

Independent School District #891  
Canby Public School

**1.0 Opening of Meeting:** Chair Nathan Thorpe

The Canby School Board held its regular scheduled meeting on Monday, May 15, 2023 at 5:30 pm in Canby High School Room 156. Board members present: Nathan Thorpe, Brenda Full, Angela Leppke, Tricia Bueltel and Suzanne Fairchild. Also in attendance were Superintendent Ryan Nielsen, Elementary Principal Ryan Arndt, the Canby News and a CEA representative.

- 1.1 Call to Order and Roll Call: Chair Thorpe called the meeting to order at 5:30 pm. Director Kockelman was not present.
- 1.2 Approve the Agenda: Motion by Leppke, second Fairchild, to approve the agenda, motion carried 5-0.
- 1.3 Recognition of Visitors:
  - 1.3.1 The Chair Recognizes Kayla Richter: Kayla Richter, along with a group of parents presented to the board the benefits of creating a sports COOP with the Deuel School District for gymnastics.
- 1.4 Summary of May 1 Closed Meeting: Chair Thorpe provided a summary of the closed session on May 1, 2023. The board met in closed session per MN Statute 13D.05 to discuss the property at 413 1<sup>st</sup> St. West, Canby. The board directed the superintendent to extend an offer to the property owner to purchase the property.
- 1.5 Approval of the Minutes from 5-1-2023: Motion by Leppke, second Bueltel, to approve the minutes from 5-1-2023, motion carried 5-0.
- 1.6 Approve Payment of Bills: Motion by Bueltel, second Fairchild, to approve the payment of the payment of the bills, motion carried 5-0.

**Bills Dated 5/15/2023**

<b>01 General Fund:</b>	<b>\$236,603.00</b>
<b>02 Food Service2:</b>	<b>\$46,195.13</b>
<b>03 Transportation:</b>	<b>\$27,571.18</b>
<b>04 Community Services:</b>	<b>\$13,391.82</b>
<b>05 Capital:</b>	<b>\$2,194.89</b>
<b>06 Building Fund</b>	<b>\$187,546.12</b>
<b>21 Student Activities:</b>	<b>\$22,094.24</b>

**Total:                                \$535,596.38**

**2.0 New Business / Board Discussion:**

- 2.1 Legislative Updates: Superintendent Nielsen provided the board with an update on current legislative topics.
- 2.2 Administrative Update:
  - 2.2.1 Elementary Principal Ryan Arndt: Mr. Arndt reported they will be having awards day at the elementary; Discover Time is currently taking place for 2-3 yr. olds; grandparents day was held for the first time since May 2019 pre-COVID with over three hundred in attendance. It was a great event.

- 2.2.2 High School Principal Dr. Robert Slaba: Dr. Slaba reported the last day for seniors was last Friday; there is not a Senior class trip this year, instead they opted for a grill out after rehearsal; graduation will be at 7:00 pm Friday night; on June 1 the staff will discuss PBIS; June 2 we have professional development scheduled for staff; and this is the 127<sup>th</sup> graduating class of Canby High School.
- 2.2.3 Superintendent Ryan Nielsen: Superintendent Nielsen reported the district office is currently working on FY24 budgets; the tower where the bus radio antenna is mounted is transferring ownership from Midco to K2; the baseball field sprinkler system needs some maintenance; the elementary staff bathroom has a blocked sewer line, which may require cutting into the terrazzo floor.; the district is looking at purchasing new curriculum for FY24 in the areas of math and social studies; and the principals will have their 2023-2024 handbooks ready for approval at the next board meeting.
- 2.3 Policy 516.5 – Overdose Medication Naloxone (Narcan): Superintendent Nielsen provided the board with some background information on why it may want to consider adopting policy 516.5. They will review it and discuss again at the next meeting.
- 2.4 Staff Development Committee Report: The committee met on May 11, at 7:30 am. They discussed Vector Solutions, TAT training, LETRS training, ESPORTS, and lesson development at the high school.
- 2.5 Meet and Confer Committee Report: The committee met on May 10, at 4:00 pm. The committee discussed communication, student cell phone use policy, LETRS and W.I.N. programs, vape concerns among students, and exit interviews for staff who are leaving the employment of the district.
- 2.6 Gymnastics COOP with Deuel School District: The board discussed the potential COOP with the Deuel School District for gymnastics. Transportation is a big concern for the board, along with working out details for lettering, number of activities offered compared to the number of athletes we have to support the programs, along with late nights traveling back from South Dakota competitions during the week. The board recognized the benefit of offering the program to our students as these students are dedicated and work hard to be successful in their sport. The board will consider this request again at a future meeting. A decision has to be made by July 1.
- 2.7 Project Update: Superintendent Nielsen provided the board with an update on the building project. The POC committee met this morning and reviewed cost estimates for the first time. Currently, the project as designed is over budget. This is a normal step in the process and the committee will need to identify areas that can be adjusted to reduce costs. The schematic design phase is close to being completed, but it will need to include these reductions.

### **3.0 Board Action**

- 3.1 Season Employees: Kolton Dice, Nicholas Full and Evan Engesmoe: Motion by Fairchild, second Leppke, to approve the hiring of Kolton Duis, Nicholas Full, and Evan Engesmoe as season employees for the summer maintenance, motion carried 5-0.
- 3.2 Capital Outlay FY24: Motion by Leppke, second Fairchild, to approve the proposed capital outlay purchases and projects for the FY24 budget, motion carried 5-0.

- 3.3 Out of State Travel and Van Request from Aviation Club: Motion by Fairchild, second Leppke, to approve the use of school vans to travel to Oshkosh, WI for the Air Show, with the Aviation Club paying for the fuel, motion carried 5-0.
- 3.4 Home Demolition Bids: Motion by Fairchild, second Kockelman, to approve Kockelman Construction as the winner of the bid for home demolition at 401 1<sup>st</sup> St. West, Canby in the amount of \$18,500.00, motion carried 6-0.
- 3.5 Surplus Air Conditioner– Motion by Leppke, second Fairchild, to approve the surplus of the air conditioner in the house at 401 1<sup>st</sup> St. West, motion carried 5-0.
- 3.6 Time Clock Plus: Motion by Fairchild, second Bueltel, to approve the purchase of Time Clock plus for the FY24 fiscal year, motion carried 5-0.

#### **4.0 Communication**

- 4.1 May 19, Graduation 7:00 pm
- 4.2 May 31, Final Day of School
- 4.3 Negotiations with CEA: 4:00 pm June 5, 2023
- 4.4 Negotiations with Paraprofessionals: 4:00 pm, June 13, 2023
- 4.5 Next Board Meeting: Monday, June 5 at 5:30 pm

#### **5.0 Adjournment**

- 5.1 Adjournment: 7:20 pm Motion to adjourn Fairchild, second Bueltel, motion carried 5-0.

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School Board Clerk

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Date