

PARK COUNTY SCHOOL DISTRICT No. 6
Board Meeting
February 16, 2021

The Board of Education of Park County School District No. 6 met on February 16, 2021 at 5:45 p.m. in the Westside Annex Special Education Conference Room. Chairman Nelson called the meeting to order. On motion by Karen Schipfmann, seconded by Cathy Roes and carried, the meeting convened into executive session for the purpose of discussing personnel. The executive session adjourned and the regular meeting began at 6:09 p.m. in the Westside Annex Board Room where Chairman Nelson led the Pledge of Allegiance. Board members present: Stefanie Bell, Jessica Case, Tom Keegan, Brandi Nelson, Cathy Roes, Karen Schipfmann, Sheri Schutzman and student trustee, Paige Martinez. Administrators present: Peg Monteith, Tim Foley, Jared Moretti, Jeremiah Johnston, Beth Blatt, Patrick Couture, Nick Gallagher, Jay McCarten and Mike Wood. Supervisors present: Chynna Singer and Dawn Solberg.

Chair Nelson called for approval of the amended agenda.

Trustee Bell moved to approve the amended agenda with the removal of Item 3.11- Andros Island Stipend. Karen Schipfmann seconded the motion. Motion carried and the amended agenda was approved.

Chair Nelson shared that anyone watching the meeting that wished to submit public input could do so via email to park6@park6.org and to include their name, phone number and topic.

Chairman Nelson called for employee recognition.

Mr. Johnston introduced certified employee recognition winner, John Corbin, and read the nomination.

Mr. Foley introduced classified employee recognition winner, Amos Olson, and read the nomination.

Tom Brinegar addressed the Board regarding the process the curriculum coordinating council used to select the proposed high school math textbooks, ensuring they aligned with state standards. Sean Murray shared the process of selecting proposed textbooks for middle school and their review of the top programs available. They looked at top performing districts around the state and concluded Big Ideas Math by National Geographic was an excellent choice. Additionally, advanced level texts are available. Mr. Foley added that the textbooks would be on public display for 45 days at the Park County Library along with forms for comment and complaint. The last day for comment will be the Monday after Easter.

Dawn Solberg gave a brief budget update as of the end of January. Approximately \$14.6M has been expended --55% of the budget is remaining.

Mrs. Monteith shared the facilities update. The camera project is wrapping up with a bid award later in the meeting. She reviewed the 2020/2021 summer projects and their current status. Trustee Bell asked about the tie off points on the Stock Activities Center roof, but stated she would contact Mr. Gardenhire. Superintendent Monteith continued that the move to the new transportation facility is progressing.

Mrs. Monteith shared her pandemic update adding that for our district to still be open at this point in the school year is very exciting. Last week only four students were out. Bus drivers have received both vaccinations and paraeducators will finish up this week. Teachers received their first vaccination last week. The 21st modification of health orders are out and the district is waiting on the WHSAA to confirm the increase in allowed number of spectators at events.

Chair Nelson called for approval of the Consent Agenda.

Trustee Bell moved to approve the consent items. Trustee Roes seconded. Motion carried and the following consent items were approved:

Certified Employment

Resignations/Terminations/Retirements

Nancy Axthelm, Compliance Facilitator, Sunset – Retirement

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Macey Heil, Special Education Teacher, CHS
Mike Wood, Principal, Livingston

Classified Employment

Resignations/Terminations/Retirements

Alicia Torres, General Education Para, Eastside
Jennifer Broadstone, SpEd Para, Sunset
Anton Sorenson, Assistant Mechanic, Transportation
Christine Wolf, SpEd Para, CMs
Misty Doehse, School Nutrition Asst., District

New Hires

Adam Brown, Custodian, CHS
Noah Fulton, Seasonal Technology Specialist, District

Vouchers for Payment

General Fund	\$221,150.34
Special Revenue	\$57,795.82
Major Maintenance	\$0.00
Capital Construction Account	\$112,329.27
Food Service	\$37,045.47
Depreciation Reserve	\$0.00
Cody School Fund	\$10,498.12
Payroll	\$1,872,195.06

- Minutes of January 19, 2021 Board Meeting
- Minutes of February 2, 2021 Special Board Meeting
- Approved Big Horn Federal as a Depository for School Funds
- Approved \$800 Donation to CHS GSA Club
- Approved an Application for Admission for a Wyoming Resident Out-of-District Student
- Approved Request to Bid for a Small SUV (not to exceed \$25,000)
- Approved Spring Sports Coaching Contracts
- Approved Purchase of 10-27" iMacs with accessories - \$24,590
- Approved the Replacement of CHS North Gym Entrance Doors - \$19,590

Chair Nelson called for Public Comment. There was none.

Chair Nelson called for discussion of the old bus barn property appraisal, sale criteria and advertising plan.

She shared that the updated appraisal came in \$50,000 higher than the 2017 appraisal and thanked Trustee Keegan for encouraging the board to get the new appraisal. Trustee Bell stated she had reviewed minutes from the last school property sale and urged the board to include the statement, "the board has the right to reject any and all bids". Trustees agreed with that statement as well as the proposed timeline of advertising from the end of February through the end of March with bids due March 30th, awarding the bid on April 6th and the sale closing on or before May 10th, 2021. They agreed to include the current appraised value in the bid documents.

Chairman Nelson called for approval to put the proposed math textbooks on 45-day public display.

On motion by Stefanie Bell, seconded by Sheri Schutzman and carried, the math textbooks were approved to be on public display for 45-days at the Park County Public Library.

Chairman Nelson called for approval to purchase security cameras.

On motion by Cathy Roes, seconded by Jessica Case and carried, Pinecove was awarded the security cameras bid in the amount of \$317,292; \$237,292 from major maintenance and \$80,000 from the homeland security grant.

Chairman Nelson called for approval of the transportation facility irrigation system construction bid.

On motion by Stefanie Bell, seconded by Karen Schipfmann and carried, the bid was awarded to Wyoming Sprinkler in the amount of \$10,513 to be paid with capital construction funds.

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Chairman Nelson called for approval of the new CHS roof system design contract.

On motion by Cathy Roes, seconded by Sheri Schutzman and carried, the contract was awarded to CRCI in the amount of \$19,500 to be paid from major maintenance.

Chairman Nelson called for approval of the old bus barn sale criteria.

Tom Keegan moved to accept the new appraisal provided by QM Appraisals and to accept sealed bids with the board reserving the right to reject any and all bids. Bids will be due March 30th, with board action to award the bid on April 6th and a sale closing date scheduled for May 10th. Stefanie Bell seconded. Motion carried.

Chairman Nelson called for approval of the proposed Cody High School CTE courses and class credit reductions.

Trustee Bell called for a point of order to address and clarify that this action item could potentially be a number of motions. She recommended not making any adjustments to graduation credits until the board could visit with Mr. Johnston at the next special board meeting.

Trustee Roes moved to approve the new business management class and the new construction projects (tiny house) class, and to table the class credit reductions pending further discussion. Trustee Schipfmann asked if Mr. Collins would be spread too thin with the addition of the construction class. Mr. Collins, who was in attendance, countered that he felt it would enhance and strengthen his program. Trustee Schipfmann asked if Heart Mountain Academy students were eligible to enroll in the class. Mr. Johnston shared that HMA students are always welcome to take the class. Stefanie Bell seconded the motion and noted that Policy IKF – Graduation Requirements, should be referred to the board curriculum committee to discuss adjustments prior to the March 2 special board meeting. Motion carried.

Chairman Nelson called for approval of the voluntary separation incentive applications adding that two applications were received.

Mrs. Singer shared that the applicants were Audra Morrow and Hillary Randolph, from Livingston Elementary School.

On motion by Tom Keegan, seconded by Karen Schipfmann and carried, the voluntary separation incentive applications were accepted.

Chairman Nelson called for approval to purchase 200 Global PD licenses from Solution Tree.

On motion by Stefanie Bell, seconded by Karen Schipfmann and carried, the purchase was approved in the amount of \$26,600 to be paid from Title II funds.

Chairman Nelson called for Board Reports.

Trustee Bell shared that the board curriculum committee had met and would be reviewing Policy IKF – Graduation Requirements at their next meeting. District officials met with City of Cody officials and shared goals and perspectives regarding Big Horn Avenue with Wyoming Department of Transportation staff and submitted a letter requesting that a comprehensive traffic analysis be conducted.

Trustee Schutzman stated the board's performance and monitoring committee and finance committee are just getting started as well as the Ad Hoc budget committee. She has been attending the WSBA virtual webinars.

Trustee Keegan attended the first performance and monitoring committee meeting. Members will be looking at contracts at the March 11 meeting. The board's district operations committee meets later this week.

Trustee Schipfmann is chairing the finance committee and the 3x3 meets tomorrow evening. An insurance committee meeting is scheduled for later this week where they hope to get data from WEBT very soon. Substitute fill rates have been very good for December and January.

Trustee Case attended the first board curriculum committee meeting. The first district operations committee meeting was held and it is rather complicated as there is lots to learn. She recently toured HMA and is attending the virtual WSBA webinars.

Trustee Roes chaired the first board operations and maintenance committee meeting. The first 3x3 meeting is slated for tomorrow. The performance and monitoring committee has begun looking at outdated policies and contracts.

Trustee Nelson shared that she is serving on the Ad Hoc budget committee and they met last week with elementary administrators. The committee will meet next week with Mr. Hult. She and Trustee Bell attended the WSBA board chair training.

Student Trustee, Paige Martinez, shared that the Jason Flatt Amendment failed in the House, however, Representative Williams-Rodriguez agreed to bring it back before the legislature. Make-a-Wish is gearing up and the Buffalo Bill Center of the West junior advisory board was awarded a micro grant from the Smithsonian for a habitat restoration project. Students who participated in the Knowledge Bowl performed well and students are getting excited over the possibility of increased spectators being allowed at athletics and activities events. Chair Nelson added that a recent email from WSBA revealed that 11 of 48 districts have student trustees serving on their board.

Chair Nelson reviewed the board commitment to completing their goals and stated that goal two would be reviewed at the upcoming special board meeting.

Chair Nelson asked if any of the trustees plan to attend the legislative session in Cheyenne in March. Trustees Bell and Roes confirmed and Chair Nelson was still deciding.

Trustee Roes reminded the board of the NSBA virtual conference sign up as there is a discount for early registration. Trustees will notify Mrs. Page if they are interested.

Chairman Nelson called for the Superintendent's Report.

Superintendent Monteith thanked everyone for their hard work. She is excited that our students have been able to continue with activities and athletics and shared there should be great pride in Cody, Park County and the State of Wyoming for being in school through this pandemic. The district survived the recent cold snap and was able to keep schools open and buses running despite some parent concerns. The administrative team has been working hard on their input regarding budget reductions, but have kept student needs first. She shared a number of legislative bills to watch. Dr. Steve Joel will be on site March 5 & 6 to work with administrators and the board. Sue Belish from WSBA will be working with the Board on February 26th. Mrs. Monteith suggested trustees take a look at the Profile of a Graduate information on the WSBA Memo link to see how it aligns with Portrait of a Graduate.

There being no further business to come before the board, on motion by Karen Schipfmann, seconded by Jessica Case and carried the meeting adjourned at 7:40 p.m.

Chairman of the Board

Date

Clerk

Date