

**SULLIVAN COMMUNITY UNIT SCHOOL DISTRICT NO. 300**  
**BOARD OF EDUCATION MINUTES**

August 4, 2017

The special meeting of the Board of Education of Sullivan Community Unit School District No. 300 of Moultrie, Shelby, and Coles Counties, Illinois was duly called and held on August 8, 2016, at 7:42 a.m., at the Sullivan High School Media Center within the boundaries of said District. The President Pro Tem called the meeting to order and requested roll be called. Upon roll being called the following members answered and were found to be present: Grooms, Horn, Wheeler, Wheeler

Administrators present: Ted Walk

Visitors present: Cami Badman, Leslie Guyot, Christy Molzen, and Becky Batman

Ann Wheeler was appointed President Pro Tem. Steve Poland was appointed Secretary Pro Tem.

President Pro Tem Wheeler asked if any citizens had signed in to address the Board on non-agenda items. Mrs. Batman stated that there were not.

Superintendent Walk stated that due to the resignation of Hannah McMahon, there is a need to hire an additional full time special education aide. This aide will work in Mrs. Isaacs' room at Sullivan High School. The recommended candidate is Craig Toler. Mr. Toler is a graduate of Eastern Illinois University and has a Bachelor's Degree in physical education at the secondary level. He has experience working with students as a substitute teacher and volunteer basketball coach in Sullivan. Mr. Toler lives in Sullivan.

Poland moved that the Board employ Craig Toler as a full-time special education aide at Sullivan High School for the remainder of the 2017-2018 school year. Upon being seconded by Grooms, the President Pro Tem put the question and roll being called, the following members voted:

Yea:	Grooms, Horn, Poland, Wheeler
Nay:	None
Absent:	Stollard, Wood, White

Whereupon, the President Pro Tem declared said motion carried.

Superintendent Walk stated that due to the resignation of Felicia Benning, there is a need to hire an additional full time special education aide. This aide will work in Ms. Davis' room at Sullivan High School. The recommended candidate is Hailey Sharp. Ms. Sharp is currently attending the PACE Program at Millikin University to become a teacher. She has experience working with our special needs students as she was an aide sub last year and has applied for a paraprofessional license. Ms. Sharp has also been the 7<sup>th</sup> grade girls' volleyball coach in Sullivan.

Grooms moved that the Board employ Hailey Sharp as a full-time special education aide at Sullivan High School for the 2017-2018 school year. Upon being seconded by Poland, the President Pro Tem put the question and roll being called, the following members voted:

Yea:	Grooms, Horn, Poland, Wheeler
Nay:	None
Absent:	Stollard, Wood, White

Whereupon, the President Pro Tem declared said motion carried.

Superintendent Walk stated that due to the resignation of Kelly Bennett, there is a need to hire an additional full-time special education aide. This aide will work in Mrs. Grohler's room at Sullivan Elementary School. The recommended candidate is Staci Jancauskas. Ms. Jancauskas has experience working with students with special needs as a sign language interpreter. She has a paraprofessional license and currently resides in Moweaqua.

Poland moved that the Board employ Staci Jancauskas as a full-time special education aide at Sullivan Elementary School for the 2017-2018 school year. Upon being seconded by Wheeler, the President Pro Tem put the question and roll being called, the following members voted:

Yea:	Grooms, Horn, Poland, Wheeler
Nay:	None
Absent:	Stollard, Wood, White

Whereupon, the President Pro Tem declared said motion carried.

Superintendent Walk stated that due to the resignation of Jeff Thomas, there

is a need to hire a show choir director and elementary school music teacher. The recommended candidate is Paul Christopher Wilson. Mr. Wilson is an Auburn University graduate. He has show choir and choral music experience in Alabama (Pike Road) and Mississippi (South Jones High School).

Poland moved that the Board employ Paul Christopher Wilson as middle school/high school show choir director and elementary school music teacher for the 2017-2018 school year at a salary in accordance with the salary guidelines previously approved by the Board plus a one-time sign-on bonus of \$1,000. Upon being seconded by Grooms, the President Pro Tem put the question and roll being called, the following members voted:

Yea:	Grooms, Horn, Poland, Wheeler
Nay:	None
Absent:	Stollard, Wood, White

Whereupon, the President Pro Tem declared said motion carried.

Superintendent Walk stated that there is a need to hire a teacher at the elementary school. The current vacancy is for a 2<sup>nd</sup> grade teaching position. Mr. Allen reviewed 21 applications and interviewed nine candidates. The recommendation is to employ Nichole Watkins. Mrs. Watkins received a bachelor's degree in elementary education from Eastern Illinois University in 2009, completing her student teaching under Mrs. Hecht and Mrs. Drollinger. Mrs. Watkins taught three years of kindergarten, one year in Arizona and two years at Mark Twain Elementary in Charleston.

Horn moved that the Board employ Mrs. Nichole Watkins as a full-time elementary teacher for the 2017-2018 school year, and that the salary paid shall be in accordance with that previously approved by the Board of Education (BS + 0, 3 years). Upon being seconded by Grooms, the President Pro Tem put the question and roll being called, the following members voted:

Yea:	Grooms, Horn, Poland, Wheeler
Nay:	None
Absent:	Stollard, Wood, White

Whereupon, the President Pro Tem declared said motion carried.

Superintendent Walk stated that due to the reduction in days of Ann Sanner,

there is a need for a part-time secretary to work on Fridays. Erica Lehman is the recommended candidate. Mrs. Lehman has 2 Bachelor of Science Degrees (Nursing and Agriculture Business) from Illinois State University.

Poland moved that the Board employ Mrs. Lehman as a part-time secretary for the 2017-2018 school year and that the wages paid shall be in accordance with that approved by the Board of Education. Upon being seconded by Wheeler, the President Pro Tem put the question and roll being called, the following members voted:

Yea:	Grooms, Horn, Poland, Wheeler
Nay:	None
Absent:	Stollard, Wood, White

Whereupon, the President Pro Tem declared said motion carried.

Superintendent Walk stated that due to the promotion of Nathan Ogle, there is a need to hire an assistant principal. Four internal candidates applied and were interviewed. Jessica Reeder currently serves as the district school psychologist and completed her Administrative degree in 2013.

Horn moved that the Board employ Jessica Reeder as the Assistant Principal in addition to her school psychologist duties for the 2017-2018 school year. Upon being seconded by Grooms, the President Pro Tem put the question and roll being called, the following members voted:

Yea:	Grooms, Horn, Poland, Wheeler
Nay:	None
Absent:	Stollard, Wood, White

Whereupon, the President Pro Tem declared said motion carried.

Superintendent Walk stated that due to the movement of Nathan Ogle to the Middle School Principal Position and Jessica Reeder to the Assistant Principal Position with additional school psychology duties, there is a need to employ a dean of students. The four internal applicants for the Assistant Principal position were questioned on addressing student discipline issues. Ryan Aikman currently serves in the district as a teacher and athletic director.

Poland moved that the Board employ Ryan Aikman as Dean of Students in addition to his Athletic Director and Director of Student

Activities for the 2017-2018 school year. This would add 20 additional calendar days to his teacher contract. Upon being seconded by Wheeler, the President Pro Tem put the question and roll being called, the following members answered:

Yea: Grooms, Horn, Poland, Wheeler  
Nay: None  
Absent: Stollard, Wood, White

Whereupon, the President Pro Tem declared said motion carried.

Superintendent Walk stated that due to the hiring of a new assistant principal, a new contract must be approved.

Grooms moved that the Board approve the contract for Jessica Reeder as Assistant Principal as discussed in closed session. Upon being seconded by Wheeler, the President Pro Tem put the question and roll being called, the following members voted:

Yea: Grooms, Horn, Poland, Wheeler  
Nay: None  
Absent: Stollard, Wood, White

Whereupon, the President Pro Tem declared said motion carried.

Superintendent Walk stated that in order to better meet the future needs of the school district, the Superintendent and Building Principals have revised the current K-12 Assistant Principal job description.

Poland moved that the Board approve the update of the K-12 Assistant Principal job description. Upon being seconded by Grooms, the President Pro Tem put the question and roll being called, the following members voted:

Yea: Grooms, Horn, Poland, Wheeler  
Nay: None  
Absent: Stollard, Wood, White

Whereupon, the President Pro Tem declared said motion carried.

Superintendent Walk stated that in order to better meet the future needs of

the school district, administration has revised the current Dean of Students job description.

Poland moved that the Board approve updates to the Dean of Students job description as presented. Upon being seconded by Wheeler, the President put the question and roll being called, the following members voted:

Yea: Grooms, Horn, Poland, Wheeler  
Nay: None  
Absent: Stollard, Wood, White

Whereupon, the President Pro Tem declared said motion carried.

Poland moved the meeting be adjourned. Upon said motion being seconded by Grooms, the President Pro Tem put the question and the roll being called, the following members voted:

Yea: Grooms, Horn, Poland, Wheeler  
Nay: None  
Absent: Stollard, Wood, White

Whereupon, the President Pro Tem declared said meeting adjourned at 8:03 p.m.

Respectfully submitted,

Steve Poland, Secretary Pro Tem

Attest:

Ann Wheeler, President Pro Tem