

Independent School District #891
Canby Public School

1.0 Opening of Meeting: Chairperson Nathan Thorpe

The Canby School Board held its regular scheduled meeting on Monday, June 5, 2023 at 5:30 pm located at Canby High School Room 156. Board members present: Nathan Thorpe, Brenda Full, Angela Leppke, Tricia Bueltel, Brittany Kockelman and Suzanne Fairchild. Also in attendance were Superintendent Ryan Nielsen, Elementary Principal Ryan Arndt, a representative from the CEA, and the Canby News.

- 1.1 Call to Order: Chair Thorpe called the meeting to order at 5:30 pm.
- 1.2 Welcome Visitors and Guests:
- 1.3 Approve the Agenda: Motion by Leppke, second Kockelman, to approve the agenda, motion carried 5-0.
- 1.4 Donations: Motion by Kockelman, second Bueltel, to approve the donation of \$200.00 from Jim's Market to the High School Student Council, motion carried 5-0.
- 1.5 Approval of the Minutes: Member Fairchild returned to the meeting. Motion by Fairchild, second Leppke, to approve the amended minutes from the regular scheduled board meeting held on 5-15-2023 with the following edits; added Dr. Slaba to attendance, corrected spelling in 3.1 to Duis, item 3.4 was seconded by member Fairchild and not Kockelman, motion carried 6-0.

2.0 New Business / Board Discussion:

- 2.1 Legislative Updates: Superintended Nielsen will be attended the MDE Legislative Forum tomorrow at SMSU to learn about the new legislation that was passed this year.
- 2.2 Administrative Reports.
 - 2.2.1 Elementary Principal Ryan Arndt: Mr. Arndt reported summer school started today; the students who met their goals for Accelerated Reader will taking their field trip next week; enrollment for next year is showing the following numbers. Kdg. 41, 1st – 44, 2nd – 40, 3rd-38, 4th – 43, 5th – 42, 6th – 47.
 - 2.2.2 Superintendent Ryan Nielsen: Superintendent Nielsen thanked Rhonda Buysse and Beth Jessen for their years of service to Canby Public Schools, and wished them the best on their retirement; the district office began the summer business hours of 8:00 am – 3:30 pm Monday – Thursday. Staff will be here beyond those hours, but this is when it will be open to conduct business; the district should consider purchasing a ATV type of vehicle to help maintain the ball fields and grounds; the teachers learned about artificial intelligence and E.L.L at the workshop on Friday morning; the district is broadening the open job ads to more area newspapers.
- 2.3 Policy Updates: Superintendent Nielsen informed the board there will be a number of policy changes in the next couple of months to reflect the new laws passed by the state legislature. MSBA is currently reviewing them and will get them out to the districts for review and approval.

- 2.4 June 19th Holiday: New state law does not permit business to be conducted on June 19th, so the school and district offices will be closed.
- 2.5 Bus Routes: Mr. Nielsen shared with the board Steve Schanning and himself will be reviewing the bus routes for the 2023-2024 school year. One of the proposed changes is to go back to pre-covid routes which would eliminate a dedicated town route. The town routes would then be covered by a few of the shorter rural routes.
- 2.6 Project Update: Mr. Nielsen provided the board with a short update on how the project is progressing. Last week they held user group meetings, and the architects will be using this data to make changes to the schematic design.

3.0 Board Action

- 3.1 Elementary Sewer Line: Motion by Fairchild, second Bueltel, to approve the quotes from Precision Lining & Sewer LLC to clean and line the sewer lines at the elementary school per state approval by the state inspector, motion carried 6-0.
- 3.2 FY23 Auditor: Motion by Leppke, second Bueltel, to name Hoffman & Brobst as the auditor for fiscal year 2023, motion carried 6-0.
- 3.3 Literacy Plan: Motion by Fairchild, second Kockelman, to approve the literacy plan proposed by Mr. Arndt, motion carried 6-0.
- 3.4 Preliminary FY24 Budget: Motion by Kockelman, second Fairchild, to approve the preliminary FY24 budget with revenues in the amount of \$12,116,569 and expenditures in the amount of \$13,507,560, motion carried 6-0.
- 3.5 Fall Sports Head Coaching Staff: Motion by Leppke, second Bueltel, to approve the following head coaches for the fall sports; Jenai Wright for Volleyball, Allyson Pesek for Cross Country, and Nick Kockelman for Football, motion carried 5-0-1 with member Kockelman abstaining.
- 3.6 Gymnastics COOP with Deuel School District: Resolution for SOUTH DAKOTA HIGH SCHOOL ACTIVITIES ASSOCIATION COOPERATIVE SPONSORSHIP OF ACTIVITIES RESOLUTION APPROVING FORM for gymnastics with the Deuel School District with no transportation offered by the Canby District to and from Clear Lake was introduced by Full, seconded by Fairchild. The following members voted in favor of: Bueltel, Leppke, Kockelman, Fairchild, Full, Thorpe, with the following voted against the same: None. Whereupon said resolution was declared duly passed and adopted.
- 3.7 Business Manager Contract: Motion by Kockelman, second Leppke, to approve the FY24 business manager contract for Brandi Full, motion carried 5-0-1 with member Full abstaining.
- 3.8 Phone System Upgrade: Motion by Fairchild, second Kockelman, to approve the contract with SWWC and 3CX to upgrade the phone system district wide in the amount of \$12,528.95, motion carried 6-0.
- 3.9 Personnel - Resignations: Motion by Fairchild, second Bueltel, to approve the following resignations by Sara Runck, Brandon Berndt and Ashley Hibma, motion carried 6-0.
 - 3.9.1** Sara Runck effective 6-5-2023:
 - 3.9.2** Brandon Berndt effective 6-5-2023
 - 3.9.3** Ashley Hibma effective 6-9-2023

4.0 Communication

4.1 Negotiations Meeting June 13, 4:30 pm with paraprofessionals and tentatively July 17 at 4:00 pm with CEA.

4.2 Next Board Meeting: Tuesday, June 20, 2023 at 5:30 pm

5.0 Adjournment

5.1 Adjournment: 6:52 pm Motion to adjourn Leppke, second Kockelman, motion carried 6-0.

School Board Clerk

Date