

Please complete, print, sign and return via instructions provided below.

Clarendon School District: Certified Application

Position Applying For: _____

Employment Information

Name: _____ Date: _____

Phone: _____ Email: _____

Mailing Address: _____

Date Available for work: _____

Are you a citizen of the United States? ____ Yes ____ No

If not, are you authorized to work in the U.S.? ____ Yes ____ No

Have you ever been convicted of a felony? ____ Yes ____ No

If yes, please explain:

Are you currently under criminal investigation? ____ Yes ____ No

Do you have an Arkansas CDL Class B or higher with School Bus and Passenger endorsement? ____ Yes ____ No

Do you have a current teaching certificate? ____ Yes ____ No

Expiration Date: _____

Type of Certificate: (circle one) Standard Provisional Non-Traditional

List Areas of Certification: _____

Are you willing to add certification if needed? ____ Yes ____ No

References

Please list three professional references

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Education

High School: _____ From _____ To _____

Did you graduate? ____ Yes ____ No Degree: _____

College/University: _____ From _____ To _____

Did you graduate? ____ Yes ____ No Degree: _____

Other: _____ From _____ To _____

Did you graduate? ____ Yes ____ No Degree: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ From _____ To _____

Responsibilities: _____

Reason for leaving: _____

May we contact your previous supervisor for a reference: ____ Yes ____ No

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ From _____ To _____

Responsibilities: _____

Reason for leaving: _____

May we contact your previous supervisor for a reference: ____ Yes ____ No

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ From _____ To _____

Responsibilities: _____

Reason for leaving: _____

May we contact your previous supervisor for a reference: ____ Yes ____ No

Disclaimer and Signature:

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____

Please attach the following documents with the completed application:

1. A copy of your current Teaching License. (if applicable)
2. A copy of college or university transcripts. (an official transcript is required if hired)
3. Certified applicants will need to attach a resume.

Application and documents may be mailed to :
Lee R. Vent, Superintendent
P.O. Box 248
Clarendon, AR 72029

Or Emailed to: ventl@lions.grsc.k12.ar.us or faxed to: 870-747-5963