

NORTH BRUNSWICK TOWNSHIP BOARD OF EDUCATION  
Board Minutes  
Wednesday, July 27, 2022  
Linwood Campus - 7:00 p.m.

1. Call to Order
2. Pledge of Allegiance to the Flag
3. Board Vice President, Mr. Brockman, called the Regular Public Meeting of the North Brunswick Board of Education to order at 7:00 p.m. The meeting was held at the Board Office, Linwood Campus. This meeting of the North Brunswick Township Board of Education is being recorded and broadcast via YouTube.

On a Roll call, the following members were present: Mr. Brockman, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Ms. Toth, Mr. Wen, Ms. Zulick  
Absent: Mr. Duran Harris

Present: Superintendent, Ms. Ciarrocca, Business Administrator/Board Secretary, Ms. Hock, Assistant Superintendent, Ms. Kita, Board Attorney, Mr. Busch.

4. Board President's Statement:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting, which included the time, date, and location was distributed by 3:00 p.m. on Wednesday, March 2, 2022 in the following manner:

- a. Posted on the Bulletin Board reserved announcements in the Board Office, 25 Linwood Place, North Brunswick.
  - b. Mailed to the Home News Tribune, Sentinel, and the Clerk of the Township Of North Brunswick.
  - c. Delivered to the nine (9) duly elected board members.
5. **Presentation:**
    - a. Mr. Gary McCartney and Ms. Janet Ciarrocca presented the North Brunswick Township School District Strategic Plan 2022-2025, "Charting a Course for Success." (Attachment 1)  
Mr. McCartney explained that a Steering Committee composed of 30 members met 3 times to review the District Mission Statement, Belief Statements, Status of the Schools including performance opportunities, and to prioritize and develop the Plan. It should be noted that an online staff/community survey was conducted to gather insights and perspectives from all stakeholders. Ms. Ciarrocca shared the 4 Focus Areas: 1) Student Learning and Success, 2) Safe and Supportive Schools, 3) Finance and Facilities, and 4) Community Connections - Culture and Climate. She also presented the 2022-2025, three year Strategic Plan Recommendations. The detailed recommendations can be found on North Brunswick Township School District Strategic Plan 2022-2025, "Charting a Course for Success." (Attachment 2)

6. **Meeting Minutes:**

A motion was made by Ms. Toth and seconded by Ms. Keefe to approve the following Board minutes:

Conference Meeting - June 8, 2022  
Executive Minutes - June 8, 2022  
Regular Public Meeting - June 22, 2022  
Executive Minutes - June 22, 2022

The results of the motion were:

Aye: Mr. Brockman, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Ms. Toth, Mr. Wen, Ms. Zulick

Nay: None

Absent: Mr. Duran Harris

7. **Communications:** None

8. **Reports:**

Old Business: None

New Business: None

Administrative Report by Ms. Ciarrocca:

Good evening Board members, parents, community members here in person and those viewing online. Our Summer Academy, Institute, Transitions and Extended School year programs are underway at NBTHS, NBTMS, Judd School and NBTECC. They are all in person and have been running smoothly and providing strong academic support for students within fun and challenging programs. Summer Academy ends tomorrow, July 28, 2022 and Extended School Year wraps up on August 5, 2022.

NBTSchools was proud to have hosted the Marissa Rose Bowl, All Star Charity Game, on Thursday July 21st at our own Steve Libro field. Despite the hot temperatures, attendance was strong and it was terrific to see so many out to support a great cause. I'd like to thank Coach Mike Cipot, our internal team and the North Brunswick Township Police Department for providing security support.

Please check our website for job openings -teaching positions, lunch aides, substitutes, class aides, etc.

Please remember to check the calendar update that was approved at the June meeting that adjusted the first day of school for students to September 1, 2022..

In preparation for the first day of school on September 1, our principals are working on orientation and student schedules. Please check our website for information as we move through August.

Enjoy the rest of the summer and continue to watch for those Kinvo notices and updates on our district website.

Committee Reports:

Education Committee- None

Human Resources Committee - None  
Business Operations Committee - None

9. A motion was made by Ms. Zulick and seconded by Ms. Toth to approve the Administrative Report.

The results of the motion were:

Aye: Mr. Brockman, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Ms. Toth, Mr. Wen, Ms. Zulick

Nay: None

Absent: Mr. Duran Harris

10. Review of Agenda July 27, 2022.

11. Public Session on Agenda Items Only:

Mr. Liguori, Business Operations Committee Chair, noted that motions listed under Finance # 4. c-g, were previously discussed at either Business Operations Committee meetings or at Board of Education meetings.

The following parents, residents and students individually addressed the Board in support of Mr. Paul Bongiovi, whose position as Fall Percussion Instructor Advisor was rescinded as Mr. Bongiovi did not possess the necessary State mandated certificate to act as the advisor for this club. All speakers requested that the Board take all possible avenues to reinstate Mr. Bongiovi as the Fall Percussion Instructor Advisor, recognizing that all though he does not hold the necessary state required certification he has a long set of other credentials and achievements, including 30 years of experience in the district, leading the school to 16 winter percussion ensemble championships, 12 undefeated winter percussion ensemble , and a member of the World Drum Core Hall of Fame that overrides the need for the certification. In addition to Mr. Bongiovi's professional accomplishments the speakers shared that he inspires the students to be the best performers they can be and work together to achieve common goals., develop a strong sense of community, and a strong passion for music.

Mr. Busch, the Board attorney, indicated that it is clear that there is a general desire to keep Mr. Bongiovi employed, but the Board must comply with State law. The Board will continue to do as much as they can to fulfill the speakers wishes. He does not believe there is a waiver to submit to the NJDOE but the Board will continue to look into it. The district attorneys and the Superintendent have done extensive research on the topic. Ms. Ciarrocca added that she recognizes the respect and admiration that everyone holds for Mr. Bongiovi but that the district must abide by the rules set forth by the State but will continue to investigate avenues to reinstate Mr. Bongiovi and to address everyone's requests and concerns.

Finally, Mr. Busch stated that he does not see a legal mechanism to allow this employee to supervise a school related activity. Ms. Ciarrocca suggested that the parents and students gather letters of support and the district can work to deliver these letters and documents to the NJDOE.

1. Marc Rosen, Parent
2. Dhruv Shah
3. Liam Rosen, Student
4. Andrew Diaz, Student
5. Olivia Girelio, Drumline Secretary (Provided Attachment: NBTHS Winter Percussion Ensemble)
6. Xavier Moore, Student
7. Vedika Shah, Student, & Captain
8. Arthe, Student & Captain
9. Ms. Shah, Parent
10. Anusha, Student

- 11. Roa Vakkalagadda, Parent
- 12. Mark McGrath, Resident
- 13. Nicholas Moccio, Student
- 14. Kayla Keefe, Student

- 12. A motion was made by Mr. Liguori and seconded by Ms. Toth to close the public portion of the agenda meeting.

The results of the motion were:

Aye: Mr. Brockman, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Ms. Toth, Mr. Wen, Ms. Zulick

Nay: None

Absent: Mr. Duran Harris

- 13. **Consent Agenda**

A motion was made by Dr. Patel and seconded by Ms. James to approve the following consent agenda items: Personnel, Curriculum, Miscellaneous, Finance Items 1-4, and Transportation.

The results of the motion on Roll Call were:

Aye: Mr. Brockman, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Ms. Toth, Mr. Wen, Ms. Zulick

Nay: None

Absent: Mr. Duran Harris

**Personnel:**

- 1. **Action relative to personnel, for the 2022-2023 school year, as recommended by the Superintendent of Schools:**

- a. rescind the following motion from April 27, 2022 approving the appointment of the following personnel pending state-mandated certification and background check:

Last Name, First Name	Position	Location	Total Salary	Step	Stipend	Effective Date	Reason
Parra-Rodriguez, Jarol	Spanish	NBTHS	\$61,537	Step B MA	N/A	August 29, 2022	Reassignment: A. Ruiz

- b. rescind the following motion from May 25, 2022 approving the appointment of the following personnel pending state-mandated certification and background check:

Last Name, First Name	Position	Location	Total Salary	Step	Stipend	Effective Date	Reason
Wakai, Corie	Teacher of Students with Disabilities	NBTHS	\$63,187	Step C MA+30	N/A	August 29, 2022	Resignation: B. Knox

- c. rescind the following motion from June 22, 2022 approving the reassignment of the following certified personnel with no change in compensation:

Last Name, First Name	From:	To:	Effective Date	Reason
Pierpaoli, Mario	Science Teacher Linwood	Math Teacher Linwood	August 29, 2022	New Schedule

- d. rescind the following motion from June 22, 2022 approving the appointment of the following NBTHS Club/Activity Advisors at the NBTEA stipend contractual rate for the 2022-2023 school year, effective July 1, 2022:

NBTHS CLUB	2022-2023 ADVISOR/CO-ADVISOR
Fall Percussion Instructor	Bongiovi, Paul

- e. amend the following motion from May 25, 2022 approving the appointment of the following personnel pending state-mandated certification and background check:

(Action subject to successful ratification of the contract agreement between the North Brunswick Township Board of Education and the North Brunswick Township Education Association, and the North Brunswick Township Board of Education and the North Brunswick Township Building/Grounds Managers Association where applicable)

1. Certified staff (salary includes \$297 Professional Development stipend):

Last Name, First Name	Position	Location	Total Annual Salary	Step/Level	FROM: Stipend(s)	TO: Stipend(s)	Effective Date	Reason
Quevedo, Danielle	Teacher of Students with Disabilities	Parsons	\$58,637	Step B BA	N/A	\$450 Longevity	August 29, 2022	Leave Replacement CCLOA

- f. approve the appointment of the following NBTMS/Linwood Club/Activity Advisors, at the NBTEA stipend contractual rate for the 2022-2023 school year, effective July 1, 2022:

CLUB	FROM: ADVISOR/CO-ADVISOR	TO: ADVISOR/CO-ADVISOR	SCHOOL
Eighth Grade Activities	Moore, Sarah	Moore, Sarah/ Novak, Christopher	NBTMS

- g. accept, with regret, the resignation of the following personnel as they retire:

Last Name, First Name	Position	Location	Years of Service	Effective Date
Baker, Wanda	Instructional Aide	NBTHS	14 Years, 10 Months	November 30, 2022

Burtnick, Rose Mary	High School Principal Secretary	NBTHS	25 Years	October 31, 2022
Flaherty, Lynn	Physical Education/Health Teacher	NBTMS	36 Years, 6 Months	August 1, 2022
Rempkowski, Scott	Custodian (Evenings)	JA	11 Years, 11 Months	July 31, 2022

h. accept the resignation of the following personnel :

Last Name, First Name	Position	Location	Effective Date
Allen, Jason	Music Teacher	Linwood	September 10, 2022 or sooner to be determined by the Superintendent
Beyer, Staci	Social Studies	NBTMS	September 22, 2022 or sooner to be determined by the Superintendent
Brown, Pushaun	Physical Education/Health Teacher	NBTHS	September 12, 2022 or sooner to be determined by the Superintendent
Butrico, Danielle	Physical Education/Health Teacher	NBTHS	September 14, 2022 or sooner to be determined by the Superintendent
Casazza, Jennifer	Instructional Dean	NBTMS	September 22, 2022 or sooner to be determined by the Superintendent
Dallas, Robert	Custodian	NBTMS	August 16, 2022 or sooner to be determined by the Superintendent
Falzon, Liliana	Science Teacher	NBTHS	June 30, 2022
Grimes, Schwann	Instructional Aide	NBTHS	June 30, 2022
Hoffer, Jennifer	Special Education Teacher	Linwood	September 8, 2022 or sooner to be determined by the Superintendent
Lewis, Shannon	Elementary Teacher	Livingston Park	June 30, 2022
McVicar, Kristine	Academic Support Teacher	John Adams	June 30, 2022
Paster, Michelle	School Social Worker	NBTHS	June 22, 2022
Quevedo, Danielle	Instructional Aide	Parsons	July 15, 2022
Valentin-Gladden, Christian	Instructional Dean	NBTMS	September 10, 2022 or sooner to be determined by the Superintendent

i. accept the resignation of the following stipend positions:

<b>Last Name, First Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective Date</b>
Allen, Jason	Chorus Advisor	Linwood	July 13, 2022
Beyer, Staci	Book Club Advisor	NBTMS	July 25, 2022
Beyer, Staci	National Junior Honor Society Advisor	NBTMS	July 25, 2022
Beyer, Staci	Student Council Advisor	NBTMS	July 25, 2022
Brown, Pushaun	Assistant Varsity Football Coach	NBTHS	July 15, 2022
Butrico, Danielle	Softball Coach	Linwood	July 17, 2022
Falzon, Liliana	Raider Academics Co-Advisor	NBTHS	June 30, 2022

- j. approve the following leaves of absence, without pay, for the following personnel:  
(tentative dates)

<b>Employee I.D.</b>	<b>Effective Dates</b>	<b>Reason</b>
#6427	September 1, 2022 through January 13, 2023	FMLA/CCLOA
#5848	July 1, 2022 through July 30, 2022	LOA

- k. approve the following leaves of absence, without pay or benefits, for the following personnel:  
(tentative dates)

<b>Employee I.D.</b>	<b>Effective Dates</b>	<b>Reason</b>
#5031	September 1, 2022 through June 30, 2023	CCLOA
#6806	September 28, 2022 through October 14, 2022	CCLOA
#6813	July 1, 2022 through July 30, 2022	LOA

- l. approve the reassignment of the following Administrative personnel with no change in compensation (tentative dates):

<b>Last Name, First Name</b>	<b>From</b>	<b>To</b>	<b>Effective Date(s)</b>	<b>Reason</b>
Morales, Yesenia	Supervisor of English NBTHS (10 months)	Supervisor of ELL and World Language District (10 months)	September 1, 2022 through June 30, 2023	CCLOA

- m. approve the reassignment of the following Certificated personnel with no change in compensation (tentative dates):

<b>Last Name, First Name</b>	<b>From</b>	<b>To</b>	<b>Effective Date</b>	<b>Reason</b>
Guarino, Tommaso	Physical Education/Health Teacher Judd	Physical Education/Health Teacher NBTHS	August 30, 2022	Resignation: P. Brown
Montoya, Jeffery	Physical Education/Health Teacher NBTMS/Linwood	Physical Education/Health Teacher NBTHS	August 30, 2022	Resignation: D. Butrico
Mould, Richard	Science Teacher Linwood	Science Teacher NBTMS	August 30, 2022	Reassignment: N. Montagna
Smith, Dayna	Elementary Teacher Livingston Park	Academic Support Teacher Livingston Park	August 30, 2022	Reassignment: A. Hart
Stefanidis, Megan	Mathematics Teacher Linwood	Teacher of Students with Disabilities Linwood	August 30, 2022	Resignation: J. Hoffer
Witter, Joyce	Elementary Teacher John Adams	Academic Support Teacher John Adams	August 30, 2022	Resignation: K. McVicar

- n. approve the reassignment of the following non-certified personnel, with no change in compensation:

<b>Last Name, First Name</b>	<b>From</b>	<b>To</b>	<b>Effective Date</b>	<b>Reason</b>
Klein, Michael	Custodian Linwood	Custodian Livingston Park	July 1, 2022	Resignation: M. DePalma
Pitre, Andrew	Custodian NBTMS	Custodian Livingston Park	July 1, 2022	Resignation: W. Detlefsen

- o. approve the appointment of the following personnel pending state mandated certification and background check:

1. Certified staff (salary includes \$309 Professional Development stipend)



<b>Last Name, First Name</b>	<b>Position</b>	<b>Location</b>	<b>Total Annual Salary</b>	<b>Step/ Level</b>	<b>Stipend(s)</b>	<b>Effective Date</b>	<b>Reason</b>
Ascenzo, Gabrielle	Teacher of Students with Disabilities	NBTMS	\$61,724	Step D BA+30	N/A	August 30, 2022	Resignation: K. Gartner
Carter, Jaslyn	Elementary Teacher	Livingston Park	\$61,924	Step E BA	N/A	August 30, 2022	Reassignment: D. Smith
Castro, Luisa	Dual Language Teacher	Livingston Park	\$59,424	Step B BA	N/A	August 30, 2022	Reassignment: P. Singh
Damato, Alexa	Elementary Teacher	Livingston Park	\$62,049	Step A MA	N/A	August 30, 2022	Reassignment: N. Bonura
DeLeo, Jacqueline	Physical Education/ Health Teacher	NBTMS	\$59,124	Step A BA	N/A	August 30, 2022	Retirement: L. Flaherty
Dinis, Alicia	Preschool Intervention and Referral Specialist	NBTECC	\$80,324	Step K MA+30	N/A	August 30, 2022	Reassignment: N. Cabrera (PEA Grant Funded)
Drabik, Kristen	School Psychologist	NBTECC	\$63,722	Step B MA+30	\$764 Child Study Team	August 30, 2022	New Budgeted (IDEA Grant Funded)
Fleming, Heather	School Psychologist	NBTECC	\$64,424	Step D MA+30	\$764 Child Study Team	August 30, 2022	Resignation: A. Catuogno
Goldenberg, Ivan	School Social Worker	NBTHS	\$78,949	Step K MA	\$764 Child Study Team	August 30, 2022	Reassignment: M. Maynerick
McGee, MaryKate	Elementary Teacher	John Adams	\$62,049	Step A MA	N/A	August 30, 2022	Retirement: D. Breheny
Mendis, Sumodhya	Math Teacher	Linwood	\$63,049	Step D MA	N/A	August 30, 2022	Reassignment: R. Mould / New Schedule
Oliveira, Cecilia	Preschool Special	Judd	\$63,049	Step D MA	N/A	August 30, 2022	New Budgeted (PEA Grant)

	Areas Teacher						Funded)
Perillo, Timothy	Teacher of Students with Disabilities Social Studies	NBTHS	\$80,324	Step K MA+30	N/A	August 30, 2022	New Budgeted
Rizzi, Danielle	Elementary Teacher	John Adams	\$80,324	Step K MA+30	N/A	August 30, 2022	Reassignment: J. Witter
Rona, Max	Computer Science Teacher	Linwood	\$59,724	Step C BA	N/A	August 30, 2022	New Budgeted
Sellmann, Emily	School Social Worker	NBTHS	\$62,649	Step C MA	\$764 Child Study Team	August 30, 2022	Resignation: M. Paster
Sullivan, Samantha	Elementary Teacher	Livingston Park	\$62,049	Step A MA	N/A	August 30, 2022	Resignation: S. Lewis

2. Non-Certified staff not to exceed 8 hours:

Last Name, First Name	Position	Location	Hourly Rate/ Annual Salary	Step	Stipend(s)	Effective Date	Reason
Maroccia, Jeffrey	Retired Police Officer	NBTMS	\$31.50	N/A	N/A	August 30, 2022 or sooner to be determined by the Superintendent	Resignation: M. Clay
Rupp, Alan	Maintenance	District	\$45,570	I	Maintenance (Unlicensed) \$7,565	July 15, 2022	Reassignment: G. Cottrell

- p. approve the appointment of the following long-term substitutes at the rate of \$294.08 per day without benefits, if assignment exceeds 60 school days benefits will be offered: (Tentative Dates)

Last Name, First Name	Position	Location	Effective Dates	Reason
Cahill, Nicole	Elementary Teacher	Livingston Park	August 30, 2022 through January 6, 2023	FMLA

Miller, Caroline	Art Teacher	Parsons	October 3, 2022 through February 24, 2022	FMLA
Novielli, Cassandra	Preschool Teacher	Judd	August 30, 2022 through June 30, 2023	FMLA/CCLOA

q. approve the additional stipends for the following personnel at the NBTEA contractual rate:

Last Name, First Name	Location	Stipend	Effective Date(s)
Moore, Catherine	John Adams	Boiler License	August 1, 2022

r. approve the appointment of the following Coaches at the NBTEA stipend rate for the 2022-2023 year, effective July 1, 2022:

Season	Location	Sport	Coach
Fall	NBTHS	Football - Assistant Varsity Coach	Cipot, John
Fall	NBTMS	Soccer Boys - Head Coach	Mould, Richard
Spring	NBTMS	Lacrosse Boys - Head Coach	Mould, Richard

s. approve the following substitutes, pending state-mandated approval and background check:

Last Name, First Name	Substitute	Effective Date
Miller, Caroline	Teacher	September 1, 2022
Mohammed, Saifullah	Worker (High School)	August 15, 2022 or sooner as determined by the Superintendent
Shah, Sheev	Worker (High School)	August 15, 2022 or sooner as determined by the Superintendent
Williams, Sydney	Worker (College)	August 1, 2022
Zecca, Angelo	Retired Police Officer	July 28, 2022

t. approve the following grant-funded salaries for the 2022-2023 school year effective July 1, 2022:

Last Name, First Name	Location/ Position	Grant	Total Salary	Grant Funded Salary	Grant Funding Percentage	Local Funded Salary	Local Funded Percentage
Aschettino, Jennifer	District STEAM	II-A	\$134,401	\$90,598	67%	\$43,803	33%
Chang, Mercedes	District ESEA Admin Costs	I-A, I-D, II, III, IV	\$159,120	\$45,558	29%	\$113,562	71%

Dipane, Joseph	NBTECC/Custodian	PEA	\$63,191	\$63,191	100%	\$0	0%
Mattes, Michelle	NBTECC/Secretary	PEA	\$62,632	\$62,632	100%	\$0	0%
Petrillo, Blayre	District/Pupil Personnel Services/Clerk Typist	IDEA	\$40,201	\$20,101	50%	\$20,100	50%

u. approve the following grant funded stipend for the 2022-2023 school year:

Last Name, First Name	Location/Position	Grant	Stipend	Effective Date
Petrillo, Dean	NBTHS/Fitness & Wellness Coordinator	Title IV	\$6,800	July 1, 2022

v. approve the following revised job description:

J.D.4.2	Preschool Intervention and Referral Specialist
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w. approve the following job description:

J.D. 4.6a	Assistant Athletic Trainer (Stipend)
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x. approve the following contractual, reimbursable days (account # 11-000-291-290-77-10)

Last Name, First Name	Position	Location	Attachment
Burnick, Rose Mary	High School Principal Secretary	NBTHS	1
Dallas, Robert	Custodian	NBTMS	2

y. approve the appointment of the following personnel, for the 2022-2023 school year of the contract agreement between the North Brunswick Township Board of Education and the North Brunswick Township Building/Grounds Managers Association.

Position(s)	Attachment
Plant Managers / Maintenance Manager	3

z. approve the appointment and salaries/hourly rates (not to exceed 8 hours) of the following certified and non-certified personnel, for the 2022-2023 school year of the contract agreement between the North Brunswick Township Board of Education and the North Brunswick Township Education Association.

<b>Position(s)</b>	<b>Attachment</b>
Building Aides/Bus Aides/Clerical Aides/Instructional Aides/Lunchroom Playground/Medical Aide	4
Computer Technicians	5
Custodial/Maintenance/Grounds/Transportation	6
Secretaries/Clerical/Nurse Clerk RN	7
Teachers	8

**CURRICULUM AND INSTRUCTION:**

**1. Approve the following actions relative to Curriculum and Instruction items for the 2022-2023 school year:**

a. approve home instruction for the following students:

<b>Student #</b>	<b>Placement</b>	<b>Effective Date</b>
195132	Home instruction	May 26, 2022 through June 15, 2022
2255222	Home instruction	June 1, 2022 through June 2, 2022
2265257	Home instruction	April 26, 2022 through June 17, 2022
2290233	Home instruction	March 28, 2022 through June 17, 2022
2455181	Home instruction	April 27, 2022 through May 8, 2022
2460217	Home instruction	May 6, 2022 through May 9, 2022
2460785	Home instruction	April 25, 2022 through May 26, 2022
2470232	Home instruction	May 6, 2022 through May 7, 2022
2560339	Home instruction	May 24, 2022 through June 8, 2022
2855145	Home instruction	June 10, 2022 through June 30, 2022
2895009	Home instruction	June 24, 2022 through August 5, 2022
3195092	Home instruction	June 24, 2022 through August 5, 2022
3255650	Home instruction	March 31, 2022 through May 11, 2022
3480142	Home instruction	May 24, 2022 through May 26, 2022
23901022	Home instruction	June 6, 2022 through June 15, 2022
25040159	Home instruction	June 6, 2022 through June 7, 2022
34060164	Home instruction	June 24, 2022 through August 5, 2022

b. approve the contract with New Jersey Commission of the Blind and Visually Impaired, to provide the following services, effective September 1, 2022 through June 30, 2023 for the following students:

<b>Student #</b>	<b>Level of Service</b>	<b>Cost</b>
34007	1	\$2,200.00
37100	1	\$2,200.00
215127	1	\$2,200.00
2140852	2	\$5,250.00
2355286	1	\$2,200.00
2765777	2	\$5,250.00

2870812	1	\$2,200.00
2970952	1	\$2,200.00
3360912	1	\$2,200.00
32055005	1	\$2,200.00
32551241	4	\$16,590.00

- c. approve United Therapy Solutions to provide occupational therapy and physical therapy under home instruction at a rate of \$192 per hour.
- d. approve the adjusted tuition for school year 2020-2021, Bonnie Brae for student #2365534 in the amount of \$768.90.
- e. approve out of district placement for student # 2465396 at Somerset County Educational Services Commission in the amount of \$47,144.00 effective September 7, 2022 through June 30, 2023, for the 22/23 school year.
- f. approve Maxim Healthcare to provide nursing services for the 22/23 school year at the rate of \$51.47 for LPN and \$63.14 for RN.
- g. approve White Glove to provide nursing services for the 22/23 school year at the rate of \$50.00 for LPN and \$60.00 for RN.
- h. approve Magnolia Consulting Group to provide SPED Professional Development, not to exceed \$20,500. (IDEA funded)
- i. approve the following cost for out of district students services attending ESCNJ:

Student #	Placement	Effective Date	1:1 Aide
24040135	Future Foundation Academy	9/02/2022	\$43,560.00
2765766	Future Foundation Academy	06/27/2022 09/02/2022	\$3,596.00 \$43,560.00

- j. approve the related services for the following students:

Student #	Related Services	Effective Date	Rate
2995033	Occupational Therapy	06/28/2022	\$345.00
		09/02/2022	\$2,127.50
3495241	Occupational Therapy	06/28/2022	\$690.00
		09/02/2022	\$4,255.00
3595346	Occupational Therapy	06/28/2022	\$345.00
		09/02/2022	\$2,127.50
	Speech Therapy	06/28/2022	\$345.00
		09/02/2022	\$2,127.50

3595368	Occupational Therapy	06/28/2022 09/02/2022	\$345.00 \$2,127.50
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k. amend the following motion from the June 22, 2022 agenda:

School Name	ID	FROM: ESY tuition for 2022	TO: ESY tuition for 2022
Academy Learning Center	205028	\$5,249.00	\$5,365.00
Academy Learning Center	2565617	\$4,640.00	\$4,727.00
Bright Beginnings	2995033	\$4,640.00	\$4,727.00
Bright Beginnings	3495241	\$4,640.00	\$4,727.00
Bright Beginnings	3595368	\$5,249.00	\$5,365.00
Bright Beginnings	3595346	\$5,249.00	\$5,365.00
Center for Lifelong Learning	2390130	\$5,249.00	\$5,365.00
Center for Lifelong Learning	26300023	\$5,249.00	\$5,365.00
Future Foundation	2765766	\$5,249.00	\$5,365.00
Future Foundation	24040135	\$5,249.00	\$5,365.00
Future Foundation	31901251	\$5,249.00	\$5,365.00
Piscataway Regional Day	215127	\$4,640.00	\$4,727.00
Piscataway Regional Day	1840239	\$4,640.00	\$4,727.00
Piscataway Regional Day	2140852	\$4,640.00	\$4,727.00
Piscataway Regional Day	2355286	\$4,640.00	\$4,727.00

l. approve attendance for the following professional workshops:

Last Name, First Name	Workshop Title	Registration	Dates	Mileage	Travel Expenses Hotel/Meals
Botros, Youssef	The Training Center: Low Pressure Boilers License, Virtual	\$600.00	7/27/2022, 8/3/2022, 8/10/2022, 8/17/2022, 8/24/2022 and 8/31/2022		
Bracewell, Cortney	The Training Center: Low Pressure Boilers License, Virtual	\$600.00	7/27/2022, 8/3/2022, 8/10/2022, 8/17/2022, 8/24/2022 and 8/31/2022		
Casazza, Jennifer	AVID DigitalXP, Virtual	\$925.00	8/1/2022 through 8/3/2022		

Francis, Shemar	The Training Center: Low Pressure Boilers License, Virtual	\$600.00	7/27/2022, 8/3/2022, 8/10/2022, 8/17/2022, 8/24/2022 and 8/31/2022		
Kaminski, Carl	The Training Center: Low Pressure Boilers License, Virtual	\$600.00	7/27/2022, 8/3/2022, 8/10/2022, 8/17/2022, 8/24/2022 and 8/31/2022		
Kolek, Andrzej	The Training Center: Low Pressure Boilers License, Virtual	\$600.00	7/27/2022, 8/3/2022, 8/10/2022, 8/17/2022, 8/24/2022 and 8/31/2022		
Mercier, Julie	Tomorrow's Teachers Training, Ewing, NJ	\$550.00	6/29/2022 and 6/30/2022	\$33.32	
Obregon, Carlos	The Training Center: Low Pressure Boilers License, Virtual	\$600.00	7/27/2022, 8/3/2022, 8/10/2022, 8/17/2022, 8/24/2022 and 8/31/2022		
Selover, Richard	AVID DigitalXP, Virtual	\$925.00	8/1/2022 through 8/3/2022		
Supel, Mariola	The Training Center: Low Pressure Boilers License, Virtual	\$600.00	7/27/2022, 8/3/2022, 8/10/2022, 8/17/2022, 8/24/2022 and 8/31/2022		
Witynski, Malgorzata	The Training Center: Low Pressure Boilers License, Virtual	\$600.00	7/27/2022, 8/3/2022, 8/10/2022, 8/17/2022, 8/24/2022 and 8/31/2022		

m. approve the contract between Public Education & Business Coalition (PEBC) and North Brunswick Township Public Schools to provide professional learning services and implementation strategies for Mathematics instructional practices for the 2022-2023 school year, not to exceed \$29,500 including \$5,000 in estimated travel expenses. (ESSER Grant Funded)

n. amend the following June 22, 2022 motion.

**From:** approve University Behavioral Healthcare (UBHC) to provide a Program Coordinator, 5 FTEs of Mental Health, and a Psychiatrist for the 2022/2023 school year, starting July 1, 2022 through June 30, 2023 at a cost of \$893,150 (ESSER Grant Funded).

**To:** approve University Behavioral Healthcare (UBHC) to provide a Program Coordinator, 5 FTEs of Mental Health, and a Psychiatrist for the 2022/2023 school year, starting July 1, 2022 through June 30, 2023 at a cost of \$924,500 (ESSER Grant Funded).

o. approve Dana Shukan to provide speech therapy for the 22/23 school year at a rate of \$78 per hour



**MISCELLANEOUS:**

1. Approve the following Miscellaneous items for the 2022-2023 school year:
  - a. approve the Harassment, Intimidation, and Bullying Report for the month of July 2022.
  - b. approve the submission of the 2022-2025 North Brunswick Township Schools Three-Year Strategic Plan.

**FINANCE:**

1. Approve the following bill list dated July 27, 2022:

Capital Funds	\$0.00
General Funds	\$2,909,266.98
Supplementary	\$9,755,178.77

2. Approve the following financial reports:
  - a. Board Secretary’s and Treasurer’s Reports dated June 30, 2022 which are in agreement
  - b. Budget Status Report dated June 30, 2022 which includes budget transfers and certifies that there has not been an over expenditure of a budget line item.
  - c. Pursuant to N.J.A.C. 6A:23-2.10(c)3, that as of June 30, 2022 the members of the North Brunswick Township Board of Education, after reviewing the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, certify that to the best of their knowledge no line item or account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.10(a), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
  - d. Pursuant to N.J.A.C. 6A:23-2.10(c)4, that as of the members of the North Brunswick Township Board of Education, after review of the Board Secretary’s and Treasurer’s monthly reports, and upon consultation with the appropriate district officials, certify to the best of their knowledge that no major account or fund has been overextended in violation of N.J.A.C. 6A23-2.10(b).

3. Approve the following bill list dated June 30, 2022

Capital Funds	\$00.00
General Funds	\$1,106,074.92

4. **Approve the following Finance Items for the 2022-2023 school year:**
  - a. approve a shared services agreement between the North Brunswick Township Board of Education and the Milltown Board of Education for residency investigation services at a cost of \$50 per hour limited to two hours per case, unless approved otherwise by both parties for the period from on or about September 1, 2022 and terminate on June 30, 2023 subject to final approval by the Board President, Superintendent of Schools and Board Attorney.
  - b. approve Educational Development Software, HIBster Subscription Renewal for August 1, 2022 through July 31, 2023 in the amount of \$7,000.

- c. approve the purchase of new ECC playgrounds from MRC for Livingston Park and John Adams in the amounts as shown in the table below. Pricing Per ESCNJ Contract #ESCNJ 20/21-06 (PEA Funded)

School	Amount
Livingston Park	\$60,424.51
John Adams	\$67,914.52

- d. approve the purchase of surfacing for new ECC playgrounds RubberRecycle for Livingston Park and John Adams in the amounts as shown in the table below. Pricing Per NJ State Contract #16-fleet-00131. (PEA Funded)

School	Amount
Livingston Park	\$41,800
John Adams	\$57,420

- e. approve a contract for the years 2022 through 2024 between Compass Group USA, Inc. through it's Canteen Division North Brunswick Township Board of Education to provide vending services throughout the district.

- f. approve the following purchases of refrigerated merchandisers from Singer Equipment Company (funded by the Food Service Enterprise, Fund 60).

School	Merchandiser and Quantity	Cost
Livingston Park	Federal Industries Model (1) & Shipping	\$7,797
Judd	Federal Industries Model (1) & Shipping	\$7,797
Parsons	Federal Industries Model (2) & Shipping	\$15,133.34
NBTHS	Structural Concepts Model (5) & Shipping	\$56,235.25
Linwood	Structural Concepts Model (4) & Shipping	\$45,136.20

- g. approve the Elementary HVAC Project Change Order #3 with Hanna's Mechanical Contractors in the amount shown in the table below. (ESSER Grant Funded)

Cost of Additional Work	Remaining Funds from Project General Allowance	Total Change Order Cost
\$144,715.04	\$1,970	\$142,745.04

- h. approve the purchase of HP Chromebooks, licensing, warranty, and support from Vivacity funded by PEA, IDEA, and local funds. Pricing per TIPS Contract #200105.

PEA Funding	IDEA Funding	Local Funding	Total Cost
\$100,520	\$35,900	\$248,800	\$385,220

- i. accept the following Universal Service Fund (USF), REVISED Final Funding Commitment Decision Letter (FCDL) for Universal Service Administrative Co. (USAC) for the Funding Year 2021 post commitment wave: 62.
- j. accept the following Universal Service Fund (USF), E-Rate FCC Form 471: 221029031, Category 2 and the Final Funding Commitment Decision Letter (FCDL) for Universal Service Administrative Co. (USAC) for the Funding Year 2022.

FRN (Funding Request Numbers) 2299041509 Turn-Key Technologies, Inc. and 2299041578 Cablevision Lightpath of New Jersey  
 Service Provider Name: Turn-Key Technologies, Inc. and Cablevision Lightpath of New Jersey  
 Service Type: Internal Connections/Managed Internal Broadband Services  
 E-Rate Category: Two

Vendor	Purchase/Service	E-rate Category	Amount	USAC Funding	Local Funding
Turn-Key Technologies Inc.	Internal Connections	CAT2	\$198,548	60%	40%
Cablevision Lightpath of New Jersey	Managed Internal Broadband Services	CAT2	\$27,000	60%	40%

- k. approve the services provided by Robert Griggs Plumbing & Heating for boiler servicing throughout the district in the amount not to exceed \$79,350. Pricing per HCESC SER-20C.
- l. approve the 2021-2022 PEA carry over amount of \$402,139.41 to be spent in the 2022-2023 school year.
- m. approve the contract between Advanta Health Solutions, Inc. and the North Brunswick Township Board of Education to provide wellness incentives to eligible employees, not to exceed \$60,000.
- n. approve the following purchases to support the district safety and security system.

Vendor	Product and/or Service	Amount
Alen Security	Honeywell Alarm Communicator & Upgrading Security System to Bosch B Series	\$17,054.50
PMC Associates	Parts & Installation of Cellular Booster Systems	\$11,505.28

- o. approve the final payment for the purchase of Savvas Learning Company, K-4 enVision Mathematics digital coursework, English & Spanish versions, teacher resources, teacher editions, diagnosis & intervention systems, and student center kits & posters in the amount of \$150,088.93
- p. approve the purchase of an outdoor LED sign for NBTHS from Stewart Signs in the amount of \$22,672.48. Pricing per BuyBoard Contract #592-19
- q. amend the following contract item:

**From:**

DocuSign	Subscription Renewal	\$7,400	7-1-2022 through 6-30-2023
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**To:**

DocuSign	Subscription Renewal	\$11,040	7-17-2022 through 7-16-2023
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- r. approve the following contract items:

NAME	RATIONALE	NOT TO EXCEED	DATE
Brightly	Event Essentials Pro	\$4,249	7/1/2022-6/30/2023
Brightly	Inventory Direct	\$9,054	7/1/2022-6/30/2023
Bright	Maintenance Essentials Pro	\$10,628	7/1/2022-6/30/2022
Tyler Technologies	VersaTrans Extended Support	\$8,567	7/1/2022-6/30/2023
Zonar	Vehicle Pretrip Inspections & Vehicle Tracking	\$9,980	7/1/2022-6/30/2023

- s. approve the following list of obsolete technology equipment for recycling. ( Attachment 9 )
- t. approve the submission of the Individuals with Disabilities Education Act (IDEA), Part B FY 2022-2023 combined Basic, Non-Public and Preschool Grant Funds in the amounts of:

Basic - \$1,362,939  
 Preschool - \$44,786  
 Non-Public - \$23,398

**TRANSPORTATION:**

**1. Approve the following Transportation items for the 2021-2022 school year:**

- a. amend the following motion approved on June 22, 2022, the below 2021-2022 school year, TEMPORARY TO & From transportation routes, contracted through Greater Egg Harbor Regional School District, Mays Landing, New Jersey.

**FROM:**

**Account # 11-000-270-514-52-60**

Route#	Destination	Student ID	Effective Date	Total Cost for 11 Days
YALE1	YALE-Medford Campus	#2895015	6/2/2022	\$1,565.31

**TO:** approve the below 2021-2022 school year, JOINTURE TO & From transportation routes, contracted through Greater Egg Harbor Regional School District, Mays Landing, New Jersey.

**Account # 11-000-270-514-52-60**

Route#	Destination	Student ID	Effective Date	Total Cost for 11 Days
YL-N	YALE-Medford Campus	#2895015	6/2/2022	\$1,490.77

**2. Approve the following Transportation items for the 2022-2023 school year:**

a. approve the Summer 2022, To & From transportation routes , contracted through Education Services Commission of New Jersey.

**Account # 11-000-270-514-52-60**

Route#	Destination	Student ID	Effective Date	Total Cost
Q-12	The Center School	#185031	7/1/2022	\$4,794.00
S673	Academy Learning Center	#205028	6/27/2022	\$9,450.00

b. approve the 2022-2023 ODD special needs, To and From transportations routes, contracted through Education Services Commission of New Jersey.

**Account # 11-000-270-514-52-60**

Route#	Destination	Student ID	Effective Date	Total Cost
1050	Future Foundations Academy	#31901251	9/1/2022	\$82,593.00
1049	Lakeview School	#29060005	9/1/2022	\$84,483.00
1120	Academy Learning Center	#205028 #2565617	9/1/2022	\$68,985.00

c. amend the following motion approved on April 27, 2022 for late busses:

**FROM:** approve the renewal of the below listed public school transportation contracts at the state set CPI rate of 1.91% per diem increase.

Contractor	Contractor Location	Contract #	Number of Routes	2022-2023 Per Diem Cost
First Student	Monmouth Junction	B-20-06	4 (114 days)	\$127.39

**TO:** approve the renewal of the below listed public school transportation contracts at the state set CPI rate of 1.91% per diem increase.

<b>Contractor</b>	<b>Contractor Location</b>	<b>Contract #</b>	<b>Number of Routes</b>	<b>2022-2023 Per Diem Cost</b>
First Student	Monmouth Junction	B-20-06	3 (114 days)	\$127.39

- d. approve the following Parent Contracts for transportation To and From School for the 2022-2023 school year. Parents are required to transport the student to school daily.

<b>Parent</b>	<b>Student</b>	<b>Route ID</b>	<b>Destination</b>	<b>Amount</b>
John Cole	2755905	2022-1 P	North Brunswick Township Middle School	\$65.00 Per Diem, Not to exceed \$11,700.00
Blanka Umstead	276577	22-23-FF	Future Foundations Academy	\$85.00 Per Diem, Not to exceed \$15,300.00

- e. approve the SUMMER 2022, To and From transportations routes, contracted through Education Services Commission of New Jersey.

**Account # 11-000-270-514-53-60**

<b>Route#</b>	<b>Destination</b>	<b>Student ID</b>	<b>Effective Date</b>	<b>Total Cost</b>
Q-63	DCF Bergen County from Orange, NJ	#2255505	7/25//2022	\$9,135.00

- f. approve the Resolution/Agreement for Participation in Coordinated Transportation Services with GLOUCESTER COUNTY SPECIAL SERVICES SCHOOL DISTRICT 2022 – 2023 School Year.

WHEREAS, North Brunswick Township School District (“Board”) desires to transport special education, public and vocational school students to specific destinations; and

WHEREAS, the Gloucester County Special Services School District (“GCSSSD”) offers coordinated transportation services; and

WHEREAS, the GCSSSD will organize, provide and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed the Board will pay prorated contract costs, plus an administration fee of 7%, as presented to the Board as calculated by the billing formula adopted by the GCSSSD. The total amount to be charged to the Board will be adjusted based on actual costs. Payments will be due within 30 days of receipt by the district and deemed late after 60 days with an additional 1% fee for late payments. At the discretion of the GCSSSD, late fee charges may be waived for extenuating circumstances.

1) The GCSSSD will provide the following services for Special Education Transportation:

a) Routes coordinated with other districts when possible to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;

b) Monthly billing and invoices;

- c) Student lists for all routes coordinated by GCSSSD;
  - d) All information necessary for the accurate submission of the District Report of Transported Resident Students;
  - e) All necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
  - f) Constant/timely review and revision of routes;
  - g) Transportation as soon as possible after receipt of the formal written request;
  - h) Timely submission of contracts, contract renewals or contract addenda to the county office for approval.
- 2) The GCSSSD will provide the following services for Nonpublic Transportation:
- a) Routes coordinated with other districts when possible to achieve a maximum cost reduction maintaining a realistic capacity and travel time;
  - b) Monthly billing of all district nonpublic students within State allocated funding;
  - c) Student lists for all routes coordinated by GCSSSD;
  - d) All information necessary for the accurate submission of the District Report of Transported Resident Students;
  - e) All necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
  - f) Transportation provided within five days or sooner during school year after receipt of the formal, signed, written request and B6T form;
  - g) Timely submission of contracts, contract renewals or contract addenda to the county office for approval.
- 3) The GCSSSD will provide the following services for Public Transportation:
- a) Routes coordinated as requested to achieve a realistic capacity and travel time;
  - b) Monthly billing of regular education routes;
  - c) All information necessary for the accurate submission of the District Report of Transported Resident Students;
  - d) Transportation provided within five days or sooner after receipt of the formal, signed, written request;
  - e) If multiple in-district routes are provided for the Board, a separate agreement will be provided.
- 4) The GCSSSD will provide the following services for Athletic and Field Trip Charters:
- a) Arrange all field and extra-curricular trips as requested by the Board;

- b) Monthly billing of all district athletic and field trip charters as per GCSSSD approved rates;
- c) Transportation provided within five days or sooner after receipt of written request.
- 5) It is further agreed that the Board will provide the GCSSSD with the following:
  - a) Copies of district policies as they relate to ride time or other specific transportation parameters;
  - b) Request for transportation on forms or software provided by the GCSSSD, completed in full and signed by authorized district personnel;
  - c) Forms will contain all necessary and relevant information, medical or otherwise, regarding individual student's condition and transportation needs;
  - d) Withdrawal or long term suspension (over 5 school days) for any special education transportation communicated in writing by authorized district personnel; no billing adjustments will be made if not submitted in writing in advance;
  - e) Strict adherence to the established payment schedule.
- 6) Additional Cost: All additional costs generated by unique requests, including but not limited to mid-day runs or early dismissals, will be borne by the district making such requests. It is understood that any change in the number of students being transported on each route, or changes in mileage during the course of the year may necessitate a reapportionment and adjustment of costs. If an athletic or field trip charter cancellation occurs after the bus departs from the terminal, a cancellation fee of the first 2 hours of the scheduled trip contracted amount will be charged.
- 7) The GCSSSD accepts no responsibility for assuring a pupil's use of arranged transportation or attendance on an established route. Once assigned to a route, the monthly billings for the pupil's reserved seat will continue until the GCSSSD is otherwise notified, in writing, to delete the pupil from the assigned route.
- 8) The GCSSSD will contract transportation each day while school or classes attended are in session unless the Board's district is closed due to weather conditions (snow, ice, flooding, etc.). The GCSSSD accepts no responsibility for defaults by transportation contractors; however, the GCSSSD will make every effort to re-establish transportation expeditiously.
- 9) Other Services: The GCSSSD also provides coordinated regional bus maintenance services, safety training and other related transportation services for an additional fee as a shared services program, the Board may participate at any time.
- 10) Length of Agreement: This agreement and obligations and requirements therein shall be in effect between July 1, 2022 and June 30, 2023.
- 11) Entire Agreement: This agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.
- 12) It is understood and agreed by the parties hereto that this agreement shall be without force and effect until it shall have been approved by the Executive County Superintendent of the County of Gloucester.



- g. approve the Resolution for Participation in Joint Transportation Agreement with the Atlantic County Special Services 2022-2023.

WHEREAS, the following Boards of Education: Absecon, Atlantic City, Brigantine, Egg Harbor City, Egg Harbor Township, Estell Manor, Folsom, Galloway, Greater Egg Harbor Regional, Hamilton, Hammonton, Linwood, Mainland Regional, Margate, Mullica Township, Northfield, Pleasantville, Port Republic, Somers Point, Ventnor, Weymouth and North Brunswick Township desire to transport students to specific destinations; and

WHEREAS, the Atlantic County Special Services School District Board of Education is willing to provide the services to coordinate transportation for the above-referred-to Boards of Education for transportation to special education, private, vocational-technical, and other school students to specific destinations in order to attempt to achieve the maximum cost effectiveness;

WHEREAS, the Atlantic County Special Services School District Board of Education shall provide such services under the name of the Atlantic County Special Services School District.

NOW, THEREFORE, BE IT RESOLVED by the North Brunswick Township District Board of Education that pursuant hereto the President and Secretary of the North Brunswick Township Board of Education are hereby authorized and directed to execute a duplicate of the Resolution which shall act as an agreement between the North Brunswick Township Board of Education and the Atlantic County Special Services School District for the coordination of transportation of special education, private, vocational-technical, or their school students to specific destinations upon the following terms and conditions:

1. The North Brunswick Township Board of Education shall pay to the Atlantic County Special Services School District in consideration of the services it shall render pursuant to this agreement an administrative fee in an amount to equal 3% and 6% for In-house and Contracted Routes respectively of the North Brunswick Township Board of Education's actual cost paid for transportation of students to special education, private, vocational-technical, or other school students to specific destinations during the 2022-2023 school year. The billing formula adopted by the Atlantic County Special Services School District shall be based on the number of students and a per pupil mile ratio encumbering any special requirements specified by participating districts (see "Attachment A" for cost calculations). The sum to be paid as follows in each year during the term of this agreement or any extension hereof.

Payment Due September 30, 2022

All regular school year services will be invoiced on a monthly basis September-June. June will include any plus or minus final adjustments. Extended school year fees will be invoiced at the end of August

- 2. Atlantic County Special Services School District will provide the following services:
  - a. Routes coordinated with other districts attempt to achieve a maximum cost reduction while maintaining a realistic capacity and travel time (see "Attachment A" for cost calculations);
  - b. Statements prepared on appropriate vouchers according to the above schedule delineating costs per route;
  - c. Computer printouts of student lists for all routes coordinated by the Atlantic County Special Services School District for DRTRS reporting deadlines;
  - d. All necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
  - e. Timely review and revision of Routes;
  - f. Provide transportation within three days or sooner after receipt of the formal written Request;
  - g. Timely submission of contracts, renewals or addenda to the County Office for approval;

3. The North Brunswick Township Board of Education will provide the Atlantic County Special Services School District with the following:
  - a. Requests for any special, private, vocational-technical on approved forms (see “Attachment B” Student Transportation Request form) to be completed in full and signed by the North Brunswick Township Board of Education Secretary or other designated district personnel;
  - b. Withdrawal for any special, private, vocational-technical in writing and signed by the North Brunswick Township Board of Education Secretary or other designated district personnel; no billing adjustment will be made without this completed form.
4. Additional Cost – all additional costs generated by unique requests, including but not limited to mid-day runs, early dismissals, change in number of children being transported on each route, or change in mileage during the year, will be borne by the North Brunswick Township Board of Education.
5. Length of Agreement – This agreement and obligations and requirements herein shall be in effect between July 1, 2022 and June 30, 2023.
6. It is a condition of this agreement that it shall automatically be renewed annually without amendment and may not be terminated without written notice having been delivered to the Secretary of either party hereto at least 90 days before June 30 of any year.
7. The Atlantic County Special Services School District accepts no responsibility for a pupil’s use of arranged transportation or attendance on an established route. Once assigned to a route, the billing for the pupil’s reserved seat will continue until the Atlantic County Special Services School District is otherwise notified in writing to delete the pupil from the assigned route.
8. Entire Agreement – This agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.
9. It is a condition of this agreement that a representative from each applicable position: School Business Administrator/School Board Secretary, Special Services Director and Transportation Supervisor attend at least one (1) Atlantic County Special Services School District meeting on an annual basis to promote and provide effective and efficient transportation services.

14. **PUBLIC SESSION on Any Matter:**

A motion was made by Ms. Keefe and seconded by Mr. Wen to close the public portion of the meeting.

The results of the motion were:

Aye: Mr. Brockman, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Ms. Toth, Mr. Wen, Ms. Zulick.

Nay: None

Absent: Mr. Duran Harris

15. **MOTION TO GO INTO CLOSED SESSION:**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 PL.1975 permits the Exclusion of the public from a meeting in certain circumstances; and  
WHEREAS, this public body is of the opinion that such circumstances presented exist;  
NOW, THEREFORE, BE IT RESOLVED by the North Brunswick Township Board of Education that the public shall be excluded from discussion of and action upon the hereinafter specified subject matters.

The general nature of the subject matter to be discussed is as follows:

1. Legal Matters

It is anticipated at this time that the above-stated subject matter shall be made Public at such time as the need for non-disclosure no longer exists. This Resolution shall take effect immediately.

Motion to go into closed session at 8:08 p.m.

A motion was made by Ms.Toth and seconded by Mr. Liguori to go into closed session at 8:08 p.m.

The results of the motion were:

Aye: Mr. Brockman, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Ms.Toth, Mr. Wen, Ms. Zulick.

Nay: None

Absent: Mr. Duran Harris

16. **OPEN SESSION:**

A motion was made by Ms. Toth and seconded by Mr. Wen that the meeting be returned to open session at 8:39 p.m

The results of the motion were:

Aye: Mr. Brockman, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Ms.Toth, Mr. Wen, Ms. Zulick.

Nay: None

Absent: Mr. Duran Harris

17. **ADJOURNMENT:**

A motion was made by Ms.James and seconded by Ms. Toth that the meeting be adjourned at 8:40 p.m.

The results of the motion were:

Aye: Mr. Brockman, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Ms.Toth, Mr. Wen, Ms. Zulick.

Nay: None

Absent: Mr. Duran Harris



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Rosa Hock, Business Administrator/Board Secretary