

GONZALES UNIFIED SCHOOL DISTRICT



ATTENDANCE STUDENT-PARENT HANDBOOK 2020-2021



GONZALES UNIFIED SCHOOL DISTRICT MISSION

The Gonzales Community collaborative seeks to build connective bridges between the public schools, community organizations and local business to support the children, youth, adults, and families of Gonzales through collaborative dialogue and information sharing of resources to strengthen our effort to create an informed, educated, and healthy community.

TABLE OF CONTENTS

- Gonzales unified School District Mission	3
- Parents/Students Letter	5
- Did you know?	5
- Students Attendance Law	6
- Benefits of Daily Attendance	6
- Excuse Absences	8-9
- Unexcused Absences	10
- Notification by Parent of Student Absences	11
- Chronic Illness Verification Form (CIVF)	12
- Short Term Independent Study Program	13
- Serious Medical conditions	13
- Tardiness	14
- Child Welfare and Attendance	14
- School Attendance Review Team (SART)	15
- Truancy	16
- Chronic Truant	17
- Truancy Letters Schedule	18
- Perfect Attendance	19
- Long Distance Learning	19
- Consequences for Truancy and Habitual Truancy in California	20
- Student Consequences	20
- Parent Consequences	21
- Aeries Parent Portal Access	22
- Attendance Student Report	23
- Students Absence Code Table	24
- Directory of Offices	25
- Board Members	26

Dear Parent/Guardian and Students,

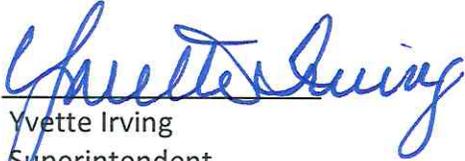
Every year, **The Gonzales Unified School District** makes every effort to ensure that all students fully benefit from their education by attending school regularly. As enrollment continues to decline it is imperative that students are present so they can learn first and foremost and because attendance is directly related to the District's revenue.

Research shows that students who feel connected at their school and attend regularly, makes them feel better about themselves and school. That's why attendance matters, it allows students to make life long connections and learn and grow in their knowledge and confidence. Your student can start building this habit in preschool so they learn right away that going to school on time, every day is important. Consistent attendance will help children do well in high school, college, and at work.

Additionally, district staff miss your student when they are gone and we value their contributions to our school. We would like you to help ensure that your student attends regularly so they can be successful in school and life

We know that there are a wide variety of reasons that students are absent from school, from health concerns to transportation challenges. Therefore, if your student is going to be absent, please contact **the attendance technician at your child's school.**

There are many people in our district prepared to help you if you or your student face challenges in getting to school regularly or on time. **These people include counselors, nurses, intervention specialists, attendance supervisor and administration.** We will do our part by tracking attendance daily, noticing when your child is absent, communicating with you to understand why they were absent, and helping you identify supports available to overcome challenges you may face in helping your student attend school



Yvette Irving
Superintendent

DID YOU KNOW?

- Starting in kindergarten, too many absences (excused and unexcused) can cause children to fall behind in school.
- Missing 10 percent (or about 18 days) increases the chance that your student will not read or master math at the same level as their peers.
- Students can still fall behind if they miss just a day or two days every few weeks.
- Being late to school may lead to poor attendance.
- Absences can affect the whole classroom if the teacher has to slow down learning in order to help students who are continually absent catch up.
- By 6th grade, absenteeism is one of three signs that a student may drop out of high school.
- By being present at school, your child learns valuable social skills and has the opportunity to develop meaningful relationships with other students and school staff.
- Absences can be a sign that a student is losing interest in school, struggling with school work, dealing with a bully or facing some other potentially serious difficulty.
- By 9th grade, regular and high attendance is a better predictor of graduation rates than 8th grade test scores.

We are here to work together with you and your Family to help to accomplish your students' educational goals.

STUDENT ATTENDANCE LAW

Every person between the ages of six (6) years and eighteen (18) years of age is required to attend school. **(Education Code 48200)** Students are expected to attend school regularly and on time. Parents and guardians are required to send their children to school.

BENEFITS OF DAILY ATTENDANCE

By attending class regularly, your child is more likely to keep up with the daily lessons and assignments, as well as take quizzes and tests on time.

There are other benefits as well:

Achievement: Students who attend school regularly are more likely to pass reading and math assessments than students who don't attend school regularly.

Opportunity: For older students, being in school every day gives them a chance to learn more about college and scholarship opportunities, and to take the important exams they need to build a successful academic record.

Exposure to the English language: Regular school attendance can also help students who are learning English by giving them the chance to master the skills and information they need more

quickly and accurately across subjects!

Being part of the school community: Being present at school, your child is learning how to be a good citizen by participating in the school community, learning valuable social skills, and developing a broader world view.

The importance of education: Your commitment to school attendance will also send a message to your child that education is a priority for your family, going to school every day is a critical part of educational success.

WHAT YOU CAN DO

As a parent or guardian, plan ahead in order to limit your child's absences, and make school attendance a priority, this will help keep your child from falling behind. On occasion when it's necessary for your child to miss a day of school, do the following.

Help your child get to school on time every day. Babysitting, problems with a car or late bus, and the weather are not permissible reasons to miss school. Frequently coming to school late may also be noted on your child's permanent record, and will make it difficult for your child to stay caught up with the first lessons of each morning. Teach your child how to set and use an alarm clock, and keep the television turned off in the morning.

Follow the school's guidelines and attendance policy, and report excused absences immediately. At the beginning of the school year, review the school's rules and make sure you understand whom you need to call if your child is going to be absent.

Check homework. Check each night to see that your child understands and completes the day's homework assignments.

Take an active role. Stay involved with your child's daily experiences at school by asking how the school day went, and then listening carefully to what your child shares with you both the successes and struggles. Make it a point to meet your child's teacher and friends.

Locate potential sources of anxiety. If your child frequently appears upset or reluctant to go to school and cannot tell you why, schedule an appointment with his or her teacher or school counselor to talk about possible sources of the anxiety.

Keep updated on school events and announcements. Read the school documents that your child brings home and take note of important announcements and dates, such as back-to-school night and parent-teacher conferences.

Try to limit the amount of time that your child misses school due to medical appointments or illness. If possible, avoid scheduling doctor's appointments during the school day. Allow your child to stay home only in the case of contagious or severe illnesses.

Students who miss days, weeks, or months of school at time will have a difficult time passing their courses and catching up to their peers. For older students, prolonged absences may make it very difficult to graduate from high school.

Schedule family events with your child's school schedule in mind. Plan holiday celebrations or family trips during weekends or school vacations. In the case of family emergencies or unexpected trips, talk to your child's teacher as far in advance as possible and set up a way that your child can work ahead or bring important homework on the trip.

Plan ahead. Encourage your child to prepare for the next school day by laying out clothes the night before and helping to fix lunches.

Promote good health. Make sure that your child eats a balanced diet with plenty of fruits and vegetables, and has opportunities to exercise every day through a sports team or playtime outside.

Create a restful environment. Finally, make sure that your child can relax before bedtime by doing something quite like reading rather than do something stimulating, like watching television or playing video games. Ensure that your child gets enough quality sleep ideal amounts range from 8 to 12 hours. Getting enough sleep will help your student get up on time, feel refreshed and ready for a full day of learning ahead.

By making your child's school attendance a priority, you will be taking an important step in supporting your child's school success, and setting a good example. Remember every day counts!

EXCUSED ABSENCES

It is important that students and parents understand State law determines when and why a student can be absent.

When students are absent for a reason specified in the law that permits the absence to be counted as an excused absence, they are not penalized, even though the school district does not receive funding for that day(s). A student's absence is considered to be excused, when verified by school personnel, when the student has:

1. An illness or injury. However, if the illness or injury causes the student to be absent **10 days** or more days in the year, a physician's note or verification by a school nurse is now required. Failure to provide this verification will result in the student's absences being classified as unexcused. (GUSD Policy AR 5113(c))
2. An Order of Isolation directed by a county or city health officer. This is usually done when the student has a contagious disease and must stay away from other students and adults.
3. Medical, dental, optometric, or chiropractic appointments. Such appointments must be verified by a doctor's note or a person authorized to make such verification (California Code of Regulations Title 5, Sec. 421).
4. A funeral service for a member of the student's immediate family are defined in the law as: mother, father, grandmother, grandfather, daughter, son, brother, sister, or any relative living in the immediate household of the student (Education Code Section 45194).
5. Jury duty in the manner provided by law (Education Code 48205).
6. An illness or medical appointment of the student's own child of whom the student is the custodial parent.
 - a. In addition, a student may be excused from school for justifiable personal reasons when a situation that requires the absence cannot be scheduled outside of the regular school day. ***When this kind of situation occurs, the parent must submit a written request and it must be approved by the principal or designee prior to the first day(s) of requested excused absence.*** Examples of this kind of absence include the following:
 - i. Appearance in court.
 - ii. Observation of a holiday or ceremony of his/her religion.
 - iii. Attendance at religious retreats not to exceed four hours per semester.
 - iv. Attendance at an employment conference.
 - v. Attendance at an educational conference offered by a nonprofit organization on the legislative or judicial process.
7. Service as a member of a precinct board for an election pursuant to Elections Code 12302 (Education Code 48205) (cf. 6142.3 - Civic Education).
8. To spend time with his/her immediate family member who is an active duty member of the uniformed services, as defined in Education Code 49701, and has been called to duty

for deployment to a combat zone or a combat support position or is on leave from or has immediately returned from such deployment (Education Code 48205) (cf. 6173.2 - Education of Children of Military Families).

9. Participation in religious exercises or to receive moral and religious instruction in accordance with district policy: (Education Code 46014).

- a. In such instances, the student shall attend at least the minimum school day.
- b. The student shall be excused for this purpose on no more than four hours per semester. (cf. 6141.2 - Recognition of Religious Beliefs and Customs).

10. Attendance at the pupil's naturalization ceremony to become a United States citizen. A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefore. As the teacher of any class from which a pupil is absent shall determine the tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

- a. For purposes of this section, attendance at religious retreats shall not exceed four hours per semester.
- b. Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.
- c. "Immediate family," as used in this section, has the same meaning as that set forth in Section 45194, except that references therein to "employee" shall be deemed to be references to "pupil."

11. An exclusion for failure to present evidence of immunizations, which may not exceed 5 days. After 5 days, any further absences will be considered unexcused.

12. Evidence of active Adult head lice. In this case, student will be allowed to stay in school until the end of the day. The parents will be notified by the school nurse or other designee and the personals will give information about the treatment of the head lice and encouraged to begin the students' treatment immediately. The student is required to return to school to be seen by the school nurse or other authorized personnel for re-examination after the treatment has been completed. BP 5141.33(a)

It is very important that students and parents understand these are the only reasons, allowed by State law, for a student to be absent. School personnel are required to decide whether or not a student's absence will be counted as an excused or unexcused absence. Any time a student is absent and it is not for a reason listed in State law that allows it to be considered as an excused absence, the student's absence must be recorded as unexcused.

UNEXCUSED ABSENCES

A student is considered to be absent for unexcused reasons any time the student's absence cannot be counted as an excused absence. In order for an absence to be counted as excused, it must meet one of the reasons identified above, otherwise, by law, the student is absent for unexcused reasons.

What is NOT a valid excuse?

- Oversleep
- Did not know school schedule
- Needed to stay home to babysit siblings or other family member
- Personal Problems
- Car Repair
- Missed the bus
- Did not feel like going to school
- Does not like the subject
- Did not finish homework
- Out of town
- Taking a Trip
- Any other reason not included in the Excused Absence section

Why Care?

Research shows that for students who continually miss school there is a:

- Direct link between truancy and juvenile delinquency
- Greater risk of getting involved with alcohol, drugs, gangs, and violence

Your school is working to track why students are absent or tardy to be able to address any barriers. Please let them know why your child is absent or tardy or if there is anything we can do to help!

NOTIFICATION BY PARENT OF STUDENT ABSENCES

Whenever a student is absent from school, parents are required, by the ***Compulsory Attendance Law***, to notify their student's school and provide an excuse for the absence.

Absences shall be verified by the student's parent/guardian, other person having control of the minor, or the student if age 18 or older. (Education Code 46012; 5 CCR 306)

This is usually done by a written note from the parent or it can be done by a telephone call to the school. This is known in the law as an ***attendance verification***. An ***attendance verification*** must include all of the following:

- a. Name of the student
- b. Name of the parent/guardian or parent representative
- c. Date(s) of absence
- d. Reason for the absence
- e. Date the absence verification was made.

If a student's shows a pattern of chronic absenteeism due to illness, district staff may require physician verification of any further student absence. AR 5113 (a)

Anytime your child has a doctor's appointment and/or documentation requiring them to stay home from school, provide this immediately on in the 72- business hours' period so the absences can be record as excuse, otherwise will be record as unexcused.

The attendance verification lets the school staff know why the student is/was absent. Once it is received, the school staff determine whether or not the student's absence can be considered as an excused or unexcused absence when it is recorded in the student's attendance record.

It is important for parents and students to recognize and understand that this is a major requirement of the law. Only district personnel are authorized to determine if an absence is legally excused or unexcused. Parents and students need to clearly understand that writing a note and sending it to school in an attempt to excuse a student's unexcused absence is illegal, costs the school district money, can lead to serious discipline problems for the student, and serious legal issues for the parent through the District Attorney's office.

OPTIONS FOR WHEN YOUR CHILD MUST BE ABSENT

SHORT TERM INDEPENDENT STUDY PROGRAM

If a student needs to be absent from school for an extended period of time due to unforeseen events such as family traveling or a student living away from home for a period of time, parents may request a Short Term Independent Study Program for their student. The parent or guardian must submit the Independent Study Application to the school, to be routed for approval. If the student qualifies for short-term independent study the student/parent or guardian will sign a master agreement prior to being enrolled. Parents are expected to supervise the completion of the Independent Study Agreement. A Short Term Independent Study Agreement is a specific, written, legal, contract between the parent and the school, subject to the following conditions:

1. Must be requested 5 school days prior to the beginning of the agreement; any exceptions must be approved by the Director of Pupil Services, for good cause in an emergency situation, at least 72 hours prior to beginning the agreement.
2. Must have a minimum duration of at least 5 consecutive school days;
3. Must have a maximum duration of 20 school days per year;
4. Shall not be approved during the first 10 days of a school year or semester, not during the last 10 days of the school year or semester;
5. Must be planned, written and signed before the start of the agreement since it cannot be made retroactive to an earlier date;
6. Student's work must be received or be postmarked by the due date identified in the Agreement. The due date for completion of the work cannot be extended beyond the due date as listed in the Agreement;
7. The State will fund Independent Study Agreements only when the completion of the work is approved by the Supervising Teacher;
8. Independent Study Agreements that are not completed will be considered unexcused

SERIOUS MEDICAL CONDITIONS

GUSD offers Home & Hospital Program for students that are physically unable to attend school

- Must inform the school as soon as possible
- Parent/Guardian must ask for the Home & Hospital Application form, from the student's primary school site. The parent's must turn in the complete application within five (5) days.
- Provide a letter from the Student's physician.
- GUSD will process the application within five working days following notification from the parent/guardian, the district determines whether the student will be

able to receive individualized instruction, and, if the determination is positive when the individualized instruction will begin. Individualized instruction starts no later than five working days after the positive determination has been made.

- The district’s designee and Parents will work together to support students’ education adjusting to the students’ needs.

TARDINESS

Tardiness is defined as arriving late to student’s homeroom or class. Tardiness can have a significant negative impact on the learning process. Students must be in homeroom classes by the starting time of school. Below are the start and end times for Elementary, Middle, and High Schools:

Regular Day Schedule	Minimum Day Schedule
<ul style="list-style-type: none"> • La Gloria Elementary (TK-5th Grades) 8:10 am – 2:45 pm 	<ul style="list-style-type: none"> • La Gloria Elementary (TK-5th Grades) 8:10 am – 12:50 pm
<ul style="list-style-type: none"> • Fairview Middle School (6th – 8th Grades) 8:00 am – 3:14 pm 	<ul style="list-style-type: none"> • Fairview Middle School (6th – 8th Grades) 8:00 am – 1:12 pm
<ul style="list-style-type: none"> • Gonzales High School (9th – 12th Grades) 8:00 am – 3:10 pm 	<ul style="list-style-type: none"> • Gonzales High School (9th – 12th Grades) 8:00 – 1:36 pm

Tardies of less than 30 minutes do not count as absences or toward truancy. However more than three tardies will draw attention for attendance intervention because any time a student misses class and instruction there can be a loss of education.

CHILD WELFARE AND ATTENDANCE

The Child Welfare & Attendance office assists students, parent/guardians, and schools to promote student success and achievement. We believe supporting the needs of children involves understanding, sustaining and enhancing their support systems namely family, peers, school, and community. Child Welfare and Attendance aims to provide quality service with respect and integrity. Although the Gonzales Unified School district manages Student transfers (Inter and Intra-district transfers, Open Enrollment, and School Choice), Attendance and Truancy intervention (SART), Student Enrollment issues, support to special

populations including Foster and McKinney-Vento Homeless youth, Monterey County Mental Health Services, and other areas related to student welfare and attendance. As part of Student and Family Support Services, we share the mission to engage and support students, families, and schools in a comprehensive way which creates a community that develops successful thriving students.

STUDENT ATTENDANCE REVIEW TEAM (SART)

The Student Attendance Review Team (SART) is led by the Attendance Supervisor in conjunction with school Principal. The team is responsible for recognizing, monitoring and supporting individual students who are chronically absent. It is important to ensure that the individual needs of each student are being met using all available resources. The attendance team also monitors what is happening overall for all students and student sub-groups at a school site.

Student Attendance Review Team (SART) and attendance team includes:

- The Attendance Supervisor is assigned as the designated chairperson or facilitator
- Principal
- Counselor (s)
- Parents/Guardians
- Student
- School Resource Officer (SRO)
- School nurse (if necessary)
- Social Worker (if necessary)
- Psychologist (if necessary)

Attendance teams at school sites work on two levels.

- Individual student level Attendance teams observe individual students who are chronically absent and ensure that their needs are being met using all available resources.
- Student sub-groups at a school site. At the school level, attendance teams: Communicate the importance of attendance to the entire school staff and clearly spell out how each staff member can work with the attendance team and help students who are chronically absent. Establish positive expectations for good attendance with students and their families. This includes creating a culture of attendance as well as defining what happens when a student misses school including tiered interventions to provide needed support as well as consequences. In addition to, assessing the impact of efforts such as attendance incentives, etc... on reducing rates of chronic absenteeism.

TRUANCY

California Education Code Section 48260

When a student is absent from school without valid excuse three full days in one school year or tardy or absent for more than any 30-minute period during the school day without a valid excuse on three occasions in one school year, or any combination thereof, is truant and shall be reported to the Attendance Supervisor assigned to that school. A student who is deemed to be truant on 3 or more occasions during a school year is considered to be a habitual truant. For example, a student who has accumulated 5 days of unexcused absences or has been tardy or absent by 30 minutes or more on 5 days may be considered a habitual truant. When this occurs the student and the parent may be referred to SART.

Students under 6 years old will get the first letter as a warning that the student is developing a bad attendance habit. The goal is to prompt the parent/guardian to help ensure their students educational future is a priority and stress the importance to their student.

If is important for you will be important for your student.

- 3 Absences, late or leaving early > 30 min or combination of = Truancy Letter 1
- 1 Absences, late or leaving early > 30 min or combination of = Truancy Letter 2
- 1 Absences, late or leaving early > 30 min or combination of = Truancy Letter 3

Students can recover missed days and period by attending to Saturday School previous establish by your students' school. (recovery must meet the state requirement for recovery of ADA)

Students must be on time and stay the entire Saturday school to get credit. (*Saturday must be led by a Credential Teacher*)

One Saturday School will recover 1 day of the regular school	
- La Gloria	- Will recover one day
- Fairview	- Will recover 7 periods or 14 Tardiness
- Gonzales High School	- Will recover 6 periods or 12 Tardiness

After Letter #3 Gonzales Unified School District will refer student(s) and parent(s) to the District Attorney. The family will get information from the District Attorney's office or the Court with a meeting date to discuss the student's truancy issues and the parents' responsibility.

Follow up will be with the Site Principal and the District Attorney's office to ensure student attendance is improving.

Common Reasons for Truancy: learning problems, fear of bullying, harassment or violence, problems at home, no dreams for the future, no support, lack of connections at the school, no friends, bad influence of others etc.

CHRONIC TRUANT

California Education Code Section 48263.6

Chronic Truant is defined as any student absence from school for 10% or more of the number of school days a student has attended. If children do not show up for school regularly, they miss out on fundamental reading and math skills and the chance to build a habit of good attendance that will carry them into college and careers. Preliminary data from a California study found that children who were chronically absent in kindergarten and 1st grade were far less likely to read proficiently at the end of 3rd grade. Students in grades 4-12 who are chronically absent are much more likely to fail their classes and drop out of school.

Absenteeism hurts the student. Students who are frequently absent fall behind in academics and miss important socialization concepts that enhance their ability to understand and follow directions or, ultimately, plan for the future.

Absenteeism hurts other students. Students who are frequently absent require more individual attention from the teacher.

Absenteeism hurts the school and district. State financial support for schools is directly linked to students being present each day of school.

Absenteeism hurts the community. Students who are truant are more likely to be involved in criminal activity.

Absenteeism hurts businesses. Businesses must use resources to train uneducated workers.

Truancy Letters Schedule 2020-2021

Date for Truancy Letters	Cutting Date	Last day to clear Absences
September 4 th /20	August 21 st /20	August 22 th /20
September 18 th /20	September 4 th /20	September 5 th /20
October 2 nd /20	September 18 th /20	September 19 th /20
October 16 th /20	October 2 nd /20	October 3 rd /20
October 30 th /20	October 16 th /20	October 17 th /20
November 13 th /20	October 30 th /20	October 31 st /20
December 4 th /20	November 13 th /20	November 14 th /20
December 18 th /20	December 4 th /20	December 5 th /20
January 15 th /21	December 18 th /20	December 19 th /20
January 29 th /21	January 15 th /21	January 16 th /21
February 12 th /21	January 29 th /21	January 30 th /21
February 26 th /21	February 12 th /21	February 13 th /21
March 12 th /21	February 26 th /21	February 27 th /21
March 26 th /21	March 12 th /21	March 13 th /21
April 16 th /21	March 26 th /21	March 27 th /21
April 30 th /21	April 16 th /21	April 17 th /21
May 14 th /21	April 30 rd /21	May 1 st /21
May 28 st /21	May 14 th /21	May 15 th /21

PERFECT ATTENDANCE

A student has "perfect" attendance when their attendance does not include ANY absences, tardies, and/or living early (excused or unexcused).

Gonzales unified School District is going to recognize students with Perfect Attendance throughout the school, and after the recognition we are going to start the attendance count all over again to give the opportunity to all the students to be part of this event for the next round.

At the end of the school year GUSD will recognize students that had have PERFECT ATTENDANCE from the beginning of school year to the end of school year.

DISTANCE LEARNING ATTEDANCE

Distance, Online Learning: Means instruction in which the pupil and instructor are in different locations and pupils are under the general supervision of a certificated employee of the local educational agency. Distance learning may include, but is not limited to, all of the following:

- (1) Interaction, instruction, and check-ins between teachers and pupils through the use of a computer or communications technology.
- (2) Video or audio instruction in which the primary mode of communication between the pupil and certificated employee is online interaction, instructional television, video, tele courses, or other instruction that relies on computer or communications technology.
- (3) The use of print materials incorporating assignments that are the subject of written or oral feedback.

Documenting Attendance: Attendance will be taken and monitored via Aeries; the student information system where teachers record student attendance daily and staff monitor absenteeism of students.

* A student who does not participate daily in either in-person instruction or distance **learning will be marked absent** by the teachers. **CDE48200 Compulsory full-time education**

Attendance procedures and protocols will remain the same regardless of the learning model.

Truancy will be monitored and reported. We will continue to support families in meeting attendance requirements

Consequences for Truancy and Habitual Truancy in California

Student Consequences

Once California public school students are labeled as truant or chronically truant, he or she may face significant consequences. Schools have a great deal of discretion in how they approach each individual truancy case and often look to the specific factors underlying the chronic absences. The primary goal of California's truancy laws is to get truant students back into school so that they can reap the benefits of a well-rounded education.

Consequences for students deemed to be truant or chronically truant may include:

- Referral to the district's School Attendance and Review Team ("SART");
- Compulsory meetings between the student, parent, and school;
- Compulsory counseling courses with required proof of attendance and completion;
- Referral to the District Attorney or Juvenile Court.

Many California schools have established SARTs, which are established to help students and parents work through underlying problems contributing to truancy. SARTs are an intermediary and are often championed as a great way to reach students without needing to refer them to the District Attorney or Juvenile Court for probationary hearings.

If a student's truancy is not something that has been successfully solved by a SART, the board may refer the student to the local juvenile court or district attorney. Truant students who are referred to court are subject to more significant repercussions, including:

- Delay of the grant of driving privileges;
- Revocation or suspension of driving privileges;
- Mandatory educational courses; and/or
- Probation.

Parent or Guardian Consequences

In California, parents have a responsibility to compel their child(ren) to attend school. Failure to do so can result in serious consequences – including steep monetary fines and time in jail. If a school believes that a parent is not providing the support their child needs, the case may be referred to the local District Attorney for disciplinary intervention. In some cases, parents of a truant child may face criminal charges.

A parent may be fined up to \$500 if he or she fails to compel their child to attend school. It is a parent's responsibility to ensure their children are receiving the benefits of a California public school education.

A parent may be fined up to \$2,000 and may face up to one year in jail if a court determines that he or she contributed to the delinquency of their child.

A parent of a chronically truant child in grades Kindergarten through 8th grade may be fined up to \$2,500 or may face up to one year in jail if he or she permits their child to miss 10% or more of school days.

Parents of students who require special education courses, have mental disabilities, or chronic medical, emotional, or behavioral problems may want to seek alternatives to public education if those students are more likely to miss school. There are no exceptions to the law for public school students.

However, consequences for truancy cases in California are determined on a case-by-case basis. It is unlikely that the state would not encourage punishing a parent for problems beyond their control, so long as they make a good-faith effort to provide their child with a good education and access to school.

You can be PROSECUTED in court:

- Under age 13 = parents
- Ages 11-13 = Parents/Child
- Ages 14+ = Child Only

AERIES PARENT PORTAL

- [AERIES](#) gives students immediate access to real-time information such as:
 - Class Information
 - Assignments
 - Grades
 - Attendance

To access AERIES:

You may go to the “[Aeries Parent Portal](#)” and login using the email address and password



- When you access the account, select "Attendance" and your student's attendance report will appear. The report will have the absence codes that apply to your student after the date.
- The script (-) in the report represents the presence of your student in the school (this only applies to Fairview and The High School)
- On the bottom right of the report are the total number of absences, excuse and unexcused by periods.

Attendance Student Report in Aeries

AbsLtr: 0 Date: TdyLtr: 0 Date:

Attendance Calendar

Monday		Tuesday		Wednesday		Thursday		Friday	
Date	A 0123456789	Date	A 0123456789	Date	A 0123456789	Date	A 0123456789	Date	A 0123456789
08/06	NO SCHOOL	08/07	NO SCHOOL	08/08	NO SCHOOL	08/09	NO SCHOOL	08/10	NO SCHOOL
08/13	-----	08/14	-----	08/15	-----	08/16	-----	08/17	-----
08/20	-----	08/21	-----	08/22	-----	08/23	-----	08/24	--- DFF
08/27	-----	08/28	-----	08/29	-----	08/30	-----	08/31	-----
09/03	NO SCHOOL	09/04	-----	09/05	-----	09/06	-----	09/07	-----
09/10	-----	09/11	-----	09/12	----- B	09/13	-----	09/14	-----
09/17	-----	09/18	B----VB	09/19	-----	09/20	-----	09/21	-----
09/24	-----	09/25	B-----	09/26	EG-----	09/27	-----	09/28	-----
10/01	-----	10/02	-----	10/03	-----	10/04	B-----	10/05	-----
10/08	-----	10/09	-----	10/10	-----	10/11	B-----	10/12	NO SCHOOL
10/15	-----	10/16	----T-	10/17	-----	10/18	-----	10/19	NG-----

Legend

Quick Print

Refresh Totals

Year	
Days Enrolled: 85	Days Present: 83 (97.6%)
Days Excused: 2	Days Unexcused: 0
Periods Tardy: 6	Days With Truancies: 6
Days Suspended: 0	Days In School Suspension: 0

Spring	
Days Enrolled: 3	Days Present: 3 (100.0%)
Days Excused: 0	Days Unexcused: 0
Periods Tardy: 0	Days With Truancies: 0
Days Suspended: 0	Days In School Suspension: 0

Fall	
Days Enrolled: 82	Days Present: 80 (97.5%)
Days Excused: 2	Days Unexcused: 0
Periods Tardy: 6	Days With Truancies: 6
Days Suspended: 0	Days In School Suspension: 0

Code	Description	All	0	1	2	3	4	5	6	7	8	9
B	Uncleared	0	4						3			
D	Left Early	0			2	1	1	1				
E	Excused	0	1			2	1	2				
F	Facilty Abs	0					1	1				
G	Excused Trd	0	2				1					
N	Illness	2	2	2	2	2	2	2	2			
T	Tardy <30	0					2	1				
V	Unexcused	0					2					
TOTALS												
	EXCUSED	2	3	2	2	2	4	3	4	0	0	0
	UNEXCUSED	0	4	0	0	0	0	2	3	0	0	0

Absence Code Table

CODE	TITLE	ABBREVE	TYPE
1	Trdy Recov	<30	Non-absence, Verified
2	Trdy Recov	30+	Non-absence, Verified
A	Unverified	UNV	Unverified absence
B	Uncleared	UNC	Unexcused absence, Verified
C	Court	CRT	Excused absence, Verified
D	Left Early	LEV	Non-absence, Verified
E	Excused	EXC	Excused absence, Verified
F	Facilty Abs	FAB	Non-absence, Verified
G	Excusd Trd	ETY	Excused tardy, Verified
H	HmeHsp	ADA	HH Non-absence, Verified
I	InSch Susp	ISS	Non-absence, Verified
J	Ind Stdy C	ISC	Non-absence, Verified C
K	Ind Stdy I	ISI	Non-absence, Verified I
L	Left Early	30+	TRX Unexcused Leaving Early
M	Medical	MED	Excused absence, Verified
N	Illness	ILL	Excused absence, Verified
O	Sweep	CUT	Unexcused tardy, Verified
Q	Sat Sch	SAT	Non-absence, Verified
S	OutSch Sus	SUS	Excused absence, Verified
T	Tardy	<30	TDY Tardy to class
U	Tardy	30+	TRT Unexcused tardy, Verified
V	Unexcused	UNX	Unexcused absence, Verified
Y	In Office	OFF	Non-absence, Verified

DIRECTORY OF OFFICES

Yvette Irving

600 Elko Street

P.O. Box G

Gonzales, CA 93926

Telephone: (831) 675-0100 ext : 8110

Fax: (831) 675-2763

SUPERINTENDENT

La Gloria Elementary
Mark Demick
200 Elko Street
Gonzales Ca, 93926
Telephone (831) 675-3663
Fax (831) 675-3260

Fairview Middle
Miguel Malagon
401 4th St
Gonzales Ca, 93926
Telephone (831) 675-3704
Fax (831) 675-3274

Gonzales High School
Jer Soriano
501 5th St
Gonzales Ca, 93926
Telephone (831) 675-2495
Fax (831) 675-8054

Attendance Supervisor
Sylvia Covarrubias
scovarrubias@gonzales.k12.ca.us
(831)675-3704 Ext.4141
(831) 869-9149

BOARD MEMBERS

Sonia Jaramillo, Board President

mailing address: P.O. Box G, Gonzales, CA 93926

message number: 831-675-0100 ext. 8110

email: sjaramillo@gonzales.k12.ca.us

Jose Lopez, Board Clerk

mailing address: P.O. Box G, Gonzales, CA 93926

message number: 831-675-0100 ext. 8110

email: jlopez@gonzales.k12.ca.us

Maria Cuevas, Board Member

mailing address: P.O. Box G, Gonzales, CA 93926

message number: 831-675-0100 ext. 8110

email: cuevasm@gonzales.k12.ca.us

Araceli Flores, Board Member

mailing address: P.O. Box G, Gonzales, CA 93926

message number: 831-675-0100 ext. 8110

email: floresal@gonzales.k12.ca.us

Yolanda Jimenez-Almanzar, Board Member

mailing address: P.O. Box G, Gonzales, CA 93926

message number: 831-675-0100 ext. 8110

email: yjalmanzar@gonzales.k12.ca.us



Parents are the most important partner in a child's education we are here to help, support, guide and work together to accomplish you students Education Goals