

Independent School District #891
Canby Public School

1.0 Opening of the Meeting: Chairperson Nathan Thorpe

The Canby School Board held its regular scheduled meeting on Monday, October 3, 2022 in the Canby High School room 156. Board members present: Nathan Thorpe, Brenda Full, Tricia Buelte, Jaci Weber and Angela Leppke. Kari Harding was absent. Also in attendance were Superintendent Ryan Nielsen, High School Principal Dr. Robert Slaba, Elementary Principal Ryan Arndt, CEA representative Lisa Lokken and the Canby News.

1.1 Call to Order: Nathan Thorpe called the meeting to order at 5:30 pm

1.2 Roll Call: Absent – Director Harding

1.3 Approval of Agenda: Motion by Weber, second Leppke, to approve the agenda, motion carried 5-0.

1.4 Recognition of Visitors:

1.5 Approval of Minutes: Motion by Leppke, second Full, to approve the minutes for the meeting held on 9-19-2022, motion carried 5-0.

1.6 Donation: Motion by Weber, second Buelte, to approve the donation of \$350.00 from the wrestling booster club to purchase seven singlets, motion carried 5-0.

2.0 New Business / Non-Action Items

2.1 Administrative Reports:

- Elementary School Principal Report: Mr. Arndt reported the elementary held the first PBIS celebration for the year. He thanked all the donors who donated prizes for the event; Preschool screening was held last week and he thanked the many staff members and volunteers that helped make it successful.
- High School Principal Report: Dr. Slaba reported parent teacher conferences will be held in the classrooms again this fall; ACT is no longer offering the Aspire test for seventh grade students; Ninth and tenth grade students will take the Pre-ACT and the eleventh grade students will participate in the On to College program.
- Superintendent Report: Superintendent Nielsen reported enrollment is up nineteen students compared to the same time last year; he shared the district office is working to resolve unpaid balances with families for tuition, fees and lunch. Letters were mailed home in July and another letter will be mailed to families that have not responded or set up a payment plan to resolve the debt. Families who do not make an effort to communicate with the school or resolve the debt may have the balance sent to a collection agency; Mr. Nielsen attended a SPED Law workshop at the SWWC; he shared the preventative maintenance report from Johnson Controls he receives when they complete tasks in compliance with the agreement; National Custodian Week is this week and Mr. Nielsen thanked the maintenance and custodial workers for all they do for Canby Public Schools; World's Best Workforce report is being reviewed and a public meeting will take place if completed in time on October 17; the district had the auditors out last week for their on-site audit; Mr. Nielsen shared another item with the theme, "What is Going Well". The administrative team is reading the book together and he hopes to share items that are "Going Well" at each meeting. The year is Going Well and this would not be possible without the dedication, loyalty and preparedness of our staff; he also reported the Frontline Worker Pay from the State of Minnesota should be sent out over the next couple weeks.

2.2 Staff Development Report: Superintendent Nielsen provided a summary of the staff development committee meeting that was held virtually on September 20, 2022 at 7:30 am. The new Chair is Mr. Van Engen, Vice Chair Josh Prosch, and Secretary Mariah Gorder. The committee reviewed the back to school workshops and future professional development days. The staff will be attending a combined shared services in-service day on October 31 in Tyler. Meetings will remain virtual at 7:30 am once a quarter.

3.0 Board Action

- 3.1 Special Board Meeting to Canvass Election Results November 16: Motion by Leppke, second Weber, to approve setting the meeting to canvass election results on November 16 at 5:30 pm, motion carried 5-0.
- 3.2 Lawn Mower: Motion by Full, second Weber, to approve to order and purchase a new Toro 25 HP, 72 inch lawnmower without the bagger from Doug's Marine in the amount of \$21,412.36, motion carried 5-0.
- 3.3 Review and Comment: The board discussed the Review and Comment report from the Minnesota Department of Education. The school district received a positive review and comment from MDE for the planned \$22,000,000 referendum on November 8.
- 3.4 Resolution: MSHSL Form A: Resolution of Governing Board Supporting Form A Application to Minnesota State High School League Foundation was introduced by Director Weber, second Leppke. The following voted in favor of the resolution; Leppke, Bueltel, Weber, Full and Thorpe. The following voted no: None The resolution passed.
- 3.5 Vape Detectors: Motion by Weber, second Bueltel, to approve the purchase of the vape detectors from Soter Technologies and to approve the 50% deposit that owed prior to shipment, motion carried 5-0.

4.0 Communication

- 4.1 Public Referendum Meetings: October 11 @ 6:00 pm (H.S.), October 13 @ 12:00 pm (H.S.), and October 17 @ 7:00 pm (Virtual).
- 4.2 Special Board Meeting to Canvass Election Results: November 16 at 5:30 pm
- 4.3 Next Board Meeting: Monday, October 17, 2022 at 5:30 PM

5.0 Adjournment

- 5.1 Adjournment: 6:21 pm Motion to adjourn by Leppke, second Weber, motion carried 5-0

School Board Clerk

Date