

NORTH BRUNSWICK TOWNSHIP BOARD OF EDUCATION
Special Meeting Minutes, 2022-2023 Budget Workshop
Wednesday, March 15, 2023
Linwood Campus - 7:00 p.m.

1. Call to Order
2. Flag Salute by Assembly
3. Board President, Mr. Liguori, called a Special Meeting of the North Brunswick Board of Education at 7:00 p.m.

On a Roll call, the following members were present: Mr. Ali, Mr. Brockman (late), Mr. Carter, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Ms. Toth, Mr. Wen.

Also Present: Superintendent, Ms. Ciarrocca, Business Administrator/Board Secretary, Ms. Hock, Assistant Superintendent, Ms. Kita.

4. Board Secretary's Statement
The New Jersey Open Public Meetings Law enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting, which included the time, date and location was distributed by 3:00 p.m. on Sunday, February 26, 2023 in the following manner:

- A. Posted on the Bulletin Board reserved announcements in the Board Office, 25 Linwood Place, North Brunswick, NJ.
- B. Mailed to the Home News Tribune, Sentinel, and the Clerk of the Township of North Brunswick.
- C. Delivered to the eight (9) duly elected board members.

5. Presentation of the 2023-2024 Preliminary Budget by Superintendent of Schools, Ms. Ciarrocca, Business Administrator/Board Secretary, Ms. Hock, and Assistant Superintendent, Ms. Kita.

6. **PUBLIC SESSION for the 2023-2024 Budget:** None

A motion was made by Mr. Ali and seconded by Mr. Brockman to close the public portion of the meeting.

The results of the motion were:

Aye: Mr. Ali, Mr. Brockman, Mr. Carter, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Ms. Toth, Mr. Wen.

Nay: None

Absent: None

7. A motion was made by Ms. Toth and seconded by Mr. Ali to adopt the tentative Budget for the 2023-2024 school year.

The results of the motion on Roll Call were:

Aye: Mr. Ali, Mr. Brockman, Mr. Carter, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Ms. Toth, Mr. Wen.

Nay: None

Absent: None

BE IT RESOLVED, that the tentative budget be approved for the 2023-2024 School Year using the 2023-2024 state aid figures and the Secretary to the Board of Education be authorized to submit to the Executive County Superintendent for approval in accordance with N.J.S.A. 18A:7F-5 and 18A:7F-6:

NORTH BRUNSWICK TOWNSHIP SCHOOLS			
FY 2023-2024			
BUDGET - TENTATIVE			
General Fund			
General Current Expense	\$ 124,954,965	Withdrawal from Capital Reserve	\$ 3,000,000
Capital Outlay	\$ 6,172,183	Withdrawal from Maintenance Reserve	\$ 778,250
Charter School	\$ 8,020,759	Withdrawal from Emergency Reserve	\$ 52,461
		Local Tax Levy	\$ 86,581,952
		Transportation Fees	\$ 110,000
		Miscellaneous Revenue	\$ 248,500
		State Aid	\$ 48,149,823
		Federal Aid	\$ 226,921
General Current Expense Subtotal	\$ 139,147,907	Revenue Subtotal	\$ 139,147,907
Grants and Entitlements			
		Local Sources	\$ 200,000
		State Sources	\$ 6,074,617
		Federal Sources	\$ 2,971,609
Grants and Entitlements Subtotal	\$ 9,246,226	Grants and Entitlements Subtotal	\$ 9,246,226
Debt Service Fund			
		Fund Balance	\$ 46,620
		Debt Service Revenue	\$ 395,616
		Local Tax Levy	\$ 8,894,305
Repayment of Debt Subtotal	\$ 9,336,541	Repayment of Debt Subtotal	\$ 9,336,541
Grand Total	\$ 157,730,674	Grand Total	\$ 157,730,674

The tentative budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

BE IT RESOLVED to acknowledge that the 2023-2024 school year budget as described results in a general fund tax levy of \$86,581,952 and a debt service tax levy of \$8,894,305 for a total tax levy of \$95,476,257 ; and

BE IT RESOLVED that withdrawals from the Capital Reserve of \$3,000,000, Maintenance Reserve of \$778,250 and Emergency Reserve of \$52,461 for costs related to expenditures for health and safety of the students and staff as outlined in Attachment 1.

BE IT RESOLVED that the School Business Administrator/Board Secretary is authorized to advertise said the tentative budget in the Home News Tribune in accordance with the form suggested by the New Jersey Department of Education and according to the law: and

BE IT RESOLVED in accordance with the N.J.A.C. 6A:23B-1.2(b), the tentative budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement. The 2023-2024 tentative budget includes a maximum travel appropriation of \$100,974 for all staff and board member business travel at a rate of \$0.47 per mile; and

BE IT FURTHER RESOLVED that a public hearing will be held in the Board Of Education Administrative Offices at 25 Linwood Place, Linwood Campus, North Brunswick, NJ 08902 on April 26, 2023 at 7:00 p.m. for a public hearing on the budget for the 2023-2024 school year.

8. **PUBLIC SESSION on Any Matter: None**

A motion was made by Ms. Toth and seconded by Mr. Wen to close the public portion of the meeting.

The results of the motion were:

Aye: Mr. Ali, Mr. Brockman, Mr. Carter, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Ms. Toth, Mr. Wen.

Nay: None

Absent: None

9. **ADJOURNMENT:**

A motion was made by Mr. Carter and seconded by Ms. Keefe that the meeting be adjourned at 8:25 p.m.

The results of the motion were:

Aye: Mr. Ali, Mr. Brockman, Mr. Carter, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Ms. Toth, Mr. Wen.

Nay: None

Absent: None



Rosa Hock, Board Secretary