

Personal Care Assistant/Community First Services & Supports Certification

*All Special Education paraprofessionals are to take the Individualized Personal Care Assistance Training provided by the Department of Human Services at the link below.

<http://registrations.dhs.state.mn.us/>

Steps to complete the training and test:

- Click on the link titled **Individualized Personal Care Assistance Training** (third selection down on the list).
- Click on training button.
- To the left, click on PCA/CFSS Workers Training. Select language then start the course.
- After completed, click on Certificate, then Registering followed by Event: PCA/CFSS. Fill in the required information and submit. You will then receive an email.
- Follow the link through the email and complete the test.
- Once completed your certificate will get emailed to you.

Please print the certificate and send it to either Lynae Anderson at lynae_anderson@warroad.k12.mn.us or Trish Gausen at trish_gausen@warroad.k12.mn.us.

If you have any questions please contact Lynae Anderson at 386-6001.

Thank you for completing this requirement!