

HANOVER PARK HIGH SCHOOL
AFTER SCHOOL ACTIVITY REQUEST

Date Submitted: _____

Name of organization: _____

Date of Activity is to take Place: _____ Time: _____ to: _____

Purpose of the Activity:

List Building areas needed:

Estimated Attendance:

Faculty members to be present:

Chaperones to be present:

Faculty sponsor in charge of clean-up:

If food or drink is to be served, state here what is planned:

I read and will comply with the school regulations as stated in the Faculty Manual - **SECTION 400**

Sponsor's Signature

Coordination:

Cafeteria _____ Calendar _____ Police _____
Auditorium _____ Building & Grounds _____

Principal's Signature