

Independent School District #891
Canby Public School

1.0 Opening of the Meeting: Chairperson Nathan Thorpe

The Canby School Board held its regular scheduled meeting on Monday, December 5, 2022 in the Canby High School room 156. Board members present: Nathan Thorpe, Brenda Full, Kari Harding, Tricia Bueltel, Angela Leppke and Jaci Weber. Also in attendance were Superintendent Ryan Nielsen, High School Principal Dr. Robert Slaba, Elementary Principal Ryan Arndt, and the Canby News.

- 1.1 Call to Order: Nathan Thorpe called the meeting to order at 5:30 pm
- 1.2 Roll Call: All present.
- 1.3 Welcome Visitors
- 1.4 Address the Board: None
- 1.5 Approval of Agenda: Motion by Weber, second Harding, to approve the agenda, motion carried 6-0.
- 1.6 Approval of Minutes: Motion by Leppke, second Bueltel, to approve the regular scheduled board minutes for the meeting held on 11-21-2022, motion carried 6-0.
- 1.7 Summary of Closed Meeting Session on November 21, 2022: Chair Thorpe provided the following summary. Per Minnesota Statute 13D.05 the school board closed the meeting on November 21, 2022 to discuss the proposed purchase price from the owner for the property located at 403 1st St. W, Canby, MN. The school board provided the superintendent the authority to proceed with negotiations within the provided range given to him by the board. The following people were in the closed session: Superintendent Nielsen and Directors Thorpe, Bueltel, Harding, Leppke, and Full.

2.0 New Business / Non-Action Items

- 2.1 Auditor Report: A representative from Hoffman and Brobst, Marlene Verdos, presented to the board their finding for the fiscal year ending June 30, 2022. The Net Position of the district increased \$1,850,926 from the prior year to \$7,885,977. The general fund increased \$958,549 to \$5,693,339 with the unassigned fund balance increased by \$688,682 to \$5,142,734.
- 2.2 Administrative Reports:
 - Elementary School Principal Report: Mr. Arndt is beginning to plan and prepare for the MCA Assessments; The Spelling Bee for grades 5-8 is on January 17; the students will be attending the Grinch movie at the theatre; students will be volunteering to ring the bell for the Salvation Army; and Bingo for Books was successful again this year as the book fair.
 - Superintendent Report: Superintendent Nielsen reported the district is seeing lower diesel fuel costs; he thanked the bus drivers for their dedication to making sure our students are getting where they need to go and he discussed with the board the proposed makeup of the project building committee focus group.
- 2.3 Meet and Confer Committee Report: The Meet and Confer committee met on Tuesday, November 22 in the high school with board members Harding, Full, and Leppke. The committee discussed various topics including social worker time, nursing services, high school schedule improvements, and academic eligibility reform for activities.
- 2.4 District Conference Room: Mr. Nielsen shared with the board the need to install a display for meetings in the district conference room. He would like to get a large TV or Active Panel to be used during meetings like Google Meets, or when items need to be projected and shared with the group. He will reach out to the SWWC to inquire about the best solutions.
- 2.5 Paraprofessional Union: Mr. Nielsen informed the school board the paraprofessionals have voted to move forward with forming a union which will be represented by AFSCME.

2.6 First Reading of Post Issuance Compliance Policy 799: This the first reading of the proposed policy.

3.0 Board Action

- 3.1 Resolution to approve the FY2022 audit: Member Weber introduced the following resolution and moved its adoption:

RESOLUTION APPROVING THE FY2022 AUDIT AS PRESENTED BY HOFFMAN & BROBST

BE IT RESOLVED by the School Board of Independent School District No. 891, State of Minnesota, as follows:

1. The school board accepts and approves the audit and its findings in accordance with Policy 703.

The motion for the adoption of the foregoing resolution was duly seconded by Harding and upon vote being taken thereon the following voted in favor thereof: Thorpe, Harding, Bueltel, Weber, Full, Leppke and the following voted against the same:

Absent:

whereupon said resolution was declared duly passed and adopted.

3.2 Combined Polling Location:

Member Harding introduced the following resolution and moved its adoption:

RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD
ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 891, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. Each combined polling place must be a polling place that has been designated by a county or municipality. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

(Set forth each combined polling place explaining which precincts are being served, such as:)

Combined Polling Place: Canby Community Room, 110 Oscar Ave. North, Canby, MN 56220

"This combined polling place serves all territory in Independent School District No.891 located in Florida Township; Hammer Township, Oshkosh Township, Fortier Township, Wergeland Township, Norman Township, Manfred Township, Freeland Township, Alta Vista Township, Marble Township, Omro Township, Burton Township, Hansonville Township, Providence Two Township; the City of Canby; the City of Porter; the City of St. Leo, Yellow Medicine County, Lac Qui Parle County, and Lincoln County, Minnesota."

*3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 2:00 o'clock p.m. and 8:00 o'clock p.m.

Note: See Section 3.6 of the Election Manual regarding certain restrictions on voting hours.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is

returned as undeliverable must be forwarded immediately to the appropriate county auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

The motion for the adoption of the foregoing resolution was duly seconded by Weber and upon vote being taken thereon the following voted in favor thereof: Thorpe, Harding, Bueltel, Weber, Full, Leppke and the following voted against the same:

Absent:

whereupon said resolution was declared duly passed and adopted.

- 3.3 Closed Session – Statute 13D.05 Real Estate Purchase Negotiations, 403 1st St. West, Canby, MN: Motion by Weber, second Leppke to approve closing the open meeting at 6:18 pm and move into closed session per MN Statute 13D.05 to discuss real estate purchase negotiations for property at 403 1st St. West, Canby, MN, motion carried 6-0. The meeting opened again at 6:41 pm.

4.0 Communication

- 4.1 MSBA Leadership Conference
- 4.2 Truth and Taxation Meeting – December 19 at 6:00 pm
- 4.3 Next Board Meeting – Monday, December 19 at 5:30 pm

5.0 Adjournment

- 5.1 Adjournment: 6:42 pm Motion to adjourn by Leppke, second Harding, motion carried 6-0

School Board Clerk

Date