



## *Professional Policy Development Council*

### *Meeting Minutes*

November 17, 2020

#### **I. Call to order**

Paul Henderson called to order the meeting of the Professional Policy Development Council at 4:15 p.m., November 17, 2020 at Central Middle School Auditorium.

#### **II. Roll call**

Barbara Mullen conducted a roll call per sign-in-sheet. The following persons were present: Alfaro, Aleiah (Whittier); Bowers, Rebekah (Cleveland); Brennan, Leslie (Pat Henry); Burd, Kris (TMS); Channel, Melissa (MHS); Haley, Meghan (Eisenhower Elementary); Henderson, Paul (Freedom); Hull, Kaitlyn (Freedom); James, Dr. Jason (Shoemaker Center); Jones, Jerrold (Secondary Principal); Langston, Jennifer (Almor West); Leslie, Charles (EHS); Littig-Albin, Sahona (EMS); Montgomery, Kylee (LHS); Nicholas, Laura (Carriage Hills); Petty, Ricky (Edison); Ricci, Shelley (CMS); Shows, Renay (Crosby Park); Snavely, Pamela (Elementary Principal); Tarpley, Nicole (Ridgecrest); Terry, Alexis (Ridgecrest) and Williamson, Lindsey (Washington).

**Members Absent:** Arter, Brandi (MMS); Beede, Anne (EHS); Benskin, Pam (Special Services); Boucher, Scott (MMS); Bowden, April (EMS); Brown, Wendy (Pat Henry); Clark, Rebecca (Hugh Bish); Haag, Eric (EMS); Harrington, Phillip (MHS); Hayes, Kelly (Sullivan Village); Henderson, Belinda (Freedom); Hoerbert, Lindsey (EHS); Isham, Kathleen (TMS); Lehr Jay (Douglass Learning Center); McIntyre, Joe (TMS); Ramming-Lane, Brittney (Lincoln); Reinke, Gaye (Woodlands Hills); Willoughby, Nancy (LHS) and Wilmore, Dan (MMS).

Minutes from October 14, 2020 approved with corrections; will post corrected minutes on the PPDC Website. Motion by Jennifer Langston and seconded by Kylee Montgomery. Motion carried.

#### **III. Unfinished Business**

We have 10 proposal pending, 2 proposal sent to the superintendent for approval, 2 proposal send to Finance Committee, 2 proposal send back to author and 4 proposal sent to the Policy Committee.

- No outside food or drink at LPS events
  - Motion made by Renee Shotts to send the proposal to superintendent for approval. Second by Dan Wilmore. Motion carried.

- Revision to modified dress code policy
  - Reason for the Proposal
    - The reason for the proposal is the removal of the modified dress code in the elementary schools and two middle schools that is currently in place.
      - Motion made by Charles Leslie to send proposal to superintendent and seconded by Lesley Davis-Roberts. Nine voted for the proposal, four abstained from voting and two opposed.
- Compensation for Professional Development
  - Motion made by April Bowden to send proposal to the finance committee to determine where funds would come from/if funds are available. Seconded by Laura Nicholas. Motion carried.
- District Extension of State Military Pay Benefit to all Armed Service Members
  - Motion made by Laura Nicholas to send to the finance committee to determine financial impact to the district/how many staff members this would apply to. Second by Jerold Jones. Motion carried.
- School Uniform Consistency
  - Motion made by Renee Shotts to send the proposal back to the author because it needs a more specific “Action Desired” with specific changes to each policy. Second by Laura Nicholas. Motion carried.
- Re-Vamp of the Policy for Harassment
  - Motion made by Renee Shotts to send the proposal back to the author because it needs a more specific “Action Desired” with specific changes to each policy. Second by Laura Nicholas. Motion Carried.
- Charles Leslie presented a proposal “Responsibilities of Reporting by Teachers”
  - Reason for Proposal
    - There is no current policy as it relates to requiring teachers to report incidents that do not involve abuse by student to student. This does not fall under the required DHS report, due to the fact that the abuse has not been done by a parent/legal guardian, or by a person with direct supervision of the student. This is also not a teacher to student or teacher to teacher abuse so this is not covered by DCBA.
      - Motion made by Dan Wilmore to send the proposal to the Policy Committee to review and study the proposal. Seconded by Meghan Haley. Motion carried.
- Revision to Policy FO-R4 presented by Amy Culbertson
  - Proposed a revision to LPS policy FO-R4, to include a disciplinary committee to determine reasonability of threats made before placing students at any level into the juvenile justice system. Currently, LPS Policy FO-R4 gives two avenues for principals after their investigation of threat. As it states in Policy FO-R4, “the principal will gather and evaluate incident information and either (a) document the incident and place the student on a five day probationary period, or (b) implement the following intervention procedure: A. Immediate suspension from school, B. parents/guardians notified. C. The Lawton Police Department will be notified, D. A mandatory conference will be held with the parent/guardian, student, school official, and others as deemed necessary (etc).”

- Motion made by Jerold Jones to send the proposal to the Policy Committee and study the proposal. Seconded by Ella Snavelly. Motion Carried.
  - Revision to Policy DJ – Present by Dan Wilmore
    - Dress and Personal Grooming Teacher
      - To ensure consistent enforcement of a dress code policy for all staff/personnel across the district.
        - After decision, a motion made by Phillip Harrington to send the proposal to the policy committee and seconded by Leslie Brennan. Motion carried.
- Professional Development Requirements
  - Reason for the Proposal;
    - The last update to Professional Development requirements was at the latest, 11/13/2006. Since then the state has changed the requirements for PD from hours to specific topics. Charles Leslie would like to bring out Policy up to date and in line with state requirements, which can be found on the SDE website and attached form.
      - Motion made by Philip Harrington to send the proposal to the policy committee and to DEIC. Second by Jerrold Jones. Motion carried.

#### **IV. New Business:**

- 2021-2022 School Calendar
  - Dr. James explained the calendar and told the committee if anyone has anything to add or removed from the calendar to email him.
    - Motion made by Alexis Terry to approve the calendar and second by Melissa Channel. Motion carried.

#### **V. Committee Reports:**

Policy Committee:

No report

Finance Committee:

The Finance Committee Chairperson Aleiah Alfaro conducted a zoom meeting on October 21<sup>st</sup>, at 4:15 p.m. to discuss 2 proposal that are still open.

- Compensation for Professional Development
- District Extension of State Military Pay Benefit to all Armed Service Members

Election Committee:

No report

#### **VI. Chair Report:**

Paul Henderson thanked the committee and reminded the committee that PPDC is the voice for certified employees. The best way to inform your site about PPDC is in your facility meetings.

#### **VII. Announcements and Scheduled Meetings:**

Next scheduled meeting is December 9, 2020. Starting time is 4:15 p.m. at Central Middle School Auditorium. .

Dates for 2020-21 Meetings are below:

~~September 16, 2020~~

February 10, 2021

~~October 14, 2020~~ —  
~~November 4, 2020~~  
December 9, 2020  
January 13 2021

March 10, 2021  
April 14, 2021  
May 12, 2021

### **VIII. Adjournment**

Paul Henderson opened the floor for a motion to adjourn the meeting at 4:44 p.m. Motion by Alex Terry to adjourn the meeting and seconded by Laura Nicholas. Motion carried.