

NORTH BRUNSWICK TOWNSHIP BOARD OF EDUCATION

Board Minutes

Wednesday, April 27, 2022

Linwood Campus - 7:00 p.m.

1. Call to Order
2. Pledge of Allegiance to the Flag
3. Board President, Mr. Duran Harris, called the Regular Public Meeting of North Brunswick Board of Education to order at 7:05 p.m. The meeting was held at the Board Office, Linwood Campus. This meeting of the North Brunswick Township Board of Education is being recorded and broadcast via YouTube.

On a Roll call, the following members were present: Mr. Duran Harris, Mr. Brockman, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Ms. Toth, Mr. Wen and Ms. Zulick.

Absent: None

Present: Superintendent, Ms. Ciarrocca, Business Administrator/Board Secretary, Ms. Hock, Assistant Superintendent, Ms. Kita, Board Attorney, Mr. Busch, SGO Representative, Gerard Monteiro

Absent: SGO President, Javian Rojas

4. Board President's Statement:  
The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting, which included the time, date, and location was distributed by 3:00 p.m. on Wednesday, March 2, 2022 in the following manner:
  - a. Posted on the Bulletin Board reserved announcements in the Board Office, 25 Linwood Place, North Brunswick.
  - b. Mailed to the Home News Tribune, Sentinel, and the Clerk of the Township Of North Brunswick.
  - c. Delivered to the nine (9) duly elected board members.

5. **Presentation:**

- a. Ms. Beth Passner, NBTEA President paid tribute to Ms. Frida Herskovits with a video presentation in Honor of Jewish Holocaust Remembrance Month. Ms. Herskovits, a Holocaust survivor, shared her story about the Holocaust with NBTHS students 20 times over the past 10 years, impacting the lives of over 4,000 students. Sadly, she passed away in April 2022. In honor and memory of Ms. Frida Herskovits, the following resolution was proclaimed and presented to her daughter, Ms. Hannah Herskovits.

BE IT RESOLVED by the Board of Education, Township of North Brunswick, County of Middlesex, in the State of New Jersey, that the said Board of Education recognizes the efforts of Frida Herskovits, a survivor of the Holocaust, and wishes to acknowledge its appreciation for her services and contributions rendered to the students of North Brunswick; and

WHEREAS, the Board of Education of the Township of North Brunswick, does hereby express its warm appreciation and heartfelt thanks for her speaking engagements with the students from the Dimensions of Prejudice,

Genocide, Holocaust and History classes. She spoke of acceptance, tolerance, and standing up for others. Her story resonated with the students because she was a teenager when she went through these tragic events. The students have much respect and admiration for Frida Herkovits; and

NOW, THEREFORE BE IT RESOLVED that this public acclaim be given to Frida Herskovits for her diligence and dedication of 10 years of service, 21 speaking engagements, to the students at North Brunswick Township High School.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the Minutes of this Board of Education, and that a copy of it be given to Frida Herkovits family in her memory.

- b. Ms. Janet Ciarrocca, Superintendent of Schools presented the final 2022-2023 Budget. She indicated that it was the same budget that was proposed on March 23, 2022, during the Special Budget meeting. The budget, which can be found on page 2 of the minutes, supports fiscal responsibility and educational integrity. The 2022-2023 includes a 2% tax levy increase and increased State Aid and spending for staffing, charter school costs, transportation, curriculum, lease purchases, and technology. The Budget was submitted to the County DOE and no changes were made. (See Attached )

**6. PUBLIC SESSION ON FINAL BUDGET: No comments or questions.**

A motion was made by Mr. Brockman and seconded by Ms. Keefe to close the public portion of the meeting regarding the 2022-2023 Budget.

The results of the motion were:

Aye: Mr. Duran Harris, Mr. Brockman, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Ms. Toth, Mr. Wen and Ms. Zulick.

Nay: None

- 7. Motion to authorize adoption of the fiscal year 2022-2023 school district budget as submitted to and approved by the New Jersey Department of Education.

**BE IT RESOLVED**, that the tentative budget be approved for the 2022-2023 School Year and the Superintendent of Schools and School Business Administrator be authorized to submit the final budget to the Middlesex County Office of the State Department of Education for approval as follows:

**GENERAL FUND**

General Current Expense	\$116,686,160	Withdrawal from Capital Reserve Maintenance Reserve	\$3,110,970
Capital Outlay	\$5,671,739	Local Tax Levy	\$84,925,897
Charter School	\$7,043,000	Transportation Fees	\$110,000
		Miscellaneous Revenue	\$248,500
		State Aid	\$40,786,265
		Federal Aid	\$219,267
General Current Expense Subtotal	\$129,400,899	Revenue Subtotal	\$129,400,899

**GRANTS AND ENTITLEMENTS**

		Local Sources	\$200,000
		State Sources	\$5,267,632
		Federal Sources	\$2,675,078
Grants and Entitlement Subtotal	\$8,142,710	Grants and Entitlement Subtotal	\$8,142,710

**DEBT SERVICE FUND**

		Board Share - Debt Service Revenue	\$609,643
		Local Tax Levy	\$8,653,292
Repayment of Debt Subtotal	\$9,262,935	Repayment of Debt Subtotal	\$9,262,935
Grand Total	\$146,806,544	Grand Total	\$146,806,544
		Enrollment	6,115
		Travel Expenditures	\$100,144

**The proposed budget** includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A. The proposed enrollment for 2022-2023 is 6,115.

**BE IT RESOLVED** to acknowledge that the 2022-2023 school year budget as described results in a general fund tax levy of \$84,925,897 and a debt service tax levy of \$8,653,292 for a total tax levy of \$93,579,189; and

**BE IT RESOLVED** that a withdrawal from the Capital Reserve and Maintenance Reserve of \$3,089,200 for costs related to expenditures for the health and safety of the students; and a withdrawal of \$21,770 for the Special Education Medicaid Initiative (SEMI) related expenditures.

**BE IT RESOLVED** that the School Business Administrator and the Board Secretary are authorized to advertise said tentative budget in the Home News Tribune as directed by the Department of Education in accordance with the format required by the State Department of Education and according to law: and

**BE IT RESOLVED** in accordance with the N.J.A.C. 6A:23B-1.2(b), the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement. The 2022-2023 tentative budget includes a maximum travel appropriation of \$100,144 for all staff and board members and business travel at a rate of \$0.35 per mile, and

A motion was made by Mr. Liguori and seconded by Ms. James to adopt the above budget for the 2022-2023 school year:

The results of the motion on roll call were:

Aye: Mr. Duran Harris, Mr. Brockman, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Ms. Toth, Mr. Wen, and Ms. Zulick.

Nay: None

8. **MEETING MINUTES:**

A motion was made by Ms. Toth and seconded by Mr. Brockman to approve the following Board minutes:

Regular Public Meeting - March 30, 2022  
Budget Workshop Meeting- March 23, 2022  
Conference Meeting - March 16, 2022

The results of the motion on roll call were:

Aye: Mr. Duran Harris, Mr. Brockman, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Ms. Toth, Mr. Wen, and Ms. Zulick.

Nay: None

9. **Communications:** None

10. **Reports:**

Old Business: None

New Business: None

Administrative Report by Ms. Ciarrocca:

Good evening to all of our families, guests, and viewers here tonight.

I hope everyone had a safe and relaxing Spring Break. It is hard to believe, but we are now heading into the “home stretch” of the school year. These 6 weeks of May and June go very quickly and are filled with many special events from proms and dances to concerts, field days and end-of-the-year celebrations. After 2 long years of COVID, these events are even more special and we remain optimistic that we will be able to continue to hold all of these events.

Speaking of the rest of the school year, please note that on this agenda you will see an adjustment in the school calendar. We had added in 2 snow/emergency days following the flooding from Hurricane Ida. By contract, we have only 180 student days. Therefore, the School Calendar for the remainder for the year will be adjusted to return the two remaining snow/emergency days. Schools will be closed on Tuesday, May 31st, and Friday, June 17th. The last day of school is Thursday, June 16th and the High School Graduation is still on Friday, June 17th; however, the time has been moved up to 1:30 pm at the Cure Arena.

Please keep a close eye out for KINVO messages and on our district website for events. This weekend, the Alchemists will be presenting The Little Mermaid at the High School. I was honored to get to see the show yesterday at the special Sensory Sensitive performance that was held for our preschoolers and many of our special needs students in the district. It was a great show and thank you to Marcy Marx and the special education team for making this happen for our students. It was amazing to see how engaged and entranced our students were. Our own student board member plays a prominent role as Prince Eric and did a fantastic job...check it out!

Our District Art Show returns on May 5 at NBTMS. If you haven't had a chance to see this new building, this is your chance while you check out the amazing art created by our students. There is a Wellness Fair on May 11th at NBTHS.

Finally, while things have been seemingly "back to a new normal" we have seen a slight uptick in COVID cases in the district and are monitoring them. Our district continues to work to mitigate the spread of COVID-19 and ensure that healthy students remain in school. Our health offices will begin offering two new testing protocols to assist North Brunswick families. Please be on the lookout for a formal notice later this week about this using rapid tests we recently received from the state.

#### Student Reports:

The report was read by SGO Representative Gerard Monteiro.

- On April 6th, the Student Government held elections for the 2022-2023 school year. Class Officers for each grade as well as SGO Officers were elected. We will begin work to plan events for next year at our Leadership Conference in May.
- On April 8th, the SGO sponsored a dodgeball tournament. We had 8 teams compete and a great time was had by everyone.
- On April 9th, the Class of 2023 hosted a very successful Pocketbook Bingo. Proceeds from the event go toward their class events.
- This week is Spring Pep Week. Students are participating in Spirit Days all week such as wearing Green for Earth Day, Hawaii Day, College Day, Class Color Day, and Blue and Gold Day. On Friday, we will have a pep rally to recognize our Spring athletes and have classes compete for the Spirit Cup.
- The Alchemists are excited to present the Spring Musical, The Little Mermaid this weekend. Shows will be taking place on Thursday, and Friday and two shows on Saturday.

#### Committee Reports:

##### Education Committee-

- Committee met on April 6, 2022.
- Ms. James chaired the meeting and the following items were discussed:
- Policies - P 5516 Use Of Electronic Communication and Recording Devices (EDRD)
  - 1st Reading, April 13, 2022
  - 2nd and Final Reading, April 27, 2022
- The restoration of the 2 snow days.
- A confidential issue that cannot be discussed publically

##### Negotiations Committee-

- Committee met on April 10, 2022.
- Ms. Keefe chaired the meeting and shared that negotiations with the NBTEA and the NBTBGMMA associations

##### Human Resources Committee-

- Committee met on April 13, 2022.
- Ms. Toth chaired the meeting and the following topics were discussed.
- Retirements
- Resignations
- 2021-2022 New Hires (Non-Certificated)
- Leaves of Absences & Benefits Requests
- Summer Staffing

- Current Vacancies/ New Budgeted Positions
- Non Renewals
- Revised/New Job Descriptions
- New Hires/Leaves of Absence
- Communications:
  - Monthly Newsletter March Issue released
  - Strategic Planning
  - 2022-25 Comprehensive Equity Plan training has been which has been postponed
  - Policies

Business Operations Committee-

- Committee met on April 6, 2022.
- Mr. Liguori chaired the meeting and discussed the following:
- Audits
  - Perkins - Corrective Action Plan (CAP)
  - New Jersey Department of Agriculture, Schools Online Administrative Review System (SOARS) - CAP
- NBTHS
  - Auxiliary Gym is open
  - Roof - starting later this week and will take 2 to 2 ½ months.
  - Transformers and Gear Maintenance are complete
    - NBTHS facility was closed during spring break with only limited access
- NBTMS:
  - Solar PPA - agreement has been executed. Planning for panel installation.
  - Fields - owned by Township (soccer and baseball). April motion will include \$11k for immediate maintenance upgrades.
- Linwood:
  - ECC Playground - is in! Wood chips to follow soon. Will be ready for spring.
- Elementary HVAC
  - JA solar panel removal - working with the vendor to pull a few panels out for HVAC installation
- FY23 Budget - Final Approval
  - Advertised April 21
  - Final approval on April 27 BOE meeting
- Food Service
  - Renew Contract - 5-year deal with 1 year left. Will RFP next spring.
  - Price Increase- review to be conducted for the start of next school year. Federal free meals will most likely be ending. Inflation, cost of food, and labor rates have all increased.
  - Free/reduced - many haven't filled out forms this year due to free Federal meal program. Will push those eligible families to complete forms, beginning after spring break, for next school year.
- Bids
  - Transportation - 14 packages will be awarded on this agenda.
  - Lawn Cutting - the contract will be awarded on this agenda.
- Cameras & Card Swipe
  - Both projects are in progress

11. A motion was made by Ms. Keefe and seconded by Ms. Toth to approve the Administrative and Committee Reports.

The results of the motion were:

Aye: Mr. Duran Harris, Mr. Brockman, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Ms. Toth, Mr. Wen, and Ms. Zulick.

Nay: None

12. Review of Agenda April 27, 2022

13. Public Session on Agenda Items Only: None

14. A motion was made by Mr. Brockman and seconded by Mr. Liguori to close the public portion of the agenda meeting.

The results of the motion were:

Aye: Mr. Duran Harris, Mr. Brockman, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Ms. Toth, Mr. Wen and Ms. Zulick.

Nay: None

15. **Consent Agenda:**

A motion was made by Mr. Brokman and seconded by Mr. Liguori to approve the following consent agenda items: Personnel 1 & 2, Curriculum, Miscellaneous, Finance Items 1-4, Policy and Transportation 1 & 2.

The results of the motion on Roll Call were:

Aye: Mr. Duran Harris, Mr. Brockman, Ms. James, Mr. Liguori, Dr. Patel, Ms. Toth, Mr. Wen, and Ms. Zulick.

Aye for all except abstention for Miscellaneous 1.a.: Ms. Keefe and Dr. Patel.

Nay: None

**PERSONNEL:**

1. Action relative to personnel, for the 2021-2022 school year, as recommended by the Superintendent of Schools:

a. accept with regret, the resignation of the following personnel as they retire:

Last Name, First Name	Position	School	Years of Service	Effective Date
Ezdinli, Suzan	Assistant Principal	NBTHS	29 Years	June 30, 2022

b. accept the resignation of the following personnel:

Last Name, First Name	Position	School	Effective Date
Depalma, Michael	Custodian	Livingston Park	May 18, 2022
Detlefsen, William	Custodian	Livingston Park	May 10, 2022 or sooner as determined by the Superintendent

Gartner, Kirsten	Teacher of Students with Disabilities	NBTMS	June 30, 2022
Girgis, Michelle	Instructional Dean	Parsons	June 30, 2022
Passalacqua, Mary	Art Teacher	Linwood	June 30, 2022
Rodrigeuz, Danny	Building Aide	NBTHS	May 5, 2022

- c. approve the following leaves of absence, without pay, for the following personnel: (tentative dates)

Employee ID#	Effective Dates	Reason
#5848	March 30, 2022 through April 30, 2022	LOA
#6813	April 8, 2022 through April 30, 2022	LOA
#8100	April 26, 2022 through June 15, 2022	FMLA
#8077	April 26, 2022 through June 30, 2022	FMLA
#8133	April 29, 2022 through May 6, 2022	FMLA
#7966	May 6, 2022 through June 30, 2022	FMLA
#4584	May 13, 2022 through June 30, 2022	FMLA
#7390	June 6, 2022 through June 17, 2022	FMLA
#6412	May 23, 2022 through June 30, 2022	FMLA
#6547	April 29, 2022 through May 13, 2022	FMLA

- d. approve the following leaves of absence, without pay or benefits, for the following personnel: (tentative dates)

Employee I.D.	Effective Dates	Reason
#8343	April 25, 2022 through June 30, 2022	Intermittent LOA
#4981	April 29, 2022 through May 31, 2022	LOA

- e. approve the appointment of the following personnel pending state-mandated certification and background check (prorated):



1. Non-Certified Staff:

Last Name, First Name	Position	School	Hourly Rate/Annual Salary (prorated)	Step	Stipend(s)	Effective Date	Reason
Fazal, Anjum	Instructional Aide	Judd	\$14.71	G	Custodial \$1,494 Classroom Support \$494 Classroom Support Substitute Certificate \$2 per hour	May 2, 2022 or sooner to be determined by the Superintendent	Resignation: L. Illes

f. approve the reassignment, without change in compensation, for the following personnel:

Last Name, First Name	From:	To:	Effective Date	Reason
Nemes, Adam	Custodian NBTHS (Evenings)	Custodian JA (Evenings)	May 1, 2022	LOA S. Rempkowski

g. approve the following substitutes:

Last Name, First Name	Position	Effective Date
Borham, Doaa	Teacher	April 28, 2022
Hermann III, Donald	Teacher	April 28, 2022
Miller, Gillian	Teacher	April 28, 2022
Moir, Stephanie	Teacher	April 28, 2022
Perumal, Gnanabahirathi	Teacher	April 28, 2022
Quarino, Alexa	Teacher	April 28, 2022
Rameshkumar, Sathya	Teacher	April 28, 2022
Salvatore, Michelle	Teacher	April 28, 2022
Singh, Rohini	Teacher	April 28, 2022
Wong, Alexandria	Teacher	April 28, 2022

- h. approve the appointment of the following student workers:

Last Name, First Name	Position	Hourly Rate	Effective Date
Munguia Reyes, Josue	Audio/Visual Technician	\$13.00	April 6, 2022
Gadde, Nikhita	Lifeguard	\$13.00	April 8, 2022

- i. approve a sixth-period teaching assignment for the following certified personnel through end of assignment (tentative dates) prorated:

Last Name, First Name	Location	Subject	Stipend	Effective Date(s)	Reason
Abdalla, James	NBTHS	Social Studies	\$10,206	April 1 through end of assignment	FMLA
Genovese, Carmine	NBTHS	Social Studies	\$10,763	April 1 through end of assignment	FMLA
Liddy, Paul	NBTHS	Social Studies	\$11,738	April 1 through end of assignment	FMLA
Passner, Beth	NBTHS	Social Studies	\$12,331	April 1 through end of assignment	FMLA
Sawyer-Dolby, Keith	NBTHS	Social Studies	\$11,724	April 1 through end of assignment	FMLA

- j. approve the following grant-funded partial sixth-period teaching assignments (prorated):

Last Name, First Name	Position	Location	Grant	Partial 6th Period (%) Prorated	Effective Date	Reason
Grimes, Leslie	ELA R&R Strategies	Linwood	Title I-A	\$6,709	April 7, 2022	Medical

- k. approve the additional stipends for the following personnel at the NBTEA contractual rate (prorated):

Last Name, First Name	Position	Location	Stipend	Effective Date:
Gamble, John	Part-Time Custodian	Livingston Park	Boiler License	April 1, 2022
Panettiere, Dominic	Custodian	NBTHS	Boiler License	April 1, 2022

- l. approve the following volunteers pending state-mandated certification and background check:

Last Name, First Name	Position	School	Effective Date
Austin, Rhica May	JV Lacrosse	NBTHS	March 31, 2022 or sooner to be determined by the Superintendent
Davis, Robert	Baseball	NBTMS	April 13, 2022

- m. approve to convert the following absence to a Worker's Compensation day:

Employee ID#	Location	Dates	Days
#4624	Parsons	3/31/2022 & 4/1/2022	2
#7910	John Adams	4/8/2022 - 4/25/2022	6

- n. approve the following contractual, reimbursable days (account # 11-000-291-290-77-10):

Last Name, First Name	Position	Location	Attachment
Boccio, Ciro	Plant Manager	NBTMS	# 1
Ezdinli, Suzan	Asst. Principal	NBTHS	# 2
Salerno, Sarah	Instructional Aide	Judd	# 3

- o. approve the following revised job description:

J.D. 4.7	Gifted and Talented Coordinator/Teacher
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2. Action relative to personnel, for the 2022-2023 school year, as recommended by the Superintendent of Schools: (Action subject to successful ratification of the contract agreement between the North Brunswick Township Board of Education and the North Brunswick Township Education Association where applicable)

- a. approve the appointment of the following personnel pending state-mandated approval and background check:

1. Administrative staff (salary includes \$284 Professional Development stipend):

Last Name, First Name	Position	School	Total Annual Salary	Effective Date	Reason
Jacunski, Nicole	Instructional Dean	Linwood	\$105,624	September 1, 2022	Resignation: M. Girgis

2. Certified staff (salary includes \$297 Professional Development stipend):

Last Name, First Name	Position	School	Total Annual Salary	Step/ Level	Stipend(s)	Effective Date	Reason
Dean, Taylor	Teacher of Students with Disabilities	NBTHS	\$61,537	Step B / MA	N/A	August 29, 2022	New Budgeted

Moir, Stephanie	Teacher of Students with Disabilities	LP	\$59,887	Step A / BA+30	N/A	August 29, 2022	New Budgeted
Parra-Rodriguez, Jarol	Spanish	NBTHS	\$61,537	Step B MA	N/A	August 29, 2022	Reassignment: A. Ruiz
Reyes-Colon, Elvis	Spanish	NBTHS	\$61,237	Step A/ MA	N/A	August 29, 2022	Resignation: A. Cash

- b. approve the following leaves of absence, without pay, for the following personnel (tentative dates):

Employee ID#	Effective Dates	Reason
#4584	August 29, 2022 through October 14, 2022	FMLA
#8077	August 29, 2022 through September 23, 2022	FMLA
#6412	July 1, 2022 through August 12, 2022	FMLA

- c. approve the following leaves of absence, without pay or benefits for the following personnel (tentative dates):

Employee I.D.	Effective Dates	Reason
#4584	October 17, 2022 through June 30, 2023	CCLOA
#6412	August 15, 2022 through September 5, 2022	CCLOA

- d. approve the appointment and salaries of the following certified North Brunswick Township Administrator Education Association personnel for the 2022-2023 school year:

Position	Attachment
Administrators	# 4

- e. approve the appointment and salaries of the following certified North Brunswick Township Education Association personnel for the 2022-2023 school year (pending successful ratification of the contract agreement between the North Brunswick Township Board of Education and the North Brunswick Township Education Association):

Position	Attachment
Teachers	# 5

**CURRICULUM AND INSTRUCTION:**

1. Approve the following actions relative to Curriculum and Instruction items for the 2021-2022 school year:

a. approve home instruction for the following student:

<b>Student #</b>	<b>Placement</b>	<b>Effective Date</b>
2260243	Home instruction	March 24, 2022 through June 17, 2022
2260372	Home instruction	March 23, 2022 through March 26, 2022
2290233	Home instruction	March 14, 2022 through March 21, 2022
2355726	Home instruction	April 26, 2022 through May 4, 2022
2355999	Home instruction	April 8, 2022 through April 25, 2022
2360929	Home instruction	February 21, 2022 through February 22, 2022
2360929	Home instruction	March 21, 2022 through March 22, 2022
2360929	Home instruction	March 24, 2022 through April 18, 2022
2370220	Home instruction	March 11, 2022 through March 16, 2022
2440849	Home instruction	April 1, 2022 through April 30, 2022
2460217	Home instruction	April 27, 2022 through May 4, 2022
2460785	Home instruction	April 27, 2022 through May 4, 2022
2470232	Home instruction	April 27, 2022 through May 4, 2022
2470666	Home instruction	March 22, 2022 through March 24, 2022
2555802	Home instruction	April 11, 2022 through June 16, 2022
2570872	Home instruction	September 14, 2021 through September 16, 2021
2590311	Home instruction	March 29, 2022 through April 30, 2022
2590985	Home instruction	March 23, 2022 through March 30, 2022
2665633	Home instruction	March 1, 2022 through March 4, 2022
2690532	Home instruction	March 15, 2022 through April 15, 2022
2790877	Home instruction	March 4, 2022 through May 1, 2022
3170702	Home instruction	March 3, 2022 through April 8, 2022
23040016	Home instruction	February 21, 2022 through February 23, 2022
23040059	Home instruction	March 24, 2022 through April 6, 2022

25040108	Home instruction	April 4, 2022 through June 17, 2022
26300047	Home instruction	March 30, 2022 through June 17, 2022

- b. approved placement of student #185031 to attend The Center School, effective 05/02/22 through 6/30/2022, at a prorated tuition of \$13,778.16.
- c. approve adjusted tuition for Summit School, in the amount of \$5,243.70 for student #3595344 for the 2020/2021 school year.
- d. approve United Therapy Solutions (UTS) to provide virtual sign language interpretation at a rate of \$78 per hour and in-person sign language interpreting at a rate of \$150 per hour.
- e. approve ASL to provide sign language interpreter at the following rates:

**SCHOOLS:**

Weekday	8 am - 5 pm	\$101.00 per hour	2 Hour minimum
Weeknight/Weekend	5 pm - 8 am/24 Hours	\$103.00 per hour	2 Hour minimum

**DEAFBLIND INTERPRETING/TRILINGUAL INTERPRETING:**

Weekday	8 am - 5 pm	\$146.00 per hour	2 - 3 Hour minimum
Weeknight/Weekend	5 pm - 8 am/24 Hours	\$162.20 per hour	2 - 3 Hour minimum
Holidays	24 Hours	\$292.00 per hour	2 - 3 Hour minimum

**OPEN CAPTIONING:**

Day	8 am - 5 pm	\$146.00 per hour	2 Hour minimum
Night/Weekend	5 pm - 8 am/24 Hours	\$162.20 per hour	2 Hour minimum
Holidays	24 Hours	\$292.00 per hour	2 Hour minimum

**VIDEOTAPED:**

\$156.00-\$208.00 per hour	2 Hour minimum
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- f. approve attendance for the following professional workshops:

Last Name, First Name	Workshop Title	Registration	Dates	Mileage	Travel Expenses Hotel/Meals
Barrett, Elizabeth	Learner FIRST Math Summit, Virtual	\$299.00	4/27/2022		

Barry, Carol	NJSHA Convention 2022, Long Branch, NJ	\$275.00	4/28/2022 and 4/29/2022	\$0.00	
Ciarrocca, Janet	NJAPSA Spring Leadership Conference, Atlantic City, NJ	\$0.00	5/18/2022 through 5/20/2022	\$71.40	\$426.74
Cocab, Diana *	NJTESOL Spring Conference, New Brunswick, NJ	\$274.00	6/2/2022	\$4.30	
Cosini, Lauren	Learner FIRST Math Summit, Virtual	\$299.00	4/27/2022		
Crea, Rozaliya *	NJTESOL Spring Conference, New Brunswick, NJ	\$274.00	6/2/2022	\$3.15	
Fernandez, Edgardo	NASW Annual Conference, Virtual	\$99.00	5/2/2022		
Garcia, Marcelino *	NJTESOL Spring Conference, New Brunswick, NJ	\$274.00	6/2/2022	\$3.15	
Habib, Paula	NJASBO, Purchasing, Mt. Laurel, NJ	\$0.00	3/22/2022	\$5.05	
Harry, Christopher	NJAPSA Spring Leadership Conference, Atlantic City, NJ	\$0.00	5/17/2022 through 5/19/2022	\$71.40	\$426.74
Havens, Catherine	NJAPSA Spring Leadership Conference, Atlantic City, NJ	\$0.00	5/17/2022 through 5/19/2022	\$71.40	\$426.74
Hock, Rosa	2022 NJASBO Annual Conference, Atlantic City, NJ	\$275.00	6/8/2022 through 6/10/2022	\$71.40	\$365.50
Husnain, Subeeka *	NJTESOL Spring Conference, New Brunswick, NJ	\$274.00	6/2/2022	\$2.45	
Kravetsky, Matthew	Bringing the Future of Afterschool Into Focus, Princeton, NJ	\$181.00	4/29/2022	\$12.60	
Levine, Sheryl	Learner FIRST Math Summit, Virtual	\$299.00	4/27/2022		
Mensah, Khalise *	NJTESOL Spring Conference, New Brunswick, NJ	\$274.00	6/2/2022	\$1.75	
Norbut, Jessica	Solving the Dyslexia Paradox: The Importance of Brain Development, Early	\$40.00	5/12/2022		

	Identification, and Intervention Live & Recorded, Virtual				
Pereira, Christine	Learner FIRST Math Summit, Virtual	\$299.00	4/27/2022		
Pizzulli, Lynne	Learner FIRST Math Summit, Virtual	\$299.00	4/27/2022		
Richardson, Rina	NJASP Spring Conference, Virtual	\$225.00	5/6/2022		
Rudolph, Lisa	Bringing the Future of Afterschool Into Focus, Princeton, NJ	\$181.00	4/29/2022	\$12.60	
Shor, Jane	NJASP Spring Conference, Virtual	\$195.00	5/6/2022		
Silva, Dana	Behavior Analyst Virtual Conference - The Behavior Analyst in the Real World, Virtual	\$50.00	5/3/2022		
Suarez, Marimar *	NJTESOL Spring Conference, New Brunswick, NJ	\$274.00	6/2/2022	\$1.55	
Vazquez, Anne *	NJTESOL Spring Conference, New Brunswick, NJ	\$274.00	6/2/2022	\$3.15	

Title III \*

- c. approve attendance for the following professional workshops for the 2022-2023 school year:

Last Name, First Name	Workshop Title	Registration	Dates	Mileage	Travel Expenses Hotel/Meals
Piciocco, Christina **	Orton Gillingham Training, Classroom Educator, Lawrenceville, NJ	\$1,900.00	7/11/2022 through 7/15/2022		

ESSER \*\*

- d. approve the following out of state or overnight competition/tournament:

Date	School	Class/Teacher	Destination/Location	Rationale
4-6-2022 through 4-9-2022	NBTHS	Advisor/W. Cokeley	First Mid Atlantic Championship. Bethlehem, PA	Robotic Championship



- e. approve the Memorandum of Agreement (“MOA”) between North Brunswick High School and the Center for Supportive Schools (“CSS”) to partner with North Brunswick High School and implement the Teen Prevention Education Program (Teen PEP) for 2021-2022 through 2023-2024.
- f. approve the following contract:

Vendor	Details	Not to Exceed	Dates
CDW	Cisco Duo Multi Factor Authentication, Subscription, and License	\$13,730.00	June 1, 2022- June 30, 2023

- g. approve the one time consulting fee with CDW for implementation of increased cyber defense with a Multi-Factor Authentication process in the amount not to exceed \$7,621.88.

**MISCELLANEOUS:**

- 1. Approve the following Miscellaneous items for the 2021-2022 school year:
  - a. approve the Harassment, Intimidation, and Bullying Report for the month of April 2022.
  - b. approve the New Jersey Schools Online Administrative Review System (NJ SOARS) Correction Action Plan related to the 2021-2022 North Brunswick Public School Administrative Review.
  - c. approve the adjustment of the North Brunswick Township School District 2021-2022 School Calendar to return the two remaining snow/emergency days. Schools will be closed on Tuesday, May 31, 2022 and Friday, June 17, 2022. (Attachment # 6)

**FINANCE:**

- 1. Approve the following bill list dated April 27, 2022:

General Funds	\$3,386,256.02
Supplementary	\$9,914,671.60
Capital Projects	\$7,659.12

- 2. Approve the following financial reports:
  - a. Board Secretary’s and Treasurer’s Reports dated March 31, 2022 which are in agreement
  - b. Budget Status Report dated March 31, 2022 which includes budget transfers and certifies that there has not been an over expenditure of a budget line item.
  - c. Pursuant to N.J.A.C. 6A:23-2.10(c)3, that as of March 31, 2022 the members of the North Brunswick Township Board of Education, after reviewing the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, certify that to the best of their knowledge no line item or account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.10(a), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

d. Pursuant to N.J.A.C. 6A:23-2.10(c)4, that as of the members of the North Brunswick Township Board of Education, after review of the Board Secretary's and Treasurer's monthly reports, and upon consultation with the appropriate district officials, certify to the best of their knowledge that no major account or fund has been overextended in violation of N.J.A.C. 6A23-2.10(b).

3. Approve the following Finance Items for the 2021-2022 school year:

- a. approve the renovation of the NBTHS Baseball Field (\$14,670) and the reconstruction of home plate (\$2,710) by Integrated Turf Management in the amount not to exceed \$17,380.
- b. approve voiding stale dated checks from the 2019-2020 school year totaling \$5,488.97. (Attachment # 7)
- c. approve the disposal of the below listed broken district maintenance tools:

<b>Item</b>	<b>Total</b>
Dewalt - Hammer Drill (DC725)	1
Dewalt - Batteries (DC9096)	4
Dewalt - Saws (DC385)	1
Dewalt - Hammer Drill (DC925)	1
Dewalt - Impact Drill	1
Dewalt - Drill (DC759)	1
Dewalt - Battery Changers (DC9116)	2
Dewalt - Circular Saw (DC390)	1
Ryobi - Drill (HP722)	1
Ryobi -7.2v Battery (1217)	1
Ryobi - Battery Charger (7222701)	1
Ryobi - Vibrating Sander (DS 1000)	1
Bash - Palm Sander (1285 DVS)	1
Milwaukee - Hammer Drill (2604-22)	1

d. approve the disposal of obsolete/damaged technology equipment:

<b>Item</b>	<b>Total</b>
HP Chromebook x 360 11 G EE (5CD12105V2)	1

- e. approve the disposal of a damaged Chartwells kitchen refrigerator item # 1145.
- f. approve an additional \$5,074.67 for the rental of space heaters for the NBTHS under the Emergency Contract Statute NJSA 40A: 11-6 18A: 18A-7.
- g. approve the Distinct Engineering proposal for Mercury air monitoring at the NBTHS and Linwood gyms not to exceed \$4,900 for monitoring to be completed by June 2022.

4. Approve the following Finance Items for the 2022-2023 school year:

- a. WHEREAS, the North Brunswick Township School Board of Education (The “Board”) solicited the bid proposals for all work related to Lawn Cutting, Maintenance, and Landscaping Services within the District (hereinafter “the Work”): and

WHEREAS, on March 29, 2022, bid proposals were received and publicly read: and

WHEREAS, the Board has determined that the lowest responsive and responsible bidder for the Lawn Cutting Services is Custom Care Services Inc., 2817 Williamsburg Dr, Wall, NJ. The cost of the Bid is two thousand four hundred five per cut (\$2,405), and;

That the School Business Administrator or Superintendent, and the board Attorney as applicable, are hereby authorized to undertake all related actions necessary in connection with this service.

BE IT FURTHER RESOLVED that the District professional staff takes any and all action necessary to effectuate the purpose of this resolution.

- b. approve a contract with Compass Group (a.k.a. Chartwells) as the North Brunswick Township Board of Education’s Food Service Management Company for the 2022-2023 school year pursuant to the renewal letter received April 7, 2022. Chartwells guarantees the return to North Brunswick Township School District from the food service program for the 2022-2023 school year will be \$52,300.
- c. approve the Breakfast and Lunch prices for the 2022-2023:

Elementary and Linwood Breakfast	\$ 1.75
Elementary and Linwood Lunch	\$ 3.15
North Brunswick Middle School Township Middle School Breakfast	\$ 2.00
North Brunswick Middle School Township Middle School Lunch	\$ 3.30
North Brunswick Township High School Breakfast	\$ 2.00
North Brunswick Township High School Lunch	\$ 3.50
Adult Lunch	\$ 6.60

**POLICY:**

- 1. Approve the following Policy item for the 2021-2022 school year:
  - a. approve the second and final reading of the following Policies and Regulations:

<b>Policy/Regulation#</b>	<b>Title</b>
P 5516	Use of Electronic Communication and Recording services (ECRD)

**TRANSPORTATION:**

- 1. Approve the following Transportation items for the 2021-2022 school year:
  - a. approve the following as required by the New Jersey Administrative Code (NJAC 6A:27-11.2) bus evacuations have been conducted for all busing students and all non-busing students as listed:

<b>Date Conducted</b>	<b>Administrator</b>	<b>Building</b>	<b>Time</b>	<b>Location</b>
3/16/2022	Edward Kowalski	Linwood- Grades 5 & 6	7:50 am	Bus loading/unloading area at rear of school
4/14/2022	Dominy Alderman	Judd Elementary	8:20 am	Front & Back bus areas of school
3/15/2022	Michael Roundtree RPO	Livingston Park Elementary	8:15 am	Bus unloading area at rear of school
3/22/2022	Diana Whalen	Parsons Elementary	8:15 am	Bus Parking area
3/31/2022	Susan Stern	John Adams Elementary	8:15 am	Front bus loading areas of school
3/22/2022 3/23/2022 3/24/2022	Rick Feltre	North Brunswick Township Middle School-Grades 7 & 8	7:40 am	Bus drop off area
3/23/2022	Mike Misurell Lou Emanuel	North Brunswick Township High School	7:15 am	Bus unloading area at side of school
3/30/2022	Scott Passner	N.B.T.E.C.C.	8:15 am	Bus loading/unloading area at rear of school

- b. approval for the below 2021-2022 school year, additional To & From transportation routes. The below-listed bus contractors will run their contracted high school bus routes a second time on the student testing date May 16, 2022. This second run will be on a 2-hour delayed schedule.

**Account # 11-000-270-511-07-60**

<b>Contractor</b>	<b># of High School Routes</b>	<b>Contracted Per Diem Cost</b>
Irvin Raphael	19	\$4,258.00
ABC Transportation	1	\$220.00
Joy Transportation	2	\$368.00
Mercy Transportation	6	\$1,190.00

- c. approval for the below 2021-2022, To & From transportation route change from Temporary to Permanent Route, contracted through Education Services Commission of New Jersey:

**From: Account # 11-000-270-514-52-60 (originally approved 2/23/2022)**

<b>Route #</b>	<b>Destination</b>	<b>Student ID</b>	<b>Effective Date</b>	<b>Total Cost</b>
T-298	Cranford Achievement	2355470	2/23/2022	\$ 40,235.52
T-298	Academy 360	2560834	2/23/2023	\$51,480.00

**To: Account # 11-000-270-514-52-60**

<b>Route #</b>	<b>Destination</b>	<b>Student ID</b>	<b>Effective Date</b>	<b>Total Cost</b>
0764	Cranford Achievement	2355470	4/25/2022	\$21,149.44
0763	Academy 360	2560834	4/25/2022	\$28,741.44

- d. approval for the below 2021-2022, To & From transportation route change from Temporary to Permanent Route, contracted through Education Services Commission of New Jersey:

**From: Account # 11-000-270-514-52-60 (originally approved 1/26/2022)**

<b>Route #</b>	<b>Destination</b>	<b>Student ID</b>	<b>Effective Date</b>	<b>Total Cost</b>
T-256	LP & ECC from South Amboy	30040123 36073	1/18/2022	\$26,600.00

**To: Account # 11-000-270-514-52-60**

<b>Route #</b>	<b>Destination</b>	<b>Student ID</b>	<b>Effective Date</b>	<b>Total Cost</b>
0752	LP & ECC from South Amboy	30040123 36073	4/25/2022	\$11,020.00

- e. approve for the following parent contract for transportation To and From school for the 2021-2022 school year. The parent is required to transport the student to school every day.

Parent	Student	Route ID	Destination	Amount
Blanka Umstead	276577	21-22 FF	Future Foundations School	\$80.00 Per Diem not to exceed \$3,800.00

- f. approve payment to the South Brunswick Township Board of Education for the shared transportation cost for the North Brunswick Township High School athletic team transportation to the Penn Relays Track Competition, Franklin Field, Philadelphia, PA on Thursday, April 28, and Friday, April 29, 2022, in the amount not to exceed \$1,700.00

2. Approve the following Transportation items for the 2022-2023 school year:

- a. approve the renewal of the below listed public school transportation contracts at the state set CPI rate of 1.91% per diem increase.

**Public School To & From Routes**

Contractor	Contractor Location	Contract #	Number of Routes	2022-2023 Per Diem Cost
Irvin Raphael	East Brunswick, NJ	IR 20-21 - 19 P	38	\$8,690.88
First Student	Monmouth Junction, NJ	FS 20-21 - 3 P	6	\$1,363.56
JOY Transportation	Somerset, NJ	JOY 20-03 6P	12	\$1,881.26
Mercy Transportation	New Brunswick, NJ	MERCY 21-22 14P	20	\$4,096.78
ABC Transportation	New Brunswick, NJ	ABC 20-07 20-21 5 P	10	\$2,247.12

**Public School Late Buses**

Contractor	Contractor Location	Contract #	Number of Routes	2022-2023 Per Diem Cost
First Student	Monmouth Junction, NJ	B-20-06	4 (92 days)	\$127.39
First Student	Monmouth Junction, NJ	B-20-06	4 (114 days)	\$127.39
First Student	Monmouth Junction, NJ	B-21-07*	3 (62 days)	\$131.46
Mercy Transportation	New Brunswick, NJ	B-20-06	4 (160 days)	\$ 75.41

\*Partial ESSER Funded

**Charter School Buses**

<b>Contractor</b>	<b>Contractor Location</b>	<b>Contract #</b>	<b>Number of Routes</b>	<b>2022-2023 Per Diem Cost</b>
JOY Transportation	Somerset, NJ	JOY 21-06 CJCP-NB 2	1 to New Brunswick	\$323.05
ABC Transportation	New Brunswick, NJ	ABC 20-21 CJCP - 5	4 to Somerset, 1 to New Brunswick	\$1,625.46

**Athletic & Activity Trip Buses**

<b>Contractor</b>	<b>Contractor Location</b>	<b>Contract #</b>	<b>Route</b>	<b>2022-2023 Per Diem Cost</b>
First Student	Monmouth Junction, NJ	18-09	Athletics	Attachment #8
First Student	Monmouth Junction, NJ	18-10	Activities	Attachment #9

b. approve the following, Bid # 22-01, for Public to and from Transportation Routes:

WHEREAS, the North Brunswick Township Board of Education (the “Board”) solicited bid proposals for Student Transportation Services Public to and from school for the 2022-2023 school year, Bid # 22-01; and

WHEREAS, on March 23, 2022, Bid Proposals were received and publicly read; and

WHEREAS, in accordance with the Bid Solicitation, the Board sought per diem rate cost for routes/contract numbers inclusive of the cost of liability insurance for each day the school was in session for the 2022-2023 school year;

WHEREAS, the lowest responsive and responsible bidders were;

**MERCY Transportation**

Public School routes - 8 route packages as listed below with the bid per diem rate;

HS-31	\$298.00	MID 1 late	\$120.00
HS-32	\$298.00	MID 2 late	\$120.00
HS-33	\$298.00	MID 3 late	\$120.00
MID-20	\$224.00	EBVT-2	\$224.00 (East Brunswick Vocational)
MID-11	\$212.00	INT-8	\$212.00
MID-12	\$224.00	INT-9	\$224.00
MID-17	\$219.00	INT-14	\$219.00
MID-18	\$212.00	INT-15	\$212.00

CHARTER School routes - 3 route packages as listed below with the bid per diem rate;

TEESS-1	\$424.00
TEESS-2	\$438.00
TEESS-3	\$420.00

**A.B.C. Transportation**

Public Vocational School - 1 route package as listed below with the bid per diem rate;

PVT-1 - \$395.00 (Piscataway Vocational)

CHARTER School – 2 route packages as listed below with the bid per diem rate;

CJCP- E \$395.00 (Central Jersey College Prep – Somerset campus)

CJNB -3 \$395.00 (Central Jersey College Prep – New Brunswick campus)

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby awards the Contracts for Transportation Services to and from school, Bid #22-01, in the amount designated hereinabove, for the 2022-2023 school year;

BE IT FURTHER RESOLVED that District professional staff takes any and all action necessary to effectuate the purposes of this Resolution.

**16. PUBLIC SESSION on Any Matter:**

A motion was made by Mr. Liguori and seconded by Ms. Toth to close the public portion of the meeting.

The results of the motion were:

Aye: Mr. Duran Harris, Mr. Brockman, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Ms. Toth, Mr. Wen and Ms. Zulick.

Nay: None

**17. MOTION TO GO INTO CLOSED SESSION:**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 PL.1975 permits the Exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presented exist;

NOW, THEREFORE, BE IT RESOLVED by the North Brunswick Township Board of Education that the public shall be excluded from discussion of and action upon the hereinafter specified subject matters.

The general nature of the subject matter to be discussed is as follows:

- 1. Personnel Matters

It is anticipated at this time that the above-stated subject matter shall be made Public at such time as the need for non-disclosure no longer exists. This Resolution shall take effect immediately.

A motion was made by Mr. Brockman and seconded by Ms.Keefe to go into closed session at 7:38 p.m.

The results of the motion were:

Aye: Mr. Duran Harris, Mr. Brockman, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Ms. Toth, Mr. Wen, and Ms. Zulick.

Nay: None

**18. OPEN SESSION:**

A motion was made by Mr. Brockman and seconded by Ms. Toth that the meeting be returned to open session at 7:51 p.m



The results of the motion were:

Aye: Mr. Duran Harris, Mr. Brockman, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Ms. Toth, Mr. Wen, and Ms. Zulick.

Nay: None

19. **ADJOURNMENT:**

A motion was made by Ms. James and seconded by Mr. Liguori that the meeting be adjourned at 7:54 p.m.

The results of the motion were:

Aye: Mr. Duran Harris, Mr. Brockman, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Ms. Toth, Mr. Wen, and Ms. Zulick.

Nay: None



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Rosa Hock, Business Administrator/Board Secretary