

**APPROVED**

**Regular Board Meeting**  
**Thursday, February 11, 2021**  
 LGI Room, Tamarac High School and Virtually via Zoom

**ORIGINAL**

**Members Present:** A. Casale (via Zoom), T. Fanfa (via Zoom), D. Galipeau (via Zoom), A. Grab (via Zoom), D. Roadcap (via Zoom), J. Roddy, K. Shufon and L. Wertz (via Zoom)

**Absent:**

**Also in Attendance:** Dr. Angelina Maloney, Stephanie Steinhart, Assistant Superintendent for Business/District Clerk (via Zoom) and Maria Lewis, Board Secretary (via Zoom)

**1. AUDIT/FINANCE COMMITTEE MEETING - 6:30 p.m.** - Ms. Steinhart updated the committee on the status of the 2021-2022 budget development process.

**2. CALL TO ORDER AND FLAG SALUTE**

The Board President called the meeting to order with a salute to the flag at 7:01 p.m.

**3. PRESENTATIONS TO THE BOARD OF EDUCATION**

- 2021 - 2022 Budget Presentation, Stephanie Steinhart

**4. APPROVAL OF MINUTES**

Action: 4.1 Meeting Minutes

1 - Mr. Shufon 2 - Ms. Wertz

The Board of Education hereby approves the following Minutes:

- January 14, 2021 Regular Meeting Minutes
- February 1, 2021 Special Meeting Minutes

8 Yes/Motion Carried

**5. SUPERINTENDENT UPDATE:**

- The Superintendent welcomed the members of the Class of 2021 that joined the meeting via Zoom. She expressed her excitement to be planning their end of the year activities such as prom, graduation, senior day, etc.
- The school lunch program has experienced a serious decline in sales due to the number of students learning remotely. Any deficit in this program requires the use of general funds.
- The district is reentering athletics. Administration has been working on testing, filming of the games, etc. She thanked the principals and Athletic Director for all of their help.
- The Cares Act funding was finally approved. Smart Schools funding should be available this week.
- The cameras for the LGI Room have been delivered. Once set up, the room will be "state of the art".
- Secondary school students are struggling with remote learning. The elementary students are doing well.
- The Questar Health & Safety team will be treating both buildings with antibacterial spray over winter break.
- She recognized the retirement of Ann Kolakowski and Jill Harris and thanked them for their many years of service.

5.2 Update from Administrators

5.3 Resumption of High Risk Sports Plan - The plan approved at the February 1, 2021 Special Meeting. It may require updating as the sports season progresses.

**6. BOARD DISCUSSION/REPORTS**Board Committee Updates

Audit/Finance - Mr. Grab\* and Ms. Fanfa

Facilities - Mr. Casale\*, Mr. Galipeau and Ms. Roadcap

Policy - Ms. Wertz\* and Mr. Shufon

Liaison Updates

Athletic - Ms. Roadcap passed along thanks from the Booster Club for allowing the students to play sports. They recognized all the effort put forth by the administration, Board of Education, coaches, custodians, etc to make it happen.

Brittonkill Educational Foundation - TBD

CAPSBA - Ms. Wertz

Curriculum & Assessment - Ms. Wertz

PTSA - Mr. Shufon mentioned the fundraisers being held by the PTSA

Wellness - Ms. Fanfa

Student - TBD

\* denotes Chairperson

**7. PUBLIC COMMENT**

- Michaela Pomposello, student, addressed the problem with Chromebook malfunctions. She suggested temporary Chromebooks be provided while the malfunctioning ones are worked on. The Superintendent said that the district was working with Chatham CSD to develop a Help Desk similar to the one in place there.

- Kendall Lapham and Jess Hienrichs, both students, asked about the possibility of having Senior Night. The Superintendent said that she hoped it could be held as normal, but everything is dependent upon the guidelines set by the Governor.
- Louis Hutter, district resident, said that his comments regarding the budget and athletics during the November 19, 2020 meeting were not recorded correctly. He said the district should "meet the needs, not the budget". He also said that not having sports is a problem **but** that it is not currently possible with the safety protocols in place.
- Mr. White, Assistant Principal, said that he is excited about being a part of the upcoming sports season.
- Vanessa Baldwin, student, asked if the winter sports are played in the spring, will spectators be allowed? The Superintendent said again that she hoped so but everything is dependent upon the guidelines set by the Governor.
- Sam West, student, asked if there was a plan to get all students back in school? The Superintendent said that the district has to follow state guidelines.
- Catrina Murphy, student, asked if it was true that winter sports would be played during spring break? The Superintendent said, at this time, that is accurate.
- Marissa Gosselin, student, asked for clarification on contact tracing being changed from 15 minutes to 1 hour.

## 8. SPECIAL ACTIONS

Action: 8.1 Continuation of Operations Plan

1 - Ms. Wertz 2 - Mr. Shufon

The Board of Education approves and adopts the Continuation of Operations Plan as revised by the Superintendent and Questar III's Health and Safety Officer, Tim LeVan.

8 Yes/Motion Carried

## 9. SPECIAL EDUCATION

Information: 9.1 2020 - 2021 Special Education Annual Report - Rochelle Hoot

Action: 9.2 Student Placement Recommendations - Committees on Section 504, Special Education and Preschool Special Education

1 - Ms. Wertz 2 - Ms. Roadcap

The Board of Education accepts the following recommendations of the Committees on Section 504, Special Education and Preschool Special Education dated 1/7/2021, 1/14/2021, 1/15/2021, 1/19/2021, 1/25/2021, 1/28/2021, 1/29/2021, 2/4/2021 and 2/5/2021:

- 675
- 879
- 1049
- 3013
- 1090
- 1132
- 952
- 1182
- 1075
- 1034
- 1020
- 756
- 1101
- 898
- 975
- 1193

8 Yes/Motion Carried

## 10. 2020 CAPITAL PROJECT

Action: 10.1 Construction Management Services - \$13.05 M Capital Project - Schoolhouse Construction Services, LLC

1 - Mr. Galipeau 2 - Mr. Shufon

The Board of Education approves the proposal from Schoolhouse Construction Services, LLC of Delhi, New York to provide Construction Management services (CM) for the district's \$13.05M Capital Construction Project.

8 Yes/Motion Carried

Action: 10.2 Architectural Design - \$13.05M Capital Project - SEI Design Group Architects, DPC

1 - Ms. Wertz 2 - Ms. Fanfa

The Board of Education the proposal from SEI Design Group Architects, DPC of Albany New York for Architectural Services related to the district's \$13.05 Capital Project.

8 Yes/Motion Carried

## 11. SUPERINTENDENT'S RECOMMENDATIONS - PERSONNEL

### BY CONSENT

1 - Ms. Roadcap/2 - Mr. Grab

Action: 11.1 Resignation(s)

The Board of Education accepts the following resignation(s):

Name	Position	Effective Date	Reason, if applicable
Jennifer Evans	Food Service Helper	January 15, 2021	Taking a School Monitor position

**Action: 11.2 Music Teacher - Temporary Appointment - Christopher Price**

The Board of Education approves, pursuant to Education Law and in compliance with Part 30 of the Rules of the Board of Regents Law, the temporary appointment of Christopher Price to the position of 1.0 FTE Music Teacher effective February 22, 2021 through June 30, 2021. Mr. Price will be covering a retirement. Remuneration shall be per the current BTA contract with a salary and benefits as outlined in the Agreement between the district and the Brittonkill Teacher Association 2015-2018, with a salary of \$51,126 – Schedule MA/MS+30, Step 6, prorated for the remainder of the 2020-2021 school year. This appointment is contingent upon Mr. Price's successful completion of the New York State certification process in Music. (Certification: Pending)

**Action: 11.3 School Monitor - Probationary Appointment - Jennifer Evans**

The Board of Education approves the probationary appointment of Jennifer Evans to the position of School Monitor effective January 19, 2021 with a salary per the current CSEA contract. Ms. Evan's probationary period shall begin January 19, 2021 and end June 30, 2021.

**Action: 11.4 Substitute Appointments**

The Board of Education approves, upon the recommendation of the Superintendent, the appointment of the following individual(s) as Substitute(s) in the area(s) indicated with the Brunswick Central School District, contingent upon Part 87 of the Commissioner of Education Regulations on fingerprint clearance requirements (volunteers will be subject to a background check), effective February 22, 2021 (unless otherwise noted).

<b>Name</b>	<b>Position</b>
Gretchen Lane	Substitute School Nurse @ \$22 per hour
Matthew Smith	Custodian @ \$15 per hour
Shaun Thompson	Custodian @ \$15 per hour

**Action: 11.5 6th Grade Teacher - Temporary Appointment - Merry Ducatte**

The Board of Education approves, pursuant to Education Law and in compliance with Part 30 of the Rules of the Board of Regents Law, the appointment of Merry Ducatte to the position of 0.5 FTE 6th Grade Teacher (Remote Learning Instructor) effective September 11, 2020 through June 30, 2021. Remuneration shall be per the current BTA contract, Schedule MA/MS, Step 1: \$43,522 prorated for the 2020-2021 school year.

**Action: 11.6 Occupational Therapist - Temporary Appointment - Meaghan Amann**

The Board of Education approves, pursuant to Education Law and in compliance with Part 30 of the Rules of the Board of Regents Law, the appointment of Meaghan Amann to the position of 0.8 FTE Occupational Therapist effective March 1, 2021 through June 30, 2021. Ms. Amann will be covering a retirement. Remuneration shall be per the current BTA contract with a salary and benefits as outlined in the Agreement between the district and the Brittonkill Teacher Association 2015-2018, with a salary of \$46,868 – Schedule MA/MS, Step 4, prorated for the remainder of the 2020-2021 school year. (Certification: Occupational Therapist; effective through March 31, 2021)

**Action: 11.7 Clock Operator - Annual Appointment - Dillon Maxon**

The Board of Education approves the annual appointment of Dillon Maxon as Clock Operator for the Basketball program at \$25 per game.

**Action: 11.8 Coaching Appointments**

The Board of Education approves the appointment of the following individuals as Coach with the Brunswick Central School District, contingent upon Part 87 Commissioner of Education Regulations on fingerprinting clearance requirements. (Volunteers will be subject to a criminal background check.) Salary, if a paid position, per the current BTA contract. These appointments are also contingent upon the season being approved and proceeding as planned.

**Wrestling**

Scott Bishop - Volunteer Assistant  
Scott Filarecki - Volunteer Assistant

**END OF CONSENT  
8 Yes/Motions Carried**

**12. SUPERINTENDENT'S RECOMMENDATIONS - BUSINESS/FINANCE**

**BY CONSENT  
1 - Mr. Shufon/2 - Mr. Grab**

**Action: 12.1 2020 - 2021 General Fund Budget Amendment**

The Board of Education approves an amendment to the 2020-21 general fund budget in the amount of \$24,786.91 to cover the cost of furniture in the elementary school library due to unsafe/outdated furniture. A 599 - Appropriated fund balance \$24,786.91 A 960 - Appropriations (Elementary Equipment A2110.200-20-120) \$24,786.91

**Action: 12.2 Transportation Contract - Donna Smith**

The Board of Education approves the transportation contract by and between the Brunswick Central School District and Donna Smith for January 19, 2021 and January 20, 2021.

Action: 12.3 Donation(s)

The Board of Education accepts, with appreciation, the following donation(s):

- \$58 from Box Tops for Education for the Tamarac Elementary School
- \$100 from Mr. and Mrs. William Burns to help students and families in need

Action: 12.4 Financial Reports

The Board of Education accepts and approves the following financial reports:

- District Treasurer's Report - January 2021
- Budget Transfer Report - January 2021
- Revenue Status Report - January 2021
- Extra Classroom Activity Reports - January 2021
- School Lunch Fund P&L - December 2020
- Internal Claims Auditor Report - December 2020 and January 2021

Action: 12.5 Book Disposal Request

The Board of Education approves a request from Michelle Furlong to dispose of the books on the attached list.

**END OF CONSENT  
8 Yes/Motions Carried**

**13. PUBLIC COMMENT** - None

**14. EXECUTIVE SESSION**

1 - Ms. Fanfa 2 - Mr. Grab

The Board of Education entered into Executive Session at 8:11 p.m. in accordance with the Open Meeting Law, Chapter 5111, Article 7 and Subdivisions E&F of the Laws of 1977 and Formal Opinion of Council No.239, Paragraph B to discuss the following checked item(s):

- X Proposed, pending or current litigation;  
Collective negotiations under the Taylor Law;  
The medical, financial, credit or employment history of a particular person or corporation;
- X Matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;  
The proposed acquisition, sale or lease of real property;  
Other:

8 Yes/Motion Carried

**15. MOTION TO ADJOURN**

1 - Mr. Shufon 2 - Mr. Grab

The Board of Education adjourned at 9:00 p.m.

8 Yes Motion Carried

Respectfully submitted,

**ANGELINA MALONEY, SUPERINTENDENT**

*Angelina Maloney*

**MARIA LEWIS, BOARD SECRETARY**

*Maria E. Lewis*