.

LOSS OF PRIVILEGES: Privileges will be denied according to the misbehavior whenever this is possible and appropriate. For example, if a student checks out of class to go to the restroom but goes to some other location, the student will lose his/her right (when granted by a teacher) to leave the classroom.

RESTITUTION: This is the act on the part of the student of restoring and/or replacing something damaged or taken. For example, a student who writes on a locker may be required to remove the writing on several lockers or pay for a new locker if the writing cannot be removed.

DETENTION: This is the act of detaining students for a period of time, usually at lunch period or after school. If a student fails to serve his/her detention(s) on the days assigned, suspension (ISS and/or OSS) will be issued plus detention will still be served. The number of detentions depends upon the offense and previous misconduct occurrences. Parents and/or the student shall be responsible for providing transportation from school when a student is serving After School Detention. Students may be given writing assignments to complete during their detention and/or suspension. Also, detentions not served by the end of the school year will be served during the summer or assigned at the beginning of the next school year.

SUSPENSION: This is an administrative imposed absence from attending classes and/or school. There are two types of suspension that are as follows:

1. In-School Suspension (ISS) – Student is required to be at school but does not attend class. Student is required to make up all school work during ISS. It is the suspended student's responsibility to inform his/her teachers of the suspension so that all class work assignments can be obtained in advance of the start of the suspension.
2. Out-School Suspension (OSS) – Parent or guardian is responsible for the student's supervision. OSS students are also expected to make up all days' work/tests. However, the student can only receive full credit for any classwork, quizzes, test, or major projects due during his/her first OSS. It is the student's responsibility to find out what work/test has been missed during their OSS. All homework or tests and major projects due during the OSS are to be turned in or taken the day the student returns to class.

The length of ISS or OSS suspension will be determined by administration and will reflect the seriousness of the offense committed as well as the number of previous disciplinary problems. Parents or guardians will be notified of the action taken. Students who are placed on out of

school suspension may not attend or participate in any school activities at home or away from school on the day(s) in which suspension is issued and being served. If a student is suspended on a Friday and the following Monday, that student cannot attend or participate in any school activities at home or away from school which occurs on the Saturday or Sunday between the suspension days.

EXPULSION: The Grandview R-II Board of Education may expel a student. During this time, the student is not allowed to attend school, be on school property, or attend or participate in any school activities or functions at home or away from school. Prior to any expulsion decision by the Board of Education, parents will have the right to appear at a hearing before the Board of Education.

SECTION V - EXTRACURRICULAR INFORMATION

Foreword

The participation in extracurricular programs and activities is voluntary and a privilege, not a right. All students are encouraged to participate in as many activities as interest and time allows.

It should be understood; students participating in extracurricular activities are not only representing themselves but are also representing their school district. This section of the student handbook will explain basic guidelines and policies for those students participating in extracurricular activities.

Extracurricular Activities

Extracurricular usually refers to those school activities in which no academic credit is issued to participating students. However, the activities listed below do include some activities in which high school credit may be earned. Such activities were included because they involve and often require participating outside the regular classroom (example: choir, band, etc.)

1. Athletic

Girls'

Volleyball (fall)
-Varsity
-Junior Varsity
Cheerleading (fall & winter)
Dance (fall & winter)
Basketball (winter)
-Varsity
-Junior Varsity
Track (spring)-V/JV
Softball (spring)
-Varsity
-Junior Varsity

Boys'

Football (fall)
-Varsity
-Junior Varsity
Cheerleading (fall & winter)
Basketball (winter)
-Varsity
-Junior Varsity
-Freshman
Baseball (spring)
-Varsity
-Junior Varsity
Track (spring)-V/JV

2. Non-Athletic

Art Club	Choir
Spanish Club	National Honor Society
Color Guard	Pep Band
Concert Band	Student Government
Drama Class - Play	Robotics
Yearbook Staff	Vocational Agriculture
Future Business Leaders of America (FBLA)	Future Farmers of America
Family Career & Community Leaders Of America (FCCLA)	

Activity Information

Code of Ethics for Spectators: Winning is often so important that some people have lost sight of the educational values inherent in activities. If the full benefit of activities as an educational tool is to be utilized, schools must concern themselves with spectator's sportsmanship.

The playing of the game should be regarded by the spectators as an art, and should be appreciated and enjoyed as such. Respect for all participants, sponsors, coaches, and officials, regardless of their own loyalties, is essential for raising the standards of good sportsmanship. Therefore, the following code of ethics for spectator guidelines is expected to be followed:

1. Recognize the official as a person of integrity and qualification and respect his/her decisions accordingly.
2. Refrain from creating disturbances, which would be detrimental to the flow of the activity and/or to the safety of the participants involved.
3. Refrain from harassment, profane language, or ostentatious behavior in respect to the participants, sponsors, and coaches.
4. Become familiar with the rules of the activity in order to enjoy it more and to understand the decisions made by the officials.
5. Exhibit loyalties and support without negative action toward opponents or officials of the activity.
6. Exhibit respect for local policies and regulations regarding the usage of athletic facilities.

Jefferson County Activities Association (JCAA): Grandview is a member of the Jefferson County Activity Association (JCAA). The purpose of this organization shall be the promotion, regulation, and supervision of all interscholastic activities and contests as may be delegated to the member schools. JCAA member schools include Crystal City, De Soto, Festus, Dunklin (Herculaneum), Hillsboro, Jefferson R-VII, Perryville, St. Pius, St. Vincent (Perryville), Windsor, and Grandview. The JCAA athletic conference is divided into two divisions (large and small). Although all member schools may play each other (with the exception of football), only games played between divisional teams count toward a large or small divisional conference champion.

Missouri State High School Activities Association (MSHSSA): The Grandview R-II School District athletic programs are governed by the rules and regulations of the Missouri State High School Activities Association. The MSHSAA is a voluntary, non-profit, educational association of senior high schools established for the purpose of working cooperatively in adopting standards for supervising and regulating those interscholastic activities and contests that may be delegated by the member schools (Grandview is a member school) to the jurisdiction of the Association. Eligibility standards as established by the MSHSAA are minimum standards. Each member school district has the right and authority to establish their own standards of athletic eligibility so long as those standards are not less restrictive as already mandated by the Missouri State High School Activities Association (Regulation 2920).

Transportation: Normally, it would not be permissible for students to take privately owned vehicles to attend an activity in which they participate in most years. However, to alleviate numbers on school transportation due to COVID-19, parents/guardians are encouraged to transport their child to athletic events and activities. The child can only ride with the parent/guardian or an appointed family member age 18 or older by the parent/guardian.

Students participating in events being held away from the Grandview School District may ride the school bus or in some cases in vehicles driven by school personnel or other approved adults to the activity or event. After the activity, students must ride the bus on the return trip to Grandview unless they have received advance approval to ride home with a parent or another adult (18 years old or older non-student). In order to receive advance approval, a parental note must be delivered to the high school office no later than the day of the activity giving their permission for their student to ride home with a named adult. In addition, the adult with whom the student has been approved to ride home must sign the student out with a member of the coaching staff or sponsor before leaving the activity or event.

Activity Eligibility

ACADEMIC STANDARDS: Following Regulation 2920, Grandview Middle School academic standards, rules, and guidelines are as follows:

- A. In order to participate in any Missouri State High School Activities Association (MSHSAA) sponsored athletic program a student must meet MSHSAA academic standards. This academic standard only applies to semester grades. Any student who does not meet MSHSAA academic standards for the semester will be ineligible to participate in all MSHSAA sponsored athletics for a period of one semester commencing the first day of the next semester. To meet academic standards a student must pass 3 credits (six classes) the previous semester.
- B. It should be understood that some organizations and/or clubs might be required to abide by local, state, and/or national academic standards. For example, the academic requirements for National Honor Society membership are more restrictive than the aforementioned academic policy. Also, participation may be required (depending upon each set of circumstances) in specific activities when it is a course requirement (example, participation in Christmas and Spring music concerts).
- C. In addition to the minimum eligibility requirements of MSHSAA, Grandview R-II High School has set a minimum requirement of no more than one (1) failing grade being allowed during a grading period as reported by a mid-term check of eligibility. If a student is scoring two (2) or more failing grades he/she is ineligible to participate for the following semester.
- D. A student must be making satisfactory progress towards graduation. Therefore, any student who falls below grade level according to the class standing requirements as stated in Section II of this handbook may be ineligible for one semester. At the end of an ineligible semester, student progress toward meeting graduation requirements will be re-evaluated by the guidance counselor and principal to determine eligibility. E. Student must be enrolled as a full time student (eight class periods).

- F. One credit in a required course (not an elective course) may be earned during summer school to replace one credit of failing grade.
- G. Resource students do not necessarily fall under the academic standards as stated above.

Age Standards: MSHSAA By-Law 232.0 states a student shall not have reached the age of nineteen prior to July 1st preceding the opening of school. If a student reaches the age of nineteen on or following July 1st, the student may be considered eligible for the ensuing school year.

Attendance: In order for a student to participate in extracurricular events or practices, they must attend school for a full day on the day of the activity or practice. In some cases, students may be allowed to participate EVEN if not in attendance a full day (example: attending the funeral of a relative). However, approval must be obtained from the athletic director or principal preferably in advance, before participation will be allowed when not in school attendance a full day.

Coaches' Requirements: The head coach of each sport shall set policies concerning practices, dress, meetings, dismissals, etc. Participating students will be expected to conform to the guidelines and rules established by each head coach or decide not to participate.

Constitution and By-Laws: Students who are participating in non-athletic extracurricular activities must abide by the Constitution and By-Laws of each particular club or organization. The Constitution and By-Laws may be on the local, state, and/or national level.

Insurance Requirements: MSHSAA By-Law 309.0 states a student shall not be permitted to practice or compete for a school until it has verification that he/she has basic insurance coverage.

Parental Permission Standards: MSHSAA By-Law 308.0 states that prior to yearly interscholastic athletic participation, a student shall furnish a statement, signed by the student's parents or guardians, which grants permission for the student to participate in interscholastic athletics.

Physical Examinations: MSHSAA By-Law 276, 283, and 309 states the school shall require of each student participating in athletics a physicians' certificate stating that he/she is physically able to participate in athletic contests of his/her school. The medical certificate is valid for the ensuing school year if administered on or after February 1st of the previous school year.

Sponsor Requirements: The sponsor of each activity may set policies concerning participation, dress, meetings, dismissals, etc. Participating students will be expected to conform to the guidelines and rules established by each individual sponsor or decide not to participate.