



## *Professional Policy Development Council*

### *Meeting Minutes*

January 13, 2021

#### **I. Call to order**

Paul Henderson called to order the meeting of the Professional Policy Development Council at 4:16 p.m., January 13, 2021 at Central Middle School Auditorium.

#### **II. Roll call**

Dolores Anderson conducted a roll call per sign-in-sheet. The following persons were present: Boucher, Scott (MMS); Brennen, Leslie (Pat Henry); Burd, Kris, (TMS); Channel, Melissa (MHS); Haag, Eric (EMS); Haley, Meghan (Eisenhower Elementary); Hayes, Kelly (Sullivan Village); Henderson, Belinda (Freedom); Henderson, Paul (Freedom); Hull, Kaitlyn (Freedom); Isham, Kathleen (TMS); Jones, Jerrold (CMS); Littig-Albin, Sahona (EMS); McIntyre, Joe (TMS); Montgomery, Kylee (LHS); Nichols, Laura (Carriage Hills); Petty, Rick (Edison); Reinke, Gaye (Woodland Hills); Snavelly, Pamela (Washington); Tarpley, Nicole (Ridgecrest); Williamson, Lindsey (Washington); Willoughby, Nancy (LHS); Ricci, Shelley (CMS) Terry, Alexis (Ridgecrest)

**Members Absent:** Alfaro, Aleiah (Whittier); Arter, Brandi (MMS); Beede, Anna (EHS); Benskin, Pam (Special Services); Bowden, April (EMS); Bowers, Rebecca (Cleveland); Brown, Wendy (Pat Henry); Clark, Rebecca (Hugh Bish); Cooksey, Karen (Shoemaker Center); Harrington, Philip (MHS); Hastings, Jean (Shoemaker Center); Hoerbert, Lindsey (EHS); Langston, Jennifer (Almor West); Lehr, Jay (Douglas Learning Center); Leslie, Charles (EHS); Ramming-Lane, Brittney (Lincoln); Shows, Renay (Crosby Park); Wilmore, Dan (MMS);

Approval of the minutes from November 17, 2020- Motion by Lauren Nicholas (Carriage Hills) and seconded by Alexis Terry (Ridgecrest). Motion carried.

#### **III. Unfinished Business**

We have 7 proposal pending, 1 proposal sent to the superintendent for approval, 2 proposal send to Finance Committee, and 4 proposal sent to the Policy Committee.

- No outside food or drink at LPS events
  - Motion made by Renee Shotts to send the proposal to superintendent for approval. Second by Dan Wilmore. Motion carried.

- Revision to modified dress code policy
  - Reason for the Proposal
    - The reason for the proposal is the removal of the modified dress code in the elementary schools and two middle schools that is currently in place.
      - Motion made by Charles Leslie to send proposal to superintendent and seconded by Lesley Davis-Roberts. Nine voted for the proposal, four abstained from voting and two opposed.
- Compensation for Professional Development
  - Motion made by April Bowden to send proposal to the finance committee to determine where funds would come from/if funds are available. Seconded by Laura Nicholas. Motion carried.
- District Extension of State Military Pay Benefit to all Armed Service Members
  - Motion made by Laura Nicholas to send to the finance committee to determine financial impact to the district/how many staff members to which this would apply. Second by Jerold Jones. Motion carried.
- Charles Leslie presented a proposal “Responsibilities of Reporting by Teachers”
  - Reason for Proposal
    - There is no current policy as it relates to requiring teachers to report incidents that do not involve abuse by student to student. This does not fall under the required DHS report, due to the fact that the abuse has not been done by a parent/legal guardian, or by a person with direct supervision of the student. This is also not a teacher to student or teacher to teacher abuse so this is not covered by DCBA.
      - Motion made by Dan Wilmore to send the proposal to the Policy Committee to review and study the proposal. Seconded by Meghan Haley. Motion carried.
- Revision to Policy FO-R4 presented by Amy Culbertson
  - Proposed a revision to LPS policy FO-R4, to include a disciplinary committee to determine reasonability of threats made before placing students at any level into the juvenile justice system. Currently, LPS Policy FO-R4 gives two avenues for principals after their investigation of threat. As it states in Policy FO-R4, “the principal will gather and evaluate incident information and either (a) document the incident and place the student on a five day probationary period, or (b) implement the following intervention procedure: A. Immediate suspension from school, B. parents/guardians notified. C. The Lawton Police Department will be notified, D. A mandatory conference will be held with the parent/guardian, student, school official, and others as deemed necessary (etc.).”
    - Motion made by Jerold Jones to send the proposal to the Policy Committee and study the proposal. Seconded by Ella Snavelly. Motion Carried.
- Revision to Policy DJ – Present by Dan Wilmore
  - Dress and Personal Grooming Teacher
    - To ensure consistent enforcement of a dress code policy for all staff/personnel across the district.
      - After decision, a motion made by Phillip Harrington to send the proposal to the policy committee and seconded by Leslie Brennan. Motion carried.
- Professional Development Requirements
  - Reason for the Proposal;

- The last update to Professional Development requirements was at the latest, 11/13/2006. Since then the state has changed the requirements for PD from hours to specific topics. Charles Leslie would like to bring out Policy up to date and in line with state requirements, which can be found on the SDE website and attached form.
  - Motion made by Philip Harrington to send the proposal to the policy committee and to DEIC. Second by Jerrold Jones. Motion carried.

#### **IV. New Business:**

- New proposal entitled “BYOD No More” was presented by Melissa Channel.
  - Reason for the Proposal;
    - When high school students are allowed to use their own devices, teachers are sometimes unable to use Go Guardian when administering tests or quizzes, which makes it impossible to lock the device, resulting in the compromised integrity of the exam. Sometimes students are learning virtually for a short amount of time, but the AP teachers are required to teach the virtual students for the duration of the entire school year. They, at times, have too many barriers on their own devices, which makes it impossible to run Go Guardian. I have consulted the top techs in the district and I still have students that I must administer tests and quizzes to and I cannot see their screens. The honor system is not secure enough to ensure all students are getting the same standard of instruction and testing. In short, they have an unfair advantage over students learning traditionally. In addition, requiring students to use the district Chromebooks will also ensure they all have webcams.
      - Motion made by Mr. Jerrold Jones to send the proposal to the policy committee for research. Seconded by Laura Nicholas. Motion carried.

#### **V. Committee Reports:**

Policy Committee:

No report

Finance Committee:

Paul Henderson stated that the Finance Chair is working on a survey to address specifically the Armed Services proposal that would also allow the National Guard to benefit as well as other branches of the service. This survey will be used to gain a monetary estimate to the district to bring before the council.

Election Committee:

No report

#### **VI. Chair Report:**

Paul Henderson spoke of the possibility of doing a virtual PPDC meeting as opposed to a face-to-face meeting. He is hopeful that this change will make it more convenient for more committee members to attend. He will reach out to Dr. James for opinion of this

idea. A show of hands indicated that the majority of those in attendance are in favor of the virtual meeting.

**VII. Announcements and Scheduled Meetings:**

Next scheduled meeting is February 10, 2021. Starting time is 4:15 p.m. at Central Middle School Auditorium unless it is determined that the meeting will be virtual.

Dates for 2020-21 Meetings are below:

<del>September 16, 2020</del>	February 10, 2021
<del>October 14, 2020</del>	March 10, 2021
<del>November 4, 2020</del>	April 14, 2021
<del>December 9, 2020</del>	May 12, 2021
<del>January 13, 2021</del>	

**VIII. Adjournment**

Paul Henderson thanked everyone for participating. The meeting was adjourned at 4:39.