

**NORTH BRUNSWICK TOWNSHIP BOARD OF EDUCATION**

Regular Public Meeting, Wednesday, April 26, 2023

Linwood Campus - 7:00 p.m.

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **Roll Call**

<b>Mr. Ali</b>		<b>Mr. Brockman</b>		<b>Mr. Carter</b>	
<b>Ms. James</b>		<b>Ms. Keefe</b>		<b>Mr. Liguori</b>	
<b>Dr. Patel</b>		<b>Ms. Toth</b>		<b>Mr. Wen</b>	

4. **Board President's Statement**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting, which included the time, date, and location was distributed by 3:00 p.m. on Sunday, January 29, 2023 in the following manner:

- a. Posted on the Bulletin Board reserved for announcements in the Board Office, 25 Linwood Place, North Brunswick, NJ 08902.
- b. Mailed to the Home News Tribune, Sentinel, and the Clerk of the Township of North Brunswick.
- c. Delivered to the nine (9) duly elected board members.

5. **Presentations:**

- a. Final Budget Presentation by Ms. Janet Ciarrocca, Superintendent of Schools

6. **PUBLIC SESSION ON FINAL BUDGET:**

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to close the public portion of the meeting regarding the 2023-2024 Budget.

The results of the motion were:

Aye:

Nay:

7. Motion to authorize adoption of the fiscal year 2023-2024 school district budget as submitted to and approved by the New Jersey Department of Education.

**BE IT RESOLVED**, that the tentative budget be approved for the 2023-2024 School Year using the 2023-2024 state aid figures and the Secretary to the Board of Education be authorized to submit to the Executive County Superintendent for approval in accordance with N.J.S.A. 18A:7F-5 and 18A:7F-6:

<b>NORTH BRUNSWICK TOWNSHIP SCHOOLS</b>			
<b>FY 2023-2024</b>			
<b>BUDGET</b>			
<b>General Fund</b>			
General Current Expense	\$ 124,954,965	Withdrawal from Capital Reserve	\$ 3,000,000
Capital Outlay	\$ 6,172,183	Withdrawal from Maintenance Reserve	\$ 778,250
Charter School	\$ 8,020,759	Withdrawal from Emergency Reserve	\$ 52,461
		Local Tax Levy	\$ 86,581,952
		Transportation Fees	\$ 110,000
		Miscellaneous Revenue	\$ 248,500
		State Aid	\$ 48,149,823
		Federal Aid	\$ 226,921
<b>General Current Expense Subtotal</b>	<b>\$ 139,147,907</b>	<b>Revenue Subtotal</b>	<b>\$ 139,147,907</b>
<b>Grants and Entitlements</b>			
		Local Sources	\$ 200,000
		State Sources	\$ 6,074,617
		Federal Sources	\$ 2,971,609
<b>Grants and Entitlements Subtotal</b>	<b>\$ 9,246,226</b>	<b>Grants and Entitlements Subtotal</b>	<b>\$ 9,246,226</b>
<b>Debt Service Fund</b>			
		Fund Balance	\$ 46,620
		Debt Service Revenue	\$ 395,616
		Local Tax Levy	\$ 8,894,305
<b>Repayment of Debt Subtotal</b>	<b>\$ 9,336,541</b>	<b>Repayment of Debt Subtotal</b>	<b>\$ 9,336,541</b>
<b>Grand Total</b>	<b>\$ 157,730,674</b>	<b>Grand Total</b>	<b>\$ 157,730,674</b>

**The proposed budget** includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

**BE IT RESOLVED** to acknowledge that the 2023-2024 school year budget as described results in a general fund tax levy of \$86,581,952 and a debt service tax levy of \$8,894,305 for a total tax levy of \$95,476,257; and

**BE IT RESOLVED** that withdrawals from the Capital Reserve of \$3,000,000, Maintenance Reserve of \$778,250 and Emergency Reserve of \$52,461 for costs related to expenditures for health and safety of the students and staff as outlined in Attachment 1.

**BE IT RESOLVED** that the School Business Administrator/Board Secretary is authorized to advertise said the tentative budget in the Home News Tribune in accordance with the form suggested by the New Jersey Department of Education and according to the law; and

**BE IT RESOLVED** in accordance with the N.J.A.C. 6A:23B-1.2(b), the tentative budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement. The 2023-2024 tentative budget includes a maximum travel appropriation of \$100,974 for all staff and board member business travel at a rate of \$0.47 per mile; and

**BE IT FURTHER RESOLVED** that a public hearing will be held in the Board Of Education Administrative Offices at 25 Linwood Place, Linwood Campus, North Brunswick, NJ 08902 on April 26, 2023 at 7:00 p.m. for a public hearing on the budget for the 2023-2024 school year.

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to adopt the following tentative budget for the 2023-2024 school year:

The results of the motion on roll call were:

<b>Mr. Ali</b>		<b>Mr. Brockman</b>		<b>Mr. Carter</b>	
<b>Ms. James</b>		<b>Ms. Keefe</b>		<b>Mr. Liguori</b>	
<b>Dr. Patel</b>		<b>Ms. Toth</b>		<b>Mr. Wen</b>	

8. **MEETING MINUTES:**

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following Board minutes:

Regular Public Meeting Minutes - March 29, 2023

Executive Minutes - March 29, 2023

Conference Meeting Minutes - April 5, 2023

The results of the motion were:

Aye:

Nay:

9. **COMMUNICATIONS:**

10. **REPORTS:**

Old Business

New Business

Administrative Report

Student Reports

Committee Reports

11. A motion was made by\_\_\_\_\_and seconded by\_\_\_\_\_to approve the Administrative, Student, and Committee Reports.

The results of the motion were:

Aye:

Nay:

12. **Review of Agenda for April 26, 2023**

13. **Public Session on Agenda Items Only:**

14. A motion was made by\_\_\_\_\_and seconded by\_\_\_\_\_to close the public portion of the meeting.

The results of the motion were:

Aye:

Nay:

15. **Consent Agenda:**

A motion was made by\_\_\_\_\_and seconded by\_\_\_\_\_ to approve the following consent agenda items: **Personnel 1 & 2, Curriculum 1 & 2, Miscellaneous, Finance Items 1-3, Policy and Transportation 1 & 2.**

The results of the motion were made on roll call:

Aye:

Nay:

<b>Mr. Ali</b>		<b>Mr. Brockman</b>		<b>Mr. Carter</b>	
<b>Ms. James</b>		<b>Ms. Keefe</b>		<b>Mr. Liguori</b>	
<b>Dr. Patel</b>		<b>Ms. Toth</b>		<b>Mr. Wen</b>	

**PERSONNEL:**

1. **Action relative to personnel, for the 2022-2023 school year, as recommended by the Superintendent of Schools:**

a. accept, with regret, the resignation of the following personnel as they retire:

<b>Last Name, First Name</b>	<b>Position</b>	<b>Location</b>	<b>District Years of Service</b>	<b>Effective Date</b>
Rokita, Alice	Academic Support Teacher	John Adams	36 Years, 10 Months	June 30, 2023
Wares, John	Science Teacher	NBTMS	24 Years, 9 Months	June 30, 2023

b. accept the resignation of the following personnel:

<b>Last Name, First Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective Date</b>
Abdalla, James	Social Studies Teacher	NBTHS	June 30, 2023
<b>Fitzgerald Yuan, Nicole</b>	<b>Elementary Teacher</b>	<b>Judd</b>	<b>June 30, 2023</b>
Greenberg, Sanna	Industrial Arts/Technology Teacher	NBTHS	June 30, 2023
Orquera, Yolanda	Instructional Aide	NBTECC	May 3, 2023
Pierpaoli, Mario	Science Teacher	Linwood	June 30, 2023
Sakoutis, Kara	Elementary Teacher	Livingston Park	June 30, 2023
Siderowitz, Stefanie	Teacher of Students with Disabilities	Parsons	June 30, 2023
Truncellito, Jaime	School Counselor	Parsons	June 30, 2023

c. approve the following leaves of absence, without pay, for the following personnel:  
(tentative dates)

<b>Employee I.D.</b>	<b>Effective Dates</b>	<b>Reason</b>
#6668	April 17, 2023 through May 1, 2023	FMLA
#8094	April 24, 2023 through June 30, 2023	FMLA
#7628	April 25, 2023 through April 30, 2023	LOA
#4852	April 24, 2023 through April 28, 2023	FMLA
#5675	April 3, 2023 through June 30, 2023	FMLA

#6218	May 8, 2023 through June 30, 2023	FMLA
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- d. approve the following leaves of absence, without pay or benefits, for the following personnel: (tentative dates)

Employee I.D.	Effective Dates	Reason
#7628	May 1, 2023 through June 30, 2023	LOA
#8124	April 3, 2023 through May 12, 2023	CCLOA

- e. approve the appointment of the following personnel pending state mandated certification and background check:

1. Non-Certified staff not to exceed 8 hours:

Last Name, First Name	Position	Location	Hourly Rate/ Base Salary	Step	Stipend(s)	Effective Date	Reason
DiBiasi, Jessie	Instructional Aide	NBTECC	\$16.39	J	Custodial \$1,555 Classroom Support \$514 Substitute Certificate \$2	April 27, 2023	Resignation: K. Glassen
Eimont, Jeffrey	Part-Time Custodian	Judd	\$18.70	B	N/A	April 27, 2023	Reassignment: C. Obregon

- f. approve the additional stipend of the following personnel:

Last Name, First Name	Position	Location	Stipend	Effective Date	Reason
Perez, Stefanie	Instructional Aide	NBTECC	Substitute Certificate \$2	April 1, 2023	Contractual
Villegas, Ashley	Instructional Aide	NBTECC	Substitute Certificate \$2	April 17, 2023 or sooner	Contractual

- g. approve the sixth-period teaching assignment for the following certified personnel through end of assignment (tentative dates) (prorated):

<b>Last Name, First Name</b>	<b>Location</b>	<b>Subject/Position</b>	<b>Stipend</b>	<b>Effective Date(s)</b>	<b>Reason</b>
Carroll, Megan	NBTMS	Teacher of Students with Disabilities	\$10,809	May 1, 2023 through June 30, 2023	FMLA
Cleaver, Rebecca	NBTMS	Teacher of Students with Disabilities	\$9,476	May 1, 2023 through June 30, 2023	FMLA
Conroy, Caitlin	NBTMS	Teacher of Students with Disabilities	\$8,488	May 1, 2023 through June 30, 2023	FMLA
Harris, Joseph	NBTMS	Teacher of Students with Disabilities	\$10,881	May 1, 2023 through June 30, 2023	FMLA
Novak, Christopher	NBTMS	Teacher of Students with Disabilities	\$11,431	May 1, 2023 through June 30, 2023	FMLA

- h. approve the appointment of the following Club/Activity Advisors at the NBTEA stipend contractual rate for the 2022-2023 school year:

<b>Club</b>	<b>Advisor/Co-Advisor</b>	<b>Location</b>	<b>Effective Date</b>
Yearbook	Kimberly Dominquez/Co-Advisor	Judd	August 30, 2022

- i. approve the appointment of the following long-term substitutes at the rate of \$294.08 per day without benefits, if assignment exceeds 60 school days benefits will be offered: (tentative dates)

<b>Last Name, First Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective Dates</b>	<b>Reason</b>
Manchanda, Gita	Math	NBTMS	March 9, 2023 through June 30, 2023	ASB

- j. approve the following substitutes, pending state-mandated approval and background check for the 2022-2023 school year.

<b>Last Name, First Name</b>	<b>Substitute</b>	<b>Effective Date</b>
Adenuga, Adefunke	Teacher (Certificated)	April 27, 2023
Brennan, Emma	Teacher	April 27, 2023
Neumann, Robert	Teacher	April 27, 2023
Obuch, Amy	Teacher	April 27, 2023

Rajani, Avni	Teacher	April 27, 2023
Vizer, Angelique	Teacher (Certificated)	April 27, 2023

- k. approve the appointment of the following student workers for the 2022-23 school year:

Last Name First Name	Position	Hourly Rate	Effective Date
Pradhan, Mohit	Lifeguard	\$14.13	May 15, 2023 or sooner to be determined by the Superintendent
Socio, Alessandra	Lifeguard	\$14.13	May 15, 2023 or sooner to be determined by the Superintendent

- l. approve the following revised job description:

J.D. 12.1	Supervisor of Maintenance
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- m. approve to convert the following absences to Worker's Compensation days:

Employee I.D.	# of Days	Dates
#7892	1.5	March 24, 2023-March 27, 2023
#5538	0.5	March 16, 2023
#6163	3	March 15, 2023-March 17, 2023
#8151	6	March 24, 2023-March 31, 2023
#7922	1.5	April 19, 2023-April 20, 2023
#7982	6.5	March 31, 2023-April 6, 2023 April 12, 2023-April 17, 2023

- n. approve the following contractual, reimbursable days (account # 11-000-291-290-77-10)

Last Name, First Name	Position	Location	Attachment
Basirico, Joann	Speech Language Specialist	John Adams	2
Breheney, Edward	Physical Education Teacher	NBTHS	3
Cocco, Lisa	Executive Administrative Assistant	Board Office	4

Demydenko, Frances	Bus Driver	District	5
Egan, James	Supervisor	District	6
Lanza, Eileen	Instructional Aide	LP	7
Mitchell, Susan	Elementary Teacher	Parsons	8
Parent, Clifford	Mathematics Teacher	NBTHS	9
Randazza, Maria	Elementary Teacher	John Adams	10
Rokita, Alice	Academic Support Teacher	John Adams	11
Wares, John	Science Teacher	NBTMS	12

2. **Action relative to personnel, for the 2023-2024 school year, as recommended by the Superintendent of Schools:**

- a. approve the following leaves of absence, without pay, for the following personnel:  
(tentative dates)

Employee I.D.	Effective Dates	Reason
#6218	August 29, 2023 through October 5, 2023	FMLA

- b. approve the following leaves of absence, without pay or benefits, for the following personnel:  
(tentative dates)

Employee I.D.	Effective Dates	Reason
#8322	August 29, 2023 through December 31, 2023	CCLOA

- c. approve the reassignment of the following certified personnel, with no change in compensation:

Last Name, First Name	From	To	Effective Date	Reason
Morales, Yesenia	Supervisor of English NBTHS	Supervisor of ELL and World Language District	September 1, 2023	Reassignment: K. Ellis
Quevedo, Danielle	Leave Replacement Teacher of Students with Disabilities Parsons	Teacher of Students with Disabilities Parsons	August 29, 2023	Resignation: S. Siderowitz

Rudolph, Lisa	Elementary Teacher Parsons	Elementary Academic Support Teacher Parsons	August 29, 2023	Resignation: S. Dowling-St. Thomas
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d. approve the reassignment of the following non-affiliated personnel:

<b>Last Name, First Name</b>	<b>From:</b>	<b>To:</b>	<b>Total Annual Salary</b>	<b>Effective Date</b>	<b>Reason</b>
Ellis, Kayne	Supervisor of ELL and World Languages District	Coordinator of District Communications (Part Time)	\$60,000	September 1, 2023	Restored Budgeted
Kurczeski, Jennene	Secretary - 12 months Linwood	Confidential Secretary to the Chief School Administrator	\$74,289	July 1, 2023	Retirement: L. Cocco

e. approve the appointment of the following personnel pending state mandated approval and background check:

1. Certified staff:

<b>Last Name, First Name</b>	<b>Position</b>	<b>School</b>	<b>Base Salary</b>	<b>Step/ Level</b>	<b>Stipend(s)</b>	<b>Effective Date</b>	<b>Reason</b>
Desrosier, Ashley	Teacher of Students with Disabilities	Judd	\$62,565	Step A MA	\$309 Professional Development	August 29, 2023	New Budgeted
Gulick, Sara	Physical Education/ Health	Linwood/ NBTHS	\$61,265	Step A/ BA+30	\$309 Professional Development	August 29, 2023	Reassignment: A. Fischer
Koslowsky, Karen	Language Arts Interventionist	NBTHS	\$83,065	Step L/ MA	\$309 Professional Development	August 29, 2023	Resignation: S. Burgdorf (Title IA Grant Funded)
Larmer, Jeffrey	Teacher of Students with Disabilities	NBTHS	\$69,865	Step H/ BA	\$309 Professional Development	August 29, 2023	Resignation: C. Pierce
<b>Ledesma, Kimberly</b>	<b>Bilingual Teacher</b>	<b>Parsons</b>	<b>\$80,065</b>	<b>Step L/ BA</b>	<b>\$309 Professional Development</b>	<b>August 29, 2023</b>	<b>New Budgeted</b>

Short, Courtney	Physical Education/ Health	NBTHS	\$59,565	Step A BA	\$309 Professional Development	August 29, 2023	Resignation: C. Waddell
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## 2. Non-Certified staff not to exceed 8 hours:

Last Name, First Name	Position	Location	Hourly Rate/ Base Salary	Step	Stipend(s)	Effective Date	Reason
DiBiasi, Jessie	Instructional Aide	NBTECC	\$17.56	J	Custodial \$1,555  Classroom Support \$514  Substitute Certificate \$2	April 27, 2023	Resignation: K. Glassen
Eimont, Jeffrey	Part-Time Custodian	Judd	\$19.32	B	N/A	April 27, 2023	Reassignment: C. Obregon

- f. approve the appointment and salaries/hourly rates (not to exceed 8 hours) of the following certified and non-certified personnel, for the 2023-24 school year:

Position(s)	Attachment
Administrators	13
Building Aides/Bus Aides/Clerical Aides/Instructional Aides/Lunchroom Playground/Medical Aide	14
Computer Technicians	15
Custodial/Maintenance/Grounds/Transportation	16
Secretaries/Clerical/Nurse Clerk RN	17
Teachers	18

- g. approve the appointment and salaries of the following certified North Brunswick Township Buildings/Grounds Managers Association personnel for the 2023-2024 school year (pending successful ratification of the contract agreement between the North Brunswick Township Board of Education and the North Brunswick Township Buildings/Grounds Managers Association):

Position(s)	Attachment
Building and Grounds Managers	19

**CURRICULUM and INSTRUCTION:**

**1. Approve the following actions relative to Curriculum and Instruction items for the 2022-2023 school year:**

- a. approve home instruction for the following student:

Student #	Placement	Effective Date
195132	Home instruction	August 4, 2022 through August 8, 2022
2165175	Home instruction	June 17, 2022 through August 4, 2022
2260603	Home instruction	April 1, 2023 through June 20, 2023
2355286	Home instruction	June 17, 2022 through August 4, 2022
2390458	Home instruction	March 23, 2023 through April 21, 2023
2455641	Home instruction	April 18, 2023 through April 26, 2023
2460785	Home instruction	April 1, 2023 through April 30, 2023
2465396	Home instruction	April 1, 2023 through April 30, 2023
2565586	Home instruction	April 7, 2023 through 21, 2023
2590311	Home instruction	April 17, 2023 through May 17, 2023
2596018	Home instruction	April 26, 2023 through May 2, 2023
2665716	Home instruction	April 3, 2023 through April 28, 2023
2670029	Home instruction	April 4, 2023 through May 15, 2023
2690532	Home instruction	April 17, 2023 through June 30, 2023
2890275	Home instruction	April 5, 2023 through April 17, 2023

2890341	Home instruction	April 5, 2023 through April 17, 2023
2895793	Home instruction	April 5, 2023 through April 17, 2023
2970894	Home instruction	March 1, 2023 through April 30, 2023
23551015	Home instruction	April 4, 2023 through May 1, 2023
25040175	Home instruction	March 6, 2023 through March 13, 2023
25040158	Home instruction	April 5, 2023 through April 20, 2023
25040233	Home instruction	April 18, 2023 through April 26, 2023
26040354	Home instruction	April 3, 2023 through June 30, 2023
26701062	Home instruction	March 27, 2023 through May 1, 2023
26701135	Home instruction	March 27, 2023 through May 26, 2023
26901254	Home instruction	March 31, 2023 through April 6, 2023
28065081	Home instruction	April 5, 2023 through April 17, 2023

- b. approve Academy Learning Center to provide additional OT/PT services for the 22/23 school year not to exceed \$1,955, for student #29060005.
- c. approve out of district placement of student #29065215 attending Somerset Elementary/Middle Academy Special Education for the 22/23 school year, at a cost of \$22,110 and additional Speech services at a cost of \$1,287.
- d. approve adjusted tuition for student #2560034 who attended East Mountain for the 22/23 school year, not to exceed \$7,023.
- e. accept the submission and approval of the 22/23 Grant Amendments:

<b>Grant</b>	<b>Amendment #</b>	<b>Date Submitted</b>
IDEA - ARP	2	April 3, 2023

- f. approve Summer Academy (rising Grades 1-4) and Summer Institute (rising Grades 5-8) programs effective July 5, 2023 to August 3, 2023, from 8:00am to 11:00am, Monday through Thursday. (Grant Funded)
- g. approve attendance for the following professional workshops:

<b>Last Name, First Name</b>	<b>Workshop Title</b>	<b>Registration</b>	<b>Dates</b>	<b>Mileage</b>	<b>Hotel/Meals Expenses</b>
Barrett, Elizabeth	New Jersey Association of Mathematics Teacher Educators Conference, Ewing, NJ	\$30.00	6/2/2023	\$22.65	
Blaine, Corinne	ISTE Live 23 Conference (International Society for Technology in Education), Philadelphia, PA	\$645.00	6/25/2023 through 6/28/2023	\$124.08	\$630.00 \$276.50
Dulin, Anna	NJASP Spring Conference, Newark, NJ	\$275.00	5/5/2023	\$27.26	
Havens, Catherine	Developing a Common Language for your Bilingual ESL, Virtual	\$75.00	4/30/2023		
Lanphear, Jeannine	STEM Learning Ecosystems Community of Practice 2023 Convening, Ponte Vedra Beach, FL	\$0.00	4/30/2023 through 5/3/2023	\$0.00	\$0.00
Lopes-Ulicki, Tricia	NJASP Spring Conference, Newark, NJ	\$275.00	5/5/2023	\$26.32	
Morales, Yesenia*	WIDA: Interpreting ACCESS for ELLs Score Reports for Instruction, Virtual	\$150.00	4/19/2023		
Norbut, Jessica	New Jersey Social Studies Supervisor Meeting, Monroe, NJ	\$0.00	4/27/2023	\$13.16	
Norbut, Jessica	Keys to Early Reading Success - Understanding & Implementing the Science of Reading, Tinton Falls, NJ	\$0.00	5/16/2023	\$30.08	
Samant Nilima	Children with ADHD and Self Regulation Challenges, Edison, NJ	\$299.00	4/27/2023	\$11.28	
Shor, Jane	NJASP Spring Conference, Newark, NJ	\$275.00	5/5/2023	\$27.26	
Valdes, Krystina	NJ STEM Pathways Network Quarterly Meeting, Pennington, NJ	\$0.00	6/1/2023	\$32.90	

\* ESSER Funded

- h. approve the revised Curriculum for Social Studies, Grades 11-12 AP Psychology, and Comparative Religions, Grades 10-12.

**2. Approve the following actions relative to Curriculum and Instruction items for the 2023-2024 school year:**

- a. approved the Middlesex County Arts High and Middle School District Participation Agreement for the 2023-2024 school year, grades 9-12, effective January through May at \$890 per student and grades 6-8, effective February through May at \$875 per student (with transportation).
- b. approve the agreement between North Brunswick Township High School and Seton Hall University, through its College of Education and Human Services Department of Professional Psychology and Family Therapy for the 2023-2024 school year.

**MISCELLANEOUS:**

**1. Approve the following Miscellaneous items for the 2022-2023 school year:**

- a. approve the Harassment, Intimidation, and Bullying Report for the month of April 2023.
- b. approve the submission of the ESSER III Performance Report.

**FINANCE:**

**1. Approve the following bill list dated April 26, 2023:**

General Funds	\$3,817,168.53
Supplementary	\$11,045,959.88
Capital Projects	\$12,489.82

**2. Approve the following financial reports:**

- a. Board Secretary's and Treasurer's Reports dated March 31, 2023 which are in agreement.
- b. Budget Status Report dated March 31, 2023 which includes budget transfers and certifies that there has not been an over-expenditure of a budget line item.
- c. Pursuant to N.J.A.C. 6A:23-2.10(c)3, that as of March 31, 2023 the members of the North Brunswick Township Board of Education, after reviewing the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, certify that to the best of their knowledge no line item or account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.10(a), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- d. Pursuant to N.J.A.C. 6A:23-2.10(c)4, that as of the members of the North Brunswick Township Board of Education, after review of the Board Secretary's and Treasurer's monthly reports, and upon consultation with the appropriate district officials, certify to the best of their knowledge that no major account or fund has been overextended in violation of N.J.A.C. 6A23-2.10(b).

**3. Approve the following Finance Items for the 2022-2023 school year:**

- a. approve the donation to the Livingston Park Student Activities fund for \$2,000 from the PTO for the cost of assemblies and field trips.

- b. approve the acceptance of the Whole School, Whole Community, Whole Child (WSCC) School Health NJ Project Grant for building and sustaining healthy schools from Empower Somerset in the amount of \$8,000.
- c. approve the acceptance of the Local Recreation Improvement Grant for NBTHS pool improvements in the amount of \$70,000.
- d. approve the purchase of rubber surfacing and wood chip removal for the NBTECC playground from RubberRecycle not to exceed \$258,550. Pricing Per NJ State Contract #16-fleet-00131. (PEA Funded)
- e. approve the Preschool Education Aid (PEA) 2022-2023 transfer form #5.

4. **Approve the following Finance Items for the 2023-2024 school year:**

- a. Auditor: Gerard Stankiewicz, CPA, RMA, PSA of Samuel Klein and Company, be awarded a professional services contract to provide auditing services. Compensation for this contract shall be set at \$50,390 for the General Fund, Special Revenue fund (except for Preschool Aid), Debt Service Fund, Other Trust Funds, and the Enterprise Fund including the ASSA/DRTRS, assuming the existing NJDOE audit requirements. This fee is based on anticipated cooperation from your personnel, which the books and accounts are ready for examination, and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary to complete the audit, or we are called upon to perform additional services beyond those previously stated, we will discuss the matter with you and obtain authorization to proceed. Preschool Aid Audit will not exceed \$1,500 to \$2,000. Fee for the SEC Required Continuing Disclosure Document Review and Transmission will not exceed \$2,350. Additional Audit Services are required that are not included in the basic audit fee. Fees for the 2022-2023 audit are estimated to be \$3,500 to \$4,500. Any additional projects will be billed at an agreed-upon rate. Audit to the Lease Purchase Fund (31) including the ESIP (\$13,500,000) and other lease active in 2022-2023 is estimated to be in the range of \$1,000 to \$2,000. Hourly rates for additional services will be billed as follows:

Standard Hourly Rate	Fees Range
Partners or Principals	\$111 to \$160
Managers or Supervisors	\$81 to \$110
Staff Members and Para-Professionals	\$50 to \$80

For 2022-2023, Gerard Stankiewicz or equivalent will be billed at \$160 per hour. These contracts are awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contract Law because the service rendered or performed is to be done by are not required per R.S. 40A: 5-11.

The Secretary is directed to file a copy of this contract in the Board Office.

- b. approve the appointment of all North Brunswick Township Police Department Class III Officers to perform security services for the North Brunswick Board of Education at the following rates. (Attachment 20)

- c. approve the contract with Acelero Learning, Monmouth/Middlesex County, Inc., to provide a comprehensive full-day preschool education program as a Head Start Program, not to exceed \$411,000 for resident preschool age students for the 2023-2024 school year. (Grant funded PEA - Preschool Expansion Aid Grant)
- d. approve the contract, with Lightbridge Academy, to provide a comprehensive, full-day preschool education program not to exceed \$1,042,500 for resident preschool age students for the 2023-2024 school year. (Grant funded PEA - Preschool Expansion Aid Grant)

**POLICY:**

**1. Approve the following Policy item for the 2022-2023 school year:**

- a. approve the first reading of the following Policies and Regulations:

<b>Policy/Regulation#</b>	<b>Title</b>
P 0144	Board Member Orientation and Training
P 0164.6	Remote Public Board Meeting During A Declared Emergency
P & R 2520	Instructional Supplies
P 3217	Use of Corporal Punishment
P 4217	Use of Corporal Punishment
P 5305	Health Services Personnel
P & R 5308	Student Health Records
P & R 5310	Health Services
P 6112	Reimbursement of Federal and Other Grant Expenditures
R 6115.01	Federal Awards/Funds Internal Controls-Allowability of Costs
P 6115.04	Duplication of Benefits
P 6311	Contracts for Good or Services Funded by Federal Grants
P 7440	School District Security
P 9140	Citizens Advisory Committees

- b. approve the second and final reading of the following Policies and Regulations:

<b>Policy/Regulation#</b>	<b>Title</b>
P 0132	Executive Authority
P 0143.2	Student Representative to the Board of Education
P 0163	Quorum
P 1240	Evaluation Of Superintendent
P & R 5330.04	Administering an Opioid Antidote

c. approve the abolishment of the Policies and Regulations:

<b>Policy/Regulation#</b>	<b>Title</b>
P 9100	Public Relations
R 9140	Citizens Advisory Committees

## **TRANSPORTATION:**

### **1. Approve the following Transportation items for the 2022-2023 school year:**

a. approve the following as required by New Jersey Administrative code (NJAC 6A:27-11.2) bus evacuations have been conducted for all busing students and all non-busing students as listed:

<b>Date Conducted</b>	<b>Staff</b>	<b>Building</b>	<b>Time</b>	<b>Location</b>
3/20/2023	Mike Misurell Lou Emanuel	North Brunswick Township High School	7:15 am	Bus unloading area at side of school
3/21/2023	Rick Feltre	North Brunswick Township Middle School-Grades 7 & 8	7:40 am	Bus drop off area
3/21/2023	Edward Kowalski	Linwood- Grades 5 & 6	7:50 am	Bus loading/unloading area at rear of school
3/27/2023	Dominy Alderman	Judd Elementary	8:20 am	Front & Back bus areas of school
3/29/2023	Susan Stern	John Adams Elementary	8:15 am	Front bus loading areas of school
3/21/2023	Michael Roundtree RPO	Livingston Park Elementary	8:15 am	Bus unloading area at rear of school

3/23/2023	Diana Whalen	Parsons Elementary	8:15 am	Bus Parking area
3/23/2023	Scott Passner	N.B.T.E.C.C.	8:15 am	Bus loading/unloading area at rear of school

- b. approve the CHANGE from Temporary to Permanent Temporary for the the below 2022-2023 transportation routes, contracted through Education Services Commission of New Jersey.

**FROM:**

**Account # 11-000-270-514-52-60 Originally Approved January 25, 2023**

Route #	Destination	Student ID	Effective Date	90 Day Temporary Cost
T-205	Marie Katzenbach	27300170	12/16/2022	\$15,188.25

**TO:**

**Account # 11-000-270-514-52-60**

Route #	Destination	Student ID	Effective Date	Total Cost
1634	Marie Katzenbach	27300170	4/20/2023	\$5,246.85

**2. Approve the following Transportation items for the 2023-2024 school year:**

- a. approve the renewal of the below listed public school transportation contracts

**Charter School Buses**

Contractor	Contractor Location	Contract #	Number of Routes	2023-2024 Per Diem Cost
JOY	Somerset, NJ	JOY 21-06 CJCP-NB 2	1	\$335.97
ABC	New Brunswick, NJ	ABC 20-21 CJCP - 5	5	\$1,690.50
ABC	New Brunswick, NJ	ABC 22-23 CJCP-2	2	\$821.60

- b. approve the following, Bid # 22-07, for Charter School to and from Transportation Routes:

WHEREAS, the North Brunswick Township Board of Education (the "Board") solicited bid proposals for Student Transportation Services for Charter School to and from school for the 2023-2024 school year, Bid # 22-07; and

WHEREAS, on March 28, 2023, Bid Proposals were received and publicly read; and

WHEREAS, in accordance with the Bid Solicitation, the Board sought per diem rate cost for routes/contract numbers inclusive of the cost of liability insurance for each day the school was in session for the 2023-2024 school year;

WHEREAS, the lowest responsive and responsible bidder was;

A.B.C. Transportation

<b>Route#</b>	<b>Bid Per Diem Route Cost</b>	<b>Mileage Adjustment</b>
TEESS-1 Thomas Edison Charter	\$483.00	\$2.99
TEESS-2 Thomas Edison Charter	\$483.00	\$2.99
TEESS-3 Thomas Edison Charter	\$483.00	\$2.99
Per Diem Total	\$1,449.00	

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby awards the Contracts for Transportation Services to and from school, Bid #22-07, in the amount designated hereinabove, for the 2023-2024 school year;  
BE IT FURTHER RESOLVED that District professional staff takes any and all action necessary to effectuate the purposes of this Resolution.

c. approve the following, Bid # 22-08, for Public to and from Transportation Routes:

WHEREAS, the North Brunswick Township Board of Education (the "Board") solicited bid proposals for Student Transportation Services Public to and from school for the 2023-2024 school year,  
Bid # 22-08; and

WHEREAS, on March 28, 2023, Bid Proposals were received and publicly read; and  
WHEREAS, in accordance with the Bid Solicitation, the Board sought per diem rate cost for routes/contract numbers inclusive of the cost of liability insurance for each day the school was in session for the 2023-2024 school year;

WHEREAS, the lowest responsive and responsible bidder was;

Montauk Transportation

<b>Package #</b>	<b>Route#</b>	<b>Bid Per Diem Route Cost</b>	<b>TO BE AWARDED Per Diem Route Cost w/2% Bulk Discount</b>	<b>Mileage Adjustment</b>
1	HS - 14 LP - 71	\$238.42 \$238.42	\$233.65 \$233.65	\$1.00 \$1.00
2	HS - 15 LP - 72	\$238.42 \$238.42	\$233.65 \$233.65	\$1.00 \$1.00
3	HS - 16 LP - 73	\$238.42 \$238.42	\$233.65 \$233.65	\$1.00 \$1.00
4	HS - 17 LP - 74	\$238.42 \$238.42	\$233.65 \$233.65	\$1.00 \$1.00

5	HS - 18 LP - 75	\$238.42 \$238.42	\$233.65 \$233.65	\$1.00 \$1.00
6	HS - 19 LP - 76	\$238.42 \$238.42	\$233.65 \$233.65	\$1.00 \$1.00
7	MID - 4 INT - 1	\$238.42 \$238.42	\$233.65 \$233.65	\$1.00 \$1.00
8	MID - 8 INT - 5	\$238.42 \$238.42	\$233.65 \$233.65	\$1.00 \$1.00
9	MID - 9 INT - 6	\$238.42 \$238.42	\$233.65 \$233.65	\$1.00 \$1.00
10	MID - 10 INT - 7	\$238.42 \$238.42	\$233.65 \$233.65	\$1.00 \$1.00
11	MID - 11 INT - 8	\$238.42 \$238.42	\$233.65 \$233.65	\$1.00 \$1.00
12	MID - 12 INT - 9	\$238.42 \$238.42	\$233.65 \$233.65	\$1.00 \$1.00
13	MID - 17 INT - 14	\$238.42 \$238.42	\$233.65 \$233.65	\$1.00 \$1.00
14	MID - 18 INT - 15	\$238.42 \$238.42	\$233.65 \$233.65	\$1.00 \$1.00
15	HS - 31 MID- 1LATE 82 days	\$250.00 \$250.00	\$245.00 \$245.00	\$1.00 \$1.00
16	HS - 32 MID- 2 LATE 82 days	\$250.00 \$250.00	\$245.00 \$245.00	\$1.00 \$1.00
17	HS - 32 MID- 3 LATE 82 days	\$250.00 \$250.00	\$245.00 \$245.00	\$1.00 \$1.00
18	MID - 20 EBTV - 1	\$250.00 \$250.00	\$245.00 \$245.00	\$1.00 \$1.00
Per Diem Total		\$8,675.76	\$8,502.24	

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby awards the Contracts for Transportation Services to and from school, Bid #22-08, in the amount designated

hereinabove, for the 2023-2024 school year;  
BE IT FURTHER RESOLVED that District professional staff takes any and all action necessary to effectuate the purposes of this Resolution.

d. approve the following, Bid # 22-09, for Public HS 5:15 after school Late buses::

WHEREAS, the North Brunswick Township Board of Education (the "Board") solicited bid proposals for Student Transportation Services for Charter School to and from school for the 2023-2024 school year, Bid # 22-09; and

WHEREAS, on March 28, 2023, Bid Proposals were received and publicly read; and

WHEREAS, in accordance with the Bid Solicitation, the Board sought per diem rate cost for routes/contract numbers inclusive of the cost of liability insurance for each day the school was in session for the 2023-2024 school year;

WHEREAS, the lowest responsive and responsible bidder was;

MERCY Transportation

Number of Days	Route#	Bid Per Diem Route Cost	Mileage Adjustment
160	HS- 5:15 - 1	\$120.00	\$1.00
160	HS- 5:15 - 2	\$120.00	\$1.00
160	HS- 5:15 - 3	\$120.00	\$1.00
160	HS- 5:15 - 4	\$120.00	\$1.00
Per Diem Total		\$480.00	

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby awards the Contracts for Transportation Services for HS 5:15 after school late buses, Bid #22-09, in the amount designated

hereinabove, for the 2023-2024 school year;

BE IT FURTHER RESOLVED that District professional staff takes any and all action necessary to effectuate the purposes of this Resolution.

e. approve the resolution for participation in coordinated transportation.

WHEREAS, the North Brunswick Board of Education, hereinafter referred to as the Board, desires to transport special education, nonpublic, public and vocational school students to specific destinations; and

WHEREAS, the Educational Services Commission of New Jersey, hereinafter referred to as the ESCNJ, offers coordinated transportation services; and

WHEREAS, the ESCNJ will organize and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of prorated contract costs, plus an administration fee of 5% for Middlesex County district Board of Educations (all school types), or 6% for out of district Board of Educations (all school types), as presented to the Board as calculated by the billing formula adopted by the ESCNJ's Board of Education. Said formula shall be based on a route cost divided by the

number of students allocated to each participating district. The total amount to be charged to districts will be adjusted based on actual costs.

I. The ESCNJ will provide the following services:

- a. routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
- b. monthly billing and invoices;
- c. computer print-outs of student lists for all routes coordinated by ESCNJ;
- d. all necessary interaction and communication between the sending district, and the respective transportation contractors;
- e. constant review and revision of routes;
- f. provide transportation within five days or sooner after receipt of the written request; and

It is further agreed that the Board will provide the ESCNJ with the following:

- a. requests for special transportation on approved forms to be provided by the ESCNJ, completed in full and signed by authorized district personnel;
- b. withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received;

II. Additional Cost – all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district. All such costs must first be approved by the Board.

III. Length of Agreement – this agreement and obligations and requirements therein shall be in effect between July 1, 2023 and June 30, 2024.

IV. Entire Agreement – this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.

16. **PUBLIC SESSION on Any Matter:**

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to close the public portion of the meeting.

The results of the motion were:

Aye:

Nay:

17. **MOTION TO GO INTO CLOSED SESSION:**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 PL.1975 permits the Exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presented exist;

NOW, THEREFORE, BE IT RESOLVED by the North Brunswick Township Board of Education that the public shall be excluded from discussion of and action upon the hereinafter specified subject matters.

The general nature of the subject matter to be discussed is as follows:

1. Negotiations
2. Personnel Matters

It is anticipated at this time that the above-stated subject matter shall be made Public at such time as the need for non-disclosure no longer exists. This Resolution shall take effect immediately.

Motion to go into closed session at        p.m.

A motion was made by        and seconded by        to go into closed session at        p.m.

The results of the motion were:

Aye:

Nay:

18.    **OPEN SESSION:**

A motion was made by        and seconded by        that the meeting be returned to open session  
at        p.m

The results of the motion were:

Aye:

Nay:

19.    **ADJOURNMENT:**

A motion was made by        and seconded by        that the meeting be adjourned at        p.m.

The results of the motion were:

Aye:

Nay: