

Independent School District #891  
Canby Public School

## 1.0 Opening of the Meeting: Chairperson Nathan Thorpe

The Canby School Board held its regular scheduled meeting on Monday, November 21, 2022 in the Canby High School room 156. Board members present: Nathan Thorpe, Brenda Full, Kari Harding, Tricia Buelte, and Angela Leppke. Absent: Jaci Weber. Also in attendance were Superintendent Ryan Nielsen, High School Principal Dr. Robert Slaba, Elementary Principal Ryan Arndt, and the Canby News.

1.1 Call to Order: Nathan Thorpe called the meeting to order at 5:30 pm

1.2 Roll Call: Not Present: Director Weber

1.3 Welcome Visitors

1.4 Address the Board

1.5 Approval of Agenda: Motion by Buelte, second Harding, to approve the agenda, motion carried 5-0.

1.6 Approval of Regular Meeting Minutes 11-7-2022: Motion by Harding, second Leppke, to approve the minutes from the regular board meeting on 11-7-2022, motion carried 5-0.

1.7 Approval of Special Meeting Minutes 11-16-2022: Motion by Leppke, second Buelte, to approve the minutes from the special meeting on 11-16-2022, motion carried 5-0.

1.8 Payment of Bills: Motion by Harding, second Leppke, to approve payment of the bills, motion carried 5-0.

### **Bills Dated 11/21/2022**

|                      |              |
|----------------------|--------------|
| General: 01          | \$302,316.91 |
| Food Service: 02     | \$ 96,351.26 |
| Transportation: 03   | \$ 11,945.86 |
| Comm. Service: 04    | \$ 696.69    |
| Capital Exp: 05      | \$ 11,246.28 |
| Student Activity: 21 | \$ 6,031.41  |

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**Total** **\$428,588.41**

## 2.0 New Business / Non-Action Items:

### 2.1 Administrative Reports:

- Elementary School Principal Report: Mr. Arndt reported on the following items: December 7<sup>th</sup> is the virtual parent meeting; Bingo for Books and Book Fair November 28&29; PBIS celebration is next week. Thank you to the community for their donations; Parent lunch day was last week and they served 505 meals; The elementary collected over 1,000 items for the food shelf; The elementary is having a Giving Tree again this year.
- High School Principal Report: Dr. Slaba reported on the following items: The winter sports seasons have come started; He attended the MREA conference last week; There is a blood drive at the school on Wednesday.
- Superintendent Report: Superintendent Nielsen reported on the following items: Mr. Nielsen and Dr. Slaba attended the MREA Conference last week. It was a great conference filled with productive breakout sessions; Mr. Nielsen continued with his theme this year and shared What is Going Well. He expressed his gratitude to the community for the support of the school district.; The non-public and homeschool reports are completed; the phone system will need to be replaced as the current system is reaching its end of life; the district office will be closed on Friday; an engineer conducted an inspection of the beams in the old gym; the high school chiller is ready to be installed and this will happen when the weather cooperates.

2.2 Building Project Next Steps: The board will need to create a couple of committees to help with the design and construction of the building project. These committees will then begin making some site visits to glean ideas of other school districts who have completed similar projects.

- 2.3 PMA Presentation: Michael Hart from PMA presented on the sale of the bonds and the proposed timeline the district should follow for these sales. He provided information on the benefits of selling the first \$10,000,000 prior to the end of the school year.
- 2.4 MSBA School Excellence Showcase: Mr. Nielsen informed the board that Mrs. Ufkin has applied for and received notification her art class can present at the MSBA Conferenced in January.

### 3.0 Board Action

- 3.1 Resolution Attachment A: Resolution Stating the Intention of the School Board to Issue General Obligation School Building Bonds, Series 2022A, in the Aggregate Principal Amount Not to Exceed \$10,000,000; And Taking Other Action With Respect Thereto. Member Harding introduced the resolution and moved its adoption: The motion for the adoption of the foregoing resolution was duly seconded by Member Leppke, and upon vote being taken thereon the following director voted in favor of the motion: Thorpe, Full, Leppke, Bueltel, Harding

and the following voted against:

whereupon the resolution was declared duly passed and adopted.

- 3.2 FY22 Fund Transfers: Motion by Harding, second Bueltel to approve a transfer from the general fund 01 into Fund 04 for FY22 to the following accounts; \$4,207.00 to Community Education, \$37,741.00 to School Readiness, and a transfer of \$6,423.00 for Community Service for a total of \$47,371.00, motion carried 5-0.
- 3.3 Closed Session for Real Estate Negotiations: Motion by Leppke, second Harding, to enter into closed session to discuss proposed real estate negotiations, motion carried 5-0 and the meeting was closed at 6:09 pm. Motion by Harding, second Leppke to open the meeting at 6:39 pm, motion carried 5-0.

### 4.0 Communication

- 4.1 Facility Committee Meeting
- 4.2 Next Regular Board Meeting: Monday, December 5, 2022 at 5:30 PM
- 4.3 Truth in Taxation Meeting and Board Meeting: Monday, December 19, 2022. Board meeting to start at 5:30pm with TNT meeting to begin at 6:00 pm.

### 5.0 Adjournment

- 5.1 Adjournment: 6:42 pm Motion to adjourn by Harding, second Bueltel, motion carried 5-0

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School Board Clerk

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Date