

NORTH BRUNSWICK TOWNSHIP BOARD OF EDUCATION
Board Minutes
Wednesday, November 16, 2022
Linwood Campus - 7:00 p.m.

1. Call to Order
2. Pledge of Allegiance to the Flag
3. Board President, Mr. Duran Harris, called the Regular Public Meeting of the North Brunswick Board of Education to order at 7:00 p.m. The meeting was held at the Board Office, Linwood Campus. This meeting of the North Brunswick Township Board of Education is being recorded and broadcast via YouTube.

On a Roll call, the following members were present: Mr. Duran Harris, Mr. Brockman, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Mr. Wen, Ms. Zulick.

Absent: Ms. Toth

Present: Superintendent, Ms. Ciarrocca, Business Administrator/Board Secretary, Ms. Hock, Assistant Superintendent, Ms. Kita, Board Attorney, Ms. Blackburn, and SGO Representative, Mr. Monteiro.

Absent: SGO President, Mr. Levitt

4. Board President's Statement:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting, which included the time, date, and location was distributed by 3:00 p.m. on Wednesday, March 2, 2022 in the following manner:

- a. Posted on the Bulletin Board reserved announcements in the Board Office, 25 Linwood Place, North Brunswick.
 - b. Mailed to the Home News Tribune, Sentinel, and the Clerk of the Township Of North Brunswick.
 - c. Delivered to the nine (9) duly elected board members.
5. **Presentation:**
 1. Spring 2022 New Jersey Graduation Proficiency Assessment and Graduation Rate by Michael Kneller, Principal, NBTHS.
 2. School Data Presentations by School Principals.

Ms. Ciarrocca introduced the School Data Presentation and indicated that she asked the principals to tell the story of THEIR school and provide more context to the school assessment data that was presented at the October 16, 2022 Board meeting. Each principal shared their school's Areas of Strength and Noticings, as well as Next Steps.

The School Data was presented as follows (attached):

Ms. Kingsley - John Adams School
Mr. Petela - Judd School
Ms. Dawson - Livingston Park School
Ms. Whalen - Parsons School
Mr. Shorter - Linwood School
Mr. Selover - North Brunswick Township Middle School
Mr. Kneller - North Brunswick Township High School

6. **Meeting Minutes:**

A motion was made by Mr. Liguori and seconded by Mr. Brockman to approve the following Board minutes.

Regular Public Meeting - October 19, 2022
Executive Minutes - October 19, 2022

The results of the motion were:

Aye: Mr. Duran Harris, Mr. Brockman, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Mr. Wen, Ms. Zulick.
Nay: None
Absent: Ms. Toth

7. **Communications:** None

8. **Reports:**

Old Business: None

New Business: None

Administrative Report by Ms. Ciarrocca:

Congratulations to our Board of Education member who was re-elected on Election Day on Tuesday, November 8: Coleen Keefe. Congratulations to our newly elected members, Zaire Ali and Jason Carter, who will be sworn in during our reorganization meeting in early January.

In our continued effort to keep our schools safe through the winter cold and flu season, we will be distributing 2 COVID-19 antigen tests *monthly* to all students and staff, in partnership with Mirimus and NJ Department of Health.

The District's Winter Concerts will be held in the High School Auditorium at 7:00 on the following dates:

December 8th - Parsons
December 5th - Judd
December 13th - NBTMS
December 15th - NBTHS
December 19th - Linwood
December 20th - Livingston Park
December 22nd - John Adams

All schools and Board Offices will be closed Thursday, November 24th and Friday, November 25th for Thanksgiving. Don't forget that schools close for a half day on Wednesday, November 23rd. As we head into Thanksgiving, I would like to express my gratitude to the entire North Brunswick Township educational community...our students, staff, and families and our Board of Education. Your efforts to make this a positive and supportive school environment for our students to prioritize learning and growth, both academically and socially. Please accept my sincere wishes for a very safe and Happy Thanksgiving.

Student Reports:

The report was read by SGO Representative, Mr. Montiero.

- On Tuesday, November 15th, SGO sponsored our Fall Blood Drive. We collected 69 units of blood, helping to save 207 lives.
- This evening, SGO is sponsoring our annual Powder Puff competition. All four grades are anxious to see who will take the Championship.
- The Alchemist Fall Show will be held on Friday and Saturday, November 18th and 19th. Tickets are \$10 for students and \$15 for adults.
- The National Honor Society is collecting winter apparel items such as hats, gloves, socks, scarves, and coats to donate through the Salvation Army. All items must be new with tags on them and can be dropped off at labeled boxes in the Main Office.

Committee Reports:

Human Resources Committee: None

Business Operations Committee: None

Education Committee: None

9. A motion was made by Ms. James and seconded by Ms. Keefe to approve the Administrative Report and Committee Reports.

The results of the motion were:

Aye: Mr. Duran Harris, Mr. Brockman, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Mr. Wen, Ms. Zulick.

Nay: None

Absent: Ms. Toth

10. Review of Agenda November 16, 2022.

11. Public Session on Agenda Items Only: None

12. A motion was made by Mr. Brockman and seconded by Mr. Liguori to close the public portion of the agenda meeting.

The results of the motion were:

Aye: Mr. Duran Harris, Mr. Brockman, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Mr. Wen, Ms. Zulick.

Nay: None

Absent: Ms. Toth

13. **Consent Agenda:**

A motion was made by Dr. Patel and seconded by Mr. Liguori to approve the following consent agenda items: Personnel, Curriculum, Miscellaneous, Finance Items 1-3, and Transportation.

On roll call the results of the motion were:

Aye: Mr. Duran Harris, Mr. Brockman, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Mr. Wen, Ms. Zulick.

Nay: None

Absent: Ms. Toth

Personnel:

1. **Action relative to personnel, for the 2022-2023 school year, as recommended by the Superintendent of Schools:**

a. rescind the motion of September 28, 2022 approving the following:

Last Name, First Name	Position	Location	Hourly Rate/ Annual Salary	Step	Stipend(s)	Effective Date	Reason
Cartledge-Armstrong, Suzzette	Instructional Aide	Judd	\$14.79	E	Classroom Support \$514 Custodial \$1,555 Substitute Certificate \$2	October 17, 2022 or sooner to be determined by the Superintendent	Resignation: B. Kingsley

b. amend the motion of June 22, 2022 approving the following leave of absence:

FROM: approve the following leave of absence, without pay or benefits for the following personnel: (tentative dates)

Employee I.D.	Effective Dates	Reason
#6022	November 28, 2022 through January 1, 2023	CCLOA

TO: approve the following leaves of absence, without pay, for the following personnel: (tentative dates)

Employee I.D.	Effective Dates	Reason
#6022	November 28, 2022 through January 1, 2023	CCLOA

- c. amend the following motion of August 24, 2022 approving the reassignment of the following non-certified personnel, with no change in compensation:

FROM:

Last Name, First Name	From	To	Effective Date	Reason
Salvador, Luis	Custodian-Evenings NBTHS	Custodian-Day Floater NBTHS	September 1, 2022	Reassignment: C. Henderson

TO:

Last Name, First Name	From	To	Effective Date	Reason
Salvador, Luis	Custodian-Days NBTHS	Custodian-Day Floater NBTHS	September 1, 2022	Reassignment: C. Henderson

- d. amend the motion of August 24, 2022 approving the following sixth period teaching assignment (prorated) for the 2022-2023 school year:

FROM:

Last Name, First Name	Location	Subject/Position	Stipend	Effective Date(s)	Reason
Joseph, Lori	NBTHS	Road to Success/Math	\$9,856	August 30, 2022 through November 25, 2022	FMLA
Muller, Brian	NBTHS	Math	\$10,327	August 30, 2022 through November 25, 2022	FMLA

TO:

Last Name, First Name	Location	Subject/Position	Stipend	Effective Date(s)	Reason
Joseph, Lori	NBTHS	Road to Success/Math	\$9,856	August 30, 2022 through October 27, 2022	FMLA
Muller, Brian	NBTHS	Math	\$10,327	August 30, 2022 through October 27, 2022	FMLA

- e. accept, with regret, the resignation of the following personnel as they retire:

Last Name, First Name	Position	Location	Years of Service	Effective Date
Cocco, Lisa	Executive Administrative Assistant	Board Office	20 Years, 8 Months	June 30, 2023
Demydenko, Frances	Bus Driver	District	25 Years, 7 Months	June 30, 2023
Pelczar, Mary	Dispatcher	District	27 Years, 10 Months	December 31, 2022

f. accept the resignation of the following personnel:

Last Name, First Name	Position	Location	Effective Date
Cahill, Shannon	Teacher	NBTECC	December 18, 2022 or sooner to be determined by the Superintendent
Chan, Suzanne	Instructional Aide	NBTHS	November 17, 2022 or sooner to be determined by the Superintendent
Davila, Giovanni	Custodian	Judd	November 28, 2022 or sooner to be determined by the Superintendent
Moorthy, Sivakami	Instructional Aide	Livingston Park	December 31, 2022
Rosado, Gillian	Building Aide	NBTHS	December 15, 2022
Scoras, Jessica	Teacher of Students with Disabilities	Livingston Park	January 1, 2023 or sooner to be determined by the Superintendent

g. approve the following leaves of absence, without pay, for the following personnel:
(tentative dates)

Employee I.D.	Effective Dates	Reason
#8389	October 21, 2022 through November 18, 2022	FMLA
#7878	October 27, 2022 through June 30, 2023	Intermittent FMLA
#8333	November 14, 2022 through November 17, 2022	FMLA
#6907	November 17, 2022 through June 30, 2023	Intermittent FMLA
#6757	December 2, 2022 through March 3, 2023	FMLA
#7615	December 8, 2022 through March 9, 2023	FMLA
#7224	December 12, 2022 through March 10, 2023	FMLA
#6700	January 2, 2023 through March 24, 2023 March 27, 2023 through March 31, 2023	FMLA CCLOA

h. approve the following leaves of absence, without pay or benefits, for the following personnel:
(tentative dates)

Employee I.D.	Effective Dates	Reason
#7615	March 10, 2023 through June 30, 2023	CCLOA

- i. approve the appointment of the following personnel pending state mandated certification and background check:

1. Certified staff (salary includes \$309 Professional Development stipend):

Last Name, First Name	Position	Location	Total Annual Salary	Step/ Level	Stipend(s)	Effective Date	Reason
David, Gina	Preschool Teacher	Livingston Park	\$72,599	Step I BA	N/A	January 3, 2023	Retirement: S. Gons (Partially PEA Funded)
Means, Jaime	Learning Disabilities Teacher Consultant	John Adams/ Parsons	\$82,524	Step M MA	Child Study Team \$764	January 17, 2023 or sooner as determined by the superintendent	Resignation: J. Raymond
Raymond, Gail	English Language Arts Teacher	NBTMS	\$59,724	Step C BA	N/A	November 21, 2022	Reassignment : M. Hanna

2. Non-Certified staff not to exceed 8 hours:

Last Name, First Name	Position	Location	Hourly Rate/ Annual Salary	Step	Stipend(s)	Effective Date	Reason
Canonico, Maura	Instructional Aide	LP	\$15.52	G	Custodial \$1,555 Classroom Support \$514	December 1, 2022 or sooner to be determined by the Superintendent	Reassignment: G. Habib
Khan, Ghazala	Clerk Typist 10-Months	NBTHS	\$30,429	A	N/A	December 1, 2022 or sooner to be determined by the Superintendent	Resignation: E. Small
Perkins, Bridgette	Secretary (12 Month School Calendar)	NBTHS	\$43,453	I	N/A	December 15, 2022 or sooner to be determined by the Superintendent	New Budgeted Position
Porto, Emily	Instructional Aide	Judd	\$15.12	F	Custodial \$1,555 Classroom Support \$514 Substitute Certificate \$2	November 1, 2022 or sooner to be determined by the Superintendent	Resignation: B. Kingsley

Salvador, Christian	Custodian - Days	NBTMS	\$34,695	C	N/A	December 1, 2022 or sooner to be determined by the Superintendent	Reassignment: L. Salvador
Samarel, Daniel	Computer Technician II	NBTHS	\$59,070	I	Computer Tech \$350	November 17, 2022	Resignation: B. Reilly
Ume, Oluronke	Part-Time Instructional Aide	NBTMS	\$15.52	G	Custodial \$1,555 Academic Shadow \$418	November 17, 2022	Resignation: S. Tehenyet

- j. approve the appointment of the following long-term substitutes at the rate of \$294.08 per day without benefits, if assignment exceeds 60 school days benefits will be offered (tentative dates):

Last Name, First Name	Position	Location	Effective Dates	Reason
Deckman, Susan	Physical Education Teacher	Parsons	November 14, 2022 through end of assignment	Medical

- k. approve the appointment of the following instructional aide to serve as a long-term substitute at the rate of \$294.08 per day with benefits (tentative dates):

Last Name, First Name	Position	Location	Effective Dates	Reason
Glynn, Margaret	Teacher of Students with Disabilities	Linwood	October 24, 2022 through June 30, 2023	FMLA/CCLOA

- l. approve the sixth-period teaching assignment for the following certified personnel through end of assignment (tentative dates) (prorated):

Last Name, First Name	Location	Subject/Position	Stipend	Effective Date(s)	Reason
Briggs, Allison	NBTHS	English Language Arts	\$10,809	November 1, 2022 through end of assignment	Reassignment: R. Ragati
Burgess, George	NBTHS	English Language Arts	\$12,327	November 1, 2022 through end of assignment	Reassignment: R. Ragati
McCarthy, Catherine	NBTHS	English Language Arts/Media Specialist	\$12,088	November 14, 2022 through end of assignment	Resignation: A. Hannakan
Rouantree, Rebecca	NBTHS	English Language Arts	\$12,816	November 1, 2022 through end of assignment	Reassignment: R. Ragati
Scaciaonce, Clare	NBTHS	Math	\$8,863	October 31, 2022 through January 3, 2023	FMLA/CCLOA

- m. approve the appointment of the following coaches at the NBTEA stipend contractual rate for the 2022-2023 school year:

Season	Sport	Coach	Location	Effective Date
Fall	Girls Volleyball - Freshman	Quijano, Jessica	NBTHS	August 22, 2022
Fall	Girls Volleyball - Assistant Junior Varsity	Williams, Frank	NBTHS	August 22, 2022
Fall	Girls Volleyball	Conroy, Caitlyn	NBTMS	August 22, 2022
Winter	Girls Basketball - Assistant Junior Varsity	Conroy, Caitlin	NBTHS	November 1, 2022
Winter	Girls Basketball - Freshman	Cohn, Abigail	NBTHS	November 1, 2022
Winter	Track - Assistant	McElgunn, Mark	NBTHS	November 1, 2022
Spring	Track - Assistant	Diaz, Alexis	NBTHS	November 1, 2022
Spring	Softball - Assistant Varsity	Zangrilli, Victoria	NBTHS	November 1, 2022

- n. approve the appointment of the following Club/Activity Advisors at the NBTEA stipend contractual rate for the 2022-2023 school year:

Club	Advisor/Co-Advisor	Location	Effective Date
Winter Percussion	Nudelman, Danielle - Co-Advisor	NBTHS	November 1, 2022
Winter Percussion	Scala, Joseph - Co-Advisor	NBTHS	November 1, 2022
Winter Percussion	Smith, Jeffrey - Co-Advisor	NBTHS	November 1, 2022

- o. approve the additional stipend of the following personnel (prorated):

Last Name, First Name	Position	Location	Stipend	Effective Date	Reason
Botros, Youssef	Maintenance	District	Boilers License \$885	November 1, 2022	Contractual
Casabianca, Anthony	Custodian	NBTMS	2nd Shift Leader \$4,100	November 1, 2022	Reassignment: Y. Watson
Hanna, Gianna	Grade Level Leader	Judd	Grade Level Leader \$1,796 (4)	October 10, 2022	Resignation: K. Streko

- p. approve the following grant-funded salaries for 2022-2023 school year:

Last Name, First Name	Program/ Location	Title	Base Salary	Grant Salary	Local Salary	Grant Funding%	Local Funding %	Effective Date
Burgdorf, Sadie	NBTMS/ELA Intervention	I-A	\$60,124	\$60,124	N/A	100%	0%	October 17, 2022
David, Gina	LP/Preschool Teacher	PEA	\$72,599	\$54,449	\$18,150	75%	25%	January 3, 2023

Masino, Denise	NBTMS/ELA Intervention	I-A	\$81,649	\$40,825	\$40,824	50%	50%	October 17, 2022
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- q. approve the following substitutes, pending state-mandated approval and background check for the 2022-2023 school year:

Last Name, First Name	Substitute	Effective Date
David, Gina	Teacher (Certificated)	November 17, 2022
Davion, Arnold	Custodian	November 17, 2022
Daza, Lizabeth	Teacher	December 1, 2022
Desrosier, Ashley	Teacher	December 15, 2022 or sooner to be determined by the Superintendent
Dinardi, Michael	Teacher	December 1, 2022
Freeman, Niamh	Teacher	December 1, 2022
Garcia, Kaylee	Teacher	December 15, 2022 or sooner to be determined by the Superintendent
Kennedy, James	Teacher (Certificated)	November 17, 2022
Ostaszewski, Molly	Teacher	December 15, 2022 or sooner to be determined by the Superintendent
Reiser, Richard	Teacher(Certificated)	November 17, 2022
Rice, Jacquelynn	Teacher (Certificated)	December 15, 2022 or sooner to be determined by the Superintendent

- r. approve the following volunteers pending state mandated certification (if applicable) and background check:

Last Name, First Name	Position	School	Effective Date
Bongiovanni, Paul	Winter Percussion - Volunteer	NBTHS	November 17, 2022

- s. approve the following hourly rates for the 2022-2023 school year, effective January 1, 2023 due to an increase in state minimum wage:

Description	Hourly/Daily Rates
Audio/Visual Worker	\$14.13 - \$17.00 per hour
Lifeguard I	\$14.13 - \$16.00 per hour

Substitute Worker (High School)	\$14.13 per hour
Substitute Worker (College)	\$14.13 per hour
Substitute Building Aide	\$14.13 per hour
Substitute Bus Aide	\$14.13 per hour
Substitute Luncheon/Playground Aide	\$14.13 per hour
Substitute and Temporary Secretarial /Clerk	\$14.13 per hour

t. approve to convert the following absences to Worker's Compensation days:

Employee I.D.	# of Days	Dates
#7251	1	October 28, 2022
#8033	1	November 2, 2022

u. approve the following contractual, reimbursable days (account # 11-000-291-290-77-10)

Last Name, First Name	Position	Location	Attachment
Davila, Giovanni	Custodian	Judd	1
Pelczar, Mary	Dispatcher	District	2

CURRICULUM and INSTRUCTION:

1. **Approve the following actions relative to Curriculum and Instruction items for the 2022-2023 school year:**

a. amend the motion of June 22, 2022 approving the following to provide contracted services to students on an as needed basis for the 2022-2023 school year:

FROM:

Brett DiNovi & Associates, Inc.	Clinical Associates - \$57.50 per hour Behavior Consultation - \$125.00 per hour
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TO:

Brett DiNovi & Associates, Inc.	Clinical Associates - \$57.50 per hour Behavior Consultation - \$125.00 per hour (Partially ESSR III Funded)
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- b. approve home instruction for the following students:

Student #	Placement	Effective Date
195132	Home Instruction	October 19, 2022 through November 28, 2022
2365540	Home Instruction	October 23, 2022 through November 18, 2022
24040293	Home Instruction	October 20, 2022 through November 17, 2022
2455005	Home Instruction	October 26, 2022 through November 26, 2022
2460656	Home Instruction	October 17, 2022 through November 8, 2022
25040158	Home Instruction	October 30, 2022 through November 30, 2022
25040297	Home Instruction	October 27, 2022 through November 30, 2022
2565753	Home Instruction	October 14, 2022 through October 21, 2022
2596012	Home Instruction	October 29, 2022 through December 1, 2022
26551042	Home Instruction	October 14, 2022 through October 21, 2022
2665754	Home Instruction	October 14, 2022 through October 21, 2022
2690767	Home Instruction	October 14, 2022 through October 21, 2022
26901202	Home Instruction	October 14, 2022 through October 21, 2022
27300140	Home Instruction	November 3, 2022 through November 25, 2022
2755110	Home Instruction	October 11, 2022 through January 12, 2022
33055169	Home Instruction	October 20, 2022 through December 5, 2022
34060164	Home Instruction	October 17, 2022 through December 22, 2022

- c. approved Center for Partnership Services (NJCIE) to provide Instructional Aides for the 2022-2023 School Year at a rate of \$26 per hour.
- d. approve Forward Progress to provide Board-certified Behavior Analysts (BCBAs) at an hourly rate of \$120, and Behavior Technicians (RBTs) and Behavior Technicians (BTs) at an hourly rate of \$55 for the 2022-2023 School Year.
- e. approve the tuition for out of district placement for student #24040135 attending Alpha School for the 2022-2023 school year at a cost of \$76,134.60 and a 1:1 Aide at a cost of \$28,260.00.
- f. approve the tuition for out of district placement for student #2155056 attending Alpha School for the 2022-2023 school year at a cost of \$76,134.60 and a 1:1 Aide at a cost of \$28,260.00.

g. approve attendance for the following professional workshops:

Last Name, First Name	Workshop Title	Registration	Dates	Mileage	Hotel/Meals Expenses
Abdalla, James	“Exploring the Vietnam Era with the NJ Vietnam Veterans' Memorial”, Holmdel, NJ	\$25.00	12/1/2022	\$23.50	
*Bardar, Brie Anna	IMSE Comprehensive Orton-Gillingham Plus, Virtual	\$1,275.00	12/12/2022 through 12/16/2022		
Carroll, David	Rutgers: Basics of Turfgrass Management, New Brunswick, NJ	\$195.00	12/20/2022		
Dinis, Alicia	NJASCD Early Childhood Summit Registration, Monroe, NJ	\$175.00	12/8/2022	\$11.28	
Doyle, Ashley	“Exploring the Vietnam Era with the NJ Vietnam Veterans' Memorial”, Holmdel, NJ	\$25.00	12/1/2022	\$23.50	
Engel, Mary Ellen	K-12 COVID-19 Response Symposium, Chicago, IL	\$0.00	11/14/2022 through 11/16/2022	\$200.00	
Gorzynski, Daniel	New Jersey Council for History Educators Fall Conference, Princeton, NJ	\$90.00	12/2/2022	\$13.91	
Havens, Catherine	NJ Special Education Directors ToolKit, Virtual	\$149.00	11/18/2022		
Kita, Amy	Legal One: NJ's Anti-Bullying Bill of Rights, Virtual	\$50.00	12/5/2022		
May, Lauren	NJASCD Early Childhood Summit Registration, Monroe, NJ	\$175.00	12/8/2022	\$11.28	
Passner, Scott	NJASCD Early Childhood Summit Registration, Monroe, NJ	\$175.00	12/8/2022		
Petersen, Ariel	Autism: Across the Spectrum, Virtual	\$299.99	12/9/2022		
Richardson, Rina	New Jersey Association of School Psychologists Winter Conference, East Windsor, NJ	\$0.00	12/2/2022	\$14.10	
Smutko, Donald	“Exploring the Vietnam Era with the NJ Vietnam Veterans' Memorial”, Holmdel, NJ	\$25.00	12/1/2022	\$23.50	

*Sullivan, Michelle	IMSE Comprehensive Orton-Gillingham Plus, Virtual	\$1,275.00	12/12/2022 through 12/16/2022		
Swain, Jason	TV & Film Education Conference, Allendale, NJ	\$0.00	12/9/2022	\$51.70	

*ESSER Funded

- h. approve the overnight and or out of state trips:

Trip Date	Location	Class/Teacher	Destination/Location	Rationale
2/26/2023 through 3/1/2023	NBTHS	Business/ Pendleton, Laura	Harrah's, Atlantic City, NJ	DECA Academic Competition
3/4/2023 through 3/26/2023	NBTHS	Coach/ Cokeley, Wayne	First Regional Qualifier, Hatboro, PA	Robotics Competition
4/21/2023 through 4/26/2023	NBTHS	Business/ Pendleton, Laura	Hilton Orlando, Orlando, FL	DECA National Conference

- i. approve the contract with PLYOGA Fitness and North Brunswick Township Schools for a power wellness workout series on December 1, 2022, not to exceed \$499.00.
- j. approve the NBTHS Business Class/Academy students to participate in the United Way of Central Jersey - IRS Volunteer Income Tax Assistance (VITA) Program - Community Service Learning Engagement.
- k. approve the curriculum for Italian V Honors and German V Honors, grades 11-12 for the 2022-2023 school year.
- l. approve the NBTHS German Club students (20) to travel to Pforzheim, Germany departing June 28, 2023 and returning July 19, 2023. Approve the exchange students (20) to attend North Brunswick Township High School from mid-October, 2022 through mid-November, 2023. The students are participating in the Pforzheim Exchange program between North Brunswick Township High School and the Theodor-Heuss-Gymnasium in Pforzheim, Germany sponsored by the German American Partnership Program. NBTHS students will be staying with host families in Germany. German students will be staying with host families in North Brunswick. The American group will be accompanied by two chaperones, High School German teacher Ben Schmoll and Linwood German teacher Janice Mehalick.
- m. approve the agreement between Alvernia University and North Brunswick Township Schools for the purpose of providing experiential learning for Pre-License Occupational Therapy students for the 2022-2023 school year.
- n. approve the submission of the Prekindergarten 2023-2024 Projected Enrollment Form and the Division of Early Childhood Services Three-Year Preschool Program Operational Plan.

MISCELLANEOUS:

1. Approve the following Miscellaneous items for the 2022-2023 school year:

- a. approve the Harassment, Intimidation, and Bullying Report for the month of November 2022.
- b. approve the submission of the Title IA Performance Report.
- c. approve the district wide disposal of damaged/obsolete technology items/equipment for recycling (Attachment 3).

FINANCE:

- 1. Approve the following bill list dated November 16, 2022:

General Funds	\$3,622,417.38
Supplementary	\$9,359,698.31
Capital Projects	\$0.00

- 2. Approve the following financial reports:

- a. Board Secretary’s and Treasurer’s Reports dated October 31, 2022 which are in agreement.
- b. Budget Status Report dated October 31, 2022 which includes budget transfers and certifies that there has not been an over-expenditure of a budget line item.
- c. Pursuant to N.J.A.C. 6A:23-2.10(c)3, that as of October 31, 2022 the members of the North Brunswick Township Board of Education, after reviewing the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, certify that to the best of their knowledge no line item or account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.10(a), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- d. Pursuant to N.J.A.C. 6A:23-2.10(c)4, that as of the members of the North Brunswick Township Board of Education, after review of the Board Secretary’s and Treasurer’s monthly reports, and upon consultation with the appropriate district officials, certify to the best of their knowledge that no major account or fund has been overextended in violation of N.J.A.C. 6A23-2.10(b).

- 3. Approve the following Finance Items for the 2022-2023 school year:

- a. approve the Annual Comprehensive Maintenance Plan and M-1 form:

WHEREAS, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and M-1 form documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities for the various school facilities of the North Brunswick Township School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the North Brunswick Township School District hereby authorizes the School Business Administrator to submit the attached Comprehensive

Maintenance Plan and M-1 form for the North Brunswick Township School District in compliance with Department of Education requirements.

- b. approve the following North Brunswick Township BOE Aquatic Center Pool Use License Agreements:

Customer	Time Period
Monroe Township High School	November 21, 2022 through February 15, 2023
St. Thomas Aquinas High School	November 21, 2022 through February 15, 2023

- c. approve the proposal from Hanna’s Mechanical Contractors Inc to replace a gas fired make-up unit in the Linwood kitchen not to exceed \$36,656.92. Pricing per ESCNJ State Approved Coop #65MCESCCPS. Purchase funded by the Food Service Enterprise, Fund 60.
- d. approve payment to the Educational Services Commission of New Jersey for the revised 2022-2023 funding statement for Compensatory Education under Chapter 192/193 in the additional amount of \$1,779.
- e. approve the 2022-2023 Ice Hockey Athletic Shared Service Agreement between North Brunswick Township Schools and South Brunswick School District for the participation of two North Brunswick students in the South Brunswick Hockey Program for an amount not to exceed \$5,186.
- f. approve the NBTHS Vestibule Change Order #1 with Ascend Construction Management in the amount not to exceed \$2,615. Pricing per ESCNJ #65MCESCCPS 20/21-03.

TRANSPORTATION:

1. Approve the following Transportation items for the 2022-2023 school year:

- a. recommend approval for the below 2022-2023 School Year, 90-day Temporary to & from transportation routes, contracted through the Education Services Commission of New Jersey.

Account # 11-000-270-514-52-60

Route #	Destination	Student ID	Effective Date	90-Day Temporary Cost
T-151	Marie Katzenbach	27300170	10/24/2022	\$27,688.50

- b. recommend approval for the below 2022-2023 School Year, 90-day Temporary to & from transportation routes, contracted through Somerset Education Services Commission of New Jersey.

Account # 11-000-270-514-52-60

Route #	Destination	Student ID	Effective Date	90-Day Temporary Cost
Q2056	Alpha School	240040135 2895015	11/1/2022	\$70,904.11

- c. recommend approval for the below 2022-2023 School Year, 90-day Temporary to & from transportation routes, contracted through the Camden County Education Services Commission of New Jersey.

Account # 11-000-270-514-52-60

Route #	Destination	Student ID	Effective Date	90-Day Temporary Cost
610	YALE-Medford from Sicklerville	2895015	11/3/2022	\$10,686.39

- d. recommend approval for the below 2022-2023 School Year, 90-day Temporary to & from transportation routes, contracted through the Education Services Commission of New Jersey.

Account # 11-000-270-514-53-60

Route #	Destination	Student ID	Effective Date	90-Day Temporary Cost
T-164	Laurence Harbor to Parsons School	35090286, 33090285	11/1/2022	\$21,924.00

- e. as required by New Jersey Administrative Code (NJAC 6A:27-11.2) bus evacuations have been conducted for all busing students and all non-busing students as listed:

Dates Conducted	Administrator/Staff	Building	Time	Location
10/11/2022	Misurell, Michael, Falcone, Anthony	NBTHS	7:30 AM	Bus loading/ unloading loop on the parking lot side of the school
10/27/2022, 10/31/2022	Feltre, Rick	NBTMS	7:35 AM	Rear bus loading area
10/18/2022, 10/19/2022, 10/21/2022	Kowalski, Edward	Linwood 5/6	7:50 AM	Bus loading/ unloading area at the rear of the school
10/11/2022	Stern, Susan	John Adams Elementary	8:20 AM	Bus Parking Area
10/22/2022	Mory, Diane / Rountree, Michael	Livingston Park Elementary	8:45 AM	Bus Parking Area
10/28/2022	Alderman, Dominy	Arthur Judd Elementary	8:45 AM	Bus Parking Area
10/26/2022	Yuhas, Beth	Parsons Elementary	8:20 AM	Bus Parking Area
10/20/2022	Passner, Scott / Steinman, Marcia	NBTECC	8:20 AM	Bus Parking Area

- f. approve the agreement made and effective on July 1, 2022. between the Camden County Educational Services Commission, with offices located at 225 White Horse Avenue, Clementon, New Jersey 08021, (hereinafter referred to as the “CCESC”) and the Local Education Agency (hereinafter referred to as “Board”)

WHEREAS, the Board desires to engage the services of the CCESC to provide requested services; set forth in the most current CCESC price list included hereto and incorporated herein as the “Services”; and

WHEREAS, the CCESC is willing to provide the Services to the Board; and

WHEREAS, the Board has approved a resolution authorizing the assistance of the CCESC to provide the Services;

NOW THEREFORE, the CCESC and the Board, for the considerations herein specified, agree as follows:

1. The term of this contract shall be from July 1, 2022 to June 30, 2023.
2. The Board is solely responsible for the administration of its funds relative to the provision of the Services rendered pursuant to this Contract.
3. Services, if selected by the Board, will be provided by the CCESC in accordance with the current price list. Prices include time off or away for the CCESC personnel delivering the Services for professional development, sick time, personal time, bereavement, and other time away approved by the CCESC’s Superintendent or designee.
4. For any Third Party contracted service or for the Services for Student Transportation rendered by the CCESC under this contract, the Board shall pay to the CCESC a sum of the district’s portion of the cost of the shared route plus a 6 % (six percent) administration fee. Fulfillment of Services for Student Transportation will be subject to the execution of the “Student Transportation Services Agreement – School Year 2022-2023”.
5. The CCESC shall bill the Board for the Services rendered on a monthly basis. The Board shall remit all amounts payable to the CCESC within thirty (30) days following the receipt of each such invoice.
6. The Board shall defend, indemnify and hold harmless the CCESC, its agents, officials, representatives and employees from and against all claims, damages, or losses for which the Board is legally liable, including, but not limited to, reasonable attorney’s fees, that arise as a result, in whole or part, from any intentional or negligent act or omission by the Board relative to the Services provided under this Agreement. This obligation shall be limited to claims, damages or losses covered by applicable insurance maintained by the Board.
7. The CCESC shall defend, indemnify and hold harmless the Board, its agents, officials, representatives and employees from and against all claims, damages, or losses for which the CCESC is legally liable, including, but not limited to, reasonable attorney’s fees, that arise as a result, in whole or part, from any intentional or negligent act or omission by the CCESC in rendering services under this Agreement. This obligation shall be limited to claims, damages or losses covered by applicable insurance maintained by the CCESC, and shall exclude any claims, damages or losses in due process matters or proceedings.
8. This contract shall terminate at the expiration of June 30, 2023. No Services shall be performed by the CCESC thereafter in the absence of appropriate prior authorization from the Board to do so, including a guarantee that the CCESC shall be paid for all of the Services performed and costs incurred after the date of expiration. Notwithstanding the expiration date, either party may

terminate this agreement prior to the expiration date of June 30, 2023 by giving sixty (60) days written notice to the other of its intent to terminate. This sixty (60) day termination provision also applies to placement of specific service providers. Termination shall become effective at the end of the notice period unless the CCESC requests or agrees to an earlier termination date. Early termination shall not relieve the Board of the obligation to pay for any Services provided by the CCESC through the end of the notice period. Any notice of termination shall be sent by certified mail. The notice period shall commence upon receipt of the certified mail. During the sixty (60) day period after such notice is received, the parties shall continue to act towards each other in good faith. Notice of termination to the Board shall be addressed to the Board of Education (LEA) main address. Notice of termination to the CCESC shall be directed to the address set forth in page one (1).

9. During the term of this contract and for a period of two (2) years following the termination of this contract, the Board agrees not to solicit for hire or hire as an employee, consultant or independent contractor, any non-administrative employee and/or independent contractor under contract with the CCESC. Should the Board desire to hire one of the CCESC's non-administrative employees, the Board agrees to provide sixty (60) days written notice to the CCESC of its intent to hire. Upon resignation by the non-administrative employee from the CCESC and hiring by the Board, the Board agrees to pay the CCESC a liquidated damages fee equal to one (1) month of the non-administrative employee's last annual salary at the CCESC. Should the Board desire to hire one of the CCESC's independent contractors, the Board agrees to provide sixty (60) days written notice to the CCESC of its intent to hire. Upon separation by the independent contractor from the CCESC and hiring by the Board, the Board agrees to pay the CCESC a liquidated damages fee of \$1,000.00.

- g. approve the following, Bid # 22-04, for Public To and From Transportation Routes:

WHEREAS, The North Brunswick Township Board of Education (the "Board") solicited bid proposals for School related activities - bowling for the 2022-2023 school year, Bid # 22-04; and WHEREAS, on November 1, 2022, Bid Proposals were received and publicly read; and

WHEREAS, in accordance with the Bid Solicitation, the Board sought per trip per bus rate cost for listed trips inclusive of the cost of liability insurance for each day the school was in session for the 2022-2023 school year;

WHEREAS, the lowest responsive and responsible bidder was Irvin Raphael Inc., 20 dates and trips were listed, Bid was \$500.00 per bus per trip.

14. **PUBLIC SESSION on Any Matter:**

Ms. Milissa Rossman, Ms. Montgomery and Ms. Keuscher shared their perspective on their employment with the North Brunswick Township School District. Mr. Keuscher shared his perspective on his spouse's employment with the district.

A motion was made by Mr. Brockman and seconded by Mr. Liguori to close the public portion of the meeting.

The results of the motion were:

Aye: Mr. Duran Harris, Mr. Brockman, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Mr. Wen, Ms. Zulick.

Nay: None

Absent: Ms. Toth

15. **MOTION TO GO INTO CLOSED SESSION:**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 PL.1975 permits the Exclusion of the public from a meeting in certain circumstances; and
WHEREAS, this public body is of the opinion that such circumstances presented exist;
NOW, THEREFORE, BE IT RESOLVED by the North Brunswick Township Board of Education that the public shall be excluded from discussion of and action upon the hereinafter specified subject matters.

The general nature of the subject matter to be discussed is as follows:

1. Negotiation Matters

It is anticipated at this time that the above-stated subject matter shall be made Public at such time as the need for non-disclosure no longer exists. This Resolution shall take effect immediately.

A motion was made by Ms. Keefe and seconded by Mr. Liguori to go into closed session at 8:35 p.m.

The results of the motion were:

Aye: Mr. Duran Harris, Mr. Brockman, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Mr. Wen, Ms. Zulick.

Nay: None

Absent: Ms. Toth

16. **OPEN SESSION:**

A motion was made by Mr. Liguori and seconded by Ms. James that the meeting be returned to open session at 8:45 p.m.

The results of the motion were:

Aye: Mr. Duran Harris, Mr. Brockman, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Mr. Wen, Ms. Zulick.

Nay: None

Absent: Ms. Toth

17. A motion was made by Ms. Keefe and seconded by Mr. Wen to approve the sidebar agreement between the North Brunswick Township Board of Education and the North Brunswick Township Education Association for the 2022-24 contract agreement relative to Appendix A1 of the Salary Schedule. (Attachment)

On roll call the results of the motion were:

Aye: Mr. Duran Harris, Mr. Brockman, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Mr. Wen, Ms. Zulick

Nay: None

Absent: Ms. Toth

18. **ADJOURNMENT:**

A motion was made by Mr. Brockman and seconded by Ms. Keefe that the meeting be adjourned at 9:00 p.m.

The results of the motion were:

Aye: Mr. Duran Harris, Mr. Brockman, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Mr. Wen,
Ms. Zulick.

Nay: None

Absent: Ms. Toth



Rosa Hock, Business Administrator/Board Secretary