

NORTH BRUNSWICK TOWNSHIP BOARD OF EDUCATION
Board Minutes
Wednesday, January 25, 2023
Linwood Campus - 7:00 p.m.

1. Call to Order
2. Pledge of Allegiance to the Flag
3. Board President, Mr. Liguori, called the Regular Public Meeting of the North Brunswick Board of Education to order at 7:02 p.m. The meeting was held at the Board Office, Linwood Campus. This meeting of the North Brunswick Township Board of Education is being recorded and broadcast via YouTube.

On a roll call, the following members were present: Mr. Ali, Mr. Brockman, Mr. Carter, Ms. James, Ms. Keefe, Mr. Liguori, Ms. Toth, Mr. Wen.
Absent: Dr. Patel

Present: Superintendent, Ms. Ciarrocca, Business Administrator/Board Secretary, Ms. Hock, Assistant Superintendent, Ms. Kita, Board Attorney, Mr. Busch, SGO President, Mr. Levitt and SGO Representative, Mr. Monteiro.
Absent: None

4. Board President's Statement:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting, which included the time, date, and location was distributed by 3:00 p.m. on Sunday, December 25, 2022 in the following manner:

- a. Posted on the Bulletin Board reserved announcements in the Board Office, 25 Linwood Place, North Brunswick.
- b. Mailed to the Home News Tribune, Sentinel, and the Clerk of the Township Of North Brunswick.
- c. Delivered to the nine (9) duly elected board members.

5. **Presentation:**

1. Mrs. Chang, Director of Accountability and Special Programs presented the Fall 2022 Start Strong Assessment Data. The presentation, Start Strong: Fall 2022 Administrations, can be found in Attachment A.

6. **Meeting Minutes:**

A motion was made by Mr. Brockman and seconded by Ms. James to approve the following Board minutes:

Conference Public Meeting Minutes-December 7, 2022

Regular Public Meeting Minutes-December 21, 2022

Reorganization Meeting Minutes-January 4, 2023

The results of the motion were:

Aye: Mr. Ali, Mr. Brockman, Mr. Carter, Ms. James, Ms. Keefe, Mr. Liguori, Ms. Toth, Mr. Wen.

Nay: None

Absent: Dr. Patel

7. **Communications:**

8. **Reports:**

Old Business: None

New Business: None

Administrative Report by Ms. Ciarrocca:

Good evening to all of our families, guests, and viewers here tonight.

Each January is School Board Recognition month. Recognizing our school board members is an important way to thank current and former school board members for their dedication and service on behalf of their communities. Our nine North Brunswick Township school board members, just like all school board members in New Jersey, receive no pay for their service. Although elected, these dedicated school board members provide countless hours of volunteer service to our school district and community in order to help make North Brunswick Township Schools the best they can be. Thank you all for your service to the students, families and staff in North Brunswick.

You will see the calendar for 2023-2024 on our agenda for approval tonight. This calendar is the culmination of earlier surveys to both staff and families for feedback on priorities. Based on that feedback, school will continue to start right after the Labor Day for students but prior to Labor Day for our staff professional days. This allows us to get a jump right into learning following the Labor Day holiday. We will continue to offer the week off in November. For this calendar, you will see there is no Rosh Hashanah or Diwali holiday as those both fell on weekends for this calendar year. We have slightly changed the format again this year and hope that it will be clear for families. We will continue to share a separate ½ day calendar once those dates are finalized by school level.

So far it has been a relatively mild winter with more rain, as we are seeing tonight. Please keep an eye on our website, social media, and KINVO messages in case of inclement weather, and any changes to our school schedules.

Student Reports:

The report was read by SGO Representative, Mr. Montiero and Mr. Levitt.

- The Alchemist Theatre Company put on a successful production of Theatre Revue on January 13th and 14th.
- The Human Rights Coalition held a fundraiser to assist those who were impacted in Puerto Rico

by Hurricane Fiona. Students signed a poster in the commons to raise funds and show their support.

- This week at the high school is our Winter Pep Week. Students have been participating in Theme Days such as Pajama Day, Sports Day, Holi Day where people dress to show their favorite holiday. Tomorrow we will have class color day and Friday will be Blue and Gold Day. The week will culminate with our Pep Rally where we recognize our winter sports teams and have our class competitions. We will see if the Sophomores will hold on to the Spirit Cup.
- As part of Pep Week, we are continuing to raise funds for Make a Wish Foundation. The classes are competing to see who can make the longest paper chain by buying links for the chain. All proceeds will go toward our \$5000 fundraising goal.
- This Friday is our Talent Show. We have 16 acts participating this year. The show begins at 7:00 on the 27th and admission is \$5.00.
- In January a Diversity Days Talk was held for students to participate with teacher and administrations in dialog centered around diversity and unity with in the school.

Committee Reports:

Education Committee:

Dr. Patel chaired the meeting on January 18, 2023. Mr. Liguori read the Education Committee Report in Dr. Patel's absence at this Board Meeting. The following items were discussed.

- Assessments & Grants
- Seal of Biliteracy exams took place the week of January 9th - When the students graduate they will have a seal on their diploma.
- Linkit Form B administered January 9th to January 13th
- NJSLA Trainings for DTC and Technology Coordinator to be completed by February 10th
- School based NJSLA preparations will begin in February
- Start Strong results will be presented to the Board at the 1.25.23 board meeting-
- Targeted Review/Child Find-Preschool Expansion- T
- Cyber Security - DUO rollout week of 1/9-A multifactor authentication insurance requirement for staff members.
- 2/2 Professional Learning focus will be SEL PK-12
- Policies- First read of the following policies:
 - 2423 Bilingual and ESL Education - Policy & Regulation (M)
 - 2425 Emergency Virtual or Remote Instruction Program - Policy (M)
 - 2425 Emergency Virtual or Remote Instruction Program - Regulation (M) (NEW)
 - 8140 Student Enrollments - Policy (M)
 - 8140 Enrollment Accounting – Regulation (M)
 - 8330 Student Records – Policy & Regulation (M)
- 2023-2024 Calendar-Final

Human Resources Committee:

Mr. Wen chaired the meeting on January 18, 2023 and provided the following report.

The Human Resources / Community Relations Committee met on January 18 to discuss various personnel and community topics. For those on tonight's agenda who are either resigning or retiring, the Board thanks them for their service and wishes them well; replacements for these positions have already been posted or are on tonight's agenda for approval. There are several new hires on the agenda for both certificated and support staff along with substitutes, and we welcome all to the district. We discussed any upcoming leaves of absences and how those positions are being filled. Mrs. Kita informed the committee of upcoming teacher job fairs that she and other building administrators will be attending - one being Jan 18 and another on Jan. 26th. There was also a first reading on updates to several policies, including

Harassment, Intimidation & Bullying, and other ones regarding safety drills which can be found on tonight's agenda. The Central Office will also be working with school principals on launching a new climate survey to staff, students and families in the coming weeks. Lastly, Mrs. Ciarrocca and Mrs. Kita informed the committee that the next NBTHS Hall of Fame round of nominations will be coming out this Spring.

Business Operations Committee

Ms. James chaired the meeting on January 18, 2023 and provided the following report.

The Business Operations Committee met on Wednesday January 18, 2023. The Committee organization has changed in that Mr. Liguori is now Board President and serves as an ad hoc member to all committees, I now sit as the Chair of Business Operations and will be delivering these reports for the balance of this year.

During our Committee meeting we discussed facilities, finances, transportation, district operations, and proposed policies up for first reading.

As it relates to Facilities we discussed that the roof at the High School is substantially complete with an anticipated completion by the end of this month. The solar project is also ongoing with an anticipated completion by the end of the month as well. Also at the high school there will be a security booth area as an added security measure. The water damage that occurred at the high school was remediated using emergency status to address the needed repairs and new items for that area, those losses will be submitted to our carrier. The committee discussed the disposal of certain items that are no longer needed, useful, in good shape. The NJ Clean Energy Program will be coming out to check on the solar on our buildings as part of its inspection.

The district will be replacing the HVAC in the cafeteria of the kitchen at Linwood. In addition the district is assessing the HVACs district wide— some of these units are aging, some of which had to be rented due to issues one of which being the software. The district is exploring solutions to this problem which likely includes the application of a Regular Operating District Grant once the DOE releases this the district plans to apply to get those pressing concerns addressed.

The committee discussed the improvements to our preschool playgrounds and courtyards. Livingston Park was recently completed which is a joy for our students to have access to updated facilities to keep them engaged and energized.

As it relates to Finances, the Committee discussed the AFCR audit which is ongoing and is presently due before March 17, 2023. The date for this presentation to the Board & public will be forthcoming. Additionally, there is a recommendation to remit the amount of \$38k for our prior involvement in a County JIF. The district continues to monitor areas such as transportation; charter costs; special education; and health costs.

As it relates to Transportation, the district is looking at budget projections with us maintaining a two-tier structure with no impact on start or end times and is in the process of planning/projecting for transportation costs and routes for the upcoming year.

As it relates to District Operations, the district will be renewing its lease with our copier provider with some cost savings to the district and increased efficiencies.

As it relates to Policies, the Committee had its first reading of three policies which are in the Board's bylaw policies and our policy provider will be conducting a wellness check of our policies to ensure they are current and reflect the current status of the law, with needed recommendations. We will await that report and take the needed action to address those when that time arises.

- #0152 Board Officers - Bylaw
- #0161 Call, Adjournment, and Cancellation - Bylaw
- #0162 Notice of Board Meetings - Bylaw

9. A motion was made by Ms. Keefe and seconded by Mr. Wen to approve the Administrative Report and Committee Reports.

The results of the motion were:

Aye: Mr. Ali, Mr. Brockman, Mr. Carter, Ms. James, Ms. Keefe, Mr. Liguori, Ms. Toth, Mr. Wen.

Nay: None

Absent: Dr. Patel

10. Review of Agenda January 25, 2023.

11. Public Session on Agenda Items Only: None

12. A motion was made by Mr. Brockman and seconded Ms. Keefe by to close the public portion of the agenda meeting.

The results of the motion were:

Aye: Mr. Ali, Mr. Brockman, Mr. Carter, Ms. James, Ms. Keefe, Mr. Liguori, Ms. Toth, Mr. Wen.

Nay: None

Absent: Dr. Patel

13. **Consent Agenda:**

A motion was made by Ms. James and seconded by Ms. Toth to approve the following consent agenda items: Personnel, Curriculum, Miscellaneous, Finance Items 1-3, Policy and Transportation.

On roll call the results of the motion were:

Aye: Mr. Ali, Mr. Brockman, Mr. Carter, Ms. James, Ms. Keefe, Mr. Liguori, Ms. Toth, Mr. Wen.

Nay: None

Absent: Dr. Patel

Personnel:

1. **Action relative to personnel, for the 2022-2023 school year, as recommended by the Superintendent of Schools:**

a. accept, with regret, the resignation of the following personnel as they retire:

Last Name, First Name	Position	Location	District Years of Service	Effective Date
Basirico, Joann	Speech Language Specialist	John Adams	14 Years, 9 Months	June 30, 2023
Egan, James	Supervisor	District	22 Years, 9 Months	June 30, 2023
Evans, Donna	Instructional Aide	NBTECC	16 Years, 2 Months	January 31, 2023
Parent, Clifford	Mathematics Teacher	NBTHS	22 Years, 9 Months	June 30, 2023

Salerno, Sarah	Instructional Aide	Judd	20 Years, 6 Months	March 31, 2023
Stott, Beverly	Speech Teacher	NBTHS	9 Years, 9 Months	June 30, 2023

b. accept the resignation of the following personnel:

Last Name, First Name	Position	Location	Effective Date
Klee, Beth	Preschool Teacher	NBTECC	February 23, 2023 or sooner as determined by the Superintendent
Ramos, Richard	Bus Driver	District	February 3, 2023 or sooner as determined by the Superintendent
Villamil, Sherri	Lunchroom/Playground Aide	Judd	January 31, 2023

c. accept the resignation of the following stipend positions:

Last Name, First Name	Position	Location	Effective Date
Herman, Michael	Assistant JV Baseball Coach	NBTHS	January 4, 2023
Illes, Lauren	Assistant JV Girls Lacrosse Coach	NBTHS	December 23, 2022
Lutz-Coleman, Lauren	Technology Ambassador	NBTMS	January 31, 2023
Muszynski, Cassandra	Yearbook Advisor	Judd	January 20, 2023
Sigle, Mary	Freshman Softball Coach	NBTHS	January 4, 2023

d. accept the following temporary leave of absence from the following stipend positions (tentative dates):

Last Name, First Name	Position	Location	Effective Date
George, Kimberly	Robotix	Livingston Park	January 17, 2023 through June 30, 2023 or sooner to be determined by the Superintendent
George, Kimberly	Technology Ambassador	Livingston Park	January 12, 2023 through June 30, 2023 or sooner to be determined by the Superintendent
George, Kimberly	Website Manager	District	January 12, 2023 through June 30, 2023 or sooner to be determined by the Superintendent
Rozycki, Genee	Grade Level Leader	Parsons	January 30, 2023 through March 31, 2023

e. approve the following leaves of absence, without pay, for the following personnel: (tentative dates)

Employee I.D.	Effective Dates	Reason
#4568	January 5, 2023 through June 30, 2023	Intermittent FMLA
#7481	January 9, 2023 through March 31, 2023	FMLA
#7628	January 17, 2023 through June 30, 2023	Intermittent FMLA
#5176	January 19, 2023 through February 15, 2023	FMLA
#8389	January 23, 2023 through March 31, 2023	LOA
#7032	January 30, 2023 through February 14, 2023	LOA
#8335	February 1, 2023 through June 30, 2023	Military Leave
#6386	February 16, 2023 through May 18, 2023	FMLA
	May 19, 2023 through June 30, 2023	CCLOA
#4501	February 21, 2023 through March 31, 2023	FMLA
#7920	April 17, 2023 through June 30, 2023	FMLA
#8151	January 23, 2023 through April 21, 2023	FMLA

- f. approve the following leaves of absence, without pay or benefits, for the following personnel: (tentative dates)

Employee I.D.	Effective Dates	Reason
#7921	January 9, 2023 through January 20, 2023	LOA
#7625	January 24, 2023 through February 15, 2023	LOA
#6900	February 1, 2023 through June 30, 2023	LOA

- g. approve the appointment of the following personnel pending state mandated certification and background check:

1. Certified staff:

Last Name, First Name	Position	Location	Base Salary	Step/ Level	Stipend(s)	Effective Date	Reason
Marcus, Meredith	Teacher of Students with Disabilities (Preschool)	NBTECC	\$59,415	Step C BA	\$309 Professional Development	February 24, 2023 or sooner to be determined by the Superintendent	Resignation: B. Klee

2. Non-Certified staff not to exceed 8 hours:

Last Name, First Name	Position	Location	Hourly Rate/ Base Salary	Step	Stipend(s)	Effective Date	Reason
Anderson, Laura	Lunchroom/ Playground Aide	LP	\$14.73	L	Playground/ Lunchroom \$186	January 26, 2023	Reassignment: Y. Lombardi
Byrom, Raheem	In School Suspension Middle School Aide	NBTMS	\$27.40	A	Classroom Support Substitute Certification \$2	January 3, 2023	Contractual
Chong, Zulma	Lunchroom Playground Aide	LP	\$14.28	H	Lunchroom/ Playground Aide \$186	February 15, 2023 or sooner to be determined by the Superintendent	Reassignment: A. Nemes
Grimes, Schwann	In School Suspension High School Aide	NBTHS	\$31.85	A	Classroom Support Substitute Certification \$2 Longevity \$625	January 3, 2023	Contractual
Safi, Dipti	Preschool Instructional Aide	NBTECC	\$16.39	I	Classroom Support Substitute Certification \$2 Custodial \$ 1,555 Classroom Support \$514	February 15, 2023 or sooner to be determined by the Superintendent	Retirement: D. Evans
Tam, Sarah	Secretary Purchasing 12 Month	District	\$49,226	I	N/A	February 15, 2023 or sooner to be determined by the Superintendent	Reassignment: P. Habib

h. approve the reassignment of the following non-certificated personnel:

Last Name, First Name	From	To	Base Salary	Step	Stipend(s)	Effective Date	Reason
Orokos, Eileen	Instructional Aide, NBTHS	Secretary 12 Month School Calendar NBTMS/ Linwood Child Study Team Office	\$38,744	A	Longevity \$750	February 15, 2023 or sooner to be determined by the Superintendent	Vacancy: D. Clinton

i. approve the appointment of the following long-term substitutes at the rate of \$294.08 per day without benefits, if assignment exceeds 60 school days benefits will be offered: (tentative dates)

Last Name, First Name	Position	Location	Effective Dates	Reason
Genito, Victoria	Preschool Teacher	Judd	March 6, 2023 through June 30, 2023	FMLA
Johnson, Samantha	Academic Support Teacher	Parsons	January 27, 2023 through June 30, 2023	Resignation: S. Dowling - St. Thomas
Lombardi, Colleen	Elementary Teacher	Judd	January 23, 2023 through June 30, 2023	FMLA

j. approve the appointment of the following instructional aide to serve as a long-term substitute at the rate of \$294.08 per day with benefits (tentative dates):

Last Name, First Name	Position	Location	Effective Dates	Reason
Kushnir, Karen	Teacher of Students with Disabilities	Linwood	February 10, 2023 or sooner through June 30, 2023	Resignation: M. Johnson

k. approve the sixth-period teaching assignment for the following certified personnel through end of assignment (tentative dates) prorated:

Last Name, First Name	Location	Subject/Position	Stipend	Effective Date(s)	Reason
Genovese, Carmine	NBTHS	Teacher of Students with Disabilities	\$11,495	January 23, 2023 through end of assignment	FMLA
Marzigliano, Nina	NBTHS	Teacher of Students with Disabilities	\$12,202	January 23, 2023 through end of assignment	FMLA

Ricciardone, Beth	NBTHS	Teacher of Students with Disabilities	\$11,909	January 23, 2023 through end of assignment	FMLA
Thompson-Struckus, Lisa	NBTMS	Science	\$9,920	January 4, 2023 through January 20, 2023	LOA
Valdes, Krystina	NBTMS	Science	\$11,441	January 4, 2023 through January 20, 2023	LOA

- l. approve the appointment of the following grade level leader at the NBTEA stipend contractual rate for the 2022-2023 school year (prorated):

Last Name, First Name	Location	Grade	Stipend	Effective Date	Reason
Griffith, Meaghan	Parsons	Grade 4	\$1,796 (4)	January 30, 2023 through March 31, 2023	Temporary LOA: G. Rozycki

- m. approve the additional stipend of the following personnel:

Last Name, First Name	Position	Location	Stipend	Effective Date
Kolek, Andrzej	Custodian	NBTMS	Boiler License	January 3, 2023
Perdun, Dylan	Custodian	Linwood	Boiler License	January 3, 2023
Salvador, Christian	Custodian	NBTMS	Inventory Clerk	February 1, 2023

- n. approve the following substitutes, pending state-mandated approval and background check for the 2022-2023 school year.

Last Name, First Name	Substitute	Effective Date
DiGiovanni, Daniela	Teacher	January 26, 2023
Dalal, Veena	Teacher (Certified)	January 26, 2023
Durham, Katelyn	Teacher	January 26, 2023
Foster, Nasir	Teacher	January 26, 2023
Garnys, Adam	Teacher (Certified)	January 26, 2023
Haddad, Valeri	Teacher	January 26, 2023
Hajjar, Michele	Secretary Lunchroom/ Playground Aide	January 26, 2023
Klugerman, Jane	Teacher	January 26, 2023
Loewenstein, Evelyn	Teacher	January 26, 2023

Marcus, Meredith	Teacher (Certified)	January 26, 2023
Martin, Katibu	Teacher	January 26, 2023
Mota, Rosa	Custodian	January 26, 2023
Pietrocola, Kathleen	Teacher	January 26, 2023
Seenivasan, Jagatha	School Nurse	February 15, 2023 or sooner to be determined by the Superintendent
Singal, Sonali	Teacher	January 26, 2023
Turner, Courtney	School Nurse	February 15, 2023 or sooner to be determined by the Superintendent
Villamil, Sherri	Teacher Lunchroom/ Playground Aide	February 1, 2023 or sooner to be determined by the Superintendent

- o. approve the following volunteers pending state mandated certification (if applicable) and background check:

Last Name, First Name	Position	School	Effective Date
Santana Rodrigues, Max	Boys Volleyball (Spring) - Volunteer	NBTMS	January 26, 2023

- p. approve to convert the following absences to Worker's Compensation days:

Employee I.D.	# of Days	Dates
#6581	.5	December 20, 2022
#5958	1	December 21, 2022
#8344	4	January 10, 2023-January 16, 2023

- q. approve the following contractual, reimbursable days (account # 11-000-291-290-77-10)

Last Name, First Name	Position	Location	Attachment
Evans, Donna	Instructional Aide	NBTECC	1

CURRICULUM and INSTRUCTION:

1. Approve the following actions relative to Curriculum and Instruction items for the 2022-2023 school year:

- a. approve home instruction for the following students:

Student #	Placement	Effective Date
23040016	Home Instruction	December 23, 2022 through January 9, 2023
23040059	Home Instruction	January 10, 2023 through January 24, 2023
2355286	Home Instruction	August 4, 2022 through September 1, 2022
2355492	Home Instruction	January 5, 2023 through January 20, 2023
24040003	Home Instruction	November 2, 2022 through November 22, 2022
2440849	Home Instruction	January 5, 2023 through March 5, 2023
2455005	Home Instruction	November 27, 2022 through January 6, 2023
2455624	Home Instruction	December 22, 2022 through January 6, 2023
2460217	Home Instruction	January 19, 2023 through January 26, 2023
2460697	Home Instruction	January 19, 2023 through January 26, 2023
2460785	Home Instruction	January 19, 2023 through January 26, 2023
25040297	Home Instruction	November 30, 2022 through January 6, 2023
25040084	Home Instruction	January 6, 2023 through January 31, 2023
2555755	Home Instruction	November 14, 2022 through June 20, 2023
2565753	Home Instruction	October 22, 2022 through October 24, 2022
2570874	Home Instruction	January 3, 2023 through January 24, 2023
2596012	Home Instruction	January 3, 2023 through January 31, 2023
26040332	Home Instruction	January 6, 2023 through January 28, 2023
26551041	Home Instruction	January 12, 2023 through February 9, 2023
2665716	Home Instruction	December 23, 2022 through January 31, 2023
2670029	Home Instruction	January 5, 2023 through January 13, 2023
27300140	Home Instruction	November 26, 2022 through January 31, 2023
2855145	Home Instruction	January 12, 2023 through June 30, 2023
2895009	Home Instruction	November 11, 2022 through November 23, 2022
29060005	Home Instruction	January 9, 2023 through February 28, 2023
2990523	Home Instruction	January 28, 2023 through February 10, 2023

3195092	Home Instruction	December 15, 2022 through June 20, 2023
33055169	Home Instruction	January 3, 2023 through February 2, 2023
3480142	Home Instruction	December 7, 2022 through December 9, 2022

- b. approve the Commission of the Blind to provide level 2 educational services for student #3255690 at a cost of \$3,673 effective 12/01/2022 for the 2022-2023 school year.
- c. approve tuition reimbursement for the following students:

Student #	District	Effective date	Reimbursement to North Brunswick
27300089	Elizabeth	09/01/2022	\$17,538.00
31060165	Elizabeth	09/01/2022	\$18,556.00
24040285	Elizabeth	09/01/2022	\$15,996.87
25040260	Elizabeth	09/01/2022	\$17,346.00
30065157	Elizabeth	09/01/2022	\$18,556.00
35005	Newark	09/01/2022	\$15,438.00
33090285	New Brunswick	09/01/2022	\$18,556.00
33090286	New Brunswick	09/01/2022	\$18,556.00

- d. approve SCHWA Consulting Corporation to provide Bilingual Speech and Language Evaluations at a rate of \$575 per evaluation, and monolingual Speech and Language Evaluations at a rate of \$475 per evaluation for the 2022-2023 School Year.
- e. approve out of district additional educational charges for student #27300170 attending Marie Katzenbach School for the Deaf, for the 2022-2023 school year at a cost not to exceed \$10,486.00.
- f. approve attendance for the following professional workshops:

Last Name, First Name	Workshop Title	Registration	Dates	Mileage	Hotel/Meals Expenses
Barrett, Elizabeth	New Jersey Association for Gifted Children Conference 2023, West Windsor, NJ	\$214.00	3/17/2023	\$19.74	
Carbonari, Amanda	School-Based SLPs: Language Disorders vs. Language Differences for English Language Learners (Grades K-12), Virtual	\$279.00	2/28/2023		
Carroll, David	Athletic Field Maintenance & Construction, Virtual	\$275.00	2/15/2023		

Cottrell, George	Workplace Communication, Virtual	\$85.00	12/3/2022		
Dwyer, Monica	New Jersey Speech and Hearing Association Annual Convention, Long Branch, NJ	\$355.00	4/20/2023 and 4/21/2023		
Ellerbe, Kyanna	Science Advisory Committee (SAC) Training Session, Princeton, NJ	\$0.00	2/1/2023	\$12.22	
Fleming, Heather *	Preventing Problem Behavior: An Emotional Regulation Relationship-Based Approach, Virtual	\$165.00	4/5/2023		
Ford, Cooper	2023 New Jersey Music Educators Association State Conference, Atlantic City, NJ	\$85.00	2/23/2023 through 2/25/2023	\$95.00	\$196.00
Guerra, Christopher	Versa Trans/TripTracker Training, Virtual	\$4,560.00	Multiple Dates		
Gupta, Ritu	School-Based SLPs: Language Disorders vs. Language Differences for English Language Learners (Grades K-12), Virtual	\$279.00	2/28/2023		
Hart, Allison	New Jersey Association for Gifted Children Conference 2023, West Windsor, NJ	\$0.00	3/17/2023	\$19.74	
Izzi, Gianna *	Preventing Problem Behavior: An Emotional Regulation-Based Approach, Virtual	\$165.00	4/5/2023		
Johnson, Frederick	New Jersey Association for Gifted Children Conference 2023, West Windsor, NJ	\$214.00	3/17/2023		
Jurgens, Allyssa	2023 New Jersey Music Educators Association State Conference, Atlantic City, NJ	\$180.00	2/23/2023 through 2/25/2023	\$95.00	\$196.00
Molfese, Alyssa	School-Based SLPs: Language Disorders vs. Language Differences for English Language Learners (Grades K-12), Virtual	\$279.00	2/28/2023		
Norbut, Jessica	New Jersey Association for Gifted Children Conference 2023, West Windsor, NJ	\$214.00	3/17/2023	\$20.68	
Silva, Dana	Compassionate ABA, Toms River, NJ	\$85.00	3/31/2023	\$46.06	

Sklar, Laurie	Exploring Primitive Reflexes in the Developing Child, Virtual	\$299.99	2/2/2023		
Sterner, Carolyn	Compassionate ABA, Toms River, NJ	\$85.00	3/31/2023	\$46.06	
Suk, John	Project Citizen, Piscataway, NJ	\$0.00	3/7/2023	\$15.04	
Truncellito, Jamie *	Oppositional, Defiant & Disruptive Children and Adolescents, South Plainfield, NJ	\$249.99	3/24/2023	\$23.50	
Welch, Alison	New Jersey Association for Gifted Children Conference 2023, West Windsor, NJ	\$0.00	3/17/2023	\$19.74	

* ESSER Grant Funded

g. approve the overnight and or out of state trips:

Trip Date	School	Class/Teacher	Destination/Location	Rationale
1/25/2023	NBTMS	Music/A. Dadon	Lincoln Center, New York, NY	String Class

h. approve the following Saturday/Sunday trips:

Trip Date	School	Chaperone	Destination/Location	Rationale
2/11/2023	NBTHS	Music/B. Williams	Pennsauken High School, Pennsauken, NJ	Band Competition
2/25/2023	NBTHS	Music/B. Williams	Millville High School, Millville, NJ	Band Competition
3/4/2023	NBTHS	Music/B. Williams	Cumberland Regional High School, Bridgeton, NJ	Band Competition
3/11/2023	NBTHS	Music/B. Williams	Barnegat High School, Barnegat, NJ	Band Competition
3/18/2023	NBTHS	Music/B. Williams	Gateway Regional High School, Woodbury Heights, NJ	Band Competition
4/30/2023	NBTHS	Music/B. Williams	Jackson Liberty High School, Jackson, NJ	Band Championship

i. approve the contract with Volt Athletics Performance Program for personalized physical fitness and wellness, not to exceed \$6,800.00, effective March 20, 2023 through March 19, 2024 (Grant Funded Title IV).

j. approve the agreement between Curriculum Associates, LLC and North Brunswick Township Schools for Elevation Math subscription and Elevation Data/Implementation service fees not to exceed \$7,612.50 (Title III & ESSER Grant Funded).

- k. approve the exchange students from IES Victoria Kent High School, Torrejon de Ardoz, Spain to attend North Brunswick Township High School from mid-October 2023 through early November 2023. The Spanish students will be staying with host families in North Brunswick.
- l. approve the NBTHS Spanish Club students to travel to Madrid, Spain departing March 30, 2024 and returning April 13, 2024. NBTHS students will be staying with host families in Spain, and will be accompanied by NBTHS Spanish Teacher Emily Johnson.

MISCELLANEOUS:

1. Approve the following Miscellaneous items for the 2022-2023 school year:

- a. approve the Harassment, Intimidation, and Bullying Report for the month of January 2023.
- b. approve the School Year 2022-2023 Health and Safety Evaluation of School Buildings Checklist Statement of Assurance pursuant to 6A:26-6.1 and 6A:26-8.1.
- c. In accordance with the Open Public Meetings Act, chapter 231, PL 1975, the North Brunswick Township Board of Education at its Regular Meeting on January 25, 2023 will approve the following schedule of regular monthly action meetings. Conference Meetings will commence at 7:00 pm at the location designated. Action may be taken. Regular Public Meetings will commence at 7:00 p.m. at the Board of Education Office, 25 Linwood Place. Action will be taken. If the Regular Board of Education meeting cannot be broadcast live, it will be taped.

NORTH BRUNSWICK TOWNSHIP BOARD OF EDUCATION
BOARD MEETING CALENDAR- February 2023 through December 2023

DAY	DATE	TYPE OF MEETING	TIME
Wednesday	February 8, 2023	Conference Meeting at NBTMS	7:00 p.m.
Wednesday	February 22, 2023	Regular Public Meeting	7:00 p.m.
Wednesday	March 29, 2023	Regular Public Meeting	7:00 p.m.
Wednesday	April 5, 2023	Conference Meeting at Linwood	7:00 p.m.
Wednesday	April 26, 2023	Regular Public Meeting	7:00 p.m.
Wednesday	May 10, 2023	Conference Meeting at NBTECC	7:00 p.m.
Wednesday	May 24, 2023	Regular Public Meeting	7:00 p.m.
Wednesday	June 7, 2023	Conference Meeting at NBTHS	7:00 p.m.
Wednesday	June 28, 2023	Regular Public Meeting	7:00 p.m.
Wednesday	July 26, 2023	Regular Public Meeting	7:00 p.m.
Wednesday	August 30, 2023	Regular Public Meeting	7:00 p.m.

Wednesday	September 27, 2023	Regular Public Meeting	7:00 p.m.
Wednesday	October 18, 2023	Regular Public Meeting	7:00 p.m.
Wednesday	November 29, 2023	Regular Public Meeting	7:00 p.m.
Wednesday	December 20, 2023	Regular Public Meeting	7:00 p.m.

Meetings will be held at the Board Office, 25 Linwood Place unless otherwise noted.

- d. accept the donation of 5,530 Sharpie markers valued at \$2,765.00 from L'Occitane company to be distributed to classrooms for student use.
- e. approve the 2023-2024 North Brunswick Township District School Calendar. (Attachment 2)

FINANCE:

1. Approve the following bill list dated January 25, 2023:

General Funds	\$4,040,053.32
Supplementary	\$9,653,908.71
Capital Projects	\$228,093.10

2. Approve the following financial reports:

- a. Board Secretary's and Treasurer's Reports dated December 31, 2022 which are in agreement.
- b. Budget Status Report dated December 31, 2022 which includes budget transfers and certifies that there has not been an over-expenditure of a budget line item.
- c. Pursuant to N.J.A.C. 6A:23-2.10(c)3, that as of December 31, 2022 the members of the North Brunswick Township Board of Education, after reviewing the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, certify that to the best of their knowledge no line item or account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.10(a), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- d. Pursuant to N.J.A.C. 6A:23-2.10(c)4, that as of the members of the North Brunswick Township Board of Education, after review of the Board Secretary's and Treasurer's monthly reports, and upon consultation with the appropriate district officials, certify to the best of their knowledge that no major account or fund has been overextended in violation of N.J.A.C. 6A23-2.10(b).

3. Approve the following Finance Items for the 2022-2023 school year:

- a. approve the submission of a grant amendment for the FY 2022-23 as follows:

Grant	Date of Submission
ESEA	December 22, 2022
ARP ESSER	January 4, 2023
ARP ESSER	January 16, 2023

- b. approve the submission of the ESEA grant carryover amendment for the FY 2022-23:

Title IA	\$29,687
Title 1D	\$245,423
Title IIA	\$40,625
Title III	\$17,406
Title IV	\$6,169

- c. approve the payment of the Middlesex County Municipal Joint Insurance Fund (MCM JIF) insurance claims assessment for years 2001-2009 in the amount not to exceed \$38,543.
- d. approve the amendment of the proposal from Generations Services Inc. to furnish and install upgrades to the NBTHS theatrical lighting systems **FROM** \$62,000 **TO** \$67,000 for Phase 1. Pricing per HCESC: #SER-21B
- e. approve a proposal by the Architect of Record (AOR), USA Architects Planners + Interior Designers, Ltd for their professional services for ROD grant assistance and NJDOE submissions in the amount not to exceed \$30,000. Normal reimbursable expenses will be billed separately from this fee and be billed in accordance with the existing AOR agreement.
- f. Submit Certified E-Rate 470 application for the 2023/2024 funding year (July 1, 2023 – June 30, 2024) to begin the USAC (E-Rate) open and fair bidding process with the Allowable Contract Date for review of the bid submissions received by Midnight of 02/02/2023 for review and evaluation by North Brunswick Township Schools. Any potential awards to be pursued is at the sole discretion of North Brunswick Township Schools
- g. approve the disposal of following:

Item	Location	Attachment
2 Damaged Nurse's Cots	Parsons	N/A
Water Damaged Items	NBTHS Athletic Department	3
Damaged/Obsolete Technology Items/Equipment	District Wide	4

- h. approve the North Brunswick Township BOE Aquatic Center Pool Use Agreement with Sayreville High School for January 18, 2023 and January 26, 2023 in the amount of \$1,512.

- i. approve the submission of the application for reimbursement of FY23 Additional or Compensatory Special Education and Related Services to Students with Disabilities Beyond Age 21 (ACSERS) in the amount of \$143,976.
- j. approve the submission of the application for the FY 2023 Local Recreation Improvement Grant.
- k. approve a contract for copier services effective July 28, 2023:

WHEREAS, the North Brunswick Board Of Education has elected to lease-purchase new copiers under NJ State Contract Commodity Code G-2075 and NJ State Contract A40467 SIN (Special Item Number) 532420 Lease to Ownership Plans (LTOP) and

WHEREAS, Ricoh USA INC. through their authorized dealer Atlantic Tomorrows' Office of 134 West 26th Street, New York, NY 10001 has provided the district with NJ State Contract pricing A40467

RESOLVED that the North Brunswick Board Of Education shall enter into a Lease-purchase agreement with Ricoh USA INC. through their authorized dealer Atlantic Tomorrows' Office of 134 West 26th Street, New York, NY 10001 for 31 multi-functional Savin copiers for a term of 60 months, at the cost listed on Exhibit B (Attachment 5)

RESOLVED that the lease purchase will not exceed \$350,000 in a fiscal year per the terms and conditions of the NJ State Contract.

- l. approve the following purchases under the Emergency Contract Statute NJSA 40A:11-6 18A:18A-7 to perform flood damage, emergency remediation and replacements at NBTHS.

Vendor	Description	Amount
Wayman Fire Protection	Pipe Repair	\$10,836
The Gillespie Group	Floor Repair	\$5,232
Resto Corporation	Emergency Servicing	\$36,060
Neff Motivation Degler-Whiting Inc BSN Sports Stan's Sport Center National Business Furniture	Replacement of misc. athletic supplies, equipment, and furniture damaged by the flood	\$20,274

POLICY:

- 1. **Approve the following Policy item for the 2022-2023 school year:**
 - a. approve the abolishment of the following Policies:

Policies/Regulations to be Abolished	Title
P 1648.11	The Road Forward COVID 19 Health & Safety
P 1648.13	School Employee Vaccination Requirements

b. approve the first reading of the following Bylaws, Policies and Regulations:

Policy/Regulation#	Title
0152	Board Officers - Bylaw
0161	Call, Adjournment, and Cancellation - Bylaw
0162	Notice of Board Meetings - Bylaw
P & R 2423	Bilingual and ESL Education
P 2425	Emergency Virtual or Remote Instruction Program
R 2425	Emergency Virtual or Remote Instruction Program
P 5512	Harassment, Intimidation, or Bullying (M)
P 8140	Student Enrollments
P & R 8330	Student Records
R 8420.2	Bomb Threats (M)
R 8420.7	Lockdown Procedures (M)
R 8420.10	Active Shooter (M)

c. approve the second and final reading of the following Policies and Regulations:

Policy/Regulation#	Title
P 2415.04	Title I-District Wide Parent and Family Engagement

TRANSPORTATION:

1. Approve the following Transportation items for the 2022-2023 school year:

a. approve the replacement for the below 2022-2023 School Year, 90 Day Temporary To & From transportation routes, contracted through Somerset County Educational Services Commission of New Jersey.

Account # 11-000-270-514-52-60 Originally Approved 11/16/2022

Route #	Destination	Student ID	Effective Date	Cost
T-151	Marie Katzenbach	27300170	10/24/2022	\$27,688.50

Account # 11-000-270-514-52-60 Replacement

Route #	Destination	Student ID	Effective Date	Cost
T-151	Marie Katzenbach	27300170	12/16/2022	\$15,188.25

- b. approve the replacement for the below 2022-2023 School Year, To & From transportation routes, contracted through Somerset County Educational Services Commission of New Jersey.

Account # 11-000-270-514-52-60 Originally Approved 12/21/2022

Route #	Destination	Student ID	Effective Date	Cost
Q2065	Alpha School	240040135 2155056	12/01/2022	\$116,424.00

Account # 11-000-270-514-52-60 Replacement

Route #	Destination	Student ID	Effective Date	Cost
Q2083	Alpha School	240040135 2155056	01/09/2023	\$16,758.00

- c. approve the replacement for the below 2022-2023 school year, Change from Temporary to Permanent To & From transportation routes, contracted through Educational Services Commission of New Jersey.

Account # 11-000-270-514-53-60 Originally Approved 10/19/2022

Route #	Destination	Student ID	Effective Date	90 Day Temporary Cost
T-133	Carteret to NBTHS	26300085	10/12/2022	\$23,625.00

Account # 11-000-270-514-53-60 Replacement

Route #	Destination	Student ID	Effective Date	Annual Cost Remainder 2022-2023
1550	Carteret to NBTHS	26300085	1/23/2023	\$23,625.00

14. **PUBLIC SESSION on Any Matter:**

Ms. Mikalowfis, North Brunswick Township resident and member of the Township Adult Drama, shared that she was happy to be back to live performances. She thanked the Board for their support of the March 3, 2023 Theater Review that will be held at the North Brunswick Township High School auditorium.

A motion was made by Mr. Brockman and seconded by Ms. Toth to close the public portion of the meeting.

The results of the motion were:

Aye: Mr. Ali, Mr. Brockman, Mr. Carter, Ms. James, Ms. Keefe, Mr. Liguori, Ms. Toth, Mr. Wen.

Nay: None

Absent: Dr. Patel

15. **MOTION TO GO INTO CLOSED SESSION:**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 PL.1975 permits the
Exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presented exist;

NOW, THEREFORE, BE IT RESOLVED by the North Brunswick Township Board of
Education that the public shall be excluded from discussion of and action
upon the hereinafter specified subject matters.

The general nature of the subject matter to be discussed is as follows:

1. Negotiations
2. Personnel Matters
3. Student Matters
4. Legal Matters

It is anticipated at this time that the above-stated subject matter shall be made
Public at such time as the need for non-disclosure no longer exists. This
Resolution shall take effect immediately.

A motion was made by Mr. Brockman and seconded by Ms. James to go into closed session at 7:46 p.m.

The results of the motion were:

Aye: Mr. Ali, Mr. Brockman, Mr. Carter, Ms. James, Ms. Keefe, Mr. Liguori, Ms. Toth, Mr. Wen.

Nay: None

Absent: Dr. Patel

16. **OPEN SESSION:**

A motion was made by Mr. Brockman and seconded by Ms. James that the meeting be returned to open
session at 8:20 p.m.

The results of the motion were:

Aye: Mr. Ali, Mr. Brockman, Mr. Carter, Ms. James, Ms. Keefe, Mr. Liguori, Ms. Toth, Mr. Wen

Nay: None

Absent: Dr. Patel

17. A motion was made by Mr. Wen and seconded by Mr. Brockman to suspend employee, #6511, with pay
effective January 10, 2023, pending further action by the Board.

On roll call the results of the motion were:

Aye: None

Nay: Mr. Ali, Mr. Brockman, Mr. Carter, Ms. James, Ms. Keefe, Mr. Liguori,, Mr. Wen

Abstain: Ms. Toth

Absent: Dr. Patel

18. A motion was made by Ms. Keefe and seconded by Mr. Ali to approve a sidebar agreement between the North Brunswick Township Board of Education and the North Brunswick Township Education Association for the 2022-2024 contract agreement relative to Article XVI.C6.b.

On roll call the results of the motion were:

Aye: Mr. Ali, Mr. Brockman, Ms. James, Ms. Keefe, Mr. Liguori, Ms. Toth, Mr. Wen

Nay: None

Abstain: Mr. Carter

Absent: Dr. Patel

19. A motion was made by Mr. Brockman and seconded by Ms. James to reverse the administration's determination in Harrassment, Intimidation, and Bullying case 236862_NBT_10252022.

On roll call the results of the motion were:

Aye: Mr. Ali, Mr. Brockman, Mr. Carter, Ms. James, Ms. Keefe, Mr. Liguori, Ms. Toth, Mr. Wen

Nay: None

Absent: Dr. Patel

20. **ADJOURNMENT:**

A motion was made by Mr. Brockman and seconded by Ms. Toth that the meeting be adjourned at 8:20 p.m.

The results of the motion were:

Aye: Mr. Ali, Mr. Brockman, Mr. Carter, Ms. James, Ms. Keefe, Mr. Liguori, Ms. Toth, Mr. Wen.

Nay: None

Absent: Dr. Patel



Rosa Hock, Business Administrator/Board Secretary