

## Croswell-Lexington Middle School

### ELECTIVE TRANSFER TO VIRTUAL LEARNING AGREEMENT

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Student Name: \_\_\_\_\_ Grade: 5      6      7      8

Parent/Guardian Name (please print): \_\_\_\_\_

**\*Please return this form by March 24, 2021\***

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I am electing to transfer my child to virtual learning for the remainder of the current school year. Requirements of online/virtual learning are listed below. Please initial next to each statement to indicate that you have read and understand the information given. ***(Please note: ALL items must be initialed by both the student AND the parent or the transfer will not be approved)***

\_\_\_\_\_ I understand that this is a one time, one-way transfer for the remainder of the 2020-2021 school year.

\_\_\_\_\_ I understand that the school will do their best to enroll students in classes the students are currently enrolled in; however, when this is not possible, the student will be enrolled in a new course and/or with a different teacher and will be responsible for completing the course work by the end of the semester.

\_\_\_\_\_ I understand that teachers have set times of the day each week to provide live instruction or support via zoom. It is strongly encouraged and recommended that my child attend these zooms on a regular basis.

\_\_\_\_\_ I understand that online tests/quizzes are given on set dates and times and that my student must take these assessments during their time scheduled by the teacher.

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\_\_\_\_\_ I understand that my child has to complete the weekly communication  
online attendance requirement as determined by the State of Michigan which includes  
the following:

\_\_\_\_\_ Two separate two-way communications with his/her  
teacher. This may include responding to emails, submitting assignments,  
attending zooms, and/or taking tests/quizzes.

\_\_\_\_\_ The online attendance week runs from Wednesday through  
Tuesday each week.

\_\_\_\_\_ Failure to complete the two separate two-way communications  
with the teacher will result in my child being marked absent for Wednesday  
through Tuesday of that attendance week.

\_\_\_\_\_ Absences accumulated due to not meeting online attendance  
requirements will count toward all school related attendance  
policies including athletics. For example: Students marked absent from  
Wednesday through Tuesday due to not meeting the two-way communications  
for the previous week would be ineligible for athletics for the next week from  
Wednesday through Tuesday.

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Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Administrative Approval Signature: \_\_\_\_\_

Date: \_\_\_\_\_