

Independent School District #891
Canby Public School

1.0 Opening of Meeting: Chairperson Thorpe

The Canby School Board held its regular scheduled meeting on Monday, May 1, 2023 at 5:30 pm located at Canby High School Room 156. Board members present: Angela Leppke, Brittany Kockelman, Tricia Bueltel and Nathan Thorpe. Also in attendance were Superintendent Ryan Nielsen, Elementary Principal Ryan Arndt, Canby News, and a CEA representative.

- 1.1 Call to Order: Chair Thorpe called the meeting to order at 5:30 pm
- 1.2 Roll Call: Absent: Directors Fairchild and Full
- 1.3 Welcome Visitors and Guests:
- 1.4 Address the Board: None
- 1.5 Approve the Agenda: Motion by Leppke, second Bueltel, to approve the agenda, motion carried 4-0.
- 1.6 Approval of the Minutes: Motion by Kockelman, second Leppke, to approve the minutes from 4-17-2023 and providing Vice Chair Leppke authority to sign the official minute book as clerk, motion carried 4-0.

2.0 New Business / Board Discussion:

- 2.1 Legislative Updates: – Superintendent Nielsen updated the board on relevant legislative items.
- 2.2 Administrative Reports:
 - 2.2.1 Elementary Principal Mr. Arndt: Mr. Arndt reported the MCA assessments are wrapping up and will be completed this week. Awards day is fast approaching and one of many items scheduled for May at the elementary school. The pre-school program is working on getting Parent Aware certified.
 - 2.2.2 Superintendent Ryan Nielsen: Superintendent Nielsen provided a staffing update for the 23-24 school year; the awards ceremony is tonight for the high school; he informed the board of an issue with the national ACH payment system that incorrectly paid the district tax funds from the county. This was a nationwide error that was corrected today.
- 2.3 Project Update: Superintendent Nielsen informed the board on the current status of the project.
- 2.4 Gymnastics COOP: Superintendent Nielsen informed the board the district was in discussion with the Deuel School District about creating a COOP for gymnastics. He recommended the board develop a committee do discuss it and then to report back to the full board. Directors Leppke and Thorpe will be on the committee.
- 2.5 FY24 Capital Outlay: Superintendent Nielsen informed the board of a few capital outlay projects the district is considering for FY24. A list will be presented at the next board meeting for approval.

3.0 Board Action

- 3.1 Elementary Teacher: Motion by Leppke, second Kockelman, to approve the hiring of Jody Moen as an elementary 1-6 teacher, contingent on her meeting the requirements set by the state of Minnesota, and the policies of the Canby School District, motion carried 4-0.
- 3.2 Music Position: Motion by Kockelman, second Leppke, to approve the hiring of Ellen Helgeson as a music teacher, contingent on her meeting the requirements set by the state of Minnesota, and the policies of the Canby School District, motion carried 4-0.
- 3.3 Paraprofessional Resignation: Motion by Bueltel, second by Kockelman, to approve the resignation of Paula Malecek effective May 1, 2023, motion carried 4-0.
- 3.4 FY23 Revised Budget: Motion by Leppke, second Kockelman, to approve the revised budget as presented by Business Manager Brandi Full and Superintendent Nielsen, motion approved 4-0.
- 3.5 Home Demolition Bids: Motion by Thorpe, second Bueltel, to table the approval of bids until next the next school board meeting on May 15, motion approved 4-0.
- 3.6 Elementary Office Position: Motion by Kockelman, second Bueltel, to approve transferring Deana Moeller to the administrative assistant position at the elementary school and advertising for an elementary secretary, motion carried 4-0.
- 3.7 Closed Session to Discuss Property at 413 1st St. West: Motion by Leppke, second Kockelman at 6:19 pm, to enter into closed session in accordance with MN Statute 13D.05, motion carried 4-0. Motion by Bueltel, second Kockelman, to open the meeting at 6:30 pm, motion carried 4-0.

4.0 Communication

- 4.1 P.O.C. Committee Meeting, May 15, at 10:00 am in school board room.
- 4.2 Next Board Meeting: Monday, May 15 at 5:30 pm

5.0 Adjournment

- 5.1 Adjournment: 6:32 pm Motion to adjourn Leppke, second Bueltel, motion carried 4-0.

School Board Clerk

Date